

LYDIARD MILLICENT PARISH COUNCIL MEETING
1 February 2024
held in the All Saints Church, Lydiard Millicent
at 19:00 hrs

Councillors Present:

Cllr S Westwood, Chairman Cllr S Chalker Cllr D Coffey Cllr S Hill-Wheeler
 Cllr M Allsop, Vice Chairman Cllr R Selwood Cllr M Sharp Cllr M Suleman

Others in Attendance: Wiltshire Councillor Bucknell, four members of the public and the Parish Handyman, Colin Tydeman.

Meeting Clerk: Andrew Roberts

Public Question Time:

- One member of the public asked whether the survey being completed at Greatfield had been organised by the Council. Wiltshire Councillor Bucknell said that he thought this was being done on behalf of a developer following proposals for developments in RWB

MINUTES

23.154 **Apologies for Absence**

Apologies were received from Councillor Hacker and the Parish Clerk, Tina Jones.

23.155 **Declarations of Interest and Dispensation Requests**

Name	Min. Ref.	Type	Nature of Interest	Action
Cllr Allsop	23.160	Non-pecuniary	Involved in process	Took part in discussions, but did not vote
Cllr Allsop	23.162	Non-pecuniary	PL/2024/00156 - next door neighbour	Did not take part in discussions, did not vote

No requests for dispensations were received.

23.156 **Chairman's Announcements**

- The Chairman said that the Parish Handyman had taken down part of the play area at Jubilee Club House due to safety concerns as one of the posts was unstable.
- The Chairman mentioned that there were still two vacancies for Councillors.

23.157 **Minutes**

Members considered the minutes of the Parish meeting held on 11 January 2024. The minutes of the meetings were ADOPTED as a true record and signed by the Chairman.

23.158 **Wiltshire Councillor Report**

Wiltshire Councillor Bucknell reported:

- that he has become frustrated at the lack of progress over the corner of Westrop Road due to internal changes in staff despite his many attempts for information. He reported that an extension until the end of April has been granted by which time the owners have to provide further information. He mentioned that the required number of placements for gypsies in North Wiltshire area has been exceeded but that decisions were ultra-cautious. He also said that there may be a recent additional gypsy pitch at the bottom of Greenhill.
- that a high-pressure jet washer had been used along The Butts which should now help with the recent flooding along there. He said that it was still odd that there were rivulets of water passing down The Street as the rains have stopped.

23.159 **Clerks Report**

22.41 The Mews and Recreation Field
 Solicitors involved in the process have been instructed to apply for title absolute (WT455796) for the Recreation Field. MEETING UPDATE: Further to the application to upgrade the title for WT455796, the Land Registry has dismissed the request. More information has been supplied to see if the submission to see if the titles can be split.

<p>22.82/23.19 Footpath Working Party WC has been contacted regarding land management and the sowing of seeds. The Head of WC Natural & Historic Environment Department has given advice to be discussed at WP meeting. Replacement trees to be planted, types to be approved by Committee, before the planting season. Wiltshire Council has provided a tree planting guide. Both of these issues to be discussed at next WP meeting.</p>
<p>29 June – Question Time A Resident asked if the Council knew what was happening with the land by the car sales area, as it has become very overgrown, with some of the trees having low branches that overhang the bus stop. The Clerk was asked to investigate - A resident has given the Clerk some information, which did not result in ownership confirmation</p>
<p>23.57 D-Day 80 Members AGREED to light the beacon on 6th June 2024. A Working Group was formed, Councillors Allsop (also as Parish Hall representative), Chalker, Hacker and Westwood volunteered. The D-Day80 Working Group to contact the school and consider an evening event of commemoration</p>
<p>23.72 Lydiard Green Footpath Proposal Historically, WC agreed to create a footpath from Lydiard Green to the rest of the village. Phases 1 – 4, were completed in 2017/2018, but Phases 5 – 10 were not completed. Enquires were made with the Local Highway & Footpath Improvement Group (LHFIG), but he could provide no information. WC Councillor Bucknell to investigate, he is to meet with Resident, Councillor Suleman and LHFIG Engineer to discuss further</p>
<p>23.114 Jubilee Club House - Planning App is being considered by WC. Three Contractors are preparing quotes for February meeting. CLOSED – see minute reference 23.160</p>
<p>23.128 Community Emergency Plan and Community Emergency Contacts Next steps are to invite the Community to be part of the Emergency Plan and the Flood Plan, this will be via the Spring newsletter. The Parish is to create a Flood Plan to sit alongside the Emergency Plan, a Flood Plan will help identify priority gullies, which will result in them being cleared annually rather than every three years. Councillor Hill-Wheeler offered to assist with the gathering of data. A Wiltshire Council Engineer will also be visiting the Parish. CLOSED – see minute reference 23.163.</p>
<p>Public Question Time – 11 January</p> <ul style="list-style-type: none"> • A member of the public advised that he had telephoned Wiltshire Councillor Bucknell in the first week of November about a water issue in The Butts but had not yet received a response. Councillor Westwood said that the Parish Council would chase up the matter. Meeting UPDATE: Members NOTED that Wiltshire Councillor Bucknell said he had contacted the member of the public about the water issue in The Butts and also reported that a high pressure jet washer has been used to clear the problem. CLOSED • A member of the public mentioned that the area outside Bagbury Park is a mess with a lot of debris outside. Councillor Westwood said that the Parish Council would try to contact the Estate. • A member of the public asked if there was any news about the gypsy encampment, Councillor Westwood said that she will contact the Director of Planning, Nic Thomas. UPDATE: Wiltshire Councillor Bucknell reported that an extension has been granted until the end of April (see report above) CLOSED • A member of the public asked that a resident of Chestnut Springs be contacted as the bushes outside the residence are becoming unruly. Members NOTED that the Administrator and Handyman had both visited the property and it was decided that a letter should be sent to the residents and another nearby property whose surroundings also need tidying. A further letter is to be dropped into Lydiard Farm.
<p>23.144 Defibrillator Members APPROVED, a four-year loan scheme at a cost of £1800 (one thousand, eight hundred pounds, excluding VAT) which means that the loaning company maintains and replaces in the event of any repair etc Meeting UPDATE: Following the decision to proceed with the hire of a defibrillator, members heard that the Lydiard Millicent Juniors Football Club had sent a link advising that the Football Association might provide help for a defibrillator. Councillor Allsop has contacted them and is awaiting an update.</p>

<p>23.146 Library Telephone Box A Contractor has visited and a quote accepted for £80.00. Members NOTED that the repair work may already have been completed and Councillor Westwood asked the Parish Administrator to check.</p>
<p>23.147 Jubilee Club House Members APPROVED:</p> <ol style="list-style-type: none"> the installation of a double wall socket to accommodate the CCTV system. Cost to be met from the Ear Marked Reserves set aside for the Jubilee Club House. The refurbishment of one of the showers to see if it works for the required Legionella tests on showers, by replacing the inside valve and fitting a new shower head, and the changing of the ball valve in the loft at a cost of £435, met from the Ear Marked Reserves set aside for the Jubilee Club House. for investigations to take place on a possible water leak. Costs to be met from Ear Marked Reserves set aside for the Jubilee Club House. electrical work to be carried out regarding lighting in the Disabled WC and Referee Room as both light tubes needed replacing. <p>Members delegated actions to the Chairman, Vice-Chairman, Clerk, Handyman and Parish Administrator. Costs set at £500 for Items a, b & d and £1000 if a leak is identified in Item c.</p>

- 23.160 **Financial Accounts – Members:**
- APPROVED the expenditure report to 4 January 2024.
 - APPROVED invoices for payment
 - NOTED the income report to 31 December 2023
 - NOTED the 3rd Quarter Income and Expenditure Report.

23.161 **Jubilee Club House**
Members NOTED and APPROVED an amendment to the booking form 'that cancellation and amendment fees may be charged after a booking has been placed'.
Members considered the three quotes received for the building improvements at the Jubilee Club House, after discussions Members RESOLVED to accept quote A at a cost of £25,930 (twenty-five thousand, nine hundred and thirty pounds) plus 10% contingency to cover plumbing work and any additional costs.

23.162 **Local Highway & Footway Improvement Group**
Members NOTED that the figures in the Common Platt report should have read £10,000 and £12,000. Councillor Suleman said that the Parish Council's share should be in the region of £1,500. Councillor Bucknell said that he has contacted the LHFIG Engineer for a suitable date to meet at Lydiard Green.

23.163 **Planning Applications**
Members NOTED the report from Group B and considered the following applications

Application: PL/2024/00155 – Householder Application Address: 57 Chestnut Springs, SN5 3NB Storey Rear Extension, Existing garage conversion and erection of a new detached garage.	Applicant: Mr & Mrs Thompson Proposal: Proposed Single
Members RESOLVED to COMMENT on this application saying that a single-width garage would have less impact on the street scene.	
Application: PL/2023/10744 - Full Application Address: 8A Greenhill, Royal Wootton Bassett, SN4 8EH (Resubmission of PL/2022/08676).	Applicant: Mr J Buckland Proposal: Retrospective application for the laying of hardcore on an agricultural/equestrian yard to the rear of 8A Greenhill
Members RESOLVED to OBJECT as the application failed to address the reasons for refusing the previous application, i.e. 1. That the design, scale and materials are out of character for the area 2. That the proposal may have a detrimental effect on neighbouring properties.	
Application: PL/2024/00156 - Householder Application Address: Brockhurst Stables, Greenhill, SN4 8EH Proposal: Erection of a detached garage	Applicant: Mr M Wason
Members RESOLVED to make NO COMMENT on this application	

Application: PL/2024/00649 - Full Application Address: 19 The Beeches, Lydiard Millicent, SN5 3LT Proposal: Proposed side and rear extension and new roof over accommodate rooms in the roof.	Applicant: Mr and Mrs Sturman Proposal: Proposed side and rear extension and new roof over accommodate rooms in the roof.
Members RESOLVED to make NO COMMENT on this application	
Application: PL/2024/00581 - Full Application Address: Building at Westhills Lodge, Shaw, SN5 3PP Proposal: Change of use of existing steel framed building for mixed Class E and B8 as live/work operation in association with Westhills Lodge	Applicant: Mr and Mrs Llewellyn Proposal: Change of use of existing steel framed building for mixed Class E and B8 as live/work operation in association with Westhills Lodge
Members RESOLVED to make NO COMMENT on this application	
Application: PL/2023/06525 - Full Application Address: Oxlease Farm, Greenhill, Hook, SN4 8EH Proposal: Erection of an additional machinery barn, new cladding to existing barn, modifications to fenestration of existing stables barn and erection of horsewalker.	Applicant: Mr Gregory Proposal: Erection of an additional machinery barn, new cladding to existing barn, modifications to fenestration of existing stables barn and erection of horsewalker.
Members RESOLVED to make NO COMMENT on this application	

23.164 **Operational Flood Working Group**

Councillor Westwood reported that Councillors had met with Andrew Farmer, Lydiard Millicent CoE School Head, and that a Parish map showing where floods occur needs to be completed. A suggestion that improvements work could be added to the Facebook account was made as was an idea/proposal that we should hold a meeting to let members of the public provide information. Councillor Westwood said that there is a meeting with the Purton Flood Warden on 5 February. Feedback from the Operational Flood Working Group was that Wilts Council Drainage Team are still dealing with the after effects of storm Babette and Henke, so have not visited any parishes since the last Flood Working Group. Over 200 houses across Wiltshire were flooded internally as a result of the storms and the last fifteen months have been the wettest on record since 1871.

23.165 **Correspondence**

Members NOTE the Wiltshire Council Briefing Note 24-01: Revised National Planning Police Framework.

23.166 **Holborn Footpath**

Members CONSIDERED and APPROVED a sum of £75 (seventy-five pounds) to repair a path handrail, met from the Open Spaces budget.

23.167 **Council and Community Representatives** - Members RECEIVED the following updates:

Area Board – Councillor Westwood – From the last meeting a National Lottery grant had been applied for by the Swindon & Cricklade Railway. Councillor Westwood also mentioned that Wiltshire Police had reported that speeding enforcement notices had increased from 1200 in 2021 to 11,000 in 2023
Community Carers Group - Councillor Allsop attended the meeting on 31 January and reported that only one other Parish Council representative attended. The Community Directory is to be updated over the next few months.
Community Safety Group – Councillor Sharp said that Wiltshire Police have changed the structure of policing in the county and that the Response Unit is now from Swindon but that two officers will be based in RWB for each shift which should improve cover.
Local Highways Footpath Improvement Group (LHFIG) – Councillor Suleman reported that all new projects have to be made ready for the end of March for inclusion in May.
Neighbourhood Watch - Councillor Sharp said that Neighbourhood Watch is less busy than ten years ago, but asked if anyone else would be interested in taking over the role from him. A Facebook post was suggested as the role does not need to be taken on by a Councillor
Parish Hall - Councillor Sharp reported that a grant for £5,000 from the Area Board has been approved for solar panels and this benefits from no VAT, a government initiative for village halls. The Parish Hall was suggested as the best place for the Emergency Hub
Speed Indication Devices (SIDS) – Councillor Chalker reported that the top speed recorded at Washpool was 64 mph with 14% of vehicles speeding in that area. The top speed reported in Stone Lane was 87mph but overall only 2.2% of vehicles were speeding in total. It was also noted that the Washpool SID had been temporarily out of use due to recent storm damage.

23.168 **Exclusion of the Public and Press**

Members RESOLVED – That the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

Five members of the public left the meeting.

23.169 **Land Issues**

Councillors RECEIVED a verbal report from Councillor Hill-Wheeler regarding land issues.

23.170 **Staff Issues**

Councillors RECEIVED a verbal report from Councillor Allsop on staff matters. Members NOTED and ACCEPTED the resignation of the Parish Clerk. Following discussions, Members APPROVED advertising costs of a maximum of £300 (three hundred pounds).

Meeting Closed at 20.53