

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 4 June 2026
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey G Griffiths S Hill-Wheeler J Neighbour

M Allsop, Vice Chairman L Roberts R Selwood J Sprules S Trowbridge

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

29 May 2026

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024
To NOTE any dispensations in respect of this agenda received prior to the meeting
3. **Chairman's Announcements**
4. **Minutes**
 - a. To APPROVE and sign as a correct record the minutes of the Extraordinary Meeting of the Council held on 23 April 2026.
 - b. To APPROVE and sign as a correct record the minutes of the Annual Meeting of the Council held on 7 May 2026.
 - c. To APPROVE and sign as a correct record the minutes of the Extraordinary Meeting of the Council held on 18 May 2026.
5. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
6. **Financial Accounts**
To APPROVE the:
 - a. Payments for approval
 - b. Bank reconciliation statements as at 30 April 2026
 - c. Finance report.
To NOTE the:
 - d. Payments list to 21 May
 - e. Income summary as at 30 April 2026.
7. **Planning Applications**
 - a. To NOTE and CONSIDER the following applications – report from Group B:

Application: PL/2026/01463 – Full Planning Permission	Applicant: Mr Morse
Address: Countrywide Ltd, Greatfield Farm, Greatfield, SN4 8EQ	Closing Date: 4 June
Proposal: Change of use from agricultural to class B8 storage and distribution and erection of new storage building	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JyGJt	

Application: PL/2026/02318 – Householder Planning Permission Address: 5 Park View Drive, Lydiard Millicent, Swindon, SN5 3LX Proposal: Proposed side extension Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Kn4Jt	Applicant: Mr Collett Closing Date: 11 June
Application: PL/2025/05455 – Full Planning Permission Address: 13 Bramble Cottage, 13 Buryfields, Lydiard Millicent, SN5 3NF Proposal: Proposed new dwelling, parking and access details (amended) Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000F2Yef	Applicant: Mr & Mrs Huntington Closing Date: 4 June

b. To NOTE the following Wiltshire Council decisions:

Application: PL/2026/02345 – Notification of Proposed Works to Trees in a Conservation Area Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Proposal: 4 Conifer trees - fell	Applicant: Mr Hornby No Objection
Application: PL/2026/01298 – Householder Planning Permission Address: Manor House, Church Place, Lydiard Millicent, SN5 3LS Proposal: Proposed swimming pool, pool house and external works	Applicant: Mr Trowbridge Approved with Conditions
Application: PL/2026/00773 – Householder Planning Permission Address: 3 Church Place, Lydiard Millicent, SN5 3LS Proposal: 1 st floor rear extension	Applicant: Mr Shafie Approved with Conditions

- c. To NOTE the report detailing correspondence from Wiltshire Council's Enforcement department in relation to 3 Church Place, Lydiard Millicent.
- d. To NOTE the 5 day notice decision notice in relation to Lydiard Millicent Primary School.
- e. To NOTE the [minutes](#) from the Northern Area Planning Committee meeting held on 13 May.

8. **Clerk's Report**

To NOTE the report.

9. **Communications**

To NOTE the following communications:

- a. Purton Parish Council – notification to Wiltshire Council of joint working group
- b. Resident email – local land security
- c. Resident email – Common Platt drainage works
- d. Wiltshire Council – notice of withdrawal of Wiltshire Local Plan pre-submission draft (2020-2038) Regulation 19.

10. **Annual Internal Audit Report**

To RECEIVE and NOTE the Internal Audit Report.

To NOTE and APPROVE the AGAR Annual Internal Auditors Report.

11. **Annual Governance and Accountability Return 2025-2026**

To NOTE and APPROVE the Annual Governance Statement (Section 1).

To NOTE and APPROVE the Accounting Statements (Section 2).

To NOTE the commencement date for the Exercise of Public Rights of Monday 8 June 2026.

12. **Investment Policy**

To ADOPT the updated Investment Policy.

13. **Local Highway and Footway Improvement Group**

To NOTE the final design model for the Common Platt substantive bid works commencing 22 June.

14. **Neighbourhood Plan Steering Group Terms of Reference**

To NOTE the report and ADOPT the updated Terms of Reference.

15. **Community Governance Review (CGR) Proposal and Consultation**

To NOTE the CGR proposal document and draft briefing note.

16. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Griffiths

Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Neighbour and Trowbridge
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Allsop

17. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

18. **Personnel Matters**

To NOTE the report and CONSIDER the recommendations.

Date of the next meeting: Thursday 2 July 2026