

LYDIARD MILLICENT PARISH COUNCIL MEETING
4 December 2025
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman L Bamsey S Hill-Wheeler J Neighbour
M Allsop, Vice Chairman L Roberts R Selwood J Sprules

Others in Attendance: 6 members of the public, PC Mike Gassner, PCSO Kelly Hillier and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident highlighted that they have noticed land matters on Council meeting agendas frequently, and corresponding legal fees which totalled in excess of £13,000 including VAT. The resident asked why these matters are excluded from the public session at meetings, and if they are nearing a resolution. Councillor Westwood explained that such matters involve discussions in relation to confidential business and it is for this reason they are held in a closed session. Councillor Westwood clarified that there a number of land matters the Council is currently dealing with but expenditure is expected to be minimal in the near future, although there are occasions that the Council has legal obligations in relation to land that it must pursue.
- A resident raised that speeding issues and danger to pedestrians in Greatfield has not improved since the carriageway roundels were painted. Wiltshire Councillor Matthews advised that as the roundels formed part of the Local Highway and Footway Improvement Group's work, the group will need to consider the impact of such work before any further solutions can be considered. Councillor Westwood stated that the Council has been advised that there are limitations to potential safety improvements because there is no street lighting.
- PC Mike Gassner and PCSO Kelly Hillier confirmed they would aim to attend future meetings, and would welcome receiving meeting minutes in order to identify any local issues they may be able to assist with. A community consultation event will be taking place in January, the date is yet to be confirmed.

Councillor Question Time:

There were no Councillor questions.

PC Mike Gassner and PCSO Kelly Hillier left the meeting.

MINUTES

25.131 Apologies for Absence

Apologies were RECEIVED from Councillors Chalker and Coffey.

25.132 Declarations of Interest and Dispensation Requests

The following Declaration of Interests were made:

Name	Min Ref	Type	Nature of Interest	Action
Cllr Neighbour	25.138c	Non-Pecuniary	PL/2025/09064 – application made by personal friend.	Did not take part in discussions and did not vote
Cllr Selwood	25.138c	Non-Pecuniary	PL/2025/09064 – application for a neighbouring property	Did not take part in discussions and did not vote
Cllr Allsop	25.138b	Non-Pecuniary	PL/2025/09044 – application for a neighbouring property	Did not take part in discussions and did not vote

No dispensation requests were received.

- 25.133

Chairman’s Announcements

With the meeting being the last of 2025, the Chairman wished a happy and safe Christmas and New Year to all.
- 25.134

Minutes

Members CONSIDERED the minutes of the Parish Meeting held on 6 November 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.
- 25.135

Wiltshire Councillor Update

Wiltshire Councillor Matthews advised that the decision date for the Meadow Springs application has been pushed back to 5 December. An application for a Dick Lovett dealership close to the J16 of the M4 is close to determination.

Wiltshire Council’s cabinet will soon be asked to consider a series of proposals in relation to waste and recycling services.

Finally, Wiltshire Councillor Matthews wished all a merry Christmas and a prosperous New Year.
- 25.136

Financial Accounts

a. Members NOTED the Payments List reference “Finance Report 4 December 2025 – Expenditure” attached as Appendix 6a in the amount of £8,871.76 (ex. VAT).

b. Members APPROVED payments reference “Finance Report 4 December 2025 – Payments for Approval” attached as Appendix 6a in the amount of £985.72 (ex. VAT).

c. Members NOTED the Income Report to 31 October 2025 reference “Finance Report 4 December 2025 – Income Summary” attached as Appendix 6a in the amount of £93,657.68.

d. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 31 October 2025 with a closing balance of £38,996.15.

e. Members APPROVED the Bank Statement for the Unity Trust Bank as at 31 October 2025 with a closing balance of £38,996.15.

f. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 31 October 2025 with a closing balance of £71,523.03.

g. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 4 November 2025 with a closing balance of £71,523.03.

h. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 31 October 2025 with a closing balance of £0.00.

i. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 26 September 2025 with a closing balance of £127.48.

j. Members APPROVED an expenditure of £20.00 (twenty pounds) (ex. VAT) for the Clerk to attend an SLCC webinar on “How to Use ChatGPT”. Costs to be met from the training budget.

k. Members APPROVED an expenditure of £332.50 (three hundred and thirty two pounds, fifty pence) (no VAT payable) for material costs for cricket pitch maintenance. Costs to be met from General Reserves.
- 25.137a

Draft 2026-2027 Budget

Members NOTED the report and RECEIVED an update from Councillor Westwood. The current financial year has been challenging due to the withdrawal of government funding for Neighbourhood Plans which, on top of the spend already incurred this year, will require an additional £8,500 in 2025/2026 and £3,500 in 2026/2027 to continue with the work. Ear Marked Reserve levels have been reviewed, and a number of virements between Ear Marked Reserves have been recommended in order to reduce funds required in certain budget lines and help to fund the Neighbourhood Plan. The Council’s Band D tax base figure has been reduced by Wiltshire Council from 784.4 in 2025/2026 to 768.2 for 2026/2027 which means that the increase per household will be larger than anticipated.
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Chairman..... Dated.....

25.137b Standing Orders were SUSPENDED for Wiltshire Councillor Matthews to advise that Royal Wootton Bassett Town Council have also been subject to a significant decrease in its Band D tax base figure. Standing Orders were REINSTATED before Members discussed further. Members suggested that the budget should be accompanied by a statement at an appropriate time. Members CONSIDERED the budget and no amendments were requested. The budget will be brought to the next meeting for approval.

25.137c Members APPROVED the following virements:

From	To	Amount
EMR 320 Footpaths	EMR 326 Play Equipment	£3,500.00
EMR 324 Office Equipment	EMR 323 JCH Repairs	£1,500.00

25.137d Members APPROVED the funding source of the listed future Neighbourhood Plan consultancy invoices as follows:

Work	Invoice (ex. VAT)	Source
Stage 2: Evidence and Evaluating Options	£2,312	EMR 325 Parish Projects (current balance £2,436)
Stage 2B step 4/5/6: Site Selection Topic Paper	£1,818	EMR 330 Community Infrastructure Levy (current balance post committed expenditure (£3,815))
Stage 3: Writing Draft Planning Policies	£1,734	EMR 330 Community Infrastructure Levy (current balance post committed expenditure and the proposal above (£1,997)
Stage 4: Preparing Reg 14 Plan	£1,734	EMR 330 Community Infrastructure Levy (remaining balance £263.00) Included in 2026/2027 budget (£1,471)
Stage 5: Preparing submission Plan	£1,734	Included in 2026/2027 budget

Planning Applications

Members RECEIVED a report from Planning Group A.

25.138a	Application: PL/2025/08765 – Householder Planning Permission Applicant: Mr & Mrs Dubey Address: 13 The Beeches, Lydiard Millicent, SN5 3LT Proposal: Extend house to include a side extension, conservatory, separate annex, and 1st floor. (resubmission of PL/2025/03078)
	Members RESOLVED to COMMENT on the application raising concerns in relation to insufficient parking provision for a 5 bedroom home and the issue on-street parking would cause in the cul-de-sac.

25.138b	Application: PL/2025/09044 – Permission in Principle Applicant: Mr & Mrs McCormack Address: Woodside End Stables, Greenhill, SN4 8EH Proposal: Erection of 1No new dwelling in lieu of existing stables and welfare facilities
	Members RESOLVED to OBJECT to the application as the development would sit outside of the settlement boundary and contravenes the Lydiard Millicent Neighbourhood Plan.

25.138c	Application: PL/2025/09064 – Removal / Variation of Conditions Applicant: Mr & Mrs Hornby Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Closing Date: 22 December Proposal: Variation of conditions 2 & 3 of planning permission PL/2025/06065 to change the approved windows and doors material from timber to UPVC timber effect
	Members RESOLVED to make NO COMMENT.

25.138d	Application: PL/2025/09156 – Householder Planning Permission Applicant: Miss Theobald Address: 17 Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Single storey rear extension, front porch, new roof windows, new outbuilding and dropped kerb.
	Members RESOLVED to make NO COMMENT.

25.138e Members NOTED the following Wiltshire Council decisions:

Application: PL/2025/06542 – Householder Planning Permission Address: 61 Chestnut Springs, Lydiard Millicent, SN5 3NB Proposal: Demolition of existing conservatory and single-storey outshoot and erection of replacement single storey extension to rear elevation	Applicant: Mr & Mrs Stevens WC Approved with Conditions
Application: PL/2025/07904 – Notification of Proposed Works to Trees in a Conservation Area Address: 8 The Street, Lydiard Millicent, SN5 3LU Proposal: T1 Yew – Reduce length of 3 branches over footpath only by up to 2.5m & shape	Applicant: Redford WC – No Objection
Application: PL/2025/07693 – Lawful Development: Proposed Use Address: 2 The Moors, Stone Lane, Lydiard Millicent, SN5 3LE Proposal: Erection of side extension to dwelling	Applicant: Mr Willis WC Approved

- 25.138f Members NOTED the appeal made to the Planning Inspectorate for PL/2024/07426 – Paddock land adjoining 39a Stone Lane, Lydiard Millicent. Standing Orders were
- 25.138g SUSPENDED for public comment and REINSTATED before Members discussed further.
- 25.138h Members CONSIDERED the draft representation and RESOLVED to delegate final minor amendments in relation to the inclusion of data gathered from the recent housing needs assessment to the representation to Councillors Allsop, Westwood and the Clerk before submission to the Planning Inspectorate.

Wiltshire Councillor Matthews and 1 member of the public left the meeting.

25.139 **Clerk's Report**

Members NOTED the report and RESOLVED to close the following items:

25.77- Fire Risk Assessment

CQT 2 October – Hedges Overgrowing The Street

25.102c – Jubilee Club House Play Area

25.118j – Financial Accounts (Training)

25.118k – Financial Accounts (JCH Hot Water Tanks Work)

25.126 – Wiltshire Bath & Air Ambulance Charity – Community Emergency Awareness Training.

25.140 **Communications**

Members NOTED the following communications:

- Community Care Group Meeting Notes – 12 November
- Wiltshire Council Briefing Note – Community Governance Review
- Unity Trust Bank – Change to Fees and Charges.

25.141 **Cemetery Regulations**

Members NOTED the report and CONSIDERED the options available. After discussions, Members RESOLVED that the pre-purchase of full burial and cremated remains plots would no longer be permitted from 1 April 2026 on an interim basis for a period of five years until 31 March 2031.

25.142 **Jubilee Club House Play Area Springer Replacement**

Members NOTED the report and CONSIDERED the quotes received. After discussions, Members RESOLVED to accept a quote of £1,650.00 (one thousand, six hundred and fifty pounds) (ex. VAT) to install a replacement springer at the Jubilee Club House Play Area, with the selection of springer design delegated to the Parish Clerk following consultation with local parents. The quote includes:

- removal and disposal of existing springer
- disposal of environmental waste
- installation
- supply and delivery.

Costs to be met by:

£1000 from budget line 4130 – New Play Equipment

£650 from Ear Marked Reserve 326 – Street Furniture / Play Equipment

25.143 Jubilee Club House Water Supply

Members NOTED the report and CONSIDERED the quotes received. Members RESOLVED to move the water and waste supply for the Jubilee Club House to Everflow.

1 member of the public left the meeting.

25.144 Health and Safety Policy Statement

Members CONSIDERED and APPROVED the Health and Safety Policy. The document will next be reviewed in December 2027.

25.145 Local Highways and Footway Improvement Group (LHFIG)

Members NOTED the final notes from the meeting held on 12 November. In the absence of Councillor Chalker, Members RECEIVED the following update from Councillor Westwood:

- Common Platt – work is expected to commence in February 2026
- Greatfield – carriageway roundels have been painted
- Greenhill – subject to the 30mph speed limit extension being approved, work is expected to commence in Spring 2026
- Braydon Road – all signage and line marking is now complete. A scope of route study and other works expected to be outside of LHFIG scope has been submitted as a new highways improvement request
- Manor Hill – physical traffic priority measures are unlikely given there is no lighting in the area. Signage proposals will be sent to the Parish Council for review in due course.

Wiltshire Council Community Governance Review

25.146a Members NOTED the correspondence and RESOLVED to request a meeting either virtually or in person with the Electoral Review Committee to discuss the review in further detail.

25.146b Standing Orders were SUSPENDED for public comment. A resident suggested that the parish boundary between Lydiard Millicent and Purton in Common Platt may be an area the Council requests to be reviewed. Standing Orders were REINSTATED before Members discussed further.

Personnel Committee

Members CONSIDERED and APPROVED the:

- 25.147a • Personnel Committee Terms of Reference
- 25.147b • Selection and Recruitment Policy

25.148 Council and Community Representatives

Members RECEIVED the following updates:

Parish Hall – Councillor Neighbour

The Chair of the Parish Hall, Mike Sharp will be stepping down with Alan Pflieger expected to take on the role on an interim basis. Plans for the village fete are continuing to develop.

Area Board – Councillor Allsop

The Deputy Leader of Wiltshire Council attended the last meeting on 26 November and advised there will be some changes to Area Boards in the near future. One grant award of £330 was made to Cricklade Memory Café. Next meeting is 4 March 2026.

Community Carers Group – Councillor Hill-Wheeler

The Carers Directory produced earlier this year is receiving positive feedback.

Speed Indication Devices – Councillors Allsop

The data from the device positioned at Stone Lane capturing vehicles travelling from Lydiard Millicent is as follows:
Maximum speed recorded of 76mph.

The data from the device positioned at Common Platt travelling from Washpool is as follows:
Maximum speed recorded of 56mph.

Neighbourhood Plan – Councillor Allsop

The Neighbourhood Plan is progressing well and the next Steering Group meeting is on 14 January.

In accordance with Standing Order 26d, Councillor Westwood suspended Standing Order 3x to permit the meeting to exceed two hours in order allow sufficient time to consider all items on the agenda.

25.149 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda. This is due to the confidential nature of the items being considered, under the Public Bodies (Admission to Meetings) Act 1960.

4 members of the public left the meeting.

25.150 **Land Matters**

Members NOTED the correspondence, RECEIVED an update from Councillor Allsop and RESOLVED to respond in line with discussions, with the response delegated to the Clerk.

Meeting Closed at 21.12hrs

Finance Report 8 January 2026**Item 6a****EXPENDITURE**

Supplier	Invoice Number	Date	Description	Net	VAT	Total	Paid	Method
Amazon	957951	27 Nov 25	WiFi Extender / Copier Paper	35.06	7.92	42.98	27 Nov 25	CC
Avon Extinguishers	40554	06 Nov 25	New CO2 Extinguisher	62.00	12.40	74.40	12 Dec 25	BP
Betterclean	3210	30 Nov 25	November JCH Cleaning	453.58	90.72	544.30	12 Dec 25	BP
B Online	2044178	01 Dec 25	Broadband	35.25	7.05	42.30	12 Dec 25	DD
British Gas	12985101	13 Nov 25	JCH Electricity	65.53	3.28	68.81	27 Nov 25	DD
British Gas	13269866	11 Dec 25	JCH Electricity	64.06	3.20	67.26	29 Dec 26	DD
Business Waste	1886321	01 Dec 25	JCH / Cemetery Waste	99.46	19.88	119.34	15 Dec 25	DD
Castle Water	8417770	03 Dec 25	JCH Water	54.88	0.00	54.88	17 Dec 25	DD
Castle Water	8522330	05 Dec 25	Cemetery Water	5.55	0.00	5.55	19 Dec 25	DD
Corona	19711798	05 Dec 25	November Gas	223.65	11.18	234.83	12 Dec 25	BP
EE	2418181050	13 Dec 25	Clerk Mobile	20.66	4.13	24.79	22 Dec 25	DD
Greatfield Nurseries	n/a	20 Sep 25	Play Area Grass Seed	8.65	0.00	8.65	12 Dec 25	BP
HMRC	n/a	05 Dec 25	Tax & NI - November	430.43	0.00	430.43	15 Dec 25	BP
Inception	4003550	15 Nov 25	October / November Printing	36.29	7.26	43.55	15 Dec 25	DD
Initial	35664431	18 Nov 25	JCH Janitorial Services	940.01	188.00	1,128.01	12 Dec 25	BP
John O'Conner	125204	21 Nov 25	November Grounds Maintenance	955.73	191.14	1,146.87	12 Dec 25	BP
John O'Conner	126035	15 Dec 25	December Grounds Maintenance	955.73	191.14	1,146.87	24 Dec 25	BP
Land Registry	8884403	02 Dec 25	L. Plain Land Registry Search	7.00	0.00	7.00	02 Dec 25	CC
Land Registry	8883659	02 Dec 25	L. Plain Land Registry Search	7.00	0.00	7.00	02 Dec 25	CC
Lloyds Bank	n/a	26 Nov 25	Charge Card Fees	3.00	0.00	3.00	10 Dec 25	DD
L.Paiva	27/25	23 Dec 25	Return of JCH Hire Deposit	100.00	0.00	100.00	24 Dec 25	BP
Microshade	393905	01 Nov 25	Monthly Hosting Fees	150.32	30.06	180.38	24 Dec 25	DD
Microshade	409236	01 Dec 25	Monthly Hosting Fees	150.32	30.06	180.38	24 Dec 25	DD
Nest Pensions	n/a	27 Nov 25	Nov Clerk Pension	63.05	0.00	63.05	27 Nov 25	DD
Nest Pensions	n/a	29 Dec 26	Dec Clerk Pension	63.05	0.00	63.05	29 Dec 25	DD
Peninsula	5348606	08 Dec 25	HR	106.64	20.14	126.78	01 Dec 25	DD
SLCC	224158-1	08 Dec 25	Clerk Training	20.00	4.00	24.00	12 Dec 25	BP
SLCC	223822	10 Nov 25	Clerk Training	38.50	7.70	46.20	12 Dec 25	BP
Staff	n/a	30 Dec 25	Staff Salaries - December	2,010.45	0.00	2,010.45	24 Dec 25	BP
Three Business Services	44057	14 Nov 25	November Staff SIM Contracts	9.10	1.82	10.92	15 Dec 25	DD
Unity Trust Bank	102-1	31 Oct 25	Bank Service Charges	10.95	0.00	10.95	30 Nov 25	DD
Unity Trust Bank	103-1	30 Nov 25	Bank Service Charges	10.95	0.00	10.95	31 Dec 25	DD
Wiltshire Council	n/a	01 Dec 25	Business Rates	99.00	0.00	99.00	01 Dec 25	DD
Wiltshire Council	n/a	01/16/2026	Business Rates	99.00	0.00	99.00	02 Jan 26	DD

				Expenditure	7,394.85	831.08	8,225.93
<u>Payments for Approval</u>							
Compass Boiler Services	4995	15 Dec 25	Boiler Service & Gas Check	180.00	36.00	216.00	
Keith Griffin	n/a	13 Dec 25	Portable Appliance Testing	66.00	0.00	66.00	
Kevin Thompson	2025021	17 Dec 25	End of Season Cricket Maint.	332.50	0.00	332.50	
Open Spaces Society	79390	01 Jan 25	2026 Subscription Fees	45.00	0.00	45.00	
We Buy Books	108398100	10 Dec 25	Town & PC VAT Guide (CiLCA)	15.26	0.00	15.26	
				638.76	36.00	674.76	

LMPC Income Summary 2025-2026 Received 30/11/2025

Category	Amount
Cemetery Burials	£1,017.00
Exclusive Rights	£1,706.50
Cemetery Memorials	£214.00
Community Field	£343.68
Cricket	£3,652.50
Defra	£784.92
Field and Hall Hire	£367.00
Football	£6,439.50
Lydiard Plain Rental	£1,000.00
Grants	
PSDF Income	£2,029.39
Wayleave	£12.00

Total	£17,566.49
Precept	£67,055.00
Vat Refund 24/25	£10,612.39
Total	£95,233.88

Lydiard Millicent Parish Council

Bank - Cash and Investment Reconciliation as at 30 November 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

01/11/2025	The Public Sector Deposit Fund	71,766.39
30/11/2025	Unity Bank **873	32,715.64
30/11/2025	Lloyds Charge Card	0.00

104,482.03

Receipts not on Bank Statement

0.00

Closing Balance

104,482.03

All Cash & Bank Accounts

2	The Public Sector Deposit Fund	71,766.39
3	Unity Bank	32,715.64
5	Lloyds Charge Card	0.00

Other Cash & Bank Balances

0.00

Total Cash & Bank Balances

104,482.03

Members are requested to NOTE the report and CONSIDER the recommendations.

Office Computer

The desktop in the Parish Office used by all staff is many years old and is becoming increasingly slow to use. Microshade who host our cloud services have provided quotes for laptops which meet the specification requirements of the cloud service but they are more expensive than can be sourced independently.

£500 is included in the budget for 2025-2026 to replace the desktop with a suitable alternative (laptop or a desktop).

Recommendation

Members to APPROVE an expenditure of up to £500 (inc. VAT) for the Clerk to purchase a new office computer, along any associated new equipment required (e.g. connection cables). Costs to be met from office equipment budget.

Lloyds Charge Card

The Lloyds charge card has a credit limit of £500. It is requested that this is increased to £750 to enable the purchase of the computer detailed above. The single purchase limit will remain at £500 in line with the Council's Financial Regulations.

Recommendation

Members to AUTHORISE an increase in credit limit for the Lloyds charge card from £500 to £750.

Local Highway and Footway Improvement Group – Common Platt Pedestrian Priority Scheme Substantive Bid Contribution

The pedestrian safety improvement works at Common Platt are due to commence in February 2026. Whilst the Council have previously considered the contribution requested for these works, formal approval has not taken place.

Recommendation

Members to APPROVE an expenditure of £2,137.50 as the Council's contribution towards the LHFIG Common Platt pedestrian priority scheme. Costs to be met from Ear Marked Reserve 322 – Highways / LHFIG.

Fallen Tree at the Recreation Field

An ash tree has fallen in the hedgerow on the approach road to the Jubilee Club House. A tree surgeon has carried out an inspection and whilst not a hazard at this time, they recommended it be removed so as not to compromise a neighbouring tree it is resting on.

The surgeon also inspected a large top-heavy ivy bush which the Handyman had concerns about. Again not a hazard at this time, but it was recommended this was also removed before spring arrives when it will become heavier with an increased risk of falling.

The work has been scheduled for 14 January 2026 at a cost of £350 (ex VAT) to remove both the ash and the ivy and to remove all arisings.

Recommendation

Members to APPROVE an expenditure of £350 (ex VAT) to remove both the ash and the ivy and to remove all arisings. Costs to be met from General Reserves.

Finance Report

Hayley Graham
January 2026

Item 6c

EXPENDITURE	Budget 2024-2025	Actual 2024-25	Budget 2025-26	Exp. to end of Sept 25	Full Year Forecast to End of 2025-26	Variance against budget &	From Reserves GR/EMR	Difference Against Budget 2025-26	Suggested 2026-27 Budget	Variance compared to forecast YE %	Variance compared to 25-26 budget%
Expenditure	£83,513	£126,035	£96,151	£49,931	£97,461	1%		-£1,310	£95,174	-2.3	-1%
Income	£19,362	£28,656	£29,096	£13,944	£22,059	-24%		-£7,037	£21,881	-0.8	-25%
Totals	£64,151	£97,379	£67,055	£35,987	£75,402	12%	£0	-£8,347	£73,293	-2.8	9%

	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Total Planned Expenditure	£70,800	£73,965	£79,462	£83,513	£96,151	£95,174
Total Planned Income	£5,000	£18,100	£16,496	£19,362	£29,096	£21,881
Net Expenditure to be funded	£65,800	£55,865	£62,966	£64,151	£67,055	£73,293
Met by:						
Anticipated prior year budget underspend	£0	£0	£0	£0	£0	£0
Funded From EMR/General Reserves	£0	£0	£0	£0	£0	£0
To be funded from precept	£65,800	£55,865	£62,966	£64,151	£67,055	£73,293
No. of Band D Households	777.44	774.24	785.15	784.85	784.4	768.2
Annual Council Tax per Band D property	£71.44	£72.15	£76.32	£81.74	£85.49	£95.41
Annual increase in Council Tax	£1.40	£0.71	£4.17	£5.42	£3.75	£9.92
Percentage increase in Council Tax	4.0%	0.99%	5.78%	7.09%	4.58%	11.60%

Code 101	General Administration	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4000	Staff Salary	21,996	21,674	22,053	25,079	27,160	11,965	11,955	23,920	30,200	
4007	Tax and NI	4,000	6,334	6,600	5,784	2,854	2,819	2,160	4,979	5,810	
4008	Home Working Allowance	216	216	180	270	216	108	108	216	216	
4001	Mileage	100	0	50	150	70	50	20	70	70	
4006	Telephones/Broadband	500	733	900	686	790	375	387	762	800	
4010	Training/Conferences	1,500	1,223	1,500	1,084	1,500	926	252	1,178	500	
4011	Subscriptions	350	75	300	878	870	667	281	948	1,330	SLCC (£250), WALC (£783), Lyd Mag (£6), OSS (£55), ICCM (£116), Parish Online (£120)
4012	Books and Journals	100	0	50	0	50	0	50	50	50	
4014	Clerk Pension	0	0	0	0	0	122	379	501	850	
4020	Chairmans Expenses	100	25	100	35	100	0	46	46	50	£25 RBL donation
4021	Refreshments	24	29	25	0	25	22	0	22	25	
4022	Office Equipment	750	122	500	333	500	0	750	750	250	
4026	Elections Fees	0	0	1,150	0	0	0	530	530	0	24/25 budget was moved to EMR 328 Elections
4030	Hall Hire	400	336	180	73	0	0	0	0	0	
4032	Printing and Lease Hire	200	349	325	519	500	268	197	465	500	
4034	Postage	50	37	25	24	30	14	16	30	30	
4035	Stationary and Sundries	250	177	250	171	200	3	175	178	200	
4036	Advertising & Parish Magazine	150	635	175	375	375	0	375	375	0	Could spend from EMR next year if required
4051	Audit Fees	900	725	750	921	930	930	0	930	955	Internal and External Audit £420 PKF and £535 for IAS
4052	Insurance	1,277	1,422	1,500	1,573	1,620	1,778	0	1,778	2,010	Insurance due 1 June 2026
4053	Website Hosting & IT Support	1,800	1,527	1,500	1,996	1,830	1,483	901	2,384	1,892	Microshade (£1,282) and X-Net (£610)
4054	Legal Fees	2,500	4,563	1,500	8,075	1,750	3,515	2,100	5,615	250	
4055	Professional Fees	2,810	3,045	2,945	2,727	9,160	898	1,290	2,188	240	Payroll and Pension administration
4057	Bank Service Charges	120	170	150	143	200	80	84	164	200	Service, transaction and card charges
4064	Software Packages	1,150	457	475	543	555	493	0	493	510	Rialtas Alpha (£210), Cemetery (£300)
4065	Events inc Meet and Greet	1,600	35	1,000	541	850	510	250	760	400	Lamppost poppies (£200 for 40), Misc event (£200)
4071	Registrations/Licences	35	35	35	35	50	47	0	47	50	ICO
	General Reserves/EMR					9,000	0			5,000	
Total		42,878	43,944	44,218	52,015	61,185	27,073	22,306	49,379	52,388	

Code 102	Grants	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4136	Grants	1,000	100	500	498	750	700	0	700	700	2 grant applications awarded in Apr - Sept totalling £700
Total		1,000	100	500	498	750	700	0	700	700	

Code 201	Cemetery	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4003	Water Rates	50	50	60	60	65	36	36	72	85	
4101	Grass Cutting	303	303	385	402	424	356	132	488	434	5% increase for 26/27
4105	Parish Maintenance	600	525	650	418	500	236	236	472	500	Business Waste Removal
4111	Tree Hedge Works	154	135	263	200	289	0	196	196	207	5% increase for 26/27
4142	Cemetery Services	0	0	0	0	0	100	0	100	0	
	Total	1,107	1,013	1,358	1,080	1,278	728	600	1,328	1,226	

Code 301	Recreation Field & JCH	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4002	Business Rates	1,200	986	1,250	986	1,250	590	396	986	1,035	25/26 + 5%
4003	Water Rates	500	734	750	818	930	1,109	460	1,569	1,700	
4004	Electricity	1,600	2,112	3,000	1,040	1,180	445	525	970	1,070	
4005	Gas	900	1,655	1,700	1,837	1,700	975	1,190	2,165	2,275	Contract expires 1/12/27
4009	CCTV Maintenance/Support	605	4,141	605	1,105	635	0	635	635	670	Includes 5% as per contract
4070	Inspections	500	389	350	351	550	575	945	1,520	1,600	Fixed Wiring (£450), Fire Ext (£70), Boiler Service (£220), PAT (£60). Legionella Work (£800)
4101	Grass Cutting	4,958	4,800	4,298	5,151	4,728	5,518	-4,273	1,245	1,307	5% increase for 25/26. This apportions 25% of rec field cutting, the remaining 75% to football.
4105	Parish Maintenance	600	574	700	1,010	635	303	295	598	630	Waste Removal (Business Waste)
4111	Tree Hedge Works	309	258	265	1,660	292	0	556	556	584	J'OC (£584)
4120	JCH - Cleaning	6,500	4,860	4,250	5,104	5,360	2,612	2,407	5,019	5,810	6.7% increase as per Apr 2025 increase
4121	Janitorial Supplies	950	767	950	1,187	1,400	0	1,078	1,078	1,130	Initial (£960), Toilet Rolls (£70), Urinal Cartridges (£97)
4122	Building Maintenance	2,000	1,128	2,000	1,372	1,000	2,138	128	2,266	2,215	Shower heads (£15), extractor fan fix (£400), legionella works (£800), Attic Ventilation (£500)
4123	JCH - Major Works	0	765	0	35,573	0	0	0	0	0	
4124	Handyman Requirements	250	365	250	194	250	0	150	150	250	
	General Reserves/EMR					0		0	0	0	
	Total	20,872	23,534	20,368	57,388	19,910	14,265	4,492	18,757	20,276	

Code 303	Play Area	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4070	Inspections	150	132	150	150	150	0	150	150	150	Annual Inspection
4101	Grass Cutting	243	480	285	355	314	0	314	314	330	5% increase for 26/27
4130	Play Equipment - New	2,000	20,476	1,000	0	1,000	0	1700	1,700	1,000	
4131	Play Equipment - Maintenance	1,000	2,933	500	132	500	67	623	690	500	
	General Reserves/EMR	0		0	0	0	0	0	0	1,000	Recommend build up EMR for replacement play tower in 27/28
	Total	3,393	24,021	1,935	637	1,964	67	2,787	2,854	2,980	

Code 304	Cricket	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4101	Grass Cutting - Collect	618	618	637	700	701	0	1972	1,972	2,071	5% increase for 26/27
4312	Maintenance of Square	2,500	2,384	2,300	1,573	1,750	2,027	333	2,360	2,050	
Total		3,118	3,002	2,937	2,273	2,451	2,027	2,305	4,332	4,121	

Code 305	Football	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4101	Grass Cutting	1,547	809	1,592	1,750	1,751	0	3734	3,734	3,921	5% increase for 26/27. Apportions 75% of grass cutting costs to Football, cricket is itemised separately so remaining 25% is assigned to rec field.
4126	Pitch Marking	597	597	615	675	677	0	1637	1,637	1,718	5% increase for 26/27
Total		2,144	1,406	2,207	2,425	2,428	0	1,637	1,637	5,639	

Code 401	Highways & Open Spaces	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4100	Equipment Hire	100	0	100	112	100	0	0	0	100	Handyman Requirements
4128	Footpath Group	1,000	157	0	157	0	0	0	0	0	Insurance (£200)
4101	Grass Cutting	1,750	842	1,040	1,085	1,120	816	531	1,347	1,414	5% increase for 26/26
4105	LHFIG Projects (Parish Maint.)	1,000	430	2,000	75	2,000	0	1925	1,925	0	Move 25/26 to EMR if invoice not received.
4106	Bus Shelter Cleaning	0	0	0	0	165	0	0	0	200	Bus stop cleaning
4109	Street Furniture - New	0	0	1,000	0	200	0	0	0	100	Planter supplies (water carrier / bowser)
4111	Tree / Hedge Works	500	1,800	500	0	500	0	52	52	55	5% increase for 26/27
4127	Holborn Footpath	250	293	250	318	250	250	0	250	250	Costs = Licence for 5 years
4140	Speed Indicator Device	0	0	3,000	4,283	0	3	1270	1,273	0	
4129	Community Field	0	0	1,000	0	1,000	704	426	1,130	1,120	Tree Survey (£250), Grounds Maintenance (£870)
4139	Lydiard Green	0	0	500	304	500	0	500	500	250	Tree Survey (£250)
	General Reserves/EMR	0						0	0		
Total		4,600	3,522	9,390	6,334	5,835	1,773	4,704	6,477	3,489	

Code 501	Lydiard Plain	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4105	Parish Maintenance	0	0	250	0	0	250	0	250	500	Tree Survey (£500)
4055	Professional Fees	350	310	350	0	350	158	0	158	500	Webbpaton. Included figure for possible other scheme investigation.
Total		350	310	350	0	350	408	0	408	1,000	

Code 702	Neighbourhood Plan	Budget 2023-24	Actual Spend 2023-24	Budget 2024-25	Actual Spend 2024-25	Budget 2025-26	6mths Spend Sept 25	Forecast to End March 2026	Estimated Full Year Spend	Suggested Budget 2026-27	NOTES
4032	Printing and Lease	0	0	0	200	0	0	108	108	150	Assumed printing required for a further consultation event
4055	Professional Fees	0	0	0	3,385	0	2,890	8,591	11,481	3,468	£1,734 x 2 in 26/27
	General Reserves / EMR	0	0	0	0	0	0	-5,864	0	-263	
	Total	0	0	0	3,385	0	2,890	2,835	11,589	3,355	
Total		79,462	100,852	83,263	126,035	96,151	49,931	41,666	97,461	95,174	

Code	All Income	Budget 2024-25	Actual Income 2024-25	Budget 2025-26	Income Apr - Sep 2025	Forecast to End March 2026	Estimated Full Year Income	Suggested Budget 2026-27	NOTES
1000	Precept	64,151	64,151	67,055	67,055	0	67,055	73,293	
1015	Interest	2,000	3,644	3,250	1,550	1,485	3,035	2,560	
1020	Other	12	12	12	12	0	12	12	Wayleave
1011	Grants of Right	900	3,015	1,000	1,361	691	2,052	1,000	
1012	Interments	2,000	2,369	1,500	541	441	982	1,000	
1013	Memorials	1,200	1,038	1,000	214	107	321	1,000	
1007	Recreation/JCH Hire	500	198	500	250	118	368	500	
1007	Hire - Cricket	3,250	3,055	3,150	3,653	0	3,653	4,022	
1007	Hire - Football	7,000	9,104	8,250	4,478	4,327	8,805	8,895	
1002	Rental - Lydiard Plain	1,000	1,000	1,000	1,000	0	1,000	1,000	
1003	Grants - Lydiard Plain	1,500	1,635	784	785	0	785	0	
4141	Rental - Community Field	0	0	1,540	0	946	946	1,892	
4142	Cemetery Services	0	0	0	100	0	100	0	
1003	Grants - N. Plan	0	3,585	7,110	0	0	0	0	Locality funding withdrawn
Total		19,362	28,656	29,096	13,944	8,115	22,059	21,881	

23.204 Footpath Working Group

The hedging that denotes Lydiard Green and the neighbouring farmland has gaps in places. There is no right of access onto this private land at any of these points. There are three pillboxes on/surrounding the Green, only one of which is on the Village Green itself. Once the information boards have been put in situ, it is possible that members of the public may try and access the private land area. Members RESOLVED to spend up to £1000 to plant new hedging and replacement trees, met from Ear Marked Reserves set aside for Footpaths/Lydiard Green. UPDATE: New hedging has been planted by the Working Group. Replacement tree species next to be identified.

PQT 2 October – Common Platt Defibrillator

A resident asked for the Council to consider installing a defibrillator in Common Platt as the nearest ones are some distance away (Peatmoor and Lydiard Millicent village). The Council agreed that the Clerk should explore this including approaching Purton PC as a possible joint venture. UPDATE: Purton Parish Council considered the proposal in their meeting held on 13 Oct but they do not have funding to support a defibrillator in Common Platt at this time. The Clerk will explore grant funding opportunities. FURTHER UPDATE: Costs for a solar / wind powered cabinet have been received which may be cost prohibitive, so it is now being established if a mains connection is possible next to the parish noticeboard, SSEN are preparing a quote. WC have confirmed the process for requesting approval for installation on the public highway and contact has been made with the South Western Ambulance Service officer who manages the defib at the Parish Hall for advice.

25.125 Holborn Footpath Bicycle Access

Members RESOLVED that the Clerk should investigate the feasibility of a bicycle trough being installed at the steps at Holborn.

25.128 Council and Community Representatives

PC Mike Gassner has agreed to join a forthcoming Parish Council meeting which the Clerk will arrange. UPDATE: Contact made with PC Mike Gassner. FURTHER UPDATE: NPT joined December meeting and will do so as frequently as possible. Recommendation to CLOSE this item.

25.136 – Financial Accounts

Members approved an expenditure of £332.50 for material costs for cricket pitch maintenance. UPDATE: Cricket pitch maintenance has been carried out. Recommendation to CLOSE this item.

25.142 – Jubilee Club House Play Area Springer Replacement

Members RESOLVED to accept a quote of £1,650.00 (ex. VAT) to install a replacement springer at the Jubilee Club House Play Area, with the selection of springer design delegated to the Parish Clerk following consultation with local parents.

25.143 – Jubilee Club House Water Supply

Members RESOLVED to move the water and waste supply for the Jubilee Club House to Everflow. UPDATE: Switch took place on 21 December. Recommendation to CLOSE this item.

25.146a – Wiltshire Council Community Governance Review

Members RESOLVED to request a meeting either virtually or in person with the Electoral Review Committee to discuss the review in further detail. UPDATE: Meeting took place on 17 December. Recommendation to CLOSE this item.

Members are requested to NOTE the report and CONSIDER the recommendations.

Update

The current tenant of Lydiard Plain has written to inform the Council of their termination of the tenancy with immediate effect. The tenant has advised that he has been farming the land with another farmer for approximately 3 years, and they would like to take over the tenancy of the land.

It is recommended that the availability of the land for rent should be advertised. There is no formal lease agreement with the current tenant so it would be prudent for the Council to consider the creation of a formal lease agreement with any new tenant. Finally, it was resolved at the parish meeting held on 6 November 2025 (min. ref. 25.123f) that rental fees for Lydiard Plain would be reviewed at the time of a new tenancy. According to Government statistics at the end of 2024, the average rental per hectare per annum for Farm Business Tenancy lease agreements is £228. Lydiard Plain is 14.5 hectares and so the average rent would be £3,306.

Recommendation

Members are requested to:

- AGREE that the availability of the land can be advertised
- AUTHORISE the Clerk to investigate support options for creating a formal lease agreement
- AGREE a rental fee.

Hayley Graham
January 2026

Community Governance Review

Information Gathering Session with Lydiard Milicent Parish Council Representatives – 17 December 2025 – 1000-1050

Present (Committee): Gavin Grant, Tamara Reay, Clare Cape, Matt Bragg

Present (Lydiard Milicent): Sally Westwood, James Neighbour, Richard Selwood, Mel Allsop, Hayley Graham

Present (Others): Kieran Elliott – Democracy Manager (Democratic Services)

Intro

Cllr Grant opened the session and introduced all present. He highlighted some potential areas of interest for discussion which had arisen in conversations with Purton Parish Council, including the extended area of Ridgeway Farm.

Kieran Elliott provided details of the process and timetable of the Community Governance Review.

Ridgeway Farm

There were comments around the new build areas at Ridgeway farm (predominantly in Purton but extending into Lydiard Milicent) and the border with Swindon. It was confirmed by Cllr Grant that the CGR process could not alter the boundaries between the Wiltshire Council and Swindon Borough Council areas.

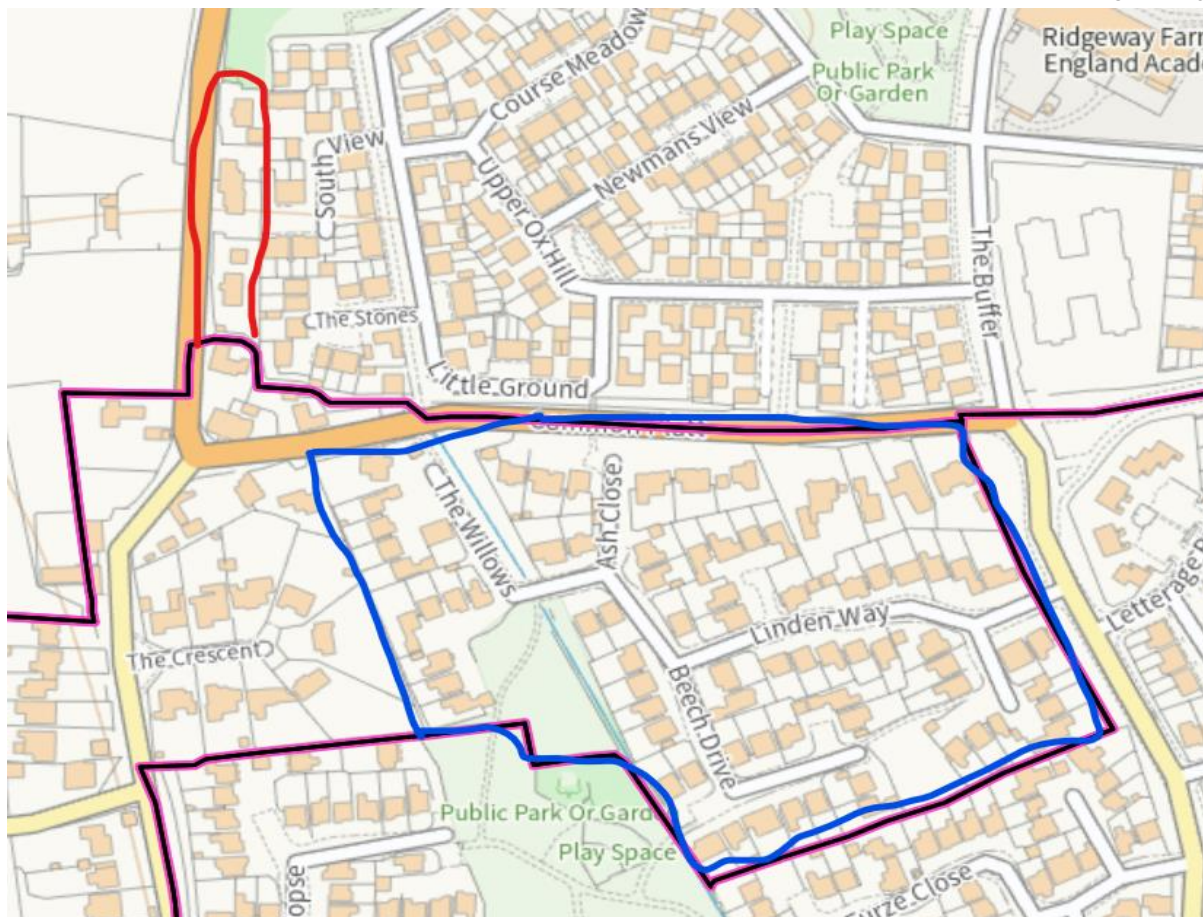
It was stated that the parish council had undertaken work in the area and sought to engage its residents, and that the council included one member who lived in the area.

It was commented that including all of Ridgeway farm estate within the parish of Lydiard Milicent could significantly change the overall demographic and character of the parish, which included a variety of small villages and hamlets.

The Committee members encouraged the Parish Council to discuss the situation with Purton Parish Council to determine if there was a consensus view of the appropriate governance for the area.

There was a suggestion that a series of more historic houses along Common Platt (shown in red) might relate more with Lydiard Milicent and the area running south to the Crescent.

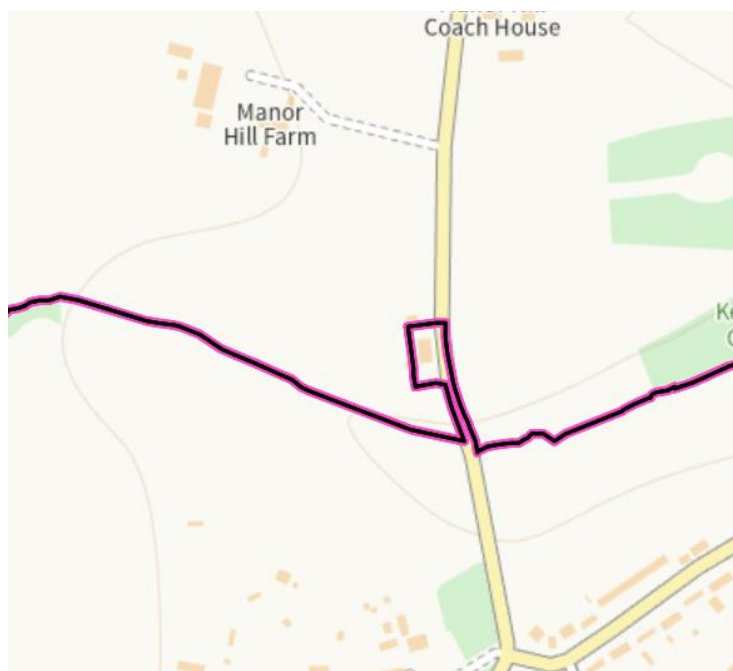
Additionally, there was a comment that the area shown in blue represented the newer, denser, more urban housing which might relate in terms of character and community more with the rest of the Ridgeway Farm development north of Common Platt.



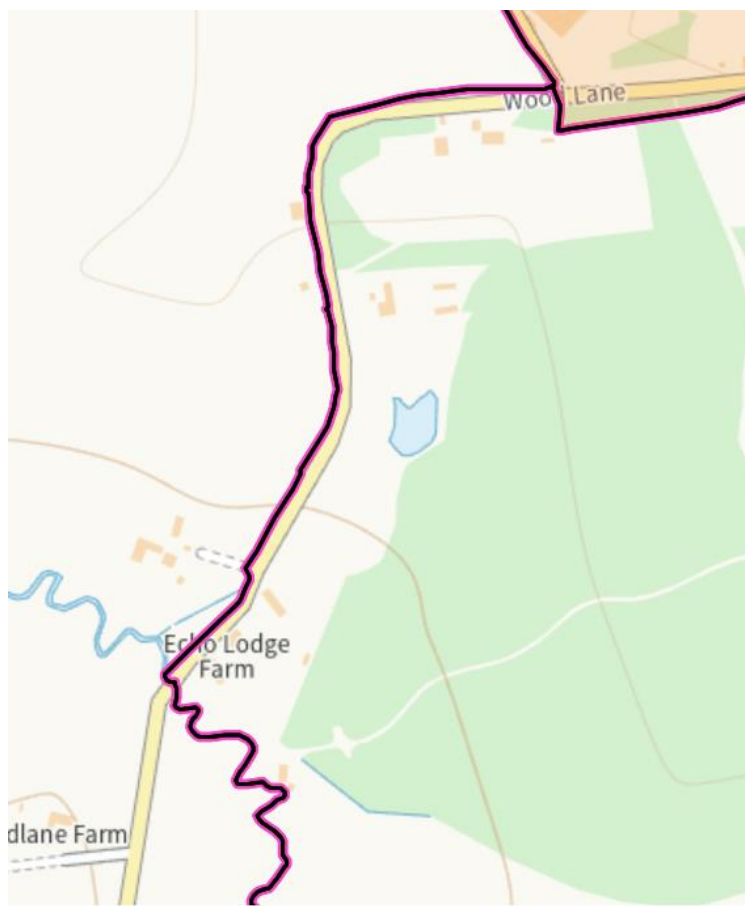
Other matters

One comment was made that the name of the parish might not reflect the communities very well, although no alternative suggestion was proposed.

A single property north of Church lane and south of manor Hill farm in Purton was highlighted by the Committee, as this had arisen in their discussions with Purton Parish Council, and whether the boundary line in the area was appropriate and effective.



It was also raised whether the properties at the far western edge of the parish were appropriately included within Lydiard Millicent parish.



The southern boundary with Lydiard Tregoze was also discussed at Greatfield, with mention of the houses being in Lydiard Millicent but the nursery and garden centre not included.



Members are requested to NOTE the report and CONSIDER submitting a formal proposal.

Background

At the last parish meeting, the Council noted correspondence from Wiltshire Council regarding its plans for a Community Governance Review. At the time, the deadline for formal proposals from local Councils was the end of December 2025. As such, the Council resolved to request a meeting with the CGR committee, which took place on 17 December 2025, the notes from which are included in the papers for this meeting.

The deadline has since been moved to 31 January 2026 and therefore the Council now has the opportunity to make a formal proposal

Recommendation

Members to CONSIDER a formal proposal for submission to Wiltshire Council.

Hayley Graham
January 2026

Lydiard Millicent Parish Council

Grant Application Policy

Introduction to Policy

A grant is any payment made by the Council to be used by an organisation for a specific purpose that will benefit the Parish, or residents of the Parish, and which is not directly controlled or administered by the Council. The Council awards grants, at its discretion, to Parish organisations which can demonstrate a clear need for financial support to benefit the Parish by:

- Providing a service
- Enhancing the quality of life
- Improving the environment
- Promoting the Parish of Lydiard Millicent in a positive way

Grant Application Process

1. Applicants will be required to complete an application form which can be obtained from the Parish Clerk. All questions on the application form should be fully answered.
2. Organisations applying will need to provide a set of accounts for the previous financial year. Organisations just starting up must submit basic financial information (e.g. copies of bank account statements).
3. The Parish Clerk will receive all applications.
4. Applications will be considered at the Parish Council meeting following receipt, providing the application is received at least two weeks prior to the advertised meeting. Additional information will not be considered, other than accounts and quotes.
5. The Council will make the decision on which grants to award. All applicants will be contacted following the Council's decision.
6. All grant funding must be claimed within 12 months of the approval being given for the application.
7. Funds will normally only be released on production of invoices and receipt should be properly confirmed.
8. Any unused monies should be returned to the Parish Council.

Grant Application Conditions

1. The Parish Council will not consider grant applications where:
 - a) The project is predominantly to support a political or religious activity. If your application is for an event or item to be held within a Church, but the audience is the wider community (rather than just members of the Church) then elaborate in your application how the wider community will benefit.
 - b) The service should be provided by another statutory body (i.e. social care, health care or education authority)
 - c) It is for the sole benefit of individuals
 - d) A private profit making/commercial organisation
 - e) Regular or ongoing running costs – e.g. rent, rates, electricity, etc
 - f) Projects that have already started (where the expenditure has already been incurred)
 - g) Projects which could reasonably be expected to secure finance by other means
 - h) Claimants who are sufficiently financially robust, who are able to give their own funds to support other organisations.
 - i) The organisation has been giving its own grants/donations to support other organisations and charities.
 - j) The group has its own healthy accounts and is unable to demonstrate a financial need
 - k) Little or no effort has been put into the fundraising activities of the organisation
 - l) Membership of the group is predominantly people from outside the area

- m) Membership of the group are residents from Lydiard Millicent, but the activities mainly take place outside of Lydiard Millicent.
2. Applicants must acknowledge the Parish Council's financial support in any publicity or printed material.
 3. A report must be made about how the grant has been used for production at the Annual Parish Meeting.
 4. Applications must be for projects that benefit the local community and indicate the number or percentage of local people in the Lydiard Millicent area to benefit from funding.
 5. An organisation may only submit one application for a grant in any financial year.
 6. The organisation must be non-profit making.
 7. Applicants should consider applying to the Royal Wootton Bassett and Cricklade Area Board for funding prior to approaching the Parish Council.
 8. The organisation should demonstrate a clear need for financial support and show how fund raising has taken place.
 9. Applicants being awarded more than £500 may not return for a further award within a period of 1 year except under extraordinary circumstances.
 10. The administration of and accounting for any grant shall be the responsibility of the recipient. All awards must be properly accounted for and evidence of expenditure should be supplied to the Council as requested.
 11. The Council may make the award of any grant or subsidy subject to such additional conditions and requirements as it considers appropriate. The Council reserves the right to refuse any grant application which it considers to be inappropriate or against the objectives of the Council.
 12. Whilst individuals can apply for a grant, the grant cannot be for their own personal use or gain, nor will the Parish Council sponsor individuals. If an individual is arranging an event for the benefit of the community this will be considered. If you are intending to set up a new organisation and require financial support for that, please name the others that you intend to work with.
 13. Nothing contained herein shall prevent the Council from exercising, at any time, its existing duty or power in respect of providing financial assistance or grants to local or national organisations under the provisions of the Local Government Act 1972, Section 137.

Adopted at the Parish Council meeting held on xx xxxxxx 2026

Lydiard Millicent Parish Council Grant Application Form Guidelines

Section Two

2a. Please give as much information as possible. Add timescales, locations and participants.

2b. Please note that grants are given to benefit the people who reside within the Lydiard Millicent Parish boundary, and therefore your project must be Parish based and benefit the residents of the Parish. Please estimate how many residents your project will benefit (if an event, give an indication of how many people are invited to attend).

2c. Be specific on what you want the grant for (the Council will not pay grants for rent, rate, electricity, salaries, but will pay for publicity, room hire, professional fees, equipment etc). The Council will not contribute towards expenditure that has already been incurred, so plan ahead.

2d and e. Please specify if you have been in receipt of an earlier grant. This will not affect your application, unless you have made an earlier application within the financial year or you failed to give a report to the Council on how that grant was utilised.

2f. The Royal Wootton Bassett and Cricklade Area Board is an arm of Wiltshire Council and has funding specifically aimed at supporting local communities with activities, events and services. Your Wiltshire Councillor is happy to talk to you, prior to making this application, about your project and the likelihood of being awarded a grant. Many projects have been supported with generous grants.

Section Three

3a. Please be specific, as there are some areas that the Council might be able to assist you with (room hire, as an example). If you intend to spend money on publicity, please give an outline of what you intend to do

3b. Councillors like to be reassured that you, or your group, have made attempts to raise some of the money internally. Please list where income will come from: ticket sales, sponsorship, fundraising, support from other organisations, grants from the Area Board.

3e. If you do not have a full set of accounts please provide what you can to the best of your ability (receipts, invoices etc). If you have a bank account, please provide a copy of the statements. Please note that the Council is unable to issue a payment to an individual's bank account. If you do not have a bank account, we can either pay invoices on your behalf, or ask that you make arrangements with another organisation in Lydiard Millicent to hold that money on your behalf.

Members are requested to NOTE the report and CONSIDER the request.

Stratton Cricket Club are seeking a new home ground for the forthcoming season as their current ground will no longer be available.

SCC are requesting to use the cricket pitches on a Thursday, up to a maximum of 7 matches from May to August. There are currently no “regular” Thursday bookings and so has previously been available to accommodate any rescheduled cricket matches or football training. There are 17 Thursdays across May to August next year so should the Council grant the request, there will still be 10 Thursdays free for any rescheduled bookings.

The Cricket groundsman anticipates that the pitches will require some extra work for these matches, at a cost of £28-£42 per match against an income of £110 per match.

Hayley Graham
January 2026