

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 3 September 2026
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey M Claydon-Smith G Griffiths S Hill-Wheeler
M Allsop, Vice Chairman J Neighbour R Selwood S Trowbridge

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

24 August 2026

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024
To NOTE any dispensations in respect of this agenda received prior to the meeting
3. **Chairman's Announcements**
4. **Minutes**
To APPROVE and sign as a correct record the minutes of the Parish Meeting held on 2 July 2026.
To APPROVE and sign as a correct record the minutes of the Extraordinary Meeting of the Parish Council held on 29 July 2026.
5. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
6. **Financial Accounts**
To APPROVE the:
 - a. Payments for approval
 - b. Bank reconciliation statements as at 31 July 2026
To NOTE the:
 - c. Payments list to 20 Aug 2026
 - d. Income summary as at 31 July 2026
 - e. 1st quarter summary and detailed income and expenditure reports
 - f. 1st quarter ear marked reserves balances
 - g. 1st quarter reconciliations by Councillors Hill-Wheeler and Selwood
To NOTE and CONSIDER the:
 - h. Finance report
 - i. Internal audit provision for 2026-2027
To ADOPT the Financial Regulations with suggested changes to allow for forthcoming personnel change
7. **Planning Applications**

- a. To NOTE the following Wiltshire Council decisions:

Application: PL/2024/11358 – Full Planning Permission	Applicant: Mr Stubbs
Address: Land at the rear of 2 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: Erection of 3 dwellings after demolition of existing workshop buildings	WC Approved with Conditions
Application: PL/2026/0876 – Full Planning Permission	Applicant: Mr Wakefield
Address: Hilddrop Farm, Greenhill, Royal Wootton Bassett, SN4 8EH	
Proposal: Proposed erection of a garage	WC Approved with Conditions

- b. To NOTE the following planning decisions made under the Council's Scheme of Delegation:

Application: PL/2026/03876 – Full Planning Permission	Applicant: Mr Wakefield
Address: Hilddrop Farm, Greenhill, SN4 8EH	
Proposal: Proposed erection of a garage	LMPC – No Objection
Application: PL/2024/10741 – Full Planning Permission	Applicant: Mr Toomer
Address: Toomers Garden Centre, Stone Lane, Lydiard Millicent, SN5 3LD	
Proposal: Retrospective change of use of agricultural to storage and distribution (B8) and Dog Training/Agility Field (Sui Generis) (additional information)	LMPC – Comment

- c. To NOTE the representation submitted to the Planning Inspectorate in relation to appeal reference 6009918 (PL/2025/03211 – Land off Meadow Springs, Lydiard Millicent)
- d. To AGREE Councillors to represent the Council at the Planning Inspectorate's appeal hearing for appeal reference 6009918 (PL/2025/03211 – Land off Meadow Springs, Lydiard Millicent)

8. **Clerk's Report**

To NOTE the report

9. **Communications**

To NOTE the following communications:

- Wiltshire Council Waste Services Update July 2026
- RWBTC HRC Letter to Wiltshire Council July 2026
- Wiltshire Council Update on Gypsies and Travellers Development Plan Document

10. **Neighbourhood Plan**

To NOTE the report and APPROVE the expenditure

11. **Policies**

To ADOPT the updated Expenses policy as presented
 To ADOPT the updated Harassment and Victimisation policy as presented
 To ADOPT the new Equality, Diversity and Inclusion policy as presented
 To ADOPT the new Disciplinary and Grievance policy as presented

12. **Shade Options for Jubilee Club House Play Area**

To NOTE the report and CONSIDER the options presented

13. **Annual Parish Meeting Focus Group**

To NOTE the report and CONSIDER volunteering to join a focus group

14. **Remembrance Lamp Post Poppies**

To NOTE the report and CONSIDER the expenditure

15. **Resident Email – Ball Games at The Mews**

To NOTE the correspondence and CONSIDER a response

16. **Community Emergency Resilience Plan**

To NOTE the report and CONSIDER volunteering to develop the plan and / or adopt an emergency role

17. **Personnel Matters**

To APPOINT:

- Caroline White as interim Clerk with effect from 14 September 2026
- Tina Jones as interim RFO with effect from 14 September 2026

To NOTE the report and CONSIDER the recommendation

18. **Proposed 2027 Cricket Cancellation Terms**

To NOTE the report and CONSIDER implementing additional cricket booking terms for 2027

19. **Tree Surveys**

To NOTE the report and CONSIDER the recommendations

20. **Community Governance Review Consultation – Additional Draft Recommendations**

To NOTE the correspondence and CONSIDER drafting a response

21. **External Audit Report and Certificate**

To NOTE the External Audit Report and Certificate

22. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Griffiths
Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Neighbour and Trowbridge
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Allsop

Date of the next meeting: Thursday 1 October 2026