

Lydiard Millicent Parish Council

Lydiard Millicent Parish Council Meeting Thursday 12th March 2020

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

AGENDA

1. **Apologies for Absence**

The Council is asked to note any apologies and to accept reasons they consider to be appropriate.

2. **Declarations of Interest**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.

3. **Minutes**

To confirm and sign as a true record Minutes of the Full Council Meeting held Thursday 6th February 2020.

4. **Chairman's Update**

The Chairman will report to Council any issues that have arisen between meetings, and their outcomes. He will also advise members of activities and issues anticipated for the next month.

5. **Parish Resilience Plans**

At present the clerk is not aware that Lydiard Millicent Parish Council has any Emergency Plan procedure set up. Members are asked if they would like to draw up a list of useful contacts that may be required in case of any local Emergency; and consider procedures to implement an Emergency Plan

if needed. Usually the emergency would be flooding, power failures, interruption to water supplies or adverse weather conditions.

The Council is asked to consider nominating at least three Councillors to prepare information ready for inclusion within an Emergency Plan for the parish of Lydiard Millicent.

6. **Planning Matters**

Appendix A

- a. The Council is asked to note the decisions made by Wiltshire Council since the last meeting. Planning Schedule is attached as Appendix A.
- b. The Council is asked to consider and make comments on the Planning Applications listed below.
 - i. 20/01244/FUL – 25a Chestnut Springs, Lydiard Millicent
Single storey rear and front extension.
 - ii 20/01624/FUL – 28 The Beeches, Lydiard Millicent
Two storey extension to side elevation.
 - iii 20/01176/PNEX – 31 Park Lane, Lydiard Millicent
Prior Notification of Larger Home Extension – Proposed Rear Extension (to project 6.0m from original rear wall of dwelling, 3.0m maximum height and 2.8m from eaves height)

7. **Finance**

Appendix B

- a. *Accounts:* To note payment of regular monthly accounts; which have previously been reviewed and signed by two Councillors as required under the Council's Financial Regulations.
- b. *Cheque Signatories:* To consider additional cheque signatories for the Council Bank Accounts
- c. *Council Debit Card:* To approve a slight change in the acquisition of a Council Debit Card; this will enhance the Councils control.

8. **Support for Community Events**

Appendix C

The Council has been approached by the village fete committee to support this bi-annual event. At present there are no Council policies to cover requests of this type.

Members are asked to comment on the attached report in consideration of a policy to support parish events.

9. **Abandonment of Working Groups**

This item, originally on the February agenda for discussion, was deferred to this meeting for a decision.

The Local Government Act 1972 s 101 only allows for a committee, sub-committee, other authority or an officer to make a decision on behalf of the council. Decisions can not be delegated to any individual (or group of) Councillors. Standing Order 8.1(f) allows the Council to dissolve a Working Group.

Working Groups have no powers to act on behalf of Lydiard Millicent Parish Council. The Clerk understands they were originally set up to aid the inclusion of Councillors in the decision making process; with all decisions now being made by the Full Council, after being placed on an appropriate agenda all Councillors are involved in all decisions. There is now not the need for Working Groups. Councillors will of course still be able to take more of an interest in certain areas and can lead discussion within the Council meetings.

The Council is asked to consider abandonment of the Working Groups, instead choosing Councillors to assist with research when needed.

10. Parish Council Handyperson

Interviews were held on Thursday, 27th February 2020 for the recently advertised position of part-time handy person. Four applicants met Cllrs Alan Pflieger & Mike Sharp together with the Clerk. All candidates were of a high standard; the successful candidate has accepted the position.

The Council is asked to note the outcome of this delegated authority decision (min ref 124/19 & 004/20), to employ a handyperson for ten hours per week. The starting date will be Monday 16th March 2020.

11. Annual Litter Pick

There will be a Community Litter Pick, as part of the National Keep Britain Tidy campaign, on Saturday 28th March 2020. All residents are invited to take part in this community activity; gloves, litter pickers and bags can all be provided.

Assembly will be at the Sun Inn at 9.30am, concluding at the Jubilee Club House where refreshments will be available for everyone taking part.

The Council is asked to note this major event in the Councils calendar, and to attend on Saturday 28th.

12. Date of Next Meetings

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 2nd April 2020, at 7.30pm in the Parish Hall, Lydiard Millicent.