

LYDIARD MILLICENT PARISH COUNCIL MEETING
3 July 2025
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

M Allsop, Vice Chairman L Bamsey D Coffey S Hill-Wheeler R Selwood
J Sprules

Others in Attendance: 5 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident raised a concern around the volume of speeding traffic at Greatfield. Councillor Allsop confirmed the Local Highway and Footway Improvement Group (LHFIG) have instructed their contractor paint a number of highway speed roundels along the length of Greatfield. The Clerk agreed to bring this to the attention of Councillor Neighbour who is investigating a Community Speedwatch initiative.
- A resident asked for an update on the planning appeal for the land at Restrop Road. Councillor Allsop advised the appeal is being held on 16 July.

Councillor Question Time:

- Councillor Bamsey highlighted a letter received from Sarah Gibson MP relating to the proposed development on Meadow Springs, concerned that the letter referenced possible mitigations. Wiltshire Councillor Andrew Matthews advised he would update further on this in his update.

MINUTES

25.40 Apologies for Absence

Apologies were RECEIVED from Councillors Chalker, Cole, Neighbour and Westwood.

25.41 Declarations of Interest and Dispensation Requests

No declarations of interest were made and no dispensation requests were received.

25.42 Chairman's Announcements

- A new speed limit of 40mph on Manor Hill comes in to force on 7 July.
- There were 2 road closures on The Street this week, the Parish Council had not been notified of these works.

25.43 Minutes

Members CONSIDERED the minutes of the Parish Meeting held on 5 June 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Vice Chairman.

25.44 Co-option of New Councillor

Members CONSIDERED the application from Mr L Roberts. The matter was put to the vote and Members unanimously RESOLVED that Mr L Roberts be co-opted onto the Parish Council with immediate effect. The Declaration of Acceptance of Office was signed by the newly elected Councillor and witnessed by the Clerk, and the Vice Chairman invited Councillor Roberts to join the meeting.

25.45 Wiltshire Councillor Update

Wiltshire Councillor Matthews met with the Community Policing Team who have been present at Greatfield, further to the concerns raised around speeding at the last meeting.

A complaint has been raised with Thames Water regarding the lack of communication and execution of the works on The Street in June, and have raised the unexpected closure of The Street today with Wiltshire Council.

Councillor Matthews confirmed that should the Meadow Springs development go to a Committee to be determined, he will be present to strongly object to the application on numerous grounds including access and lack of local amenities. Both Swindon Borough Council and Wiltshire Council want to maintain the buffer between West Swindon and Lydiard Millicent. He advised that considering mitigation doesn't weaken an objection but will allow the parish to get the best outcome through means of S106. Sarah Gibson MP has written to the Secretary of State highlighting the impact of stretched housing needs on rural communities such as this, and she has written to many residents of the parish advising of this course of action. The application has not yet been determined by the Planning Officer.

25.46 Financial Accounts

- a. Members NOTED the Payments List reference "Finance Report 3 July 2025 – Expenditure" attached as Appendix 7 in the amount of £6,197.35 ex. VAT
- b. Members APPROVED the Payments for Approval reference "Finance Report 3 July 2025 – Payments for Approval" attached as Appendix 7 in the amount of £35.00 ex. VAT
- c. Members NOTED the Income Report to 30 April 2025 reference "Finance Report 3 July 2025 – Income Summary" attached as Appendix 7 of £36,352.50.
- d. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 31 May 2025 with a closing balance of £29,198.70.
- e. Members APPROVED the Bank Statement for the Unity Trust Bank as at 31 May 2025 with a closing balance of £29,198.70.
- f. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 31 May 2025 with a closing balance of £70,279.32.
- g. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 31 May 2025 with a closing balance of £70,279.32.
- h. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 31 May 2025 with a closing balance of £0.00
- i. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 28 April 2025 with a closing balance of £17.00.

25.47 Planning Applications

- a. Members RECEIVED an update from Planning Group B.

Application: PL/2025/05106 – Householder Planning Permission	Applicant: Mr Rigby
Address: 24 Stone Lane, Lydiard Millicent, SN5 3LD	Closing Date: 10 July
Proposal: 2 storey rear extension	
Members RESOLVED to make NO OBJECTION to the application.	

Application: PL/2025/05332 – Full Planning Permission	Applicant: Mrs A Broome
Address: 11 Lydiard Green, Lydiard Millicent, SN5 3LP	Closing Date: 23 July
Proposal: Proposed shed / storage for the use of feed / shelter for livestock on agricultural land	
Members RESOLVED to COMMENT on the application with the following points:	
• that consideration be given to the impact on the adjacent Conservation Area and Village Green by requesting that a Conservation Officer is consulted • a condition should be imposed to ensure use is limited to agricultural only and that access is from within the existing curtilage of the property and not over the village green • that no development work / activity should prejudice the existing boundary hedge.	

- b. Members NOTED the following Wiltshire Council decision:

Application: PL/2025/03061 – Householder Application	Applicant Mr Halladay
Address: School House, 5 The Butts, Lydiard Millicent, SN5 3LR	
Proposal: Construct an outbuilding for storing garden and recreational equipment. Install a gravel-topped hard standing in front, with road access facilitated by removing the existing wooden fence and lowering the ground level (no pavement or curb removal required).	
WC Approved with Conditions	

Members NOTED the Council's representation sent to the Planning Inspectorate in relation to appeal reference APP/Y3940/W/25/3359751 – Land East of Restrop Road

Clerk's Report

25.48 Members NOTED the report.

Communications

25.49 Members NOTED the following communications:

- a. Temporary Traffic Regulation Order (TTRO) – The Street – 14 July
- b. WC Briefing Note – Wiltshire's Housing Land Supply Statement
- c. WC Briefing Note – Wiltshire Community Air Network

Neighbourhood Plan Update

25.50 Members NOTED the grant update and the withdrawal of government funding for the development of Neighbourhood Plans. Members:

- a. APPROVED an expenditure of up to £15,000 (fifteen thousand pounds) to continue developing the Lydiard Millicent Neighbourhood Plan Costs to be met from General Reserves. Members were reminded that these funds will need to be recouped via an increase in precept demand for 2026/2027.
- b. NOTED the requirement for a Housing Needs Assessment survey to be carried out by Wiltshire Council.

Local Highway and Footway Improvement Group (LHFIG)

25.51 Members NOTED the:

- a. meeting notes
- b. prioritisation of issues
- c. finance report
- d. Greatfield carriageway roundels plan.

IT Policy

25.52 The policy will be further developed by the Clerk and Councillor Bamsey and brought To the next meeting.

Publication Scheme

25.53 Members CONSIDERED and ADOPTED the updated Publication Scheme as presented.

JCH Legionella Audit and Water Tank Works

25.54 Members NOTED the report and CONSIDERED the recommendation. Members APPROVED an expenditure of £954.80 (nine hundred and fifty-four pounds, eighty pence, no VAT payable) for a Legionella risk assessment and associated water sampling to be carried out. Costs to be met from General Reserves.

Scheme of Delegation

25.55 Members CONSIDERED and ADOPTED the Scheme of Delegation as presented.

Council and Community Representatives

25.56 Members RECEIVED the following updates:

Area Board – Councillor Allsop

Meeting took place on 18 June.

- A recommendation for Community Infrastructure Levy (CIL) funds to be added to the LHFIG budget is being taken to Cabinet for approval.
- The Stagecoach 53 bus timetable has been extended to the Orbital and will now operate on Sundays, an updated timetable is on the Parish Council website.
- An online event for flooding readiness is taking place on 23 July at 4.30pm. Email karen.linaker@wiltshire.gov.uk to book a place.
- Much of the Area Boards community budget for 25/26 was awarded in the meeting.

Community Carers Group – Councillor Hill-Wheeler

Next meeting 16 July, a volunteer to attend in Councillor Hill-Wheeler's absence was requested.

Community Safety Group – Councillor Hill-Wheeler
Unclear as to whether this group will continue.

Parish Hall – Councillor Allsop
Councillor Allsop attended the AGM in June.

Operational Flood Working Group – Councillor Allsop
Wiltshire Councillor Nick Dye has been appointed as the portfolio holder for Flooding and Water Quality.

25.57 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

4 members of the public and Wiltshire Councillor Andrew Matthews left the meeting.

25.58 **Land Matters**

- a. Members NOTED the correspondence. In accordance with Standing Order 10aii, Councillor Allsop RESOLVED to move the motion to a vote and:
- b. Members RESOLVED to progress in line with discussions delegated to the Chairman, Vice-Chairman and the Clerk. Any correspondence will be distributed to all Councillors for consideration.

25.59 **Community Field Working Party Meeting**

Members CONSIDERED the report and:

- a. AGREED that a Heritage Impact Statement should, in the first instance, be drafted internally and this would be delegated to Councillor Hill-Wheeler and the Clerk.
- b. APPROVED an expenditure of £1,000 (one thousand pounds) for a Heritage Impact Statement to be produced by a Heritage Consultant should the aforementioned internally produced statement not be sufficient for Wiltshire Council's Conservation consultee. £985 to be met from Community Field budget line, £15 to be met from EMR Parish Projects.

Members CONSIDERED the draft lease agreement and:

- c. APPROVED the draft lease agreement subject to minor amendments discussed which will be delegated to Councillors Hill-Wheeler, Selwood and the Clerk.
- d. AGREED for the draft lease agreement, subject to the aforementioned amendments, be sent to the tenant for review
- e. AGREED to proceed on the basis of cost model 1.

Meeting Closed at 20.34 hrs