

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 4 December 2025
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey S Chalker D Coffey S Hill-Wheeler

M Allsop, Vice Chairman J Neighbour L Roberts R Selwood J Sprules

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

28 November 2025

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence.
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**
To APPROVE and sign as a correct record the Minutes of the Parish Council meeting held on 6 November 2025.
5. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
6. **Financial Accounts**
To NOTE and APPROVE the:
 - a. Payments List and Income Report
 - b. Bank Reconciliation Statements as at 31 October 2025
 - c. Finance Report.
7. **Draft 2026-2027 Budget**
To NOTE the report
To RECEIVE a verbal update from Councillor Westwood
To CONSIDER the draft budget
To APPROVE the recommended virements
To APPROVE the recommended sources of funding for future Neighbourhood Plan consultancy invoices.
8. **Planning Applications**
 - a. To NOTE and CONSIDER the following applications – report from Group A:

Application: PL/2025/08765 – Householder Planning Permission	Applicant: Mr & Mrs Dubey
Address: 13 The Beeches, Lydiard Millicent, SN5 3LT	Closing Date: 9 December
Proposal: Extend house to include a side extension, conservatory, separate annex, and 1st floor. (resubmission of PL/2025/03078)	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000HdgK9	
Application: PL/2025/09044 – Permission in Principle	Applicant: Mr & Mrs McCormack
Address: Woodside End Stables, Greenhill, SN4 8EH	Closing Date: 4 December

Proposal: Erection of 1No new dwelling in lieu of existing stables and welfare facilities Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Ht61N	
Application: PL/2025/09064 – Removal / Variation of Conditions Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Proposal: Variation of conditions 2 & 3 of planning permission PL/2025/06065 to change the approved windows and doors material from timber to UPVC timber effect Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000HtRcN	Applicant: Mr & Mrs Hornby Closing Date: 22 December
Application: PL/2025/09156 – Householder Planning Permission Address: 17 Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Single storey rear extension, front porch, new roof windows, new outbuilding and dropped kerb. Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000HyrxJ	Applicant: Miss Theobald Closing Date: 23 December

b. To NOTE the following Wiltshire Council decisions:

Application: PL/2025/06542 – Householder Planning Permission Address: 61 Chestnut Springs, Lydiard Millicent, SN5 3NB Proposal: Demolition of existing conservatory and single-storey outshoot and erection of replacement single storey extension to rear elevation	Applicant: Mr & Mrs Stevens WC Approved with Conditions
Application: PL/2025/07904 – Notification of Proposed Works to Trees in a Conservation Area Address: 8 The Street, Lydiard Millicent, SN5 3LU Proposal: T1 Yew – Reduce length of 3 branches over footpath only by up to 2.5m & shape	Applicant: Redford WC – No Objection
Application: PL/2025/07693 – Lawful Development: Proposed Use Address: 2 The Moors, Stone Lane, Lydiard Millicent, SN5 3LE Proposal: Erection of side extension to dwelling	Applicant: Mr Willis WC Approved

To NOTE and CONSIDER the appeal made to the Planning Inspectorate for PL/2024/07426 – Paddock land adjoining 39a Stone Lane, Lydiard Millicent.

9. **Clerk's Report**

To NOTE the report

10. **Communications**

To NOTE the following communications:

- a. Community Care Group Meeting Notes – 12 November
- b. Wiltshire Council Briefing Note – Community Governance Review
- c. Unity Trust Bank – Change to Fees and Charges.

11. **Cemetery Regulations**

To NOTE the report and consider the options.

12. **Jubilee Club House Play Area Springer Replacement**

To NOTE the report and CONSIDER the quotes received.

13. **Jubilee Club House Water Supply**

To NOTE the report and CONSIDER the recommendations.

14. **Health and Safety Policy Statement**

To NOTE and APPROVE the Health and Safety Policy Statement.

15. **Local Highways and Footway Improvement Group**

To RECEIVE an update from Councillor Chalker
To NOTE the final notes from the meeting held on 12 November.

16. **Wiltshire Council Community Governance Review**

To NOTE the correspondence and CONSIDER submitting a proposal.

17. **Personnel Committee**

To APPROVE the updated Terms of Reference
To ADOPT the updated Selection and Recruitment policy.

18. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Chalker
Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Chalker, Coffey and Neighbour
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Allsop

19. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

20. **Land Matters**

To NOTE the correspondence, RECEIVE an update from Councillor Allsop and AGREE a way forward.

To NOTE the correspondence.

Date of the next meeting: Thursday 8 January 2026