

# Lydiard Millicent Parish Council

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## Notice of Meeting and Summons to Attend

### Councillors:

D Harden, Chairman

B Gregory

C Hacker

M Allsop

P Cole

S Westwood

R Clarke

L Curtis

Notice is hereby given that a meeting of Lydiard Millicent Parish Council will be held on Tuesday 27 July 2021 in the Parish Hall, Lydiard Millicent, commencing at 9.00pm.

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

*Derek Harden*

Derek Harden  
Chairman

22 July 2021

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**Public Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

## A G E N D A

- Appointment of Interim Parish Clerk and Responsible Finance Officer**  
To APPROVE the appointment of Tina Jones as interim Parish Clerk and Kate Houlihan as interim Responsible Finance Officer.
- Apologies for Absence:**  
The Council is asked to note any apologies and to accept reasons if they are considered to be appropriate.
- Declarations of Interest:**  
To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.
- Dispensations**  
To NOTE any dispensations in respect of this agenda received prior to the meeting.
- Minutes:**  
To APPROVE and sign as a correct record the Minutes of the meeting held on 1 July 2021
- Chairman's Announcements:**  
General updates and information not requiring a formal decision from the Council will be relayed at this point.
- Wiltshire Councillor Update**  
To RECEIVE a verbal update from Councillor S Bucknell.
- Annual Internal Audit Report**  
To NOTE the internal Audit Report

9. **Financial Report**  
To NOTE the report from the Locum Responsible Finance Officer and CONSIDER the recommendations  
To APPROVE the reclaim of VAT for 2019-2020 and 2020-2021
10. **Financial Audit 2020 – 2021**
  - a. To NOTE and APPROVE the Annual Governance and Accountability Statement (AGAR), Section 1
  - b. To NOTE and APPROVE the Accounting Statement – Section 2
11. **Review of Payment Procedure**  
TO CONSIDER and APPROVE a new payment procedure
12. **Financial Accounts**  
To NOTE and APPROVE the Financial Report and Expenditure
13. **Handyman Requirements**  
To NOTE and CONSIDER the Special Motion requests from Councillors Allsop and Westwood
14. **Jubilee Club House (JCH)**  
To CONSIDER and APPROVE expenditure for work and items at the JCH, following the Fire Risk Assessment and Health and Safety Inspections
15. **Planning Matters - To CONSIDER the following Wiltshire Planning Application**

|               |                                                                                                                                                                                                                                                                     |
|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application A | development.wiltshire.gov.uk/pr/s/planningapplication/a0i3z000015sWsg/pl202106078                                                                                                                                                                                   |
| PL/2021/06078 | <b>Address:</b> 13 Chestnut Springs, Lydiard Millicent, SN5 3NA<br><b>Applicant:</b> Mr M Ladd<br><b>Respond By:</b> 6 August 2021<br><b>Proposal:</b> Proposed Bedroom Extension                                                                                   |
| Application B | development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015sYrL/pl202106079                                                                                                                                                                                  |
| PL/2021/06079 | <b>Address:</b> 14 The Close, Lydiard Millicent, SN5 3NJ<br><b>Applicant:</b> Mr J Evans<br><b>Respond By:</b> 6 August 2021<br><b>Proposal:</b> Two storey side extension over existing double garage, replace conservatory to rear with new traditional structure |
| Application C | development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000015t9iF/pl202106273                                                                                                                                                                                  |
| PL/2021/06273 | <b>Address:</b> 8 Lydiard Green, Lydiard Millicent, SN5 3LP<br><b>Applicant:</b> Mrs S Lincoln<br><b>Respond By:</b> 12 August 2021<br><b>Proposal:</b> Two storey side extension.                                                                                  |

To NOTE the following Wiltshire Council Decision – Approved with Conditions

|              |                                                                                                                                                                                                                |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 18/06840/WCM | <b>Address:</b> 31 Stone Lane, Lydiard Millicent, SN5 3LD<br><b>Applicant:</b> Mrs A Papa<br><b>Decision Date:</b> 6 July 2021<br><b>Proposal:</b> Erection of stables and change of use of land to equestrian |
|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
16. **Exclusion of the Public and Press**  
The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following item be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.
17. **Staff Matters**  
To REVIEW findings from investigation and CONSIDER the recommendations.

Date of the next meeting: 2 September 2021