

# LYDIARD MILLICENT PARISH COUNCIL MEETING

29 June 2023

held in the All Saints Church Lydiard Millicent  
at 7:00pm

## Councillors Present:

Cllr S Westwood, Chairman      Cllr S Chalker      Cllr C Hacker      Cllr S Hill-Wheeler  
Cllr M Allsop, Vice Chairman      Cllr R Selwood      Cllr M Sharp      Cllr M Suleman

**Others in Attendance:** Colin Tydeman (Parish Handyman) and 2 Members of the Public.

**Meeting Clerk:** Tina Jones

## Public and Councillor Question Time:

- a. A Resident asked if the entrance to the Industrial Estate could be tidied up, recently a large lorry had to unload outside the Estate, causing traffic issues. There is ample parking within the Estate, but unit owners do not encourage it. Resident to send further information to the Clerk.
- b. A Resident asked if the Council knew what was happening with the land by the car sales area, as it has become very overgrown, with some of the trees having low branches that overhang the bus stop. Councillors advised that Hills had made a planning application for the land, which had been refused, however, they were not the landowners. The Clerk was asked to investigate.
- c. Councillor Allsop asked if the owner of the property on the right of the entrance to the Parish Hall car Park, could be asked to remove the low branches overhanging the footpath too. The Clerk was asked to write to the property owners

## MINUTES

### 23.26 Apologies for Absence

Apologies were received from Wiltshire Councillor Bucknell.

### 23.27 Declarations of Interest and Dispensation Requests

There were no declarations of interest and no requests for dispensations received.

### 23.28 Chairman's Announcements

- The Council has vacancies, if anyone is interested to contact the Clerk.
- The Chairman updated those present regarding the May/June issues with the Grounds Maintenance Company (GMC). The standard of work has improved, and the Council is continuing to monitor the situation. Councillor Sharp thanked the Chairman on behalf of residents, who had contacted him following the catch-up work in the Cemetery.
- There have been issues with graffiti on the picnic benches at the Jubilee Club House, as a result the Council may consider purchasing additional CCTV cameras. The picnic benches are made of recycled plastic not wood, the Council is unable to remove the graffiti which has been carved into the plastic. The Council has made a request via social media, asking if anyone knows who is responsible, to ask them to stop. This issue is to be reported to Neighbourhood Watch.
- The new Play Area is almost complete; however, it cannot be opened to the public until an independent health and safety inspection is completed, which should take place in the next 10 days.

### 23.29 Minutes

Members considered the minutes of the Parish meeting held on 1 June 2023. The minutes of the meetings were ADOPTED as a true record and signed by the Chairman.

### 23.30 Wiltshire Councillor Report

Members NOTED a report from Councillor Bucknell – Main Points:

Planning: There is no update either on the Restrop Road planning application or on the enforcement case on the adjacent site.

Environmental Forum: Councillors Suleman and Allsop attended the visit to Hills Waste and will, no doubt, report fully on an excellent event. Ahead of the visit we met at Pip's Café in Purton and received a verbal presentation about grants being available for tree planting. There are major grants available, and WC will be circulating information about these later in the year. In the

meantime, LMPC may want to try to identify potential sites for tree planting in order to take advantage of these grants.

Area Board: The LHFIG process is going to change for the coming year – and it is likely that there will be a “once a year” chance to get projects on to the list, with remaining meetings concentrating on getting the chosen works done. Therefore, LMPC may want to ensure that it is in a good position to have its chosen projects ready to discuss, to maximise the chances that its projects are selected. A video presentation regarding the way in which WC fixes potholes. For those who wish to see the presentation it is available at [Pothole webinar - YouTube](https://www.youtube.com/watch?v=h5NOhbFdKSU) <https://www.youtube.com/watch?v=h5NOhbFdKSU>

Parking on The Street: He has been contacted by a resident who expressed concern about inconsiderate parking on The Street, which is preventing them from accessing their drive. Councillor Bucknell will be taking this up with relevant officers, but he would welcome any views and comments from LMPC as to whether there is a desire for parking restrictions, such as yellow lines.

As the parking problems coincides with drop off, pick up times for the school. Members asked the Clerk to remind Wiltshire Councillor Bucknell that he had said he would have a meeting with the school regarding parking issues.

23.31 **Clerk’s Report** – Members NOTED

<p>PQT – 7 April (b) and 22 June 2022 (b)  A resident asked if a footpath could be put at Lydiard Green, drivers are impatient, the resident has been nudged by a car and hit on elbow by a car mirror. UPDATE: The creation of a footpath at this location was originally agreed in 10 phases by CATG. Phases 1 -4 were completed in 2017-2018. The Clerk has contacted WC regarding the instigation of phases 5 – 10, which would connect Lydiard Green to the rest of the village. Further information and details of the scheme to be found, the resident who originally made the request was present and he will look at the information he has. Update: Cllr Hill-Wheeler supplied information from CATG archives and a LMPC report regarding phases 1-4, no information for phases 5-10 has been found. Council minutes of 3 Jan and 4 July 2013 there is mention of the project, further background information is being looked for.</p>
<p>22.41 The Mews and Recreation Field</p> <ul style="list-style-type: none"> <li>• Solicitors involved in the process have been instructed to apply for title absolute for the Recreation Field. Land Registry is being chased in respect of the application.</li> <li>• Councillors Allsop and Westwood have visited the site, feedback received from residents. Further visit to be arranged, notifying residents via Facebook or the visit and inviting them to attend. Councillor Allsop to lead.</li> </ul>
<p>22.82 Footpath Working Party  WC has been contacted regarding land management and the sowing of seeds. The Head of WC Natural &amp; Historic Environment Department has given advice to be discussed at WP meeting. Clearer signage and additional signs have been requested – WC to drop off at JCH. Working Party to move forward with information for notice board content, feedback requested from residents on Lydiard Millicent WW2 history.</p>
<p>22.107 Community Emergency Plan  Members agreed to write a new Community Emergency Plan with all Members contributing to the document, Councillor Hill-Wheeler leading on the updating process.</p>
<p>22.211 Jubilee Club House  Members DELEGATED to the Clerk to contact all the users of the building requesting their feedback on the proposals. CLOSED – see Minute Reference 23.45.</p>
<p>23.4 Play Area – Contract signed, installation started on 20 June, completion expected by 28 June. Clerk contacted tower manufacturers, but need to source original play company installers. Enquiries made with local company and a Council re bark. CLOSED – see Minute Reference 23.39.</p>
<p>23.13 Jubilee Club House Utilities  Clerk to obtain more information both from the current supplier, new suppliers and from the supplier for the gas supply. CLOSED – see Minute Reference 23.34.</p>
<p>23.19 Lydiard Green Trees  Quote accepted, Tree Surgeon advised that the removal of the trees should not take place until August, after the trees have been checked for nesting birds. Clerk to liaise with Wiltshire</p>

Council regarding the replacement trees to be planted, replacements for approval by Committee, before the planting season. Meeting Update: Clerk has contacted WC - no response received as at 22 June.
23.23 LHFIG - The Clerk was requested to contact WC regarding the installation of the poles for the speed indicator device at Greenhill Crossroads and SH regarding the Parochial Parish Council's request for traffic calming. SH and MC emailed.
23.23 Speedwatch and Lorry Watch - Clerk to check metro count situation. Meeting Update: WC confirmed the requests are now in the hands of our contractor, but due to work load they will not be until September. Councillor Sharp to contact PCC regarding the delay.
Parish Steward Requests. The Parish Steward is next due in the Parish w.c. 3 July – three requests have been made: Manor Hill, The Crescent, Common Platt, The Moors, Stone Lane and Greenhill. CLOSED

**23.32 Financial Accounts**

Members:

- a. NOTED and APPROVED the expenditure report to 28 June 2023
- b. NOTED and APPROVED the income report to 13 June 2023
- c. NOTED and RESOLVED not to pay the two invoices (May and June) for grounds maintenance work. Members AGREED to request a meeting with the company to discuss the contract obligations further.

**23.33 Rural Payments Agency**

Members NOTED that the Rural Payments Agency (RPA) has introduced progressive reductions which started in 2021. From 2024, the payments will then be simplified by 'delinked payments' which removes the link between the payments and the land. Delinked payments will be made between 2024 and 2027, but the payment amount will decrease each year as progressive reductions are applied. After 2027, these payments will stop completely. The payment reductions have not yet been confirmed for 2025-2027. The reductions so far have been 5% (2021) 20% (2022) 35% (2023) 50% (2024). It is assumed payments will continue to decrease at the similar rate to 2027 when the last payment is made. Members to discuss the amount of rent received for the land prior to the next precept planning meeting.

**23.34 Jubilee Club House Utilities**

Members NOTED the updated quotes received. Following discussions, Members RESOLVED to accept the British Gas Lite quote for a three-year contract

**23.35 CCTV Policy**

Members NOTED and APPROVED the adoption of a CCTV system policy and Code of Practice.

**23.36 Wiltshire and Swindon Prepared Resilience Event**

Members NOTED the opportunity to attend the event.

**23.37 Community Field Tree**

Members NOTED that there is a dead Elm tree at the rear of the Community Field, and that the Clerk had applied for and been granted permission from Wiltshire Council to remove the tree under the Town and Country Planning Regulations 2012 – application reference number PL/2023/04450. Following discussions, Members ACCEPTED Quote b for £300 (three hundred pounds) costs to be met from EMR Parish Projects.

**23.38 Planning Applications**

Members NOTED the following Wiltshire Council Decisions

<b>Application:</b> PL/2023/03135 - Lawful Development Certificate for a Proposed Use <b>Address:</b> 13 The Beeches, Lydiard Millicent, SN5 3LT <b>Proposal:</b> Single storey rear extension & garage	<b>Applicant Name:</b> Mr & Mrs J Dosanjh <b>Decision:</b> Withdrawn by Applicant
<b>Application:</b> PL/2023/02933 - Householder Application <b>Address:</b> 86, Chestnut Springs, Lydiard Millicent, SN5 3NB <b>Proposal:</b> Single storey rear extension from existing bedroom, single storey rear flat roof extension from kitchen dining area	<b>Decision:</b> Approved with Conditions <b>Applicant Name:</b> Mr P Preston
<b>Application:</b> PL/2023/02797 - Householder Application <b>Address:</b> 38 Stone Lane, Lydiard Millicent, SN5 3LD <b>Proposal:</b> Proposed solar panels on south elevation of garage	<b>Decision:</b> Approved with Conditions <b>Applicant Name:</b> Mr M Kerslake

23.38 **Planning Applications**

<p><b>Application:</b> PL/2022/08028 - Householder Application  <b>Address:</b> 4 Linden Way, SN5 5DE  <b>Proposal:</b> Extension to existing driveway.</p>	<p><b>Decision:</b> Approved with Conditions  <b>Applicant Name:</b> Mr J Ramsden</p>
<p><b>Application:</b> PL/2023/03628 - Proposed Works to Trees in a Conservation Area  <b>Address:</b> The Vicarage, The Butts, Lydiard Millicent, SN5 3LR  <b>Proposal:</b> T1-T6, Apple, Deadwood, T7, Yew, Reduce by 1-2m in height. T8, Birch, Crownlift to 2.5-3.0m. T9, Bay. Remove T10, Ash, early onset of ADB. Fell, T14, Walnut, growing from old stump. Remove.</p>	

Members RECEIVED a report from Rota Group B regarding the following applications:

<p><b>Application: PL/2023/04098</b> - Full planning permission Applicant Names: Mr Jones &amp; Ms Romadina  Address: Erection of garden room for use as make up studio  Proposal: Mulberry House, Greatfield, SN4 8EQ</p>
<p>Members RESOLVED to make NO COMMENT</p>
<p><b>Application: PL/2023/04253</b> - Full planning permission Applicant Names: Mr Marty &amp; Mr Smith  Address: Lydiard House Farm, Lydiard Green, SN5 3LW  Proposal: Proposed alterations to the external appearance of an agricultural outbuilding.</p>
<p>Members RESOLVED to make NO COMMENT</p>
<p><b>Application: PL/2023/04290</b> - Householder planning permission  Applicant Names: NOT AVAILABLE Address: 8 Chestnut Springs, SN5 3NA  Proposal: Single Storey Rear Extension and Associated Works</p>
<p>Members RESOLVED to OBJECT, requesting further information</p>

23.39 **Play Area Tower**

Members NOTED the report and CONSIDERED the quotes received. Following discussions, Members RESOLVED to accept the quote to purchase bark at a cost of £1428.00 (one thousand, four hundred and twenty-eight pounds) and the quote for £1500 (one thousand, five hundred pounds ex VAT) for the repair of the Play Tower.

23.40 **Wiltshire and Swindon SSEN Resilient Communities Grant**

Members NOTED the report, following discussions, it was suggested that the Parish Hall make an application for generators.

23.41 **RWB&C Environment Group**

Members NOTED the report and RECEIVED a verbal update from Councillor Suleman on the visit to the Hills Site in Purton

23.42 **Correspondence**

Members NOTED the following:

- a. Briefing Note 23-14 - Family Hubs
- b. Briefing Note 23-15 - Five-year Housing Land Supply and Housing Delivery Test
- c. Briefing Note 23-17 - Launch of the second Solar Together scheme in Wiltshire & Swindon
- d. Briefing Note 23-18 Explore Wiltshire Heritage App
- e. GreenSquareAccord letter
- f. PCC Quarterly Performance March – May Newsletter

23.43 **Council and Community Representatives** - Members RECEIVED the following updates:

Area Board - Cllrs Westwood and Allsop – Councillor Westwood reported on the 29 June meeting

- Wiltshire Council is looking for volunteers for its Independent Visitor Scheme, where adult volunteers provide 1-2-1 support for children in care, to visit, advise and befriend them. It is a long-term commitment, you are expected to meet with them once every 3 – 4 weeks. It provides important support for the child and seems to be very rewarding. Training and support are provided and expenses are paid. Link for further information <https://www.wiltshire.gov.uk/article/1439/Independent-visitor-scheme>
- Wiltshire libraries are participating in the National Databank Scheme which provides free mobile SIMs and data allowances for people over 18 from low income families that are struggling to get access to the internet. Link for further information: <https://www.wiltshire.gov.uk/article/1439/Independent-visitor-scheme>

- Wiltshire Libraries are participating in the National Databank Scheme which provides free mobile SIMs and data allowances for people over 18 from low income families that are struggling to get access to the internet. Link for further information: <https://www.wiltshire.gov.uk/article/1439/Independent-visitor-scheme>
- The Council has launched its second Solar Together scheme whereby residents register if they are interested in getting solar panels and the Council uses this information to go out to auction. There is no commitment as a result of registering, but you get the benefit of a company that has been vetted by the Council. I participated in the first scheme and would be happy to give feedback to anyone that's interested. The link is: <https://solartogether.co.uk/wiltshire/landing>
- There was an interesting update on Lyneham Banks. It highlighted that the area impacted is much larger than just the road itself, and the ground has continued to move since the initial incident which has made it much more complex to address. A number of options have been considered and work has started on the chosen design. Current expectation is that construction will start in Q2 2024 and cost will be in excess of £5m. There is a dedicated website for the project: <https://www.wiltshire.gov.uk/highways-b4069-lyneham-banks>
- The Local Highways Team gave an update. There have been some issues as a result of a change of contractor, but the new contractor, Milestone is now in place and things are progressing more smoothly. Feedback from Councillors indicated that there are still issues though.
- A request to provide funding for Cricklade Youth Football team was approved. The Area Board Chairman highlighted that funding is available for youth groups and suggested that people contact their local Councillor if they are interested. Clerk to advise Lydiard Millicent Junior Football Club.

Community Safety Group – Members NOTED the 9 June meeting notes, next meeting 14 July.

Speed Indication Devices (SIDS), Speedwatch and Lorry Watch - Cllr Sharp reported the SIDS device survey information submitted to the Police Crime Commissioners Office has been added to the database. At the time of the survey, 93 devices in Wiltshire and Swindon. The three most popular devices account for 77% of devices installed. The Lydiard Millicent (LM) devices are the only ones in the area. To upload LM data to the Community Speedwatch Office, the data must comply with the data received from the majority. Councillors Chalker and Sharp, together with a resident involved in the SID work attended a virtual meeting regarding the trial that was carried out and the roll out to other towns and parishes that use SIDS. A meeting is to take place to discuss the Councils devices, and how, or if the data can be supplied. If it is not possible for the LM data to be accepted, then discussions to take place.

Volunteer Footpath Group - Cllr Allsop reported that the Co-ordinator has resigned and therefore the group is now closed.

Two members of the Public left the meeting.

**23.44 Exclusion of the Public and Press**

Members RESOLVED – That the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

**23.45 Land Issues**

Members NOTED that all available data relevant to the Subject Access Request in relation to a boundary dispute have been sent, together with further evidence.  
 Members NOTED the report, regarding the Jubilee Club House. Following discussions, Members AGREED to wait for the outcome of the enquiry with the Wiltshire Council planning department. Following receipt of the information to proceed on the recommendations, delegating to Officers, Councillor Hacker (as lead Councillor) and Councillors Allsop, Hill-Wheeler, Selwood and Westwood to obtain relevant information and quotes to make internal and external alterations to the Jubilee Club House.

Meeting Closed at 8.41pm