

LYDIARD MILLICENT PARISH COUNCIL MEETING
1 August 2024
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

M Allsop, Vice Chairman S Chalker D Coffey C Hacker
S Hill-Wheeler M Suleman

Others in Attendance: 4 members of the public and Wiltshire Councillor S Bucknell

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident raised concerns about the new occupants of Unit 5 Bagbury Park regarding the unauthorised expansion of the site and speeding high powered vehicles travelling along Lydiard Green towards Lydiard Millicent. Wiltshire Councillor Bucknell confirmed both he and the Clerk have reported the site expansion to WC planning enforcement. Trees being felled and the hedgerow removal in nesting season may have breached the Countryside and Wildlife Act and so the police have been notified of this. Wiltshire Councillor Bucknell has also reported the antisocial behaviour to Sergeant Jamie Ball at Wiltshire Police, and suggested that the resident compiles a noise log to be able to raise a noise complaint. Clerk to contact the occupiers of the other units at Bagbury Park and Uplands School to establish the impact of these issues on their businesses.
- A resident highlighted they have recently noticed quad bikes frequently travelling through Greatfield and through Lydiard Millicent at what appears to be faster than the 30mph limit.
- A resident has noticed a pothole has appeared on Lydiard Green. The resident was advised to report this using the MyWilts portal and upon receipt of the location information from the resident, the Clerk would do the same.
- A resident expressed his concern that a recent communication from Wiltshire Council seemed to highlight only the positives in permitting traveller developments in the county with no mention of any perceived negatives. Wiltshire Councillor Bucknell confirmed WC are currently going through consultation on traveller site requirements.

MINUTES

24.68 Apologies for Absence

Apologies were RECEIVED from Councillors Westwood and Selwood.

24.69 Declarations of Interest and Dispensation Requests

The following Declaration of Interest was made:

Name	Min. Ref.	Type	Nature of Interest	Action
Cllr Hill-Wheeler	24.77	Non-Pecuniary	PL/2024/06287 - Planning application for neighbouring land	Did not take part in discussions and did not vote

24.70 Vice-Chairman's Announcements:

- There are still three councillor vacancies.
- All Saints Church have given their thanks for the grant awarded to their "Save the Nave" appeal in the July meeting.
- The Lydiards Magazine and the Parish Newsletter have been distributed to almost all households in the parish.
- Defibrillator training is taking place at the Parish Hall on Saturday 10 August at 9am and all are encouraged to attend.

24.71 Minutes

Members considered the minutes of the Parish meeting held on 4 July 2024. The minutes of the meeting were ADOPTED as a true record and signed by the Vice-Chairman.

24.72 Co-Option of New Councillor

Due to a change in personal circumstances, the candidate is unable to join the council at this time and so three vacancies remain.

24.73 **Appointment of Responsible Finance Officer**
Members RATIFIED the appointment of Hayley Graham as the Responsible Finance Officer.

- 24.74 **Wiltshire Councillor Update**
- Restrop update – the Planning Officer assigned to the application expects to make a decision by the end of August. The Drainage Officer was the only consultee to make no objection but this was subject to four conditions which Wiltshire Councillor Bucknell believes would be very difficult to meet.
 - Neighbourhood Plan – the parish Neighbourhood Plan is dependent on WC’s Local Plan, which is in jeopardy of being withdrawn due to the intention of the new government to consult on a revised NPPF (National Planning Policy Framework). The housing and land supply requirements are likely to increase significantly for Wiltshire, and this could present challenges for the parish in that cross-border collaborations may be required for Swindon to meet their requirements. Wiltshire Councillor Bucknell suggested that planning applications were likely to increase, and recommended that the council proceed with plans to update the Neighbourhood Plan.

Standing orders were SUSPENDED for public comment on the implications of the increase in housing and land supply requirements, and were REINSTATED before Members discussed further.

24.75 **Financial Accounts**
Members NOTED and APPROVED the Income & Expenditure Reports and Payments List.
Members NOTED the report.
Members NOTED the first Quarter Income and Expenditure Detailed Report. Clerk to provide Councillors with further detail of expenditure within nominal codes 4054 – Legal Fees and 4055 Professional Fees.

24.76 **Financial Regulations**
Members NOTED the report.
Members CONSIDERED and APPROVED the 2024 Financial Regulations.

24.77 **Planning Applications**
Members RECEIVED a report from Planning Group B, and after discussions:

Application: PL/2024/06409 – Householder planning permission	Applicant: Mr B Smith
Address: 3 Greatfield, Royal Wootton Bassett, SN4 8EQ	
Proposal: Proposed rear and front extension and detached garage	
Members RESOLVED to make NO COMMENT	

Standing orders were SUSPENDED for public comment on applications PL/2024/06529 and PL/2024/06511.

Application: PL/2024/06529 – Prior approval Part 3 Class R: Agricultural buildings to flexible commercial use	Applicant: Messrs C and W Marty and Smith
Address: Lydiard House Farm, Lydiard Millicent, SN5 3LW	
Proposal: Change of use of agricultural building 5 to form 1no. commercial unit (Class B8)	
Application: PL/2024/06511 – Full planning permission	Applicant: Messrs C and W Marty and Smith
Address: Lydiard House Farm, Lydiard Millicent, SN5 3LW	
Proposal: Proposed alterations to the external appearance	

Wiltshire Councillor Bucknell explained the difficulty with applications for this address is that the piecemeal approach does not allow for informed decision making when the impact of each standalone application could be seen as minimal. The main concern is around traffic; it is not yet known for what category of commercial usage the building will be used, and therefore the type or volume of traffic expected. Being situated next to Bagbury Park, it is possible there could be 2 medium sized industrial parks adjacent to one another, within a very small hamlet. Wiltshire Councillor Bucknell recommended a comprehensive planning application should be submitted for the site in its entirety, and Councillor Suleman suggested a transport study should be requested.

Standing orders were REINSTATED before members discussed applications PL/2024/06529 and PL/2024/06511 further.

Application: PL/2024/06529 – Prior approval Part 3 Class R: Agricultural buildings to flexible commercial use
Members RESOLVED to OBJECT to this application and for it to be called in should the Planning Officer wish to approve
Application: PL/2024/06511 – Full planning permission
Members RESOLVED to OBJECT to this application and for it to be called in should the Planning Officer wish to approve

Comments to include a request for a comprehensive plan to cover whole site and request for a transport study.

Standing orders were SUSPENDED for public comment on application PL/2024/06287 and were REINSTATED before Members discussed further.

Application: PL/2024/06287 – Full planning permission	Applicant: Mr J Forty
Address: Land at Greensend, Lydiard Millicent, SN5 3LP	
Proposal: Completion of one existing redundant dwelling and erection of one new dwelling	
Members RESOLVED to call an extraordinary meeting of the council to discuss this application.	

Members NOTED the following Wiltshire Council decisions:

Application: PL/2023/03007– Full planning permission	Applicant: Mr J Buckland
Address: 8A Greenhill, Royal Wootton Bassett, SN4 8EH	
Proposal: Retrospective application for the laying of hardcore on agricultural / equestrian yard to the rear of 8A Greenhill (Resubmission of PL/2022/08676)	WC Refused
Application: PL/2024/04409 – Prior approval Class R: Agricultural buildings to flexible commercial use	Applicant Name: Messrs C and W Marty and Smith
Address: Lydiard House Farm Lydiard Millicent, SN5 3LW	
Proposal: Change of use of agricultural buildings 2, 3 & 4 to form 3no. commercial units (Class B8).	Prior Approval Granted
Application: PL/2024/04408 – Full planning permission	Applicant Name: Messrs C and W Marty and Smith
Address: Lydiard House Farm Lydiard Millicent, SN5 3LW	
Proposal: Proposed alterations to the external appearance	WC Approved with Conditions

24.78 Clerks Report

23.179 Jubilee Club House Trees Members approved the recommendation to have the trees behind the Jubilee Club House professionally assessed. Quotes Requested.
23.184 Holborn Footpath There are two specific places along the footpath where the holes are very deep and currently filled with water. After discussions, Members AGREED for contractors to be approached for quotes to fill in the holes and to redress the whole length. Quotes Requested.
23.204 Footpath Working Group The hedging that denotes Lydiard Green and the neighbouring farmland has gaps in places. There is no right of access onto this private land at any of these points. There are three

pillboxes on/surrounding the Green, only one of which is on the Village Green itself. Once the information boards have been put in situ, it is possible that members of the public may try and access the private land area. Members RESOLVED to spend up to £1000 to plant new hedging and replacement trees, met from Ear Marked Reserves set aside for Footpaths/Lydiard Green. UPDATE: Hedging has been ordered and is due for delivery by 2 August.
PQT – 2 May – Updates A resident raised concerned for the safety of users on footpath LMIL60. For at least the last ten years the metal gate blocking LMIL60 has been locked shut. This means that those wishing to use the footpath have to clamber over the gate or the adjoining metal bars. The Clerk asked the resident to email her the details and she would contact Wiltshire Council. UPDATE: The Clerk is in communication with WC regarding this issue.
PQT – 5 June – Updates • A resident raised concerns that a resident in Stone Lane who previously had a retrospective planning application and associated appeal refused, has started to develop again, and has also not reinstated the boundary as was instructed to do as a result of the application refusal. The resident was asked to email the Clerk with the detail to pass to Wiltshire Council Enforcement. UPDATE – Clerk awaiting contact from the resident. • A resident raised concerns around the layby across Common Platt at the bottom of Stone Lane being driven across by vehicles. The road markings are being eroded and are not being maintained and as a result, cars are being driven over utilities and causing damage. The resident was advised to report this to Wiltshire Council using the MyWilts app, as would the Clerk. Clerk has reported to Wiltshire Council and is awaiting response. • A resident raised concerns that the T-junction at the bottom of Stone Lane is being used as a bend as the road markings have largely disappeared. Members agreed to discuss adding this issue to the LHFIG list at the next meeting although the priorities for this year have already been agreed. Suggested the resident reports every incident / near miss to Wiltshire Council and keeps a log to accompany the photos they have been taking. Clerk awaiting contact from the resident.
24.60 Pedestrians in Road Signage – The Street Members considered the request for a “pedestrians on the road sign” to warn cars of the risk to life in this area 46a to approx. 58 The Street. The suggested location for the signs would be on existing poles. After discussions, Members AGREED for the Clerk to approach the Engineer for the Local Highways and Footpath Improvement Group (LHFIG). UPDATE: The Clerk is in communication with WC regarding this issue.
24.61 Repairs to Play Area Fence Posts A budget of £60 (sixty pounds) was allocated from the Play Area Maintenance budget for the Parish Handyman to do the work. UPDATE: The two fence posts are not in such condition that the repair needs to be undertaken urgently therefore it is expected this will be completed by Autumn.
24.63 Speed Indicator Devices (SIDs) Members APPROVED the purchase of four additional mounting bars. UPDATE: SIDs and mounting bars have been received and will shortly be put into position by the Parish Handyman.

24.79

Correspondence

Members NOTED the correspondence received:

- SLCC Update NPPF Consultation
- Wiltshire Police Going on Holiday Poster
- WC Operational Flood Working Group Minutes – 23 May 2024
- WC Briefing Note Local Nature Recovery Strategy
- WC Briefing Note Local Nature Recovery Strategy Webinar and Survey Invitation
- WC Briefing Note Launch of Home Upgrade Grant with EDF Energy

- 24.80 **Jubilee Club House Hearing Induction Loop and Sound Quality Resolution**
Members NOTED the report and CONSIDERED the quotes received.
- Members APPROVED the installation of a hearing induction loop at a cost of £1,218.90 (one thousand two hundred and eighteen pounds, 90p) ex VAT. To facilitate the installation, Members APPROVED the installation of one switched spur at a cost of £210 (two hundred and ten pounds), no VAT payable.
Members APPROVED the installation of acoustic ceiling and wall panels at a cost of £2,299.75 (two thousand two hundred and ninety-nine pounds, 75p) ex VAT.
All costs to be met from Ear Marked Reserves Community Infrastructure Levy.
- 24.81 **Parish Newsletter**
Members RECEIVED a verbal report from Councillor Suleman. The Lydiards Magazine and enclosed Parish Newsletters have been distributed to most households in the parish. The distribution list appears to be out of date, the Clerk will contact Councillor Suleman to assist with updating it.
- 24.82 **JCH Fire Safety Requirements**
Members NOTED the report and CONSIDERED the recommendation. Members APPROVED the installation of two emergency light fittings and the removal of one smoke detector at a cost of £356.83 (three hundred and fifty-six pounds, 83p) no VAT payable. Costs to be met from Ear Marked Reserves JCH Refurbishment.
- 24.83 **Flaxlands Solar Farm Plans Update**
Members NOTED the correspondence and AGREED a project briefing would be required.
- 24.84 **Safety of Lithium Ion Batteries and e-bikes and Scooters**
Members NOTED the report and AGREED to support the campaign.
- 24.85 **Improved Traffic Chicane Signage – The Street**
Members NOTED the report and AGREED that no action was required at this time.
- 24.86 **Bagbury Park Expansion of Site and Antisocial Behaviour**
Members NOTED the correspondence but was not discussed further as the issue was discussed extensively in Public Question Time.
- Wiltshire Councillor Steve Bucknell and 2 members of the public left the meeting.
- 24.87 **SSEN Powering Communities to Net Zero (PCNZ) Fund**
Members NOTED the report and AGREED there were no projects in the pipeline that would be eligible for the scheme.
- 24.88 **Traffic Regulation Order for Consultation**
Members NOTED the order and AGREED not to submit comments.
- 24.89 **Wiltshire Council Drainage Engineer Visit**
Members NOTED the report. Councillor Hill-Wheeler requested that the maintenance of drains throughout the parish is pursued.
- 24.90 **Council and Community Representatives**
Members RECEIVED the following updates:
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| <p>Local Highway & Footway Improvement Group (LHFIG) – Councillor Suleman
Next meeting taking place in September</p> <p>Speed Indication Devices – Councillor Chalker
At Greenhill, 14.45% of traffic speeds were over 35mph, and the top speed recorded was 68mph.</p> |
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- 24.91 **Exclusion of the Public and Press**
Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

2 members of the public left the meeting.

24.92 **Land Issues**

Members RECEIVED an update from Councillor Allsop.

A report of land encroachment has been received from a resident this week.

An update on legal proceedings is expected from the solicitor next week.

Members NOTED the proposal from the Parish Hall Committee and AGREED a preferred option. Further discussions are required for the council to be able to draft a proposal and terms.

Councillor Hill-Wheeler left the meeting.

24.93 **Staff Issues**

Members APPROVED the High Speed Training requirements identified from a recent H&S inspection for all staff at a cost of £199 (one hundred and ninety-nine pounds) ex VAT.

Members APPROVED the FILCA qualification for the Clerk at a cost of £120 (one hundred and twenty pounds) ex VAT. All costs to be met from the training budget.

Meeting Closed at 20.56 hrs