

LYDIARD MILLICENT PARISH COUNCIL MEETING
7 March 2024
held in the All Saints Church, Lydiard Millicent
at 19:10 hrs

Councillors Present:

Cllr S Westwood, Chairman Cllr S Chalker Cllr Hacker Cllr S Hill-Wheeler
Cllr M Allsop, Vice Chairman Cllr R Selwood Cllr M Sharp Cllr M Suleman

Others in Attendance: 11 members of the public

Meeting Clerk: Tina Jones

Public Question Time:

- Several of those residents present raised concerns regarding Planning Application PL/2024/00649 for 19, The Beeches, as revised plans had recently been submitted, but the comment response date remains the same as previously. The Parish Council had not been advised by Wiltshire Council that revised plans had been submitted, and these plans supersede the application considered by the Parish Council at the February meeting. Residents reported several changes. The Parish Clerk was asked to investigate.
- A resident raised concerns relating to an outbuilding not conforming to the approved plans. The Clerk advised that the resident should contact Wiltshire Council Enforcement Team.

MINUTES

23.171 Apologies for Absence

Apologies were received from Cllr Coffey and Wiltshire Councillor Bucknell.

23.172 Declarations of Interest and Dispensation Requests

Name	Min. Ref.	Type	Nature of Interest	Action
Cllr Westwood	23.175	Pecuniary	PL/2024/01627 - Planning application for own property	Left the room

No requests for dispensations were received.

23.173 Chairman's Announcements

- There are still two vacancies for Councillors.
- There is a vacancy for the position of Parish Clerk/Responsible Finance Officer.
- A Public meeting to discuss Flooding in the Parish is to be held on Saturday 16th March in the Parish Hall, 14:30hrs – 16:00hrs – all welcome to attend.

6 Members of the Public left the meeting

23.174 Minutes

Members considered the minutes of the Parish meeting held on 1 February 2024. The minutes of the meetings were ADOPTED as a true record and signed by the Chairman.

23.175 Planning Applications

Members NOTED the report from Group A and considered the following applications
Standing Orders were Suspended for Application PL/2024/00581, and REINSTATED before discussion and the decision was made.

Application: PL/2024/00581 - Full Application Address: Building at Westhills Lodge, Shaw, SN5 3PP	Applicant: Mr and Mrs Llewellyn Proposal: Change of use of existing steel framed building for mixed Class E and B8 as live/work operation in association with Westhills Lodge
Members RESOLVED to OBJECT to this application because although the Neighbourhood Plan is supportive of businesses as shown under policy LM6, this application does not conform to policies within it. As this is a residential area, concerns relating to vehicle access, weight limits, operating hours, type of business, and potential noise and light pollution that could affect neighbours. In 2009, permission was granted for temporary use and with conditions, for a limited period of 3 years, or while the then current owners occupied the premises, and for use of the building for ancillary uses in connection with Westhills Lodge as a domestic dwelling.	
3 Members of the public left the meeting	

Application: PL/2024/01674 - Householder planning permission Address: 45 Common Platt, Purton, SN5 5LB Proposal: Proposed Garden Room and Relocation of Existing Summer House and Pagoda	Applicant: Mrs Boles
Members RESOLVED to make NO OBJECTION to this application.	
The Chairman, Councillor Westwood left the room, while Application PL/2024/01627 was discussed. The Vice Chairman, Councillor Allsop took the Chair. 2 Members of the public left the meeting.	
Application: PL/2024/01627 – Householder Application Address: 23 Greenhill, Royal Wootton Bassett, SN4 8EH Proposal: Construct detached garage, workshop with storage music room over	Applicant: Mr Brewser
Members RESOLVED to make NO OBJECTION to this application.	

Councillor Westwood returned to the meeting and resumed the Chair.

Members NOTED the following Wiltshire Council decisions:

Application: PL/2023/10396 – Householder Application Address: Balinrait Farm House, Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Demolition of four of the existing ancillary outbuildings including removal of concrete hardstanding. Erection of a new outbuilding of 184.2 square metres and refurbishment of the largest existing outbuilding.	Applicant: Mr Gilbert
Wiltshire Council decision was to REFUSE this application	

Application: PL/2023/10048– Full Planning Application Address: Jubilee Club House, Meadow Springs, SN6 3NH Proposal: Change 2 existing high ventilation windows to 2 no. larger tilt and turn windows, addition of double doors and steps (with rails) and addition of 2 no. high ventilation windows (reusing removed windows).	Applicant: LMPC
Wiltshire Council decision was to GRANT this application with conditions	

23.176 Financial Accounts – Members:

- APPROVED the expenditure report to March 2024.
- APPROVED invoices for payment
- NOTED the income report to 28 January 2024
- APPROVED the cancellation of the Health and Safety Consultancy contract
- APPROVED the contract for the Parish Clerks mobile telephone

23.177 Clerks Report

22.41 The Mews and Recreation Field Solicitors involved in the process have been instructed to apply for title absolute (WT455796) for the Recreation Field. Further to the application to upgrade the title for WT455796, the Land Registry has dismissed the request. More information has been supplied to see if the submission to see if the titles can be split. CLOSED See Minute Reference 23.189.
22.82/23.19 Footpath Working Party WC has been contacted regarding land management and the sowing of seeds. The Head of WC Natural & Historic Environment Department has given advice to be discussed at WP meeting. Replacement trees to be planted, types to be approved by Committee, before the planting season. Wiltshire Council has provided a tree planting guide. Both of these issues to be discussed at next WP meeting. Meeting to be arranged in March
29 June – Question Time A Resident asked if the Council knew what was happening with the land by the car sales area, as it has become very overgrown, with some of the trees having low branches that overhang the bus stop. The Clerk was asked to investigate - A resident has given the Clerk some information, which did not result in ownership confirmation. Parish Handyman reported work completed. CLOSED
23.57 D-Day 80 Members AGREED to light the beacon on 6 th June 2024. A Working Group was formed, Councillors Allsop (also as Parish Hall representative), Chalker, Hacker and Westwood volunteered. The D-Day80 Working Group to contact the school and consider an evening event of commemoration. Report requested for April agenda

23.72 Lydiard Green Footpath Proposal
Historically, WC agreed to create a footpath from Lydiard Green to the rest of the village. Phases 1 – 4, were completed in 2017/2018, but Phases 5 – 10 were not completed. Enquires were made with the Local Highway & Footpath Improvement Group (LHFIG), but he could provide no information. WC Councillor Bucknell to investigate, he is to meet with Resident, Councillor Suleman and LHFIG Engineer to discuss further: Meeting Update: Meeting has not yet taken place.
Public Question Time – 11 January
A member of the public mentioned that the area outside Bagbury Park is a mess with a lot of debris outside. Councillor Westwood said that the Parish Council would try to contact the Estate.
A member of the public asked that a resident of Chestnut Springs be contacted as the bushes outside the residence are becoming unruly. A further letter is to be dropped into Lydiard Farm. Letters sent CLOSED
23.144 Defibrillator
Members APPROVED, a four-year loan scheme at a cost of £1800 which means that the loaning company maintains and replaces in the event of any repair etc. CLOSED see Minute Reference 23.180
23.146 Library Telephone Box
Members NOTED that the repair work has been completed. CLOSED
23.147 Jubilee Club House
Members APPROVED electrical work and plumbing work. CLOSED See Minute Reference 23.178
23.165 Holborn Footpath
Members APPROVED a sum of £75 to repair a path handrail, met from the Open Spaces budget. CLOSED See Minute Reference 23.186

- 23.178

Jubilee Club House

At the January meeting, Members approved funds of £500 for works (minute reference 23.145). Members NOTED that no water leak to the property had been identified. The total cost of the works was £384.80. Members considered and RESOLVED to replace a further 10 light fittings to the building, all of which will eventually burn out and require replacement, this will also reduce the electricity costs in the building, at a cost of £622.24 (six hundred and twenty-two pounds, 24 pence).
- 23.179

Jubilee Club House Trees

Members NOTED that all the trees behind the Jubilee Club House are rooted in the bank of quite a deep drainage ditch. Members considered and APPROVED the recommendation to have them professionally assessed.
- 23.180

Defibrillator

Members NOTED that the offer considered at the last meeting had only been valid until the end of January and the offer has expired. Members were advised that as the Parish Council for the Jubilee Club House had previously received a grant from the Football Association, it was entitled to receive a defibrillator and cabinet free of charge. The defibrillator comes with a 10 year and is registered on the national defibrillator network), which was set up by the British Heart Foundation, and provides the NHS ambulance services with information about defibrillators across the UK. The ongoing costs to the Council will be the electricity supply, replacement pads and batteries, when required. Members RESOLVED to accept the quote for £215.00 (two hundred and fifteen pounds), cost met from JCH Ear Marked Reserves for the installation of the defibrillator unit.
- 23.181

Play Area Inspection

Members NOTED the inspection and the issues raised. Members APPROVED a sum of £400 (four hundred pounds) for surface work and time adjustable gate closers. Concerns were raised regarding the Play Tower, a decision was deferred until the Handyman could consider the options available.
- 23.182

Correspondence

Members NOTED the correspondence received:

a. WC Briefing Note 24-04: Development of Cultural Strategy for Wiltshire

- b. Great Western Hospital, New Emergency Department, meeting 20th March via Teams – Councillor Chalker to attend.
- c. Dorset and Wiltshire Fire Authority Consultation
- d. WC Briefing Note 24-05: Wiltshire & Swindon Local Nature Recovery Strategy

23.183 **Flood Plan**

Members RECEIVED a verbal report from Councillor Westwood: plans of the Parish have been received from Wiltshire Council and are being populated. The Parish Handyman is to identify blocked drains. Members APPROVED funds of up to £60 (sixty pounds) for the public meeting being held on 16th March

23.184 **Holborn Footpath**

The Parish Handyman has not been able to source equipment to repair the handrail. Following discussions, Members APPROVED a maximum sum of £250 (two hundred and fifty pounds) to purchase a hand auger and post rammer – costs met from General Reserves. There are two specific places along the footpath where the holes are very deep and currently filled with water. After discussions, Members AGREED for contractors to be approached for quotes to fill in the holes and to redress the whole length.

23.185 **Risk Management Register**

Members NOTED, considered and APPROVED the Risk Management Register.

23.186 **Local Highway & Footway Improvement Group**

Members NOTED the major maintenance (surfacing) plan for the RWB & Cricklade Area, covering the period 2024/25 – 2029/30. Plans will be amended annually to reflect the present carriageway conditions and may change. Councillor Suleman, reported that the meeting to access the footway issues at Lydiard Green has not yet taken place. Councillor Suleman, to provide a summary for the April meeting of the projects currently being addressed by LHFIG, and the potential schemes for the Parish Council to consider putting forward to LHFIG before the 8 May deadline.

23.187 **Council and Community Representatives** - Members RECEIVED the following updates:

Area Board – Next meeting 13 March, Lyneham, main topic is Highway Matters.
Community Forum Safety Group – Next meeting on 8 March
Local Highways Footpath Improvement Group (LHFIG) – Next meeting 22 May
Parish Hall - Councillor Sharp reported: Light Lunches and Cake Break is well supported. All the tickets are sold for the play by Purton Amateur Dramatics. The emergency generator has been fitted and works very well.
Speed Indication Devices (SIDS) – Councillor Chalker reported that a device has been moved from Washpool to Greenhill. Washpool recorded a top speed of 70mph, 14.8% of vehicles were speeding. Stone Lane, a top speed of 80mph, 2.5% of vehicles were speeding.

23.188 **Exclusion of the Public and Press**

Members RESOLVED – That the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

23.189 **Land Issues**

Members RECEIVED a verbal report from Councillors Allsop and Hill-Wheeler. Following discussions, Members AGREED for the next meeting, all of the options should be reported with associated costs and probable outcomes. Councillor Hill-Wheeler to discuss with legal representative, Clerk to contact land Solicitor, with a report to be brought to the next meeting. Jubilee Club House - Members AGREED to delegate to Councillor Hill Wheeler, discussions with Solicitors regarding the land registry for the recreation field land.

23.190 **Staff Issues**

Councillors RECEIVED a verbal report from Councillor Allsop. Following discussions, Members APPROVED advertising costs of £150 (one hundred and fifty pounds), to advertise the post of Clerk/Responsible Finance Officer more widely. Applications have been received and the Personnel Committee to interview in the near future. Members APPROVED the services of a new Contractor to maintain the cricket square.

Meeting Closed at 20.35

