Lydiard Millicent Neighbourhood Steering Group Meeting 13th May 2025

Present: Pat Cole (Chairman/LMPC), Mel Allsop (LMPC), Ian Hill, Sherilyn Aitken, Julian Wright

Apologies: Amelia Claydon-Smith, Mark Claydon Smith, Vernon Montgomery, Colin Mills, Julie Mills, Tom Rasmussen, Paul Kohn, Sarah Hill-Wheeler (LMPC), Giles Francke

Please note: There is a dedicated email address for us to use: neighbourhoodplan@lydiardmillicent-pc.gov.uk. Please copy all steering group emails to this address

MLP project plan was discussed and it was agreed that items under stage 2: Options Development should be allocated to a lead steering group member to co-ordinate information for that particular item but that all members contribute to any item. Sub groups could be created for some items such as flooding. Residents can also be called on to assist where they have subject knowledge/expertise. Appeals for help can me made using Facebook and Parish Magazine

Preliminary allocations:
Local Housing Needs Assessment and Survey – **MLP**
Update to Local Green Space evidence and Topic Paper – **Sarah H-W/Ian H**
Update to Community Facilities/Employment evidence and Topic Paper – **Sherilyn A/Julian W**
Update to Local Gap evidence and Topic Paper – **Tom R**
Preparation of Draft Local Heritage Topic Paper
Preparation of Green Infrastructure/climate change/flooding evidence – **Giles F/Colin M (flooding)**

It was agreed to ask Hollie to do a workshop to help the group understand what is needed and how to write the documents. Since the meeting Pat C has spoken with Hollie and she has confirmed that MLP will write the documents but prior to that, MLP will work with the Steering Group to build the evidence base which will support each policy, such as on the Local Heritage Assets, Local Green Spaces, Design etc. For these elements MLP will provide the steering group with methodologies on how to undertake the assessments and can support smaller working groups through the preparation of topic papers. MLP confirmed that it is often beneficial for the Steering Group members to take a lead on these assessments, with their support, as local knowledge and daily use of sites/ buildings provides stronger evidence.

The following actions were agreed:

- Move the presentation of new plan to Sunday September 14th to allow time to create new policies and have something to present to residents
- Setup a WhatsApp group for NP steering group members
- Have NDAs in place to allow sharing of potential site information. As there is personal information in the documents, this must not be shared outside of the steering group.
- Publish all documents on the LMPC website – this will happen once new tab has been created
- Keep everyone up to date on targets
- Steering group members to look at Brinkworth NP as similar size village to LM and MLP assisted with their plan therefore policy content will be helpful.

Next meeting tbc once Hollie from MLP has returned from holiday