

LYDIARD MILLICENT PARISH COUNCIL MEETING

1 July 2021

held in the Parish Hall
commencing at 7:30pm

Councillors present:

Cllr D Harden (Chairman)	Cllr M Allsop	Cllr L Curtis	Cllr B Gregory
Cllr C Hacker	Cllr P Cole	Cllr S Westwood	

Others in Attendance: C. Tydeman (Parish Handyman) and four (4) members of the public.

Meeting Clerk: Tina Jones PSLCC

Public Question Time: There were no questions.

Neighbourhood Watch: Mr M Sharp gave an update – main points were:

A resident had their purse stolen in one of the larger stores in Swindon, he asked if anyone hears of any further incidents like this in the area to contact him, he will then update the Neighbourhood Watch Facebook page, to spread the word.

Speed Indicator Device (SID): Mr M Sharp gave an update - main points were:

There are 6 set locations for the SID (facing either direction) it is moved to a different location every month, there is notable difference when it is moved. They now put the SID on a different pole by the bus stop, as the provided pole is too close to the bend. The SID data is regularly downloaded. The data of speeding traffic is given to the local PCSO who passes to the Traffic Division for them to decide what action they wish to take.

Community Speedwatch Co-ordinator: Mr M Sharp gave an update – main points were:

He can now access the Speedwatch system and is trying to get the volunteers up and running again, there are 10 people qualified to use the speed gun. Lydiard Millicent now shares a speed gun with Purton. A list of registration numbers of motorists exceeding the speed limits is given to the Police to action. The Chairman thanked Mr Sharp for his updates.

MINUTES

89.21 Appointment of Meeting Clerk

Members APPROVED the appointment of Tina Jones to clerk the meeting.

90.21 Apologies for Absence

Members RECEIVED apologies from Cllr R Clarke, PSCO A Wingfield and Deborah Bourne (Parish Clerk).

91.21 Declarations of Interest

There were no declarations made and no requests for dispensations.

92.21 Minutes of the previous meeting

Members considered the minutes of the meeting held on 23 June 2021. The minutes of the meeting were ADOPTED as a true record of the meeting and were signed by the Chairman.

93.21 Chairman's Announcements

Jubilee Club House Health and Safety - Certification for Portable Appliance Testing, Gas Safety and the 5-year Fixed Wire Electrical testing have all been completed. Legionella testing is still to be arranged and the Fire Risk Assessment is on the agenda for discussion.
Contracts – Council Members are in the process of collating a list of all contractors who supply a service to the Council.

94.21 Co-option to Vacancies

Members considered applications from two residents. The matter was put to the vote and Members unanimously RESOLVED that Patrick Cole and Bradley Gregory be co-opted onto the Parish Council with immediate effect. The Declarations of Acceptance of Office

were signed by the newly elected Councillors and witnessed by the Clerk. Councillors Gregory and Cole accepted the Council Code of Conduct and the Chairman welcomed them to join the meeting.

The co-option of Councillors Gregory and Cole leaves the Council with 3 vacancies.

95.21 **Planning Matters**

The following Planning Application was considered

2021/04773 – 9 Lydiard Green - Erection of 3 detached dwellings with 2 detached garages. Following discussions, and consideration of the briefing notes previously received and circulated, Members RESOLVED to OBJECT on the grounds it does not fit in with the Neighbourhood Plan, concerns relating to access and egress, lack of footpath provision. Members RESOLVED to ask Wiltshire Councillor Bucknell to 'Call In' this application.

The following Wiltshire Council Planning Decisions were NOTED:

21/03895 - 69 Chestnut Springs – Two Single Side Extension and Alterations Wiltshire Council has approved with conditions
21/03644 Beechcroft, Common Platt - New single storey garage with storage over. Wiltshire Council has approved with conditions
21/03139 – Cotswold Heights, Greenhill – Rebuild front boundary wall and reinstate front gate. Wiltshire Council has refused

96.21 **Finance – Payments**

Members NOTED that a list of payments outstanding was not available, due to the absence of the Clerk. Members are now in possession of the cheque book and will make payments as per Financial Regulations 6.

97.21 **Jubilee Club House - Fire Risk Assessment**

Members considered the quotes received to provide a detailed Fire Risk Assessment for the Jubilee Club House. Following discussions, Members RESOLVED to accept Quote C for the sum of £285 (two hundred and eighty-five pounds), costs to be met from the funds agreed for Professional Fees (for the review of practices and procedures) - min. ref. 51/21/b refers.

98.21 **Corporate Governance – Standing Orders**

Members NOTED the revised National Association Local Council Model Standing Orders 2018. Following discussion, Members RESOLVED to ADOPT the draft Standing Orders and for a review to take place following the 2025 Parish Elections.

99.22 **Exclusion of the Public and Press**

Members AGREED that the public and press be excluded from the meeting under the Public Bodies (Admission of Meetings) Act 1960, due to the confidential nature of the following item.

100.21 **Appointment of Interim Clerk and Responsible Finance Officer**

Members NOTED the report and the advice from Society of Local Council Clerks (SLCC) and Local Council Consultancy (LCC). Following discussions, Members RESOLVED to appoint an Interim Clerk and Responsible Finance Officer, for a maximum of 3 months, hours not to exceed 20 hours per week or £40 per hour, with the costs covered by the salary budget. Priority to be given to given to the completion of the 2020-2021 Annual Governance and Accountability Return (AGAR) for External Audit, pending the return of documents from the Internal Auditors.

Meeting Closed at 8.15pm