

# Lydiard Millicent Parish Council

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Notice is hereby given that a meeting of Lydiard Millicent Parish Council  
will be held on Thursday 1 June 2023  
in All Saints Church, Lydiard Millicent  
at 7pm

## Councillors:

S Westwood, Chairman      C Hacker      S Hill-Wheeler      R Selwood  
M Allsop, Vice Chairman      M Sharp      M Suleman      M Suleman

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

*Tina Jones*

Tina Jones PSLCC  
Parish Clerk

25 May 2023

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**Public/Councillor Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

## A G E N D A

1. **Apologies**  
To RECEIVE and ACCEPT apologies for absence  
To NOTE and CONSIDER the request from Councillor Purcell for a leave of absence
2. **Declarations of Interest and Dispensations**  
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in July 2012.  
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**  
To APPROVE and sign as a correct record the Minutes of the Parish meetings held on 4 May and 11<sup>th</sup> May, and the Annual Meeting of the Council held on 11 May 2023
5. **Co-Option of New Councillor**  
To CONSIDER the co-option of a new Councillor, Dr Samantha Chalker Following the resignation of Councillors, the Parish Council has the ability to co-opt three new Councillors. If voted and approved to join, the newly co-opted Councillor will sign a "Declarations of Acceptance of Office" form, which is to be duly witnessed by the Clerk, she may then join the Council meeting being held.
6. **Wiltshire Councillor Update**  
To RECEIVE an update from Wiltshire Councillor S Bucknell
7. **Clerk's Report**  
To NOTE the report
8. **Financial Accounts**  
To NOTE and APPROVE the Income & Expenditure Reports and Payments List
9. **JCH – Electricity Supply**  
To NOTE the report and CONSIDER the recommendation
10. **Annual Internal Audit Report**  
To NOTE the Internal Audit Report  
To NOTE and APPROVE the Annual Governance Internal Auditors Report
11. **Annual Governance and Accountability Return 2022-2023**
  - a. To NOTE and APPROVE the Annual Governance Statement Section 1
  - b. To NOTE and APPROVE the Accounting Statement Section 2

12. **Ear Marked Reserves**  
To NOTE and APPROVE the 2022-2023 movements

13. **Asset Register**  
To NOTE and APPROVE the Asset Register

14. **Planning Applications**  
**To NOTE the following Wiltshire Council Decisions:**

<b>Application Ref:</b> PL/2023/00416 - Householder Application <b>Address:</b> 84, Chestnut Springs, Lydiard Millicent, SN5 3NB <b>Proposal:</b> Loft conversion with two pitched roof dormers to the front and one flat roof dormer to rear	<b>Decision:</b> No Objection <b>Applicant Name:</b> L Lui
<b>Application Ref:</b> PL/2023/00612 - Householder Application <b>Address:</b> 2 Linden Way, Swindon, SN5 5DE <b>Proposal:</b> Side Extension Above Existing Double Garage	<b>Decision:</b> Approved with Conditions <b>Applicant Name:</b> Mr T Hutchinson

"The Parish Council is a consultee on all planning applications local to Lydiard Millicent. The Parish Council takes its responsibilities as a consultee seriously, and raises issues concerning national, regional and local planning policy with the Wiltshire Planning Officer. Wiltshire Council is the sole decision-making authority for planning applications, but the Parish Council expects its views to be given serious consideration when an application is reviewed."

To NOTE and CONSIDER the following applications, and to RECEIVE a report from Group A.  
To formally REQUEST 'Call In' of any appropriate Planning Application.

<b>Application:</b> PL/2023/03323 - Householder planning permission <b>Address:</b> Proposed widened access to property <b>Proposal:</b> Lydiard Farm, The Street, Lydiard Millicent, Wilts, SN5 3LU <b>Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AaUat">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AaUat</a>	<b>Applicant Name:</b> Mr A Hornby <b>Comments by:</b> 7 June 2023
<b>Application:</b> PL/2023/03628 - Notification of proposed works to trees in a conservation area <b>Applicant Name:</b> Diocese of Bristol <b>Address:</b> The Vicarage, The Butts, Lydiard Millicent, SN5 3LR <b>Comments by:</b> 2 June 2023. <b>Proposal:</b> T1-T6 - Apple. Deadwood T7 - Yew. Reduce by 1-2m in height T8 - Birch. Crownlift to 2.5-3.0m T9 - Bay. Remove. T10 - Ash. Early onset of ADB. Fell. T14 - Walnut. Growing from old stump. Remove. <b>Link:</b> <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AbBwP">https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z00001AbBwP</a>	

15. **Lydiard Green Trees**  
To NOTE the report and CONSIDER the recommendation.

16. **Planning Training**  
To NOTE and CONSIDER the opportunity to attend Planning Training.

17. **Information & Data Protection Policy**  
To NOTE and CONSIDER the adoption of a Information and Data Protection Policy

18. **Correspondence**

- Wiltshire Council information on new Kerbside Collections
- Great Western Hospital Update
- Age UK Wiltshire May Newsletter
- CPRE Wiltshire AGM Invitation 2023

19. **Council and Community Representatives:** To RECEIVE updates:  
Members to APPROVE the appointment of Councillor Allsop as liaison to the Volunteer Footpath Group

Area Board - Next meeting 22 June	Cllrs Westwood and Allsop
Community Carers Group	Cllr Hacker
Community Safety Forum	Cllr Sharp
Environmental Forum	Cllr Suleman
Local Highway & Footway Improvement Group (LHFIG)	Cllr Suleman
Neighbourhood Watch	Cllr Sharp
Parish Hall	Cllr Allsop
Speed Indication Devices, Speedwatch and Lorry Watch	Cllr Sharp
Volunteer Footpath Group	Cllr Allsop

20. **Exclusion of the Public and Press:**  
The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

21. **Land Issues**  
To NOTE the information from the Land Registry  
To RECEIVE a report from Councillor Allsop

Date of the next meeting: Parish Meeting 29 June 2023