

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 4 September 2025
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey S Chalker D Coffey P Cole S Hill-Wheeler
M Allsop, Vice Chairman J Neighbour L Roberts R Selwood J Sprules

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

29 August 2025

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence.
To NOTE and CONSIDER the request from Councillor Cole for a leave of absence.
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**
 - a. To APPROVE and sign as a correct record the Minutes of the Parish Council meeting held on 3 July 2025
 - b. To APPROVE and sign as a correct record the Minutes of the Extraordinary Meeting of the Council held on 31 July 2025
5. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
6. **Financial Accounts**
To NOTE and APPROVE the:
 - a. Payments List and Income Report
 - b. Bank Reconciliation Statements as at 31 July 2025
 - c. Procedure for Payment of Accounts
 - d. Regular Payments Report
To NOTE the:
 - e. Completion of the 1st Quarter Bank Reconciliations verification by Councillors Hill-Wheeler and Selwood
 - f. 1st Quarter Income and Expenditure Summary and Detailed Reports as at 30 June 2025
 - g. 1st Quarter Ear Marked Reserves Balances as at 30 June 2025
 - h. Public Sector Deposit Fund Investor Communication
 - i. Local Government Pay Agreement for 2025-2026
7. **Planning Applications**
 - a. To NOTE and CONSIDER the following applications – report from Group B:

Application: PL/2025/06542 – Householder Planning Permission Address: 61 Chestnut Springs, Lydiard Millicent, SN5 3NB
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Applicant: Mr & Mrs Stevens Closing Date: 11 September

Proposal: Demolition of existing conservatory and single-storey outshoot and erection of replacement single storey extension to rear elevation Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000Ft9Zt	
Application: PL/2025/05106 – Householder Planning Permission Address: 24 Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Two storey rear extension – amended plans / additional information Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000EIVWX	Applicant: Mr Rigby Closing Date: 5 September
Application: PL/2024/11358 – Full Planning Permission Address: Land at rear of 2 Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Erection of 3 dwellings after demolition of existing workshop buildings Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000BLgwX	Applicant: J Stubbs Closing Date: 12 September
Application: PL/2025/06851 – Householder Planning Permission Address: Farthings, The Street, Lydiard Millicent, SN5 3LU Proposal: Garage conversion to annexe and single storey rear extension with associated works Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000G9gA5	Applicant: Mr S Haynes Closing Date: 25 September

b. To NOTE the following Wiltshire Council decisions:

Application: PL/2025/00557 – Full Planning Permission Address: Land Adjacent to the Parish Hall, Lydiard Millicent SN5 3LS Proposal: Change of use of land from agricultural to recreational. The proposal is to use the field for events such as Scouts/Guides camping, village fetes/fun days, outdoor theatrical performances. WC Approved with Conditions	Applicant: Lydiard Millicent Parish Council
Application: PL/2025/05332 – Full Planning Permission Address: 11 Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Proposed shed/storage for the use of feed/shelter for livestock on agricultural land. WC Refused	Applicant: Mrs A Broome
Application: PL/2025/06148 – Permission in Principle Address: Petroil Ltd, The Coach House, Common Platt, SN4 5JZ Proposal: Application for permission in principle for residential development of a minimum of 3 and maximum of 5 no. dwellings (Use class C3) WC Refused	Applicant: Messrs H & P Birch

c. To NOTE the Enforcement Appeal and Costs Decision Notice in relation to PL/2024/06287 – Land at Greensend

8. **Clerk's Report**

To NOTE the report

9. **Communications**

To NOTE the following communications:

a. Home Instead Techie Tea Party

10. **Bagbury Park Verges**

To NOTE the report and CONSIDER a way forward

11. **Speed Indicator Devices – Solar Upgrade**

To NOTE the report and consider the expenditure

12. **Fire Risk Assessment**

To NOTE the report and CONSIDER the recommendation

13. **Appointment of Councillor to Groups**

To APPOINT Councillor Roberts to Planning Group A

To APPOINT Councillor Roberts to the Community Environmental Group

14. **JCH Water Tank Works**

To NOTE the report and CONSIDER the recommendation

15. **Peninsula HR Services**

To NOTE the report and CONSIDER the service

16. **Local Highway and Footway Improvement Group (LHFIG)**

To NOTE the final meeting notes

17. **Wiltshire Council Petition**
To NOTE the report and CONSIDER publishing the petition on the Parish Council website

18. **Neighbourhood Plan Update**
To NOTE the report

19. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Community Safety Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Chalker
Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Chalker, Coffey and Neighbour
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Allsop

20. **Exclusion of the Public and Press:**
The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

21. **Personnel Matters**
To NOTE the report and CONSIDER the recommendation

22. **Community Field Working Party**
To CONSIDER and APPROVE the draft lease agreement

23. **Land Matters**
To RECEIVE an update from Councillor Westwood

Date of the next meeting: Thursday 2 October 2025