

LYDIARD MILLICENT PARISH COUNCIL MEETING

5 June 2025

held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman L Bamsey S Chalker P Cole J Neighbour
M Allsop, Vice Chairman R Selwood J Sprules

Others in Attendance: 2 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident asked what action the Parish Council will be taking in relation to the planning appeal for application PL/2022/00239 – Land East of Restrop Road. Councillor Westwood advised it would be determined when the agenda item is reached.
- A resident asked if public comments on the same application need to be resubmitted. Councillor Westwood advised that the Planning Inspectorate will take previous comments into consideration, but there is an opportunity to restate comments as part of the appeals process.
- A resident highlighted continuing danger at Greatfield due to speeding vehicles. Councillor Westwood confirmed that Councillor Chalker would raise this issue again with the Local Highway and Footway Improvement Group (LHFIG), and Wiltshire Councillor Matthews will also raise it with the Neighbourhood Policing Team (NPT). Councillor Neighbour suggested inviting the NPT to a forthcoming meeting and publicising for resident awareness.

Councillor Question Time: There were no Councillor questions.

MINUTES

25.16 **Apologies for Absence**

Apologies were RECEIVED from Councillors Coffey and Hill-Wheeler.

25.17 **Declarations of Interest and Dispensation Requests**

No declarations of interest were made and no dispensation requests were received.

25.18 **Chairman's Announcements**

- Councillor Sally Westwood, the Clerk and the Parish Handyman met a Wiltshire Council Drainage Engineer today to visit the locations around the parish which were most severely affected by flooding in Storm Babet. The Engineer will be producing a report with recommendations for Wiltshire Council's consideration.
- Thanks were given to the Clerk for arranging to have Taylor Wimpey carry out clearance work in the ditch running behind the old Casa Paolo in Common Platt.

25.19 **Minutes**

a. Members CONSIDERED the minutes of the Annual Meeting of the Council held on 15 May 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

b. Members CONSIDERED the minutes of the Parish Council meeting on 15 May 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

25.20 **Co-option of New Councillor**

Due to personal circumstances, Mr L Roberts was unable to attend the meeting and so the co option will be moved to the July agenda.

25.21 **Wiltshire Councillor Update**

The Annual Meeting of Wiltshire Council took place on 20 May. Councillor Ian Thorn (Lib Dem) was appointed as Leader of the Council and Councillor Laura Mayes (Conservative)

was appointed as Chairman of the Council.

Councillor Matthews met with the planning officer dealing with the proposed development at Meadow Springs, who has thus far been unable to find any technical reason to object to the application. This means the application is likely to be determined by a committee. Councillor Matthews met with the developer virtually yesterday and will be meeting in person for a site visit in the coming weeks.

A meeting with the Neighbourhood Policing Team is scheduled for next week to discuss speeding issues in Hook, but Greatfield will also be discussed.

25.22 Financial Accounts

- a. Members NOTED the Payments List reference "Finance Report 5 June 2025 – Expenditure" attached as Appendix 7 in the amount of £7,710.40 ex. VAT
- b. Members APPROVED the Payments for Approval reference "Finance Report 5 June 2025 – Payments for Approval" attached as Appendix 7 in the amount of £2,816.18 ex. VAT
- c. Members NOTED the Income Report to 30 April 2025 reference "Finance Report 5 June 2025 – Income Summary" attached as Appendix 7 of £35,716.50.

25.23 Planning Applications

- a. Members NOTED the following Lydiard Millicent Parish Council application:

Application: PL/2025/00557 – Full Planning Permission	Applicant: Lydiard Millicent PC
Address: Land Adjacent to the Parish Hall, Lydiard Millicent, SN5 3LS	Closing Date: 12 June
Proposal: Change of use of land from agricultural to recreational. The proposal is to use the field for events such as Scouts/Guides camping, village fetes/fun days, outdoor theatrical performances.	

- b. Members NOTED the following Wiltshire Council decisions:

Application: PL/2025/02470 – Householder Application	Applicant Mr B Smith
Address: 3 Greatfield, Swindon, SN4 8EQ	
Proposal: Detached garage with accommodation above	WC Approved with Conditions
Application: PL/2024/08513 – Householder Application	Applicant: R Chipchase
Address: 4 Walnut Tree Gardens, Lydiard Millicent, SN5 3LH	
Proposal: Two storey rear extension, two storey front gable extension and extension to existing garage with link from main house	WC Approved with Conditions
Application: PL/2025/03184 – Prior Approval Class Q Agricultural to Dwelling / House	Applicant: Ms Titcombe
Address: Greenhill Farm Nurseries, Greenhill, SN4 8EH	
Proposal: Notification for Prior Approval Under Class Q for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and for Associated Operational Development (renewal of extant prior approval Ref PL/2021/08442)	Prior Approval Granted with Conditions

- c. Members NOTED the Notification of Planning Appeal Date and Venue for PL/2022/00239 – Land of Restrop Road. Members RESOLVED to delegate the writing of an updated objections to Councillors Allsop and Westwood to include:
 - o the original objection
 - o updated traffic volume information taken from Speed Indicator Devices
 - o that the latest Environment Agency flood risk map highlights Lydiard Green as a surface water high risk area.

Standing Orders were SUSPENDED and REINSTATED before Members discussed further.

- d. Members RESOLVED to appoint a Council representative to speak at the Hearing.

25.24 **Clerk's Report**

24.241 Bagbury Verge Parking
Meeting update: Further documentation has been received from the previous landowner and sent to WC for their review.

25.10 Local Highway and Footway Improvement Group (LHFIG) – The Butts
A WC Highways Engineer has advised that the condition of The Butts does not meet the required intervention criteria. The Parish Steward has created a ramp on the worst patch of missing tarmac which is likely to be a short-term fix so the Clerk has requested reconsideration for that specific area. An order for works to refresh the virtual footway has been raised, completion date is unknown.

25.25 **Communications**

Members NOTED the following communications:

- a. Temporary Traffic Regulation Order (TTRO) – Purton – 14 – 23 July
- b. SSEN Community Grant Applications. Councillor Selwood will review the requirement: the application progress in readiness for the next grant application window.
- c. Wiltshire Local Plan Examination – Focussed Hearing Session.

25.26 **Annual Internal Audit Report 2024/25**

- a. Members NOTED the Annual Internal Audit Report FY2024/25
- b. Members APPROVED the AGAR Annual Internal Audit Report 2024/2025

25.27 **Annual Governance and Accountability Return 2024/25**

- a. Members APPROVED the Annual Governance Statement (Section 1)
- b. Members APPROVED the Accounting Statements (Section 2)
- c. Members NOTED the commencement date for the Exercise of Public Rights of Monday 9 June 2025.

25.28 **Cemetery Plots Exception Requests**

- a. Members NOTED the report and RESOLVED to grant an exception for 1 no. burial plot for JH
- b. Members NOTED the report and RESOLVED not to grant an exception for 1 no. burial plot for TS.

25.29 **Draft Modified Purton Parish Neighbourhood Plan (2025-2040) Regulation 16 Consultation**

Members REVIEWED the report and APPROVED the proposed response.

25.30 **VE Day 80 Final Working Party Update**

Members NOTED the report.

25.31 **Lydiard Millicent Pre-School Grant Application**

Members CONSIDERED the application and RESOLVED to award a grant of £500 (five-hundred pounds) to Lydiard Millicent Pre-School. Grant awarded under Section 137(3) of the Local Government Act 1972.

25.32 **Neighbourhood Plan**

- a. Members NOTED the report and RESOLVED to proceed with Stage 2 of the consultancy services at risk in the absence of grant funding.
- b. Members NOTED Master Land and Planning's Strategy and Fees document.
- c. Members NOTED the Neighbourhood Pan Working Project Plan.

25.33 **Enclosed Play Area Management Policy**

Members CONSIDERED and ADOPTED the Enclosed Play Area Management Policy.

25.34 **Local Highways and Footway Improvement Group**

Members NOTED the:

- a. Pre-meeting notes
- b. Prioritisation of issues.

25.35 **Footpath Working Party**

Members RECEIVED an update from Councillor Allsop. Replacement species to be planted on Lydiard Green have been identified and prices obtained. An information board for placement next to the pillbox on the Green is currently being produced.

25.36 **Council and Community Representatives**

Members RECEIVED the following updates:

Area Board – Councillors Allsop and Westwood

Next meeting 18 June.

Community Carers Group – Councillor Allsop

Next meeting 16 July. A Carer’s Community Event was recently held in RWB and there are plans to hold a “Techie Tea Party” at Pips Café in Purton, date TBC.

Local Highway and Footway Improvement Group – Councillor Chalker

Last meeting held on 28 May. Only the top 2 priorities were discussed (traffic priority at Manor Hill and vehicles along The Butts). Manor Hill would be revisited once the impact of the forthcoming reduction in speed from 60mph to 40mph was understood. The Butts was also placed on hold while awaiting confirmation that the TAOSJ (Taking Action on School Journeys) pilot will be extended for another year, at which time the school can register to be assessed for eligibility.

Parish Hall – Councillor Neighbour

AGM 13 June which Councillor Neighbour is unable to attend.

Speed Indication Devices and Community Speedwatch – Councillors Chalker, Coffey and Neighbour

Data from the SID at Common Platt recorded a top speed of 53mph and 20% of vehicles exceeding the speed limit.

Data from the SID at Greenhill recorded a maximum speed of 84mph and 21.74% of vehicles exceeding the speed limit.

Data from the SID at Greatfield recorded a maximum speed of 77mph.

Councillor Neighbour suggested that the Council may wish to consider starting a Community Speedwatch team. Information will be brought to a forthcoming Council meeting.

Operational Flood Working Group – Councillor Westwood

Councillor Westwood continues to attend.

Neighbourhood Plan – Councillor Cole

Next meeting 12 June in which Master Land and Planning will guide the Steering Group as to how existing policies should be revised.

25.37 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

2 members of the public and Wiltshire Councillor Andrew Matthews left the meeting.

25.38 **Land Matters**

a. Members NOTED the communication.

Members NOTED the report. In accordance with Standing Order 10aii, Councillor Westwood RESOLVED to move the motion to a vote and:

b. Members RESOLVED to reject the offer.

- c. Members RESOLVED to progress in line with the recommendation subject to a review of the defence documentation, delegated to the Chairman, Vice-Chairman and and the Clerk.

25.39 **Community Field Working Party Meeting**

Members CONSIDERED and APPROVED the request.

The draft lease agreement requires further work and will be moved to the July agenda.

Meeting Closed at 20.44 hrs