

LYDIARD MILLICENT PARISH COUNCIL MEETING
4 June 2026
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman	L Bamsey	G Griffiths	S Hill-Wheeler	J Neighbour
M Allsop, Vice Chairman	L Roberts	R Selwood	J Sprules	S Trowbridge

Others in Attendance: 2 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time: There were no public questions.

Councillor Question Time: Councillor Bamsey asked if there was any update on a rumoured appeal for the development at Meadow Springs. The Chairman and Wiltshire Councillor Andrew Matthews confirmed that one had not yet been received.

MINUTES

- 26.48 **Apologies for Absence**
All Members were present.

- 26.49 **Declarations of Interest and Dispensation Requests**
The following declaration of interest was made:

Name	Min Ref	Type	Nature of Interest	Action
Cllr Allsop	26.54c	Non-Pecuniary	PL/2026/01463 – application for the business of an acquaintance	Took part in discussions, did not vote

- 26.50 **Chairman's Announcements**
The Chairman gave thanks to Toomer's and GV Hall for their generosity in covering costs to move their defibrillator outside of the premises for it to be accessible to the public 24/7. Wiltshire Council's Housing Needs Survey which forms part of the Neighbourhood Plan process is now live until 22 June, and everyone is encouraged to complete the survey and share amongst neighbours and friends.
Following the resignation of Councillor Coffey, a Councillor vacancy is expected to be advertised early next week.

- 26.51 **Minutes**
- Members CONSIDERED the minutes of the Extraordinary Meeting of the Council held on 23 April 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.
 - Members CONSIDERED the minutes of the Annual Meeting of the Council held on 7 May 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.
 - Members CONSIDERED the minutes of the Extraordinary Meeting of the Council held on 18 May 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

- 26.52 **Wiltshire Councillor Update**
The new Wiltshire Community Lottery is now live with tickets available for just £1 with 60p going to local good causes and a top prize of £25,000 every week, all are encouraged to support this.
The Community Governance Review is holding a public consultation on the proposed changes, open until 22 June and again all are encouraged to respond.
The Annual Meeting of Wiltshire Council was held recently in which the previous Chair and

Vice-Chair were re-elected.

Councillor Griffiths asked Councillor Matthews to see how the Parish Council could benefit from the funding recently announced by Wiltshire Council for bleed kits, Councillor Matthews agreed to take this away.

Councillor Griffiths asked Councillor Matthews for details in relation to a change coming in October to the call in process. Councillor Matthews agreed to take this away.

26.53 Financial Accounts

- a. Members APPROVED payments reference "Payments for Approval" attached as Appendix 6a in the amount of £2,947.58 (ex. VAT).
- b. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 30 April 2026 with a closing balance of £51,624.31.
- c. Members APPROVED the Bank Statement for the Unity Trust Bank as at 30 April 2026 with a closing balance of £51,624.31.
- d. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 30 April 2026 with a closing balance of £67,899.33.
- e. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 30 April 2026 with a closing balance of £67,899.33.
- f. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 30 April 2026 with a closing balance of £-108.42.
- g. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 26 March 2026 with a closing balance of £469.11.
- h. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 27 April 2026 with a closing balance of £108.42.
- i. Members AUTHORISED an investment of £30,000 (thirty thousand pounds) from the Unity Trust account into the Public Sector Deposit Fund.
- j. Members RESOLVED to SUSPEND Financial Regulation 9.4 to enable the Clerk to reimburse the Chairman's spouse for Spring newsletter printing costs.
- k. Members APPROVED the following change to the regular payments list – change in total of monthly bank payment to John O'Connor for Grounds Maintenance to £1,182.44 (one thousand, one hundred and eighty two pounds, 44p) (inc. VAT).
- l. Members NOTED the Payments List reference "Payments List to 21 May" attached as Appendix 6d in the amount of £7,462.57 (ex. VAT).
- m. Members NOTED the Income Report to 30 April 2026 reference "Income Summary as at 30 April" attached as Appendix 6e in the amount of £50,483.75.

Planning Applications

Members RECEIVED a report from Planning Group B.

- 26.54a Standing Orders were SUSPENDED for public comment on PL/2026/01463 and
26.54b REINSTATED before Members discussed further.

Application: PL/2026/01463 – Full Planning Permission	Applicant: Mr Morse
Address: Countrywide Ltd, Greatfield Farm, Greatfield, SN4 8EQ	Closing Date: 4 June
Proposal: Change of use from agricultural to class B8 storage and distribution and erection of new storage building	

- 26.54c Members RESOLVED to OBJECT to the application for the following reasons:

- lack of information
- overdevelopment of the land
- omission of design and access statement
- impact on traffic
- evidence of consultees not receiving consultation notifications.

Application: PL/2026/02318 – Householder Planning Permission	Applicant: Mr Collett
Address: 5 Park View Drive, Lydiard Millicent, Swindon, SN5 3LX	Closing Date: 11 June
Proposal: Proposed side extension	

- 26.54d Members RESOLVED to make NO OBJECTION to the application.

26.54e	Application: PL/2025/05455 – Full Planning Permission Applicant: Mr & Mrs Huntington Address: 13 Bramble Cottage, 13 Buryfields, Lydiard Millicent, SN5 3NF Proposal: Proposed new dwelling, parking and access details (amended) Closing Date: 4 June
	Members RESOLVED to COMMENT on the application to request that a build management condition be applied to any approval to protect LMIL77 as a key pedestrian route in the village.

Members NOTED the following Wiltshire Council decisions:

26.54f	Application: PL/2026/02345 – Notification of Proposed Works to Trees Applicant: Mr Hornby in a Conservation Area Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Proposal: 4 Conifer trees - fell
26.54g	Application: PL/2026/01298 – Householder Planning Permission Applicant: Mr Trowbridge Address: Manor House, Church Place, Lydiard Millicent, SN5 3LS Proposal: Proposed swimming pool, pool house and external works
26.54h	Application: PL/2026/00773 – Householder Planning Permission Applicant: Mr Shafie Address: 3 Church Place, Lydiard Millicent, SN5 3LS Proposal: 1 st floor rear extension
	No Objection
	Approved with Conditions
	Approved with Conditions

26.54i Members NOTED the report detailing correspondence from Wiltshire Council's Enforcement department in relation to 3 Church Place, Lydiard Millicent.

26.54j Members NOTED the 5 day notice decision notice in relation to Lydiard Millicent Primary School.

26.54k Members NOTED the [minutes](#) from the Northern Area Planning Committee meeting held on 13 May.

26.55 Clerk's Report

Members NOTED the report.

26.56 Communications

Members NOTED the following communications:

- Purton Parish Council – notification to Wiltshire Council of joint working group
- Resident email – local land security
- Resident email – Common Platt drainage works
- Wiltshire Council – notice of withdrawal of Wiltshire Local Plan pre-submission draft (2020-2038) Regulation 19.

In relation to b, Members agreed that no further action was required.

In relation to c, Councillor Trowbridge offered some topsoil to make good the verge works. The Clerk will arrange with Councillor Trowbridge and the Handyman.

Annual Internal Audit Report

26.57a Members RECEIVED and NOTED the Annual Internal Audit Report.

26.57b Members NOTED and APPROVED the Annual Governance and Accountability Internal Auditors Report.

Annual Governance and Accountability Return 2025-2026

26.58a Members NOTED and APPROVED the Annual Governance Statement (Section 1).

26.58b Members NOTED and APPROVED the Accounting Statements (Section 2).

26.58c Members NOTED the commencement date for the Exercise of Public Rights of Monday 8 June 2026.

26.59 Investment Policy

Members ADOPTED the updated policy as presented.

26.60 Local Highway and Footway Improvement Group

Members NOTED the final design model for the Common Platt substantive bid works

commencing 22 June.

26.61 **Neighbourhood Plan Steering Group Terms of Reference**

Members ADOPTED the updated Terms of Reference with additional amendments as follows:

- 4d – “indefinitely” to be replaced with “until its dissolution”
- 13a and 13b to remain as is but order changed so 13a becomes 13b and vice versa.

26.62 **Community Governance Review (CGR) Proposal and Consultation**

Members NOTED the Community Governance Review proposal document and draft briefing note. The consultation runs until 22 June and will be advertised on the Council’s website, noticeboards, Facebook page and a letter will be drafted and delivered to residents of potentially affected dwellings.

26.63 **Council and Community Representatives**

Members RECEIVED the following updates:

Area Board – Cllrs Allsop and Westwood

Next meeting Next meeting on 10 June.

Community Carers Group – Councillor Hill-Wheeler

There is now a community fridge at Cotswold Rise residential home in Purton. A Fibromyalgia support group has been set up, and children at RWB Academy will soon be experiencing the dementia dome.

Local Highway and Footway Improvement Group – Councillor Griffiths

Last meeting held on 21 May. All Council priorities were discussed and all were largely dismissed as either existing measures are deemed accurate or the request was seen as bigger than the scope of the group. Full minutes will be included in July’s meeting pack. In relation to priority #1, the school must have a valid travel plan to be eligible for a number of Wiltshire Council schemes that could alleviate some of the issues around Church Place / The Butts. It is understood that the Headmaster has met with key individuals at the academy trust to progress this, the Clerk will confirm the current status before the Chairman and Wiltshire Councillor Andrew Matthews correspond with him directly.

Parish Hall – Councillor Neighbour

AGM is taking place on Monday 8 June. Leaflets advertising the village fete are being delivered to homes around the parish. Upcoming events include bingo in September, gin tasting in October and wine tasting in November.

Speed Indication Devices (SID) – Councillors Neighbour and Trowbridge

Suspected issue with data being captured from the SIDs at Common Platt has been investigated and there is no issue; certain days of the week sees more vehicles travelling one way than the other. Another issue had a software fault that has now been fixed.

SID at Common Platt (towards Washpool)

- Av. speed 26.6mph
- Max. speed 55mph

SID at Stone Lane (towards Common Platt)

- Av. speed 33.4mph
- Max. speed 85mph

There are a number of vehicles around the parish that are travelling at excessively high speeds, particularly late at night and between 2-3.30pm on Stone Lane.

Councillor Trowbridge highlighted there are camera systems called AutoSpeedWatch which helps to monitor and deter speeding drivers and will take this away to investigate. The Clerk will contact the local Neighbourhood Policing Team to request mobile speed monitoring in locations and at times highlighted to be the most problematic in current data.

Neighbourhood Plan – Councillor Allsop

Work is ongoing to update all policies, and it is expected that a draft plan will be taken to Wiltshire Council for their review in June which is expected to take 2-3 months.

26.64 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda. This is due to the confidential nature of the items being considered, under the Public Bodies (Admission to Meetings) Act 1960.

Wiltshire Councillor Andrew Matthews and 2 members of the public left the meeting.

Personnel Matters

26.65a Members NOTED the report and CONSIDERED the recommendations. Members agreed to APPOINT the named candidate as RFO to cover maternity leave.

26.65b Members RESOLVED to advertise a fixed term contract of up to 13 months for an interim clerk to cover maternity leave with a closing date of 26 June. Both a completed application form and CV will be required from all applicants with pay scale dependent on experience.

26.65c Members NOTED the Clerk's appraisal and salary review date.

Meeting Closed at 20.55hrs