

# Lydiard Millicent Parish Council

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Notice is hereby given that a meeting of Lydiard Millicent Parish Council  
will be held on Wednesday 29 March 2023  
in All Saints Church, Lydiard Millicent  
at 7pm

## Councillors:

S Westwood, Chairman      C Hacker      S Hill-Wheeler      M Purcell  
M Allsop, Vice Chairman      R Selwood      M Sharp      M Suleman

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

*Tina Jones*

Tina Jones PSLCC  
Parish Clerk

23 March 2023

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**Public/Councillor Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

## A G E N D A

1. **Apologies**  
To RECEIVE and ACCEPT apologies for absence
2. **Declarations of Interest and Dispensations**  
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in July 2012  
To NOTE any dispensations in respect of this agenda received prior to the meeting
3. **Chairman's Announcements**
4. **Minutes**  
To APPROVE and sign as a correct record the Minutes of the meeting held on 22 February and 16 March 2023.
5. **Wiltshire Councillor Update**  
To RECEIVE an update from Councillor S Bucknell
6. **Clerk's Report**  
To NOTE the report
7. **Financial Accounts**  
To NOTE and APPROVE the Income & Expenditure Reports and Payments List  
To NOTE the report
8. **Volunteer Footpaths Group**  
To NOTE the report and CONSIDER the recommendations
9. **Community Environmental Tool Kit**  
To NOTE and CONSIDER the formation of an Environmental Plan
10. **Policies**  
To CONSIDER the adoption of an Assets and Disposal Policy  
To CONSIDER the adoption of a Complaints Policy  
To CONSIDER the adoption of a Documents Retention Policy  
To CONSIDER the adoption of an updated Risk Register
11. **King's Coronation**  
To NOTE the report, CONSIDER the recommendations and costs

## 12. Planning Applications

To NOTE the following Wiltshire Council Decisions:

|                                                                                                                                                                                                                                                                                                                                                         |                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| <b>Application: PL/2023/00652</b> – Proposed Works to Trees in a Conservation Area                                                                                                                                                                                                                                                                      |                                                                        |
| <b>Applicant Name:</b> Mr I Hill                                                                                                                                                                                                                                                                                                                        | <b>Address:</b> Longhouse, 1 Lydiard Green, Lydiard Millicent, SN5 3LP |
| <b>Proposal:</b> Weeping Willow tree - Remove the dead wood from within the tree canopy to prevent injury from falling branches - A maximum 20% crown reduction to rebalance the tree.                                                                                                                                                                  |                                                                        |
| <b>Decision:</b> Approved with Conditions                                                                                                                                                                                                                                                                                                               |                                                                        |
| <b>Application Ref PL/2023/01188</b> - Proposed Works to Trees in a Conservation Area                                                                                                                                                                                                                                                                   |                                                                        |
| <b>Applicant Name:</b> Holmes                                                                                                                                                                                                                                                                                                                           | <b>Address:</b> Manor House, Church Place, Lydiard Millicent, SN5 3LS  |
| <b>H1 - Conifer hedge in rear garden:</b> Reduce the height back to previous points (approximately 50%) to improve appearance, reduce encroachment onto neighbours and enable easier future works to maintain as a hedge. Also remove approximately nine smaller suppressed stems (about 4 inches in diameter) with low vitality to enable re-planting. |                                                                        |
| <b>Decision:</b> No Objection                                                                                                                                                                                                                                                                                                                           |                                                                        |
| <b>Application Ref PL/2023/01014</b> - Works to a Protected Tree                                                                                                                                                                                                                                                                                        |                                                                        |
| <b>Applicant Name:</b> Holmes                                                                                                                                                                                                                                                                                                                           | <b>Address:</b> Manor House, Church Place, Lydiard Millicent, SN5 3LS  |
| <b>Proposal:</b> T1 - Yew Tree - Crown raise up to a height of 2.5 metres, Prune back mid crown by up to 2 metres                                                                                                                                                                                                                                       |                                                                        |
| <b>Decision:</b> Approve with Conditions                                                                                                                                                                                                                                                                                                                |                                                                        |

“The Parish Council is a consultee on all planning applications local to Lydiard Millicent. The Parish Council takes its responsibilities as a consultee seriously, and raises issues concerning national, regional and local planning policy with the Wiltshire Planning Officer. Wiltshire Council is the sole decision-making authority for planning applications, but the Parish Council expects its views to be given serious consideration when an application is reviewed.”

To NOTE and CONSIDER the following applications and RECEIVE a report from Rota Group A

|                                                                                                                                                                                                      |                                                                      |                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------|-------------------------------------|
| <b>Application:</b> PL/2022/08382 - Removal or Variation of a Condition                                                                                                                              |                                                                      | <b>Applicant Name</b> Mr P Frattini |
| <b>Address:</b> Casa Paolo, Purton, SN5 5JX                                                                                                                                                          |                                                                      |                                     |
| <b>Proposal:</b> Variation of Condition 2 of 19/09567/FUL in Relation to Amendments of Approved Plans                                                                                                |                                                                      |                                     |
| <b>Comments by:</b> 2 Mar 2023                                                                                                                                                                       |                                                                      |                                     |
| <b>Application Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001995Fe">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001995Fe</a> |                                                                      |                                     |
| <hr/>                                                                                                                                                                                                |                                                                      |                                     |
| <b>Application:</b> PL/2023/01544 - Notification of proposed works to trees in a conservation area                                                                                                   |                                                                      |                                     |
| <b>Applicant Name</b> LMPC                                                                                                                                                                           | <b>Address:</b> Lydiard Green, Lydiard Millicent SN5 3LP             |                                     |
| <b>Proposal:</b> Ash tree - Remove & Grind Out Leylandii - Remove & Grind Out Horse Chestnut - Remove & Grind Out Lime - Remove & Grind Out Goat Willow - Pollard by 50% Goat Willow - Remove        |                                                                      |                                     |
| <b>Comments by:</b> 20 Mar 2023                                                                                                                                                                      |                                                                      |                                     |
| <b>Application Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019r1tX">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019r1tX</a> |                                                                      |                                     |
| <hr/>                                                                                                                                                                                                |                                                                      |                                     |
| <b>Application:</b> PL/2023/02061 - Notification of proposed works to trees in a conservation area                                                                                                   |                                                                      |                                     |
| <b>Applicant Name</b> Mr A Hornby                                                                                                                                                                    | <b>Address:</b> Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU |                                     |
| <b>Proposal:</b> Trim for a height of 3-4meters- prune Willow trees that run down the boundary of the house. Remove the 4 Conifer trees that are large and very close to the front of the house.     |                                                                      |                                     |
| <b>Comments by:</b> 7 April 2023                                                                                                                                                                     |                                                                      |                                     |
| <b>Application Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019s0yV">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019s0yV</a> |                                                                      |                                     |
| <hr/>                                                                                                                                                                                                |                                                                      |                                     |
| <b>Application:</b> PL/2023/02030 - Full planning permission                                                                                                                                         |                                                                      | <b>Applicant Name</b> Mr A Birch    |
| <b>Address:</b> 39 Stone Lane, Lydiard Millicent, SN5 3LD                                                                                                                                            |                                                                      | <b>Comments by:</b> 21 April 2023   |
| <b>Proposal:</b> Sub division of 39 Stone Lane in order for the annex to be used as a dwelling.                                                                                                      |                                                                      |                                     |
| <b>Application Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019rxiu">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000019rxiu</a> |                                                                      |                                     |

To formally REQUEST ‘Call In’ of any appropriate Planning Application

## 13. War Memorial Clock

To NOTE the report

## 14. Spring Newsletter and Notebook

To NOTE and CONSIDER the draft newsletter, recommendations and costs

## 15. Annual Parish Meeting and Annual Council Meeting

To NOTE the report and CONSIDER the recommendations

## 16. Parish Meetings

TO NOTE the report and CONSIDER the recommendations

## 17. Information Received

- Find the Great Western Hospital on NHS app
- Government Energy Support Schemes Update
- Reforms to National Planning Policy
- School Places Strategy
- University Bursaries

18. **Civility and Respect Pledge**

TO NOTE the request and CONSIDER the request from the National Association of Local Councils (NALC), the Society of Local Council Clerks (SLCC)

19. **Dogs on Playing Fields and Signage**

To NOTE the report and CONSIDER the recommendations

20. **Action Plan 2021 -2022**

To NOTE and RECEIVE a verbal update

21. **Climate Change Summit**

TO NOTE and CONSIDER attendance at this event

22. **Council and Community Representatives:** To RECEIVE updates:

|                                                            |                           |
|------------------------------------------------------------|---------------------------|
| Area Board                                                 | Cllrs Westwood and Allsop |
| Community Carers Group - Next Meeting 26 April - Cricklade | Cllr Hacker               |
| Community Safety Forum                                     | Cllr Sharp                |
| Environmental Forum                                        | Cllrs Purcell and Suleman |
| Local Highway & Footway Improvement Group (LHFIG)          | Cllrs Purcell and Suleman |
| Neighbourhood Watch                                        | Cllr Sharp                |
| Parish Hall                                                | Cllr Allsop               |
| Speed Indication Devices, Speedwatch and Lorry Watch       | Cllr Sharp                |
| Volunteer Footpath Group (Agenda Item)                     | Cllr Allsop               |

23. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

24. **Staffing Update**

To APPROVE the appointment of an Administration Assistant and to RECEIVE a report from Councillor Allsop.

25. **Land Issues**

To NOTE the title deed document relating to the Jubilee Club House

To CONSIDER and APPROVE the appointment of Webbpaton in regard to the Basic Payment Scheme application

To RECEIVE a report from Councillor Allsop

Date of the next meeting: 26 April 2023