

LYDIARD MILLICENT PARISH COUNCIL MEETING
5 December 2024
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman S Chalker R Selwood K Smith J Sprules
M Allsop, Vice Chairman M Suleman

Others in Attendance: 8 members of the public and Wiltshire Councillor Steve Bucknell

Meeting Clerk: Hayley Graham

Public Question Time:

- A number of residents raised concerns that revised plans for the proposed development at Stone Lane had been uploaded to the planning portal and that this had not been openly communicated. These revised plans resulted in Highways revoking their original objection. Councillor Bucknell advised that the application has been called in, and suggested that the revisions still contravene a Core Policy on accessibility. He assured residents that the application will be taken to the Planning Committee should the officer be minded to approve it, and recommended that any further resident comments should be added to the planning portal.

4 members of the public left the meeting.

MINUTES

24.177 Apologies for Absence

Apologies were received from Councillors Coffey, Hill-Wheeler and Rothwell.

24.178 Declarations of Interest and Dispensation Requests

The following Declaration of Interest was made:

Name	Min. Ref.	Type	Nature of Interest	Action
Cllr Sprules	24.185	Pecuniary	PL/2024/09802 - Planning application for neighbouring property	Did not take part in discussions and did not vote

24.179 Chairman's Announcements

- Pleased to announce that a hearing induction loop has now been installed at the Jubilee Club House.
- A clothing bank in support of the Wiltshire Air Ambulance is now in the Jubilee Club House car park for unwanted clothing donations.
- Wiltshire Council have confirmed the Council can now co-opt to fill the remaining Councillor vacancy.

24.180 Minutes

Members CONSIDERED the minutes of the Parish meeting held on 7 November 2024. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

24.181 Wiltshire Councillor Update

Councillor Bucknell confirmed no appeal has been received for the land east of Restrop Road application.

In relation to the Hook Road closure, all directions of travel from the Coped Hall roundabout will be open as of 6 December, except the A3102 travelling to and from Royal Wootton Bassett. It is expected that this remaining closure will open again a week thereafter. The verges along Flaxlands Lane are in poor condition due to the volume of traffic using the lane as a result of the closures therefore a Highways engineer will be carrying out an inspection imminently and it is likely emergency repairs will be required.

24.182 **Financial Accounts**

Members NOTED and APPROVED the Income & Expenditure Reports and Payments List.
Members NOTED the completion of the 2nd Quarter Bank Reconciliations verification by Councillors Hill-Wheeler and Selwood
Members NOTED the report and:

- APPROVED the cost of the annual Portable Appliance Testing of a maximum of £75.00 (seventy-five pounds) ex. VAT. Costs to be met from the JCH Inspections budget.
- APPROVED the cost of the annual Gas Safety Service of a maximum of £250. Costs to be met from the JCH Inspections budget. Any overspend against this budget line will be met from EMR JCH Repairs.
- AGREED to defer a decision on the JCH play area infant swings to the January parish meeting for further investigation to be carried out.

24.183 **Draft 2025-2026 Precept**

Members NOTED the report and CONSIDERED the draft precept. An inaccuracy in the budget line 4055 Professional Fees was identified to be corrected, and it was AGREED to add a budgetary provision for the following:

- Neighbourhood Plan update
- VE Day commemoration events
- Community Field

The Clerk will continue to correspond with the Council’s rural land agency to finalise expected income for Lydiard Plain.

24.184 **Microshade Hosting Fees**

Members NOTED the report.

24.185 **Planning Applications**

Members RECEIVED a report from Planning Group B, and after discussions:

Application: PL/2024/09767 – Notification of proposed works to trees in a conservation area	Applicant: Turner Closing Date: 6 December
Address: 16 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: T1 Lilac - Reduce height by 50% and minor prune on sides to reduce encroachment and improve light levels into the garden. T2 Hawthorn - Pollard back to previous points (approximately 1.5m) to improve light levels in the garden. T3 Plum - Re-pollard garden side stem, pollard field side stem to match (approximately 1.5m) to improve light levels in the garden.	
Members RESOLVED to make NO COMMENT	

Standing Orders were SUSPENDED and REINSTATED before Members discussed further.

Application: PL/2024/09802 – Full Planning Permission	Applicant: Mr J Buckland
Address: 8A Greenhill, RWB, SN4 8EH	Closing Date: 6 December
Proposal: Retention of hardstanding and change of use to equestrian and for the parking of one horse trailer and vehicle.	
Members RESOLVED to make NO COMMENT	
Application: PL/2024/10204 – Householder Planning Permission	Applicant: Mr J Mattingley
Address: Maple View, The Street, Lydiard Millicent, SN5 3LU	Closing Date: 13 December
Proposal: Proposed Single Storey Rear Extension and Balcony above.	
Members RESOLVED to make NO COMMENT	
Application: PL/2024/07753 – Householder Planning Permission (Amended)	Applicant: Mr Russell
Address: 9 Lydiard Green, Lydiard Millicent, SN5 3LP	Closing Date: 10 December
Proposal: 2 Storey Extension and Garage	
Members RESOLVED to make a comment of NO OBJECTION and request that the tree protection recommendations detailed within the arboricultural method statement are adhered to by the appointed building contractor.	
Application: PL/2024/10704 – Notification of proposed works to trees in a conservation area	Applicant: Mr Russell
Address: 9 Lydiard Green, Lydiard Millicent, SN5 3LP	Closing Date: 18 December
Proposal: T17 Weeping Willow – crown thin heavy reduction, reducing the tree by up to 1/3.	

Members RESOLVED to make a comment of NO OBJECTION and request that the tree protection recommendations detailed within the arboricultural method statement are adhered to by the appointed building contractor.

Members NOTED the following Wiltshire Council decisions:

Application: PL/2024/07830 – Lawful Development Certificate for a Proposed Use Applicant: Mr Gilbert
Address: Balinrait Farm House, Stone Lane, Lydiard Millicent, SN5 3LD
Proposal: Application pursuant to Section 192 for a Certificate of Lawfulness for proposed development involving the erection of replacement incidental residential outbuildings.
WC Approved

2 member of the public left the meeting Wiltshire Councillor Steve Bucknell left the meeting.

Clerk's Report

24.186 Members NOTED the report.

24.80 Jubilee Club House Hearing Induction Loop and Sound Quality Resolution
Members APPROVED the installation of a hearing induction loop, one switched spur and of acoustic ceiling and wall panels. UPDATE: Site inspection to produce design has taken place. Installation scheduled for 25 and 26 November. FURTHER UPDATE: Installation has been rescheduled for 2 and 3 December. MEETING UPDATE: Works are complete, Members AGREED to CLOSE this item.

24.142 Wiltshire Air Ambulance Clothing Bank Request
Members NOTED the correspondence and RESOLVED to site a clothing bank at the Jubilee Club House. Clerk to make the necessary arrangements. UPDATE: Site visit for bank location and agreement signing has taken place. Delivery expected Dec / Jan. MEETING UPDATE: Clothing bank has been delivered. Members AGREED to CLOSE this item.

24.170 Jubilee Club House Electrical Works – Sound Quality Resolution
Members NOTED the report and CONSIDERED the quotes received. Members AGREED to accept quote option 2, to relocate four existing fittings, and replace 3 existing light fittings at a cost of £593.33. UPDATE: Work can be carried out after the hearing loop / acoustics installations. Anticipate work will be carried out early / mid-December. MEETING UPDATE: Works are complete, Members AGREED to CLOSE this item.

24.187 **Local Highways and Footpath Improvement Group (LHFIG)**

Members NOTED the LHFIG pre-meeting notes. An application for substantive funding for priority scheme 11-23-08 - Common Platt was made in November and a decision is expected early next year. Refreshed road markings for priority scheme 11-23-17 - Greatfield have not yet been carried out, it is anticipated this will be done in the Spring. Design work continues for priority scheme 11-24-16 – Greenhill Crossroads.

Members CONSIDERED and APPROVED the design proposal for priority scheme 11-24-17 B4696 – Braydon Road. Councillor Suleman to clarify with the Highways engineer that the proposal extends to the Braydon Crossroads.

24.188 **Brinkworth with Grittenham Neighbourhood Development Plan**

Members NOTED the correspondence and AGREED to defer drafting a response to the next meeting.

24.189 **Planning Groups**

Members APPROVED the appointment of Councillor Smith to Planning Group A.
Members APPROVED the appointment of Councillor Rothwell to Planning Group B

24.190 **Community Field Working Party**

Members RECEIVED an update from Councillor Selwood. The Working Party met earlier this week to review a draft agreement Councillor Selwood produced. A meeting with the Parish Hall trustees is scheduled for next week and the Working Party aim to be in a position to bring a more detailed update to the next meeting.

Members APPROVED the appointment of Councillor Sprules to the Community Field Working Party.

24.191 **VE Day 80 Working Party**

Members RECEIVED an update from Councillor Westwood. Plans are progressing well and the working party aim to bring a firmer plan to the next meeting, along with budget requirements. Two charities have been identified to benefit from any fundraising proceeds; Royal British Legion and Scotty's Little Soldiers.

Members APPROVED the appointment of Councillor Rothwell to the VE Day 80 Working Party.

24.192 **Appointment of Members to the Personnel Committee**

Members APPROVED the appointment of Councillor Sprules to the Personnel Committee.

24.193 **Council and Community Representative – Parish Hall**

Members APPROVED the appointment of Councillor Allsop as Council representative of the Parish Hall group.

24.194 **Draft Emergency Resilience Plan**

Members NOTED the plan. Councillor Suleman will support Councillor Westwood with its further development.

24.195 **Council and Community Representatives**

Members RECEIVED the following updates:

Area Board – Councillors Westwood and Allsop

The next meeting is taking place next week.

Parish Hall – Councillor Allsop

The next meeting is taking place on 9 December.

Speed Indication Devices – Councillor Chalker

From the data gathered from the SID located at The Beeches, highest speed recorded is 72mph, and 1.35% of cars are travelling over 40mph. At Common Platt, the highest recorded speed is 60mph. Data will shortly be shared with the Police.

Operational Flood Working Group – Councillor Westwood

To date, no updates have been received since meeting Wiltshire Council drainage engineers in July. Councillor Westwood will escalate this at the next Operational Flood Working Group

Neighbourhood Plan

Plans are underway and an update will be taken to the next meeting.

24.196 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

2 members of the public left the meeting.

24.197 **Staff Issues**

Members AGREED to defer this agenda item to the next meeting.

24.198 **Land Issues**

Members NOTED the correspondence.

Meeting Closed at 20.40 hrs