

LYDIARD MILLICENT PARISH COUNCIL MEETING
5 September 2024
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

M Allsop, Vice Chairman S Chalker D Coffey C Hacker
R Selwood M Suleman

Others in Attendance: 7 members of the public.

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident raised concerns that the comment submission date for planning application PL/2024/07426 Paddock land adjoining 39a Stone Lane falls before the next Parish Council meeting date. Councillor Allsop confirmed the deadline for calling the application in has been requested and an extension for comments has been granted until after the next meeting. An extraordinary meeting may be called dependent on the call in deadline.

2 members of the public left the meeting.

- A resident raised concerns that timescales for restorative work at Unit 5 Bagbury Park given by the owner in response to the Council's enforcement complaint were vague. The Clerk will visit the site in 6 months to check the progress of this work.
- A resident raised that the hedging to the right of the entrance to Bagbury Park is overgrown and obstructing the footpath. The Clerk will contact the occupiers of the relevant units.
- A resident highlighted that vehicles parking on the grass verge outside Bagbury Park will start to churn the verge up shortly as has been the case in previous years. The Clerk will explore options for furniture installation on the verge to prevent this.
- A resident expressed their support of planning application of PL/2024/07753 – 9 Lydiard Green.
- A resident asked for the outcome of the extraordinary meeting held on 12 August to discuss planning application PL/2024/06287 – Land at Greensend. Councillor Allsop confirmed members resolved to comment, highlighting a number of areas of concern and that Wiltshire Council are yet to reach a decision.

MINUTES

24.98 Apologies for Absence

Apologies were RECEIVED from Councillors Westwood and Hill-Wheeler.

24.99 Declarations of Interest and Dispensation Requests

No declarations of interest were made and no dispensation requests were received.

24.100 Vice-Chairman's Announcements:

- There are still three Councillor vacancies although the co-option of a new Councillor is on today's agenda.
- Disappointingly, all the new hedging planted at Lydiard Green on 8 August appears to have been deliberately cut.
- Thanks were given to the Parish Steward who has cut the verge on the bend past The Butts. This will aid driver visibility when cars are parked the opposite side of the road.
- Since papers for this meeting were published, a planning application for land adjoining 39a Stone Lane has been received.
- The Parish Newsletter was distributed within the Lydiards Magazine to all households in the Parish.

24.101 Minutes

Members considered the minutes of the Parish meeting held on 1 August 2024. The minutes of the meeting were ADOPTED as a true record and signed by the Vice-Chairman.

24.102 **Co-Option of New Councillor**

Members CONSIDERED the application from Joann Sprules. The matter was put to the vote and Members unanimously RESOLVED that Joann be co-opted onto the Parish Council with immediate effect. The Declaration of Acceptance of Office was signed by the newly elected Councillor and witnessed by the Clerk, and the Vice-Chairman invited Councillor Sprules to join the meeting.

24.103 **Wiltshire Councillor Update**

No report was received from Councillor Steve Bucknell. Clerk to request an update by email.

24.104 **Financial Accounts**

Members NOTED and APPROVED the Income & Expenditure Reports and Payments List.

24.105 **DM Payroll Service Fees and Terms Update**

Members NOTED and AGREED to the proposed updated contract terms.

24.106 **Planning Applications**

Members RECEIVED a report from Planning Group A, and after discussions:

Application: PL/2024/07549 – Householder application	Applicant: Mr & Mrs Bonehill
Address: 28 The Close, Lydiard Millicent, SN5 3NJ	
Proposal: Proposed single storey rear extension and garage conversion	
Members RESOLVED to make NO COMMENT	
Application: PL/2024/07350 – Householder planning permission	Applicant: Mr A Lyon
Address: The Hollies, Greenhill, RWB, SN4 8EH	
Proposal: Single storey rear extension. Second floor extension with dormer to rear	
Members RESOLVED to make NO COMMENT	
Application: PL/2024/07753 – Householder planning permission	Applicant: Mr P Russell
Address: 9 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: 2 storey extension and garage	
Members RESOLVED to make NO COMMENT	

Members NOTED the Planning and Costs decision – PL/2023/02473 – Ski's Tree's Compound & Yard, Greenhill, SN4 8EH – Appeal Dismissed.

Members NOTED the following Wiltshire Council decisions:

Application: PL/2024/04067– Householder application	Applicant: Mr D Sheppard
Address: Bridge House, Lydiard Plain, SN5 0AL	
Proposal: Two storey side and rear extensions	WC Approved with Conditions
Application: PL/2024/05742 – Householder application	Applicant: Mrs G Baroussel
Address: 8 Downs View, Lydiard Millicent, SN5 3LZ	
Proposal: Proposed rear extension	WC Approved with Conditions
Application: PL/2024/00581 – Full planning permission	Applicant: Mr & Mrs Llewellyn
Address: Lydiard House Farm Lydiard Millicent, SN5 3LW	
Proposal: Change of use of existing steel framed building for mixed Class E and B8 in association with the occupation of Westhills Lodge	WC Approved with Conditions

Councillor Allsop highlighted that an Enforcement Notice had today been issued to the owners of Land at (Greensend) Lydiard Green instructing the demolition of the 3 buildings in full and remove all materials and debris resulting from the demolition.

24.107 **Planning Group B**

Members NOTED Councillor Chalker's request to step down from Planning Group B.

24.108 Clerks Report

PQT – 5 June – Updates

- A resident raised concerns that a resident in Stone Lane who previously had a retrospective planning application and associated appeal refused, has started to develop again, and has also not reinstated the boundary as was instructed to do as a result of the application refusal. The resident was asked to email the Clerk with the detail to pass to Wiltshire Council Enforcement. UPDATE – Clerk awaiting contact from the resident. MEETING UPDATE – No contact made by the resident to date so it was agreed to CLOSE this item.
- A resident raised concerns that the T-junction at the bottom of Stone Lane is being used as a bend as the road markings have largely disappeared. Members agreed to discuss adding this issue to the LHFIG list at the next meeting although the priorities for this year have already been agreed. Suggested the resident reports every incident / near miss to Wiltshire Council and keeps a log to accompany the photos they have been taking. Clerk awaiting contact from the resident. MEETING UPDATE – No contact made by the resident to date so it was agreed to CLOSE this item.

24.109 Correspondence

Members NOTED the correspondence received:

- a. SLCC Update – Local Government Pay Claim
- b. SLCC Update – NPPF Consultation Response
- c. Wiltshire Neighbourhood Watch Association AGM Invitation

Standing Orders were SUSPENDED for public comment on Parish Neighbourhood Watch representation, and were REINSTATED before Members discussed further.

24.110 Bagbury Lane – Antisocial Behaviour

Members NOTED the correspondence. The Clerk will contact the resident for an update.

24.111 Wiltshire Council Consultation on the Pre-Submission Draft Gypsies and Travellers Development Plan Document (DPD)

Members NOTED the correspondence and RESOLVED to draft a response ahead of the next Parish Meeting.

24.112 Jubilee Club House Sound Quality Resolution

Members NOTED the report and CONSIDERED the recommendation. Members APPROVED the revised quote of £2,499.75 (two thousand four hundred and ninety-nine pounds, 75p) ex VAT.

24.113 Pedestrians in Road Signage – The Street

Members NOTED the report and CONSIDERED the quote received. Members APPROVED the expenditure of £380 ex. VAT for the installation of signage to warn drivers of pedestrians in the road. Costs to be met from EMR LHFIG funds.

24.114 VE Day Celebrations Preparation

Members NOTED the report. Councillor Selwood volunteered to be a member of the working party.

24.115 Wiltshire Council Enforcement Complaint Response

Members NOTED the report.

24.116 Community Field Working Party Terms of Reference (ToR)

Members CONSIDERED and ADOPTED the Working Party Terms of Reference (ToR).

24.117 **Council and Community Representatives**

Members RECEIVED the following updates:

Area Board – Councillor Allsop

Next meeting taking place on 9 October

Community Carers Group – Councillor Allsop

The Community Directory is being updated. A Carers Support event is taking place in Cricklade on 26 October.

Local Highway & Footway Improvement Group (LHFIG) – Councillor Suleman

Next meeting taking place on 11 September. A proposal has been received for Greenhill crossroads. Members were supportive of the proposal. Councillor Suleman to establish at the LHFIG meeting if the rumble strips will be raised, if the resurfaced area tarmac will be red and if the estimated cost of £7-8000 is the full cost for the proposal, or the council contribution.

Parish Hall – Councillor Hacker

Parish Hall Trustees have met with Wiltshire Council to begin the process of setting the hall up as an Emergency Community Hub. The addition of new external lighting has been approved. Commendations were given to the Events team.

Speed Indication Devices – Councillor Chalker

Speed data was unavailable. Councillor Chalker intends to meet the Parish Handyman in the coming weeks to set up the data extraction for the new SIDs.

24.118 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

4 members of the public left the meeting.

24.119 **Land Issues**

Members RECEIVED an update from Councillor Allsop.

A meeting with the barrister has been scheduled for later this month.

24.120 **Staff Issues**

Members AGREED the Clerk's probationary period had been successfully completed.

Meeting Closed at 20.13 hrs

**LYDIARD MILLICENT PARISH COUNCIL
EXTRAORDINARY MEETING
12 August 2024
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs**

Councillors Present:

M Allsop, Vice Chairman S Chalker S Hill-Wheeler R Selwood
M Suleman

Others in Attendance: 1 member of the public.

Meeting Clerk: Hayley Graham

Public Question Time: There were no public questions.

MINUTES

24.94 Chairman of the Meeting

Due to the absence of the Chairman, Councillor Westwood, the Vice-Chairman, Councillor Allsop presided over the meeting.

24.95 Apologies for Absence

Apologies were RECEIVED from Councillors Westwood, Coffey and Hacker

24.96 Declarations of Interest and Dispensation Requests

No declarations of interest were made.

Councillor Hill-Wheeler had written to the Clerk requesting a dispensation. In accordance with Standing Order 13, the Clerk granted Councillor Hill-Wheeler a dispensation in the interests of persons living in the Parish Area, it was granted for a period of two years.

24.97 Planning Applications

Members NOTED the following application:

Application: PL/2024/06287 – Full Planning Permission	Applicant: Mr J Forty
Address: Land at Greensend, Lydiard Millicent, SN5 3LP	
Proposal: Completion of one existing redundant dwelling and erection of one new dwelling	

When the application was discussed at the Parish Council meeting held on 1 August, the report from Planning Group B recommended that the Council object to the application. Since the meeting, 9 public comments have been added to the Wiltshire Council planning portal, most of which were in support. Many comments in favour noted the application would improve the current state of the site, however it was highlighted that had the enforcement case on the site had been pursued, it would currently be undeveloped land and as such, this should not be sufficient reason to approve.

Concerns were raised around a number of inaccuracies within the application, namely that the site is not brownfield nor infill as declared, and that the statement suggesting there is no risk of flooding is disproved in the ecological assessment as the site was partially flooded at the time of assessment.

Standing orders were SUSPENDED for public comment on application PL/2024/06287 and were REINSTATED before Members discussed further.

Application: PL/2024/06287 – Full Planning Permission	Applicant: Mr J Forty
Address: Land at Greensend, Lydiard Millicent, SN5 3LP	
Proposal: Completion of one existing redundant dwelling and erection of one new dwelling	
Members RESOLVED to COMMENT	

Members AGREED to include the following points that were of concern in the planning comments:

- That a full flood assessment is undertaken
- That the land marked in blue is returned to uncontaminated agricultural land and current buildings removed
- That the service road is subjected to a covenant or similar stating that access is to be for agricultural purposes only.

Meeting Closed at 19.21 hrs

Finance Report 3 October 2024

Item 7

EXPENDITURE

Supplier	Invoice		Description	Net	VAT	Total	Paid	Method
	Number	Date						
Amazon	2548	24 Jul 24	Keyboard for JCH PC	32.36	6.47	38.83	24 Jul 24	DD
Betterclean	2797	31 Aug 24	August Cleaning	425.10	85.02	510.12	24 Sep 24	BP
BOnline	1641861	01 Sep 24	Broadband	29.44	5.89	35.33	13 Sep 24	DD
British Gas - Electricity	8466362	16 Aug 24	July / August Charges	81.90	4.10	86.00	30 Aug 24	DD
Business Waste	1485703	31 Aug 24	JCH	6.16	1.23	7.39	16 Sep 24	DD
Business Waste	1478920	01 Sep 24	Cemetery & JCH	75.00	15.00	90.00	16 Sep 24	DD
Castle Water	3284419	05 Jul 24	JCH Water	143.89	0.00	143.89	16 Sep 24	DD
Castle Water	3385629	04 Sep 24	Cemetery Water	5.56	0.00	5.56	18 Sep 24	DD
Corona	20440751	10 Sep 24	August Charges	91.95	4.60	96.55	24 Sep 24	BP
EE	62338	13 Aug 24	July / August Charges	19.42	3.88	23.30	21 Aug 24	DD
Greatfield Nurseries	18	08 Aug 24	Compost for Lydiard Green	20.59	4.11	24.70	24 Sep 24	BP
High Speed Training	2285570	04 Sep 24	Staff H&S Training Requirements	173.00	34.60	207.60	24 Sep 24	BP
Inception	3039743	16 Sep 24	August / September Charges	34.63	6.92	41.55	24 Sep 24	BP
Initial	35171213	30 Jul 24	JCH Mats	38.86	7.77	46.63	10 Sep 24	BP
John O'Conner	111482	14 Aug 24	August Maintenance	884.83	176.96	1,061.79	10 Sep 24	BP
K Thompson	2024019	12 Aug 24	Cricket Square Maintenance	338.00	0.00	338.00	10 Sep 24	BP
Lloyds Bank	n.a.	26 Jun 24	Debit Card Fees	3.00		3.00	26 Jun 24	DD
Lloyds Bank	n.a.	26 Jul 24	Debit Card Fees	3.00		3.00	26 Jul 24	DD
Peninsula	4470282	08 Sep 24	HR	106.64	20.14	126.78	09 Sep 24	DD
Sainsburys	n.a.	09 Aug 24	Thermometer Battery	4.17	0.83	5.00	10 Sep 24	BP
SLCC	205835-1	29 Aug 24	Clerk FILCA Qualification	120.00	24.00	144.00	24 Sep 24	BP
Staff	n/a	28 Aug 24	Salaries - August	2,084.87	0.00	2,084.87	02 Sep 24	BP
The Garden Range	116963	28 Jun 24	Grass Mats for Play Area	102.07	20.43	122.50	28 Jun 24	DD
Three Business Services	44041	13 Jul 24	July Charges	8.71	1.74	10.45	13 Aug 24	DD
Three Business Services	44042	13 Aug 24	August Charges	8.71	1.74	10.45	13 Sep 24	DD
Tina Jones	n/a	31 Jul 24	Clerk Expenses Apr-Jul	23.85	0.00	23.85	10 Sep 24	BP
Wellers Hedleys	827928	30 Jul 24	Legal	875.00	175.00	1,050.00	10 Sep 24	BP
Wiltshire Council	n/a	02 Sep 24	Business Rates	99.00	-	99.00	02 Sep 24	DD
X-Net	32923	28 Aug 24	Annual Email Virus Scanning	49.00	9.80	58.80	10 Sep 24	BP

Expenditure 5,888.71 610.23 6,498.94

Payments for Approval

John O'Conner	112516	20 Sep 24	September Maintenance	884.83	176.96	1,061.79		
K Thompson	2024022	01 Sep 24	Cricket Square Maintenance	416.00	0.00	416.00		

1,300.83 176.96 1,477.79

LMPC Income Summary	2024-2025	Received 31 August 2024
Category	Amount	
Cemetery Burials	£214.00	
Exclusive Rights	£224.00	
Cemetery Memorials	£100.00	
Cricket	£1,525.70	
Defra	£817.62	
Football	£3,526.00	
Lydiard Plain Rental	£1,000.00	
Total	£7,407.32	
Precept	£32,075.50	
VAT 2023-2024	£12,696.75	
Total	£52,179.57	

Members are requested to:

- NOTE the report and CONSIDER the quotes received
- NOTE the report and CONSIDER the recommendations

Poppy Appeal

Recommendation

Members to APPROVE the raising of a cheque for the 2024 Poppy Appeal for the sum of £25.00. Costs to be met from Chairman's Expenses.

Fire Extinguishers

Background

The 3 Fire Extinguishers at the Jubilee Club House are due for their annual service in October. AFFF Foam Extinguishers are being phased out due to the contents used in AFFF being harmful to the environment. Until the engineer visits to complete the service, it is not yet clear whether our extinguishers should be exchanged for water or an environmentally friendly foam.

Quotes

- 3 x Annual Extinguisher Service at £4.20 each
- 1 x Service Visit at £35.00
- 3 x AFFF Foam to be service exchanged to water at £46.00 each

OR

- 3 x AFF Foam to be service exchange to envirofoam at £60.00 each

All prices are ex. VAT

Recommendation

Members to APPROVE a maximum expenditure of £250.00 for the service and exchange of materials for all 3 fire extinguishers to foam, and allowing for any replacement parts identified as part of the service. Costs to be met from budget line JCH Inspections.

Sound Quality Resolution

Background

After a site inspection to design the acoustic panel installation locations, it was identified that an emergency exit light and a smoke detector are likely to prevent the panels being fitted on the ceiling in an orderly and symmetrical way. Both the detector and the light are fittings that were in the old referee room but are now encompassed in the main room since the building works so are therefore surplus to requirements. There is however a Health & Safety requirement to install a light above the new double doors in the main room, so it would be prudent to relocate the redundant fitting here.

Quotes

To remove 1 smoke detector and relocate 1 existing emergency light fitting at a cost of £135 (no VAT payable).

Recommendation

Members to APPROVE the removal of 1 smoke detector, and the relocation of 1 existing emergency light fitting at a cost of £135 (no VAT payable). Costs to be met from EMR CIL.

JCH Male Toilet Facilities

Background

There is a significant malodour in the male toilets at JCH which appears to be coming from the urinal area. In the last 3 months, the Parish Handyman has installed urinal maintenance cartridges, and flushes the system every two weeks with a bactericidal cleaner which has made very little improvement. After spot cleaning a section of tiles adjacent to the urinals, it

became apparent that the flooring in this particular area is especially dirty and could be contributing to the overall issue, although it likely the main cause of the issue is build up of stubborn ammonia crystals in the pipes and traps. The current cleaning contractors visited JCH to provide their view on how this could be resolved and recommended the service included in the quote below.

Quote

The remedial works suggested include:

- Initial steam deep clean and sanitation of all walls, surfaces, radiator and pipe work
- Machine clean the floor tiles
- A follow on disinfecting clean of all areas with a specialist odour killing product
- Treat limescale around water outlets
- Primary treatment to dissolve the ammonia crystals in the pipes and traps
£395 (ex. VAT)

Costs to be met from EMR JCH.

Hayley Graham
September 2024



The Planning Inspectorate

3D Eagle Wing
Temple Quay House
2 The Square
Bristol
BS1 6PN

Direct Line: 0303 44 45931
Customer Services:
0303 444 5000

Email: West1@planninginspectorate.gov.uk
www.gov.uk/planning-inspectorate

Your Ref: PL/2023/00424

Our Ref: APP/Y3940/W/24/3339090

Development Services
Wiltshire Council
Development Services
County Hall
Trowbridge
BA14 8JF

13 September 2024

Dear Sir/Madam,

Town and Country Planning Act 1990
Appeal by E.P. KEOGH CONTRACTORS LIMITED
Site Address: LAND AT WASHPOOL, SWINDON, WILTSHIRE, SN5 3PN

I enclose a copy of our Inspector's decision on the above appeal(s), together with a copy of the decision on an application for an award of costs.

If you wish to learn more about how an appeal decision or related cost decision may be challenged, or to give feedback or raise complaint about the way we handled the appeal(s), you may wish to visit our "Feedback & Complaints" webpage at <https://www.gov.uk/government/organisations/planning-inspectorate/about/complaints-procedure>.

If you do not have internet access you may write to the Customer Quality Unit at the address above. Alternatively, if you would prefer hard copies of our information on the right to challenge and our feedback procedure, please contact our Customer Service Team on 0303 444 5000.

The Planning Inspectorate is not the administering body for High Court challenges and cannot change or revoke the outcome of an appeal decision. If you feel there are grounds for challenging the decision you may consider obtaining legal advice as only the High Court can quash the decision. If you would like more information on the strictly enforced deadlines and grounds for challenge, or a copy of the forms for lodging a challenge, please contact the Administrative Court on 020 7947 6655.

Guidance on Awards of costs, including how the amount of costs can be settled, can be located following the Planning Practice Guidance.

<http://planningguidance.communities.gov.uk/blog/guidance/appeals/how-to-make-an-application-for-an-award-of-costs/>

We are continually seeking ways to improve the quality of service we provide to our customers. As part of this commitment we are seeking feedback from those who use our

service. It would be appreciated if you could take some time to complete this short survey, which should take no more than a few minutes complete:

https://www.surveymonkey.co.uk/r/Planning_inspectorate_customer_survey

Thank you in advance for taking the time to provide us with valuable feedback.

Yours sincerely,

Jasmine Rogers

Jasmine Rogers

<https://www.gov.uk/government/publications/planning-inspectorate-privacy-notice>

Where applicable, you can use the internet to submit documents, to see information and to check the progress of cases through GOV.UK. The address of the search page is - <https://www.gov.uk/appeal-planning-inspectorate>

Appeal Decision

Site visit made on 30 July 2024

by Tamsin Law BSc MSc MRTPI

an Inspector appointed by the Secretary of State

Decision date: 13 September 2024

Appeal Ref: APP/Y3940/W/24/3339090

Land at Washpool, Swindon, Wiltshire, SN5 3PN

- The appeal is made under section 78 of the Town and Country Planning Act 1990 (as amended) against a refusal to grant planning permission.
 - The appeal is made by E.P. Keogh Contractors Limited against the decision of Wiltshire Council.
 - The application Ref is PL/2023/00424.
 - The development proposed is described as "demolition of various outbuildings and erection of a 3-bedroom detached dwelling and associated works."
-

Decision

1. The appeal is dismissed.

Applications for costs

2. An application for costs was made by E.P. Keogh Contractors Limited against Wiltshire Council. This application is the subject of a separate decision.

Main Issues

3. The main issues are;
 - Whether the proposed development would be consistent with local and national policies relating to the location of new housing development;
 - Whether the proposed development would be at an unacceptable risk of flooding;
 - The effect of the proposed development on the character and appearance of the area; and
 - The effect of the proposed development on highway safety.

Reasons

Location

4. Core Policy 1 of the Wiltshire Core Strategy 2015 (CS) sets out the settlement strategy for Wiltshire and identifies the settlements where sustainable development will take place. The appeal site is outside the defined limits of development of Lydiard Millicent, the closest settlement in Wiltshire Council area, which is identified as a Small Village the CS. Core Policy 2 sets out that, other than in circumstances permitted by other

policies within the plan, development will not be permitted outside the limits of development as defined on the policies map.

5. CS Core Policy 44 and CS Core Policy 48 examples of such policies. Core Policy 44 is an exception site which allows housing for local need, solely for affordable housing. Core Policy 48, amongst other things, permits residential dwellings where they meet the accommodation needs required to enable workers to live at or in the immediate vicinity of their place of work in the interests of agriculture or forestry or other employment essential to the countryside.
6. The appeal site relates to a triangular shaped area of land that appears to be used as a storage yard. It comprises an area of hardstanding and three detached buildings. Access to the site is from Washpool and is shared with a row of garages. It lies to the east of the settlement of Lydiard Millicent, the closest settlement in the Wiltshire Council area. However, Washpools acts as the boundary between Wiltshire Council and Swindon and the appeal site is located adjacent to the town of Swindon, the built-up part of which lies to the east of the appeal site.
7. As a result, the site lies outside of the defined settlement boundary of Lydiard Millicent and Swindon and is therefore considered to be in the open countryside. It is not allocated for housing and the proposal would not fall within any of the exceptions set out by the development plan to enable new development in the open countryside. It would not be supported by any other policies.
8. When travelling along Washpools the area has a semi-rural character with agricultural fields and small groups of dwellings, and mature trees and hedgerows adding to its character. The access highway, Washpools, is a single-track road with no footpath or street lights. Whilst Swindon is located on the opposite side of the road, the existing mature trees and hedgerows screen the town from views from the immediate area.
9. The site is located adjacent to the western extent of the town of Swindon, which contains a range of services to meet day to day needs. However, the site is more closely aligned with its semi-rural characteristics than the more built-up area of Swindon. During my site visit I noted that there was a small section of pavement in front of some dwellings but this does not follow the entire road. I also saw a cycle/foot path that led toward Swindon; however, this was unlit and wooded. Furthermore, to access the path occupiers of the proposal would need to firstly travel along the single, unlit road.
10. The distance between the appeal site and services and facilities, the narrow road, lack of pavement and lack of street and path lighting would discourage occupiers of the proposed dwelling from walking or cycling to access shops, services, and facilities. Therefore, it is reasonable to conclude that occupiers of the proposed dwelling would be heavily reliant upon the use of a private car to access shops, services, and facilities, especially during inclement weather and the winter months when daylight hours are limited.
11. It would not be immediately adjacent to the settlement boundary. It is not allocated for housing and the proposal would not fall within any of the exceptions set out by the development plan to enable new development in

the open countryside. It would not be supported by any other policies. Notably, it would not fall under the definition of an infill site, as set out in the development plan.

12. The proposed development would not provide a suitable location for housing having regard to the accessibility to services and facilities. Therefore, it would not accord with CS policies Core Policy 1, Core Policy 2, Core Policy 44, Core Policy 48, Core Policy 57, Core Policy 60 and Core Policy 61 and Policy LM1 of the Lydiard Millicent Neighbourhood Plan (2021) (NP) which, amongst other things, seek to protect the countryside from inappropriate development and reduce the need to travel by private car. It would also not meet the aims of paragraph 8 of the National Planning Policy Framework (the Framework) in terms of ensuring accessible services and facilities.

Flood Risk

13. It comprises a triangular parcel of land bound by existing garages to the north, the adjoining highway to the east and a stream to the south and west. It is entirely within an area designated as Flood Zone 2 and 3a, which includes land with a high probability of flooding. The proposal, as a residential dwelling, is a 'more vulnerable' classification of land use.
14. Paragraph 165 of the Framework sets out that inappropriate development in area at risk of flooding should be avoided by directing it away from areas at highest risk (whether existing or future). Where development is necessary in such areas, the development should be made safe for its lifetime without increasing flood risk elsewhere.
15. Paragraph 168 of the Framework states that the aim of the sequential test is to steer new development to areas with the lowest risk of flooding from any source. Development should not be allocated or permitted if there are reasonably available sites appropriate for the proposed development in areas with a lower risk of flooding. The strategic flood risk assessment will provide the basis for applying this test. The sequential approach should be used in areas known to be at risk now or in the future from any form of flooding.
16. Paragraph 173 requires that when determining applications, local planning authorities should ensure flood risk is not increased elsewhere, applications should be supported by a site-specific flood risk-assessment. Development should only be allowed in areas at risk of flooding, in the light of this assessment (and the sequential and exception tests, as applicable) where it can be demonstrated that within the site, the most vulnerable development is located in areas of lowest flood risk, unless there are overriding reasons to prefer a different location; appropriately flood resistant and resilient; incorporates sustainable drainage systems; any residual risk can be safely managed; and safe access and escape routes provided.
17. The submitted Sequential and Exception Assessment does not provide substantive evidence to demonstrate that there are no other sequentially preferable sites. The appellant has only considered sites on Washpool. However, in the particular circumstances of this case, particularly considering the proximity of the site to Swindon, I consider that such an area of search is unnecessarily restrictive. It is the aim of national and local

planning policy to steer new development to areas with the lowest risk of flooding.

18. Consequently, I find that the proposal has failed to meet the requirements of the sequential test. The sequential test must be passed before the exception test can be applied. I have therefore not applied the exception test.
19. Whilst I note that the Environment Agency has not raised concerns regarding the proposed mitigation measures contained within the appellant's Flood Risk Assessment, this does not overcome the need to firstly pass the sequential and exception tests to establish whether the appeal proposal is acceptable in principle on flood risk grounds. Taking all matters into consideration, the proposal would not be acceptable in respect of the risk of flooding.
20. The proposal would therefore conflict with CS Core Policy 67 which seeks, amongst other things, to ensure that developments are located in sequentially superior locations. It would also run contrary to paragraphs 165, 168 and 173 of the Framework and guidance within the Planning Practice Guidance, as it fails to adequately demonstrate that there are no reasonably available sites appropriate for the proposed development in areas with a lower risk of flooding.

Character and Appearance

21. The appeal located in a predominantly residential area characterised by a detached and terraced single and two storey dwellings. Whilst there is a variety in the design of dwellings there is a general consistency in the use of render and stone. The benefits form grassed verges, mature hedgerows, trees, and landscaping giving the area a verdant character.
22. The proposed dwelling would remove a number of dilapidated storage buildings and replace with a two-storey detached dwelling. It would be of a similar scale and design to other detached dwellings in the immediate area. Furthermore, it would use stone and render which would echo the materials used in nearby dwellings.
23. The proposed development would be opposite a cluster of dwellings and adjacent to a small row of garages. It would be viewed as forming part of the small cluster of dwellings and would be of a similar scale and appearance.
24. The proposed development would therefore comply with CS Core Policy 57 which seeks, amongst other things, to ensure that developments make a positive contribution to the character of Wiltshire. The proposed development would also comply with paragraph 135 of the Framework which seeks to ensure developments are visually attractive and sympathetic to local character.

Highway Safety

25. Upon reviewing the Council's case, their concerns relating to living conditions appear to relate to the access to the existing row of garages. The proposed development would use an existing access from Washpool. The Council are concerned regarding the lack of turning and manoeuvring space within the appeal site and conflict with users of the adjoining garages.

26. Washpools is a moderately trafficked and relatively straight road, albeit it narrow in nature, with minimal on street parking. As such, vehicles exiting the existing access would have good visibility of any oncoming traffic. Additionally, the plans clearly demonstrate that there is sufficient space on the appeal site that cars could park and turn vehicles so that they can access and egress the site in a forward gear. When existing the site, the access to the garages would be visible and therefore vehicles could stay within the driveway whilst the garages are accessed to avoid conflict.
27. Furthermore, the appeal site appears to be used as a storage yard, where larger vehicles could use the existing access. The construction of a single dwelling could reduce the number of larger vehicles using the site. In any event, the increase in movements associated with a single dwelling in comparison with the existing storage would unlikely increase.
28. For the reasons set out above I consider that the proposed development would not be detrimental to highway safety. Accordingly, I find no conflict CS Core Policy 57, Core Policy 60 and Core Policy 61 which seek, amongst other things, to ensure that proposals are capable of being served by safe access to the highway network. The proposal also complies with paragraph 115 of the Framework which seeks to ensure that development does not have an unacceptable impact on highway safety.

Other Matters

29. The appellant contends that the Council cannot demonstrate a sufficient supply of housing. As such, paragraph 11 (d) of the Framework falls to be considered. The proposal would provide a single dwelling. There would be some socio-economic benefits associated with the construction and use of the dwelling. These benefits would however be limited by the small scale of the proposed development. I have not found harm in relation to character and appearance and highway safety; however, these are neutral in my consideration.
30. I have found harm regarding the location of the proposed development in terms of its sustainability and flooding. These adverse impacts of the proposal would significantly and demonstrably outweigh any benefits that may arise. Therefore, the proposal would not benefit from the presumption in favour of sustainable development outlined at paragraph 11(d) of the Framework.

Conclusion

31. For the reasons given above the appeal should be dismissed.

Tamsin Law

INSPECTOR



Costs Decision

Site visit made on 30 July 2024

by Tamsin Law BSc MSc MRTPI

an Inspector appointed by the Secretary of State

Decision date: 13 September 2024

Costs application in relation to Appeal Ref: APP/Y3940/W/24/3339090 Land at Washpool, Swindon, Wiltshire, SN5 3PN

- The application is made under the Town and Country Planning Act 1990, sections 78, 322 and Schedule 6, and the Local Government Act 1972, section 250(5).
- The application is made by E.P. Keogh Contractors Limited for a full award of costs against Wiltshire Council.
- The appeal was against the refusal of planning permission for development described as "demolition of various outbuildings and erection of a 3-bedroom detached dwelling and associated works."

Decision

1. The application for an award of costs is refused.

Reasons

1. Planning Practice Guidance (PPG) advises that, irrespective of the outcome of the appeal, costs may be awarded against a party who has behaved unreasonably and the unreasonable behaviour has directly caused another party to incur unnecessary or wasted expense in the appeal process. The application for costs asserts that the Council behaved unreasonably by preventing or delaying development which should clearly be permitted.
2. Paragraph 48 of the PPG says that if it is clear that the local planning authority will fail to determine the application within the time limits it should give the applicant a proper explanation. It says that if there were no substantive reasons to justify delaying the determination, and if better communication with the applicant would have enabled the appeal to be avoided altogether, the local planning authority may be at risk of costs. Any unreasonable behaviour on the part of the appellant in causing or adding to the delay should be taken into account.
3. The Council has provided a response to the appellants assertions regarding delays in determining the application. The Council details that proactive discussion was undertaken during the course of the application, with amended information, drawings and reports requested and submitted during the course of the application. I acknowledge that the application was with the Council for some length of time, however this appear to have been to seek additional information and amendments to work towards a solution. I do not therefore find that the Council behaved unreasonably in this respect.
4. Whilst I appreciate the outcome of the application will have been a disappointment to the applicants, the Council were reasonable in coming to that decision from the information they had available to them. The proposed

development would not meet the exceptions for residential development within the open countryside and would be located in an unsustainable location, as such, their first and second reasons for refusal is correct. Additionally, the proposed development would be located in flood zone 2 and 3a and I have found that the sequential test is lacking detail. Whilst it is evident from the main decision that I have disagreed with the Council's reasons for refusal relating to character and appearance and highway safety, the Committee Minutes set out an assessment of the indicated harm and how this would conflict with relevant adopted planning policies. Weight is a matter for the decision maker in each case.

5. Accordingly, I do not find that the Council failed to properly evaluate the application or consider the merits of the scheme and therefore the appeal could not have been avoided. I have found that the Council had reasonable concerns about the impact of the proposal which justified its decision.

Conclusion

6. I therefore conclude that for the reasons set out above, unreasonable behaviour resulting in unnecessary expense during the appeal process has not been demonstrated. For this reason, and having regard to all other matters raised, an award for costs is therefore not justified.

Tamsin Law

INSPECTOR

23.179 Jubilee Club House Trees

Members approved the recommendation to have the trees behind the Jubilee Club House professionally assessed. Quotes Requested. UPDATE: Quotes received and paper included in meeting agenda. Recommendation to CLOSE this item.

23.184 Holborn Footpath

There are two specific places along the footpath where the holes are very deep and currently filled with water. After discussions, Members AGREED for contractors to be approached for quotes to fill in the holes and to redress the whole length. Quotes Requested. UPDATE: Quotes received and paper included in meeting agenda. Recommendation to CLOSE this item.

23.204 Footpath Working Group

The hedging that denotes Lydiard Green and the neighbouring farmland has gaps in places. There is no right of access onto this private land at any of these points. There are three pillboxes on/surrounding the Green, only one of which is on the Village Green itself. Once the information boards have been put in situ, it is possible that members of the public may try and access the private land area. Members RESOLVED to spend up to £1000 to plant new hedging and replacement trees, met from Ear Marked Reserves set aside for Footpaths/Lydiard Green. UPDATE: New hedging has been planted by the Working Group. Replacement tree species next to be identified.

PQT – 2 May – Updates

- A resident raised concerns for the safety of users on footpath LMIL60. For at least the last ten years the metal gate blocking LMIL60 has been locked shut. This means that those wishing to use the footpath have to clamber over the gate or the adjoining metal bars. The Clerk asked the resident to email her the details and she would contact Wiltshire Council. UPDATE: The Clerk is in communication with WC regarding this issue. WC officer has made a site visit and will now contact the landowner.

PQT – 5 June – Updates

- A resident raised concerns around the layby across Common Platt at the bottom of Stone Lane being driven across by vehicles. The road markings are being eroded and are not being maintained and as a result, cars are being driven over utilities and causing damage. The resident was advised to report this to Wiltshire Council using the MyWilts app and the Clerk would do the same. UPDATE: Clerk has reported to Wiltshire Council. 4 JULY MEETING UPDATE: Resident was present and Members asked him to report via the MyWilts app – Clerk awaiting response from Wiltshire Council.

24.61 Repairs to Play Area Fence Posts

A budget of £60 (sixty pounds) was allocated from the Play Area Maintenance budget for the Parish Handyman to do the work. UPDATE: The two fence posts are not in such condition that the repair needs to be undertaken urgently therefore it is expected this will be completed by Autumn.

24.63 Speed Indicator Devices (SIDs)

Members APPROVED the purchase of four additional mounting bars. UPDATE: One SIDs is now placed and operational at The Beeches, the other at Greenhill will be in situ by the end of w/c 30 Sept. Recommendation to CLOSE this item.

PQT – 1 Aug UPDATES

- A resident raised concerns about the new occupants of Unit 5 Bagbury Park regarding the unauthorised expansion of the site and speeding high powered vehicles travelling along Lydiard Green towards Lydiard Millicent. Wiltshire Councillor Bucknell confirmed both he and the Clerk have reported the site expansion to WC planning enforcement. Trees being felled and the hedgerow removal in nesting season may have breached the Countryside and Wildlife Act and so the police have been notified of this. Wiltshire Councillor Bucknell has also reported the antisocial behaviour to Sergeant Jamie Ball at Wiltshire Police, and suggested that the resident compiles a noise log to be able to raise a noise complaint. Clerk to contact the occupiers of the other units at Bagbury Park and Uplands School to establish the impact of these issues on their businesses. UPDATE: Clerk has had no response to letters sent to all occupiers of units within Bagbury Park. Wiltshire Council's response to Enforcement

Complaint included as an agenda item. FURTHER UPDATE: Resident has reported that the antisocial issues appear to have stopped. Recommendation to CLOSE this item.
24.80 Jubilee Club House Hearing Induction Loop and Sound Quality Resolution Members APPROVED the installation of a hearing induction loop, one switched spur and of acoustic ceiling and wall panels. UPDATE: Site inspection to produce design has taken place. Installation scheduled for 25 and 26 November.
24.82 JCH Fire Safety Requirements Members APPROVED the installation of two emergency light fittings and the removal of one smoke detector. UPDATE: Works will be taking place w/c 4 or 11 Nov.
24.83 Flaxlands Solar Farm Plans Update Members AGREED a project briefing would be required. UPDATE: Briefing scheduled for 7.15pm on 14 Oct, Councillors Westwood and Allsop will be attending. Recommendation to CLOSE this item.
PQT – 5 Sept • A resident raised concerns that timescales for restorative work at Unit 5 Bagbury Park given by the owner in response to the Council's enforcement complaint were vague. The Clerk will visit the site in 6 months to check the progress of this work. UPDATE: Clerk has scheduled to make a site visit in 6 months. • A resident raised that the hedging to the right of the entrance to Bagbury Park is overgrown and obstructing the footpath. The Clerk will contact the occupiers of the relevant units. UPDATE: The ownership of this area is unclear. The Clerk has contacted the landlord for the Park in the first instance. • A resident highlighted that vehicles parking on the grass verge outside Bagbury Park will start to churn the verge up shortly as has been the case in previous years. The Clerk will explore options for furniture installation on the verge to prevent this. UPDATE: The Clerk is in discussion with WC.
24.106 Bagbury Lane – Antisocial Behaviour Members NOTED the correspondence. The Clerk will contact the resident for an update. UPDATE: The resident has reported that the individuals on quad bikes have not returned. Recommendation to CLOSE this item.
24.109 Pedestrians in Road Signage – The Street Members NOTED the report and CONSIDERED the quote received. Members APPROVED the expenditure of £380 ex. VAT for the installation of signage to warn drivers of pedestrians in the road. UPDATE: Works have been instructed and are expected to be completed in early October.

Notes from the Operational Flood Working Group North Hybrid meeting held on Thursday 11th July 2024.

Statutory agencies

Charlotte Fry	Wessex Water
Michael Holm	Environment Agency
Steve Malpass	Environment Agency
Mark Howells	Network Rail

Wiltshire Council

Emma Biggs	Drainage Engineer
Dave Button	Local Highways Engineer
Danny Everett	Principle Technical Officer Drainage
Nicola Mundy	Business Support Officer
Becky	Highways Engineer
Ken Oliver	Projects and Canal Officer (Countryside Access)
Gemma Winslow	Highways Engineer
Dean Baker	Highways Engineer

Parishes and Councillors

Alan Baines	Melksham Without
Beth	Dauntsey
Chuck Berry	Minety
Tom Blandon	Charlton
Joy Bloomfield	Holt
John Buckley	Luckington
Allison Bucknell	Wiltshire Councillor - Lyneham
Philip Bullock	Easterton
Steve D'Arcy	Malmesbury
Stephen Depla	Christian Malford
Nick Dye	Wiltshire Councillor - Cricklade & Latton
Stephen Eades	Chippenham Without
Karin Elder	North Bradley
Graham Hill	Trowbridge
Barbara Johnson	Southwick
Kevin Law	Purton
Jacqui Lay	Purton
Rob Mercer	Calne
Danny O'Callaghan	Bradford on Avon
Rupert Pearce	Broad Town
Nick Puntis (Chair)	Wiltshire Councillor - Chippenham Cepen Park & Derriads
Ray Sanderson	Malmesbury
Teresa Strange	Melksham Without
Toby Sturgis	Great Somerford
Jonathan Turner	Easterton

Nick	Cricklade
Sally Westwood	Lydiard Millicent
James Whittleton	Corsham

Environment Agency

- June was a dry month. Still seeing issues with heavy surface rainfall events. Long term forecast is for an unsettled summer so could be more flooding events. Last year the only dry month was June.
- Ground water in some areas is still above average and will probably remain throughout the summer.
- There is ongoing maintenance on assets.

Property flood resilience (PFR)

- Next PFR meeting with Wiltshire communities is in Britford. Date TBC.
- Looking to go back to Dauntsey as many properties were affected. Some had PFR and some didn't so will be looking to get these back into the programme.
- There may be a complete review of all those that have had PFR previously but waiting for confirmation of funding separate from DEFRA.

[Check the long term flood risk for an area in England - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

Wessex Water

- No major updates to report.

Thames Water

- Not present at meeting.

Network Rail

- Have commissioned the design for construction of a replacement pipe underneath railway at Dauntsey. Former station / Dauntsey lock, new pipe being provided.
- Temporary pump in now. Doesn't impact residents but impacts the railway.
- Summer maintenance programme continues now it is drier.
- Pewsey – Vitacress for process water storage. Planning application for a new reservoir. Quota of storage is just below requirement for reservoir.
- Railway drainage renewals programme – a number of renewals underway. Works happening at Westbury this Christmas. Smaller programmes at Wootton rivers and Fairwood junction also planned.
- A350 / Haywood Road north of Westbury – ongoing works there because of significant highway flood. Back on site 16th July for further investigation.

Wiltshire Council

- Going back out to town and parish councils, particularly looking for quick wins/schemes that will make an immediate positive impact. These will be properly assessed for flood risk to ensure they are effective suggestions.
- More money in the drainage budget than ever had before which has enabled the purchase of more equipment – more vacuums and CCTV has increased from 1 to 3. Also more operators and continuing to look for additional staff.
- A reminder to raise issues via the MyWilts app - <https://my.wiltshire.gov.uk/>
- Reminder to update your flood plans including critical gullies.
- Advise Town and Parish councils speak to landowners about ditches and watercourses to take advantage of the short window in the year when works can happen.
- Property flood resilience Defra grant scheme (PFR)
- During Storm Babet over 50 properties flooded so Wiltshire qualified for funding. Storm Henk also qualified.
- Over 300 internal properties flooded over both storms reported to us. Government scheme is administered by Wiltshire Council.
- The scheme needs a suitably qualified surveyor. National shortage in surveyors.
- Wiltshire are working with our consultants Atkins to try and source surveyors. This is making progress but taking time.
- Cluster sites of affected properties put into a group – want to encourage as many as possible to sign up to the scheme.

Q: How do you request PFR funding [Flooding - Wiltshire Council](#)

A: Funding is specific to an event defined by dates (October 2023 and January 2024). Speak to Steve Malpass about potential other sources of funding.

Q: Concern by homeowners that declaring will affect insurance.

A: If you have been flooded you have to declare it. By opting out of sharing your data, surveyors will not be able to visit. Wiltshire Council are not sharing the data but must share it with the consultants.

- 28th March – Easterton suffered bad flood causing £1.2m flood. EA have had dialogue with parish who are forming a flood working group. EA awaiting notification of a meeting being organised by the Parish.
- Gully used to be cleared annually but not been cleared for 10 years. Important to have a site visit.
- North Bradley – In dialogue with Richard Williams about flooding issue.
- Letters sent using template from Wiltshire Council. Some residents rent in denial that a ditch exists on their property. How do you find out the owner of the property.
- If the letters have been sent and nothing is done – email Richard via drainage@wiltshire.gov.uk we can do further searches to establish who the landowner is and write to them.

When residents contact Wiltshire Council, we ask them to keep the Parish informed.

Extra vacuum is a good addition and discretionary fully service has had good take up.

Parish Reports

Minety

- Minety railway track still needs looking at.
- Network Rail – Have visited and undertaken studies.

Great Somerford

- Concern the issue in West Street will not be addressed before another potential bad winter.
- Landowners have completed all works and done a good job. They are beginning to say *why should they do it when Wiltshire Council don't*.
- Railway Bridge – unclear about who is responsible. The new landowner is much more helpful when there is more than half an inch of rain. This is the main route out of Great Somerford.
- Advised Wiltshire have been out but found it difficult to identify because of the amount of water that was in the ditches. They couldn't find the pipes to be able to jet them.
- Can add the pipe to be jetted. Great Somerford is on the CCTV list.
- Parish happy to provide a digger to find the outfall of the pipe.
- There is a broken pipe at Little Somerford.
- Blocked pipe – if it floods again, it will deteriorate the road further.

Malmesbury

- Money from regional flood committee to upgrade flood risk assessment.
- Flood work is now in progress with report to present to EA ready for September.
- Notes from the last meeting in May stated that Malmesbury Town Council raised £6,00 to repair sluice gates. This was in fact the flood working group.

Southwick

- Had greater flooding from Storm Isha in February. Is there funding available?
- WC - Unfortunately, no grants available.
- EA have a list of communities that have properties flooded. Currently dealing with worst and most vulnerable communities. It's time and resources to get round and help everybody. It isn't as simple as offering PFR. That is the last resort. It is looking to see if there is something better to offer before offering it.
- If PFR is offered to a community which is capital expenditure, then the chance of other future funding is severely diminished.
- Homeowners can look at how they can make their home more resilient.
- PFR is on top of all other work that is currently being undertaken not a replacement for it.
- Farming recovery fund – Rural Payments Agency does the funding for this and the landowner can apply. [Flood recovery framework: guidance for local authorities in England](#)
- Currently working through flood planning documents to pass to Parish Council.

Purton

- Working for 8 years to get a public right of way footbridge at Maldon view. Needs 17 metre span to go over flood plain. Environment Agency are involved. Residents are getting fed up. How can it move forward?
- Bridge must go beside the railway line so approval from Network rail would need to approve.
- It is a section 106 approved scheme to connect public right of way into Swindon - PURT132.
- Meeting with Wiltshire Council Friday 19th July.
- Timescales can't be given for PFR. 22 properties in Purton flooded and not many have applied for PFR.
- PFR is available until August 2025.

Trowbridge

- Flow of the Biss – has there been any conversation with the Town Council as Park pond due to be turned into a Wetland and currently serves as flood attenuation from the Biss.
 - Mark Howells confirmed no contact has been made.
- Drainage issues along Balmoral Road. Wessex Water have been out several times. Is it an ongoing issue?

Easterton

- About to send dates in for a site visit and agenda being prepared.

Cricklade

Nick

- Flooding is on land and roads, not properties. Thames Water not present at meeting so queries can be sent to Drainage@wiltshire.gov.uk.
- Direct email for Thames Water ???

Bradford on Avon

- Thank you to Emma for reassuring residents.

Flood defences update

- EA – have project manager resource who is reviewing 2019 project. Hoping to have a technical meeting with Wiltshire Council and Wessex Water in the next couple of months. Some generic comms will be sent to Bradford on Avon Town Council for their website.
- If can't fund a permanent solution, then a temporary solution will be reviewed. EA have no plans to buy any temporary barriers.
- Contact at Town Council is George Tomlinson.
- Wessex Regional Flood and Coastal committee. EA run it.

Holt

- No major problems because of better weather although smaller gullies get too much water through them sometimes. Gully clearing service useful.

Lydiard Millicent

- Meeting scheduled next week with drainage team. Nothing else to report.

Luckington

- Still haven't got the report for first phase of non-statutory consultation regarding Lime Down Solar Farm. Meeting arranged for 17th July.
- New MP has taken a similar view to the previous MP.
- New MPPF coming out next week from new government. This may help determine what will happen at Lime Down.

Charlton

- Two locations have been identified by Wiltshire Council where potential works can take place.

Chippenham Without

- Flooding of property - Allington Lane C180 due to drainage blocked under the road discharging into the brook.

WC – Work has been undertaken there. Important to get a flood plan in place so that these gullies can be put as critical which will mean they are inspected.

Gullies had not been cleaned out so the whole area flooded.

PC looking for maintenance regime for those pipes

WC – ask that all issues are registered on MyWilts app - <https://my.wiltshire.gov.uk/> and stressed the importance of creating a create Flood Plan.

- 2 Palmswick Lane C153
- Opposite side of road the fields drain onto the road. The gullies on the side of the road are blocked. There are no ditches on that side of the road. Rain from field goes onto road and drains block.
- WC – Please report it on the app. It is on a work schedule. Need to find a solution for the cause of the problem not the affect. Recommend discussions with landowner.

<https://my.wiltshire.gov.uk/>

Dauntsey

- AO maps are for marking the road drains, watercourses, gullies, areas that flood etc. Register with Wiltshire Council so that it can be referred to when planning applications come in.
- National Highways – hoping to know what was going on about clearing along the M4. Danny and Michael meeting National Highways Friday 12th July. Danny has previously requested a briefing note and still waiting for this.
- Great Bedwyn Water Gardens are part of incremental improvements not a solution on its own to fix an issue. If there are enough incremental improvements, they will make a difference.
- Sebury road?? Is on the list for CCTV
- Would like to narrow a ditch in Brinkworth. Need to get permission from Wiltshire Council.

Langley Burrell Without

- Flooding at **Killer** road. Information got to the radio and press via the Duty Engineer.
- Advised to go to LHFIFG for funding projects.

Hilperton

Unsure if pipe under the road is still viable. On the list for Wiltshire Council the vector goes out and jets underneath the road

WC will let the Parish know when they will visit. It will be in approx. 6 weeks' time.

If it stops then it can be CCTV.

Melksham Without

- Corsham Road, Whitley – WC had a meeting with Richard Reeves because there are two locations on same line needing to investigate further. Ditch needs digging out near Golf Course.
- Thanks to Charlotte for clarification on the backing up of sewers. Not failure in pumping station but a result of surface of water and needs proper resilience.
- Greenacre – planning application for 3 properties have been sent to Atkins for review and flood risk assessment as it is a known area for flooding. 3 proposed separate access points. This is not the best option.

Broad Town

- Multiple properties in Thornhill flood when Brinkworth brook bursts its banks. Level rises about 9ft in heavy rainfall. The bridge which was rebuilt about 5 years ago has a 5ft high brick parapet which prevents water flowing over the road. Need a site visit to discuss parapet.
- Need to discuss with Bridge team – Chris Pearce - bridges@wiltshire.gov.uk
- Sales of farmland to non-farmers. New owners don't have necessary equipment to clear ditches.
- Landowners need to employ a qualified digger driver to dig the ditches as it is their legal responsibility. WC can write to them. If they refuse, WC can do it for them, and they will charge them.
- Parish council to speak to the landowner and if no response then send letter 1 and then letter 2. If they do not comply, contact WC.
- Letter templates - [Operational flood working groups - Wiltshire Council](#) found under **Town and parish ditch project**

Additional notes

- Tamara Raye – site visit arrangements for a visit to Poulshot. They have requested a meeting.
- Bulkington - Burst piping in ditch.
- Castle Combe - Persimmon - Attenuation pond that has never had any water. Persimmon have said they will go and visit to investigate.
- Nick attended a meeting with the Regional Director of Wessex Water about the pipe going from Lacock going up Bowdon Hill. Large project with a major funding. Another meeting has been arranged to put in new pipe that keeps bursting.

- Environmental permitting for river maintenance - EA Presentation about maintenance is deferred to the next meeting.

Dilton Marsh

Number of areas being looked at around St Marys, Old Dilton Marsh, New Dilton Marsh.

Royal Wootton Bassett

Waiting for Royal Wootton Bassett flood plan.

Ken Oliver

- Scheme of Wilts and Berks Canal Trust flood prevention scheme in Oxfordshire. Trust willing to engage with anyone who has similar schemes in Wiltshire.
- Cooper Avon Tyres - Wilts and Berks Canal Trust Monitoring what's going on there.
- Discussion about future use of the Weir to use it as part of a hydro scheme. Canal and River Trust looking to buy it. WC would like to remove it and are in negotiations with the Environment Agency to knock it down. Alternative solution is to move the pipes to discharge downstream which could work for both.

AOB

None.

Actions

Action	Undertaken by
Graham to email information to Charlotte Fry	Graham Hill (Trowbridge)
ACTION: Becky to schedule Idoer Lane again and speak to Mark Howell	Becky (Highways Engineer)
ACTION: Michael Holm will ask Tanya Georgi from Thames area EA to contact Jacqui Lay	Michael Holm (Environment Agency)
ACTION: Graham to email information to Charlotte Fry so a direct response can be made from Wessex Water	Graham Hill (Trowbridge)
ACTION: EA will check other temporary measures available.	Environment Agency
ACTION: Nick will raise temporary flood barrier issue at Wessex Regional Flood meeting.	Cllr Nick Puntis

ACTION: Nick will raise at Wessex Regional Flood meeting.	Cllr Nick Puntis
ACTION: Becky will let Gemma know for the Chippenham Without report to come in.	Becky (Highways Engineer)
ACTION: Renate to send information about how to create a flood plan for Chippenham Without.	Renate Malton (Flood Resilience Officer)
ACTION: Nick to respond RE burst pipe in ditch in Bulkington.	Cllr Nick Puntis
ACTION: Nick will raise temporary flood barrier issue at Wessex Regional Flood meeting.	Cllr Nick Puntis

Purton Community Fridge & Larder has recently been awarded a grant from Wiltshire Council's Household Support Fund. This grant covers the Purton, Cricklade and Royal Wootton Bassett areas but can also cover neighbouring villages too if needed.

The money from this grant will enable Purton Community Fridge & Larder to specifically purchase groceries with a view of helping anyone who maybe vulnerable, in crisis or hardship or who is currently experiencing food insecurity and just needs a little help.

We have also been given an evoucher budget too; these are vouchers that can be used in chosen supermarkets and are sent through to individuals by email or text.

Please let me know if either of these would be of any use to someone you may know.

All enquiries are dealt with in the strictest of confidence.

Best wishes,

Louise Cordas

Purton Community Fridge & Larder Coordinator

On 12 September 2024, a Written Ministerial Statement was published in Parliament announcing that the new Procurement Act 2023 has been delayed. Originally set to go live on 28 October 2024, the new date for the Act's commencement is now 24 February 2025.

The delay allows time for the development of a new National Procurement Policy Statement (NPPS) that will align with the government's strategic priorities to create 'a mission-led procurement regime which builds on the transformative powers within the Act, and which meets the challenge of applying the full potential of public procurement to deliver value for money, economic growth and social value.' Once completed, this new NPPS will replace the National Procurement Policy Statement which was laid in Parliament by the previous government on 13 May 2024.

In order to support the preparation for the Procurement Act 2023, the government is publishing a suite of guidance documents. These cover a wide range of aspects of the new regime, such as transitional arrangements, pre-market engagement, award rules, exclusions and contract modifications.

Royal Wootton Bassett & Cricklade Community Care Group
Thursday 5th September 2024, Cotswold Rise, Ridgeway Farm, Purton
Notes

Item	Notes	Action
Present	Rachel Close (Forward Carers); Diana Kirby, (Tockenham PC); Mel Allsop, (Lydiard Millicent PC); Emma Wheeler (Cricklade TC); Tim Gold (Hartford Care); Cllr David Bowler, Louise Nankivell, (Prevention & Wellbeing team), Alexa Davies (Engagement & Partnerships Lead), Andrew Jack (Strategic Engagement & Partnerships Manager) (Wiltshire Council).	
Apologies	Cllr Mary Champion, (Wiltshire Council); Stevie Palmer; Cat Attewell, (Home Instead); Abi Mitchell (Rethink Mental Health); Sally Price (Care Coordinator, North Wilts PCN); Kate Brooks (Age UK Wiltshire); Rebecca Seymour, (Celebrating Age Wiltshire); Alison Gardner (Reengage).	
Notes from last meeting	AJ ran through the points from the notes of June's meeting, and all agreed this as a record of the meeting. DB mentioned the point that had been raised earlier about the issue of delayed diagnoses and how that can impact on the start of treatment, e.g. for dementia. There will be a question asked of the ICB at Health Select Committee on 10th September. DB said that information is there, but people don't realise that. DB and MC will raise this during the meeting. DB recognised the importance of early diagnosis, but it is up to the GP to take forward. Meeting agenda: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=1123&MId=15540&Ver=4	
Guest Speaker – Rachel Close, from Forward Carers	RC explained how Forward Carers had been commissioned by Wiltshire Council to develop and promote new digital platforms for carers and to be the provider of the new online Carers' Card. The old cards will end in the autumn, then the new digital card will take over, which will include a 24hr service. Forward Carers is a national organisation. It works with carer-friendly communities around the country. It is in Dorset and now in Wiltshire. It is a not-for-profit organisation. Carers are put at the heart of what they do. The new online service is not a replacement for the on the ground service. That is now provided by Carers Together Wiltshire as the main service. They have taken over the contract from Carers' Support Wiltshire. Carers Together are now doing the assessments, etc. Forward Carers are targeting the demographic who don't always present – e.g. carers with someone in a home don't always recognise themselves as carers. This group need to be aware services are still available to them. These are moving online, and the site has a range of resources e.g. a benefits calculator, what's online, events, resources, etc. There is a template for a "what if" plan available. There is a closed Facebook group covering the whole country. There are "Carer's Journey" emails covering common themes, such as "new to caring" and being clear on definitions for availability of resources. The new digital Carers' Card: they are individual and contain unique information. Each local authority commissions slight differences, but the card has three purposes: to verify and identify the carrier as a registered carer – it is photo id, so different organisations will accept it; it contains In Case of Emergency details, including contacts at Wiltshire Council both daytime and out of office hours; the card can be used for discounts and benefits or for carer-friendly services and	

	Carers Forward are building a wellbeing directory. Carers Forward uses this to raise awareness of carers' issues amongst businesses. The card has a QR code which is an opportunity for the carer to invite a business to be part of the discount scheme. LN asked about carers who do not have access to the internet and / or not have an email address? RC said that some organisations will use their own email address on behalf of the carer, but it is important to think about who the ICE contact is. Libraries are up to speed and will support carers to apply for the new card. Local authorities can be the ICE contact. Any professional could fill out the form on behalf of the carer. Smartphones can be used to take and upload the photo for use on the card. That photo does not have to be stored on the device, so there is no record. Some people might resist having their photo on the new card, so the Carers Forward logo can be used there as a last resort, but this might limit the uses of the card. Carers Forward does have guidance for professionals who are supporting people to request a card but can also offer more help. RC also described how Carers Forward is pushing the right for essential carers entry to venues, which will go into the directory. Also for carers to have entry to locations on their own as a form of respite. Carers Forward also supports carers in the workplace and have an accreditation scheme for employers who are supportive of carers and are carer-friendly.	
Update on Cricklade Carers' Community Event – 26 th October 2024	AD described the progress so far in planning the event. It will be on Saturday 26th October, from 10.00 – 2.00 at Cricklade Town Hall. Already, over 15 organisations and support groups have signed up to be part. Hartford Care is sponsoring the event and helping with posters and promotion. It was suggested the Area Board has a stall there as a way to hear back from residents and it be a 2-way process. The planning group is happy to look at replicating the event throughout the area if this format proves to be successful. AJ asked if Cricklade Leisure Centre is on board? AD will follow up. The group discussed access to the leisure centre for carers as a way to support their own health & wellbeing. This led to accessing Wiltshire Council's leisure centres too.	
Future Projects – for discussion:	'Techie Tea Parties' – AD described these as being for older people to include skills for digital access and delivered by a volunteer group called Abilitynet. They can be tailored to include info about e.g. the new carers' card, online shopping, etc. The pilot of these sessions in our area can be at the Toucan Café in Bradenstoke and one of their future meetings. They involve bookable slots of 45mins for up to 2 people. Community Directory Update – AD and LN have both picked this up. AD is researching formats used elsewhere in Wiltshire, including use of Canva software. AD will reach out to parishes to check in with their details for the update. Data will also be more consistent. Aiming to release this by winter. Cost of Living Flyer – AD described the content of this leaflet, to include information about foodbanks and community fridges, financial support and contacts for local support organisations. This will be made available in both hard copy and online. It will be ready for distribution at the next area board meeting on 9th October.	

	Any suggestions/ideas from group members – there was discussion about the area or its towns becoming carer-friendly, with accreditation from Carers Forward and the Discovering Carers awareness sessions they run. Wiltshire Council will be promoting the role of Carers' Champion again and recruiting new champions to each community area. The Engagement team is working with Georgia Tanner on shaping role descriptions for this volunteer post.	
New area board grant applications	AJ introduced the latest application for Older and Vulnerable Adult funding from the area board. This is from Celebrating Age Wiltshire and year 5 of their Phase Two. They are requesting £1,500 towards 11 events / performances across the whole community area. The group discussed the work of Celebrating Age and praised it for reaching a very wide and large audience. They made the recommendation to the area board to award the funding.	
A.O.B.	Community food settings (foodbanks, fridges, etc.) were discussed by the group. The possibility of opening a new fridge in Royal Wootton Bassett is an option and DB offered to raise this with the Town Clerk at one of their regular meetings.	
Dates and venues for next meetings:	20th November, The Manor House, Royal Wootton Bassett, tbc. + date to coincide with area board in March 2025. All starting at 10.30 Further offers of a venue will be most helpful.	

MEETING NOTES FOR 11th SEPTEMBER 2024 MEETING

Royal Wootton Bassett and Cricklade - Local Highway and Footway Improvement Group (LHFIG)

Date of meeting: **Wednesday 11th September 2024.**

6pm Via MS Teams

Chair – Councillor Allison Bucknell, Highways Officer – Martin Rose

Notes taken by - Martin Rose

	Item	Update	Actions and recommendations	Who
1.	Attendees and Apologies			
	Attendees:	Cllr Allison Bucknell, Cllr Jacqui Lay, Cllr Nick Dye, John Coole (Cricklade TC) Jim Gunter (Broad Hinton & Winterbourne Bassett), Nic Hughes (RWB TC), Steve Walls (RWB TC), David Bowler (RWB TC Mo Suleman (Lydiard Millicent PC), Shendie Green (Lyneham and Bradenstoke PC) Martin Cook (WC) Chris Moncrieffe (Purton PC)		To note
	Apologies	Cllr Mary Champion, Geoff Greenaway (Purton PC), Kevin Woolnough (Tockenham PC) , Cllr Steve Bucknell,		

2.	Notes of Previous Meeting																																											
		The notes and recommendations of the previous LHFIG meeting held on 22nd May 2024 were presented to the Area Board at its 26th June 2024 meeting and agreed. The meeting minutes can be found here: https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=174&MIId=15314&Ver=4																																										
3.	Financial Position																																											
		The current LHFIG balance for 2024/25 as of 11th September 2024 is £21,674.55 (see below) <table><tr><th colspan="5">FINANCIAL SUMMARY (as of 11/09/24)</th></tr><tr><td>LHFIG Budget 24/25</td><td>A</td><td>£30,186.00</td><td></td><td></td></tr><tr><td>Carryover from 23/24</td><td>B</td><td>£65,541.95</td><td>(Underspend)</td><td></td></tr><tr><td>Total Budget for 24/25</td><td>C</td><td>£95,727.95</td><td>(A+B)</td><td></td></tr><tr><td>Committed Spend 24/25</td><td>D</td><td>£98,737.86</td><td></td><td></td></tr><tr><td>less 3rd Party Contributions (Estimate)</td><td>E</td><td>£24,684.47</td><td></td><td></td></tr><tr><td></td><td>F</td><td>£74,053.39</td><td>(D-E)</td><td></td></tr><tr><td>Balance</td><td></td><td>£21,674.55</td><td>(C-F)</td><td></td></tr></table> Refer to APPENDIX 1 (UPDATE) for the latest finance sheet.	FINANCIAL SUMMARY (as of 11/09/24)					LHFIG Budget 24/25	A	£30,186.00			Carryover from 23/24	B	£65,541.95	(Underspend)		Total Budget for 24/25	C	£95,727.95	(A+B)		Committed Spend 24/25	D	£98,737.86			less 3rd Party Contributions (Estimate)	E	£24,684.47				F	£74,053.39	(D-E)		Balance		£21,674.55	(C-F)			To Note
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	Item	Latest Update	Actions and recommendations	Who
4.	Priority Schemes for 24/25 (funding committed)			
a)	11-21-8 C34 Purton, Manor Hill Submitted 23/06/21	10/01/24 MR discussed issue with David Thomas who indicated he would not wish to change the recommendations in the Atkins report (40mph limit) Email sent to Cllr Greenaway 24/10 to confirm. Email (22/11/23) sent by Cllr Jacqui Lay to Cllr Caroline Thomas (Cabinet member for highways & Transport) requesting site meeting to discuss Manor Hill speed limit and agree a way forward. Meeting date not yet agreed. Cllr Jacqui Lay and Cllr Greenway (Purton PC) reiterated wish for on-site meeting with Cabinet Member and David Thomas. Cllr Bucknell suggested a cutoff date and 40mph limit implemented if matter isn't resolved by next meeting in May. MJR to speak to David Thomas again to try and move issue forward. 22/05/24 – Purton Parish Council and Cllr Lay requested a meeting with new Cabinet member for Highways and Transport Cllr Holder, however meeting was not agreed. MJR met with Geoff Greenaway and Cllr Lay on 02/05/24 to discuss and look at issues of concern. To move issue forward it is suggested the speed limit proposal is formally advertised as per the recommendation (40mph) and objections reported via Cabinet member who will make a final decision. Purton PC have agreed to proceed with advertisement of the 40mph limit. MJR to inform Purton PC of date for formal advertisement.	11/09/24: The proposal for Church St / Manor Hill Purton was advertised on 1st August, with the end of objection period the 26th of August. A large number of representations has been received and will be considered by the Cabinet Member for Highways, Street Scene and Flooding, Cllr Nick holder. MJR to prepare report and keep local member and PC updated.	MJR

b)	11-23-08 Lydiard Millicent Common Platt safety Submitted 14/02/23	10/01/24 - MJR presented draft proposal to improve crossing by means of nearside buildout and priority scheme. Initial support to proposal indicated by LMPC and PPC. MJR to send copy of outline proposal to PCC. Topo survey required. Estimate £1800. MJR to arrange for topo and prepare formal design and costing at next meeting. Topo to be funded from £10,000 already allocated to project. 22/05/24 – Topo survey completed. Outline design completed and civils element costed at £14,000 (less street lighting) Issue with availability of electrical supply as street light in The Willows is not maintained by Wiltshire Council highways but maintained by Swindon under a local agreement. (Common Platt was the same until recently) Supply has to come from further afield increasing overall cost of Street lighting which is now estimated to be in the region of £20,000. Total scheme cost likely to be £34,000 Group has agreed to consider submitting project for funding as a 'substantive scheme' in 24/25 and maintain current allocation of £8,550. (£10,000 - £1,450)	11/09/24 Issue to be submitted under the substantive Highways Scheme Fund Bid Application Process 2024/25. This will take place in Autumn 24	MJR
c)	11-23-12 B4533 Purton Stoke, speed reduction Submitted 02/09/22	Signing and road marking scheme being developed and to be shared when complete. https://www.google.com/maps/ 10/01/24 - PCC have agreed to amended proposal via email dated 8th Jan. Scheme will now move to implementation and be monitored for residual issues upon completion 22/05/24. Sign and road marking work complete. Awaiting billing from contractor. Geoff Greenaway (PPC) has asked if there is potential to move give way line on Stoke Common Way further out into main carriageway with single white line either	11/09/24 A site visit has taken place to look at the possibility of moving the existing give way line forward on the Stoke Common Lane junction. Markings could be re-aligned forward by approx. 300mm which may help with visibility issues at junction. The best method of removing the old markings is the use of a Hydoblaster rather than blacking out, but this is high cost. Members	MJR

		side of give way line/junction to try and improve visibility. MJR to look and report back. Extra road markings would need to be funded separately. A single new sign is partially obscured by hedge leading to reduced forward visibility to sign on approach to junction from the north. MJR to speak to Martin Cook to see if Parish Steward can undertake work. MJR to take a further look as moving the existing give way line forward and if possible, combine with other road marking work to reduce overall cost	agreed it was better to combine with other lining works in the area requiring removal to reduce overall cost to LHFIG. Retain on tracker.	
e)	11-22-14 Broad Hinton Junction signing Submitted 22/08/22	https://www.google.com/maps/ 11/10/23 Members agreed to consider Advance Give Way sign (possibly on offside) and SLOW marking to provide additional warning of junction to drivers. MR to prepare plan / cost and report back to group. Option to install advanced give way sign and accompanying SLOW marking. Refer to plan. Estimated cost £750.00 ('SLOW' marking to be combined with other lining works to avoid establishment fee). To be discussed 10/01/24 – Proposal presented to group and support received from PC. Recommendation – Agree funding of £750 (25% from PC) to implement. 22/05/24- Order issued M2/000185. Awaiting implementation.	11/09/24 Works complete. Final Cost £734.27. Invoice for contribution issued to Broad Hinton & Winterbourne Bassett Parish Council 10/07/24 Remove from next Tracker	To note
f)	11-23-19 Tockenham Passing Bay Submitted 17/09/23	Request for formal passing bay. approx. 150m south of Shaw Farm (just after a field entrance) https://what3words.com/perfected.plant.coaching 22/05/24 Update - Topo received, and outline design prepared.	11/09/24: Works programmed for May 25. 1 week. Temp road closure.	To note

		Option 1 - Replicates the current visible vehicle over run area and is approx. 5.5m at its widest point. Estimated Cost = £14,500.00 Option 2 - is a more formal passing bay with a width of approx. 6.0m. Estimated Cost = £12,000 Both options will take 5-8 days under temporary road closure. Plans issued to TPC who have expressed their preference for Option 2 22/05/24 - Proceed with implementation of Option 2 at a cost of £12,000. Tockenham PC contribution 25% - £3,000		
g)	11-23-17 Greatfield near Lydiard Millicent Topo Survey	Request for reduction in speed limit on Greatfield to improve pedestrian safety. 10/01/24 - Group discussed submission and agreed that consideration is to be given to improved pedestrian provision along the section between Greatfield Garden Centre and #20 Greatfield . Recommendation – Allocate £1900 for topo survey to enable design to be prepared. 22/05/24 - Topo received. Outline design for coloured virtual footway issued to LMPC. Restricted carriageway will only permit sub-standard width. Estimated cost £25-£30k Reduced cost option – Clear weeds, sweep footway, refresh road markings and install pedestrian symbols, '30' carriageway roundels 'no footway' signs to Diagram 544.1. Estimate - £4,500. No further action at this stage	11/09/24 Mo Suleman expressed his ongoing concerns about this location and the desire to undertake improvement work. Martin Cook has instructed Milestone to refresh the road markings in this area.(D24144304). Members agreed to wait until the road markings were complete and assessed before considering further action. Retain issue on tracker	To note
h)	11-23-10 A3102 Wootton Bassett Infants School	Vehicles parked on High St close to school entrance restricting access (especially for emergency services) and visibility. 22/05/24	11/09/24 Meeting has taken place with school and proposal agreed. RWB TC have indicated approval. Order	To note

	Submitted 31/03/24	Agreed to fund School Keep markings at a cost of £1500. (25% RWB TC)	issued to contractor and implementation likely Sept 24	
j)	11-24-22 Cricklade Town centre Sign review Submitted 08/05/2024	Issue previously included under 'Minor Signing schemes to be paid for by Town/ Parish Councils. CTC now seeking LHFIG funding. Design work for sites requested by late Cllr Jones covering '28' sites submitted to CTC. CTC have asked to reduce overall number of sites to 22. 22/05/24 Agreed to fund sign improvements at a cost of £3855.59. (25% CTC)	11/09/24 Work order issued and programmed for Sept 24. Note: increase in cost to £4,604.54. Chair proposed, and Area Board members agreed, that LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90	MJR
k)	11-23-4 11-24-11 C415 Broad Town Road (towards Wootton Bassett) Submitted 07/02/2023	Request for 40mph speed limit to replace NSL) due to increased ped activity along length. 22/05/24 Agreed to fund speed limit assessment by Atkins. Cost £3,100 (Broad Town PC -25%)	11/09/24: Instruction issued to Atkins. Report expected Nov /Dec 24. Speak to PC re. contribution. Members agreed that depending on outcome of assessment implementation of any speed limit change can be coordinated with issue 11-24-08 in order to reduce legal costs.	MJR
l)	11-24-04 High Street, Purton (East of Willis Way) Submitted 08/01/24	Request for Bus stop Clearway as buses are being forced to stop in road for passengers 22/05/24 - Agreed to fund Bus stop clearways x 2 at a cost of £1500 (Purton PC 25%)	11/09/24 HIAMS order issued with implementation programmed Sept 24. Maintenance issue to resolved before road markings can be installed. Members agreed to delay road markings until surface issues are resolved to avoid duplication of work.	MJR MC

5.	Dropped Kerb Requests			
	Community Dropped Kerb requests 2023/24	RWB (12 sites) <u>Betjemen Avenue / Coleridge Close</u> = £1,114.47 <u>Stoneover Ln / Shakespeare Rd</u> = £3,442.83 <u>Longleaze / Queens Road</u> = £3,868.50 <u>Queens Road / Eveleigh Road</u> (North) £3,426.35 <u>Queens Road / Eveleigh Road</u> (South) £3,426.35 <u>Queens Road / Rylands Way</u> £3,426.35 Total £18,704.85 (25% = £4,676.21) RWB - Fairfield / Showfield <u>Lime Kiln / Fairfield</u> = £2,567.84 <u>Fairfield (link to footpath by #29)</u> = £2,964.41 <u>Fairfield (by #37)</u> = £5,090.76 <u>Fairfield (by #84)</u> = £3,987.95 <u>Laburnum Drive / Briars Close</u> £2,470.32 <u>Laburnum Drive / Maple Dr</u> = £4,403.51 Total = £21,484.79 (25% = £5,371.20) PURTON (5 sites) <u>Restrop Rd / Highridge Close</u> = £5,772.10 <u>Restrop Road</u> (1) = £1,297.52 <u>Reid's Piece</u> (2) = £2,293.04 <u>Reids Piece/ Access Rd</u> (2) £1,733.31 <u>Church St</u> (1) = £1,997.16 Total = £13,093.13 (25% = £3,273.28) CRICKLADE (1 site) <u>B4553 (opposite Dance Court)</u> = £1,230.86 Total £1,230.86 (25% = £307.15) LYDIARD TREGOZE (1 site) <u>Bolingbroke Close</u> = £4,838.00	MJR comments: All dropped kerb sites now complete, with the exception of Bollingbrook Close, Hook. Work programmed 16/9. Kerb repair work at Site 15 Reids Piece but issues with alteration to SV. https://www.google.co.uk/maps/ Estimated approx. £10,000 Saving on original budget of £59,351 likely. To be confirmed upon completion of Bolingbroke Close . <u>To date:</u> RWB (Sites 1-12) = £32,840.36 (25% -£8,210.09) Purton (Sites 13 –17)= £9,929.88 (25%-£2482.47) Cricklade (Site 18) = £2,212.44 (£307.16 Original contribution agreed) Bolingbroke Close (site 18) = £4,838.00 (Estimate) (25% - £1,209.50) Total = £49,820.68 (Estimate TBC) Note – Increase in cost (£982.58) for Cricklade DK due to change of TM and missing items from original estimate. Chair proposed and AB	MJR

		Total = £4838.00 (25% = £1209.50) 10/01/24 – Discussion took place between members on sites indicated and costing. Agreement to remove site at War Memorial Lydiard Tregoze . LTPC to look at funding with CIL monies. Recommendation – To increase budget allocation to cover the sites indicated, remove site 19. and move towards implementation. Total cost £59,351.63, less 3rd party contributions totalling £14,837.91. Net cost to LHFIG = £44,513.72 22/05/24 - Work commenced in Mid-April on dropped kerb sites. At the time of preparation of this report 4 of the 19 sites are uncompleted They are as follows: RWB – 1 site (Stoneover Ln / Shakespeare Rd) Purton - 2 sites (Church Street , Restrop) Hook – 1 site (Bollingbrook Close) Cricklade – 1 site (Purton Road by Dance Court). Awaiting billing from contractor. Some remedial work required at Reids Piece, Purton.	members agreed that LHFIG will cover the additional cost with no change in contribution from CTC. Invoices issued to RWB TC, Purton PC and Cricklade PC for contributions.	
6.	Update on Priority issues requiring further feasibility work (Agreed at 22/05/24 meeting)			
	11-22-01 Greenhill Crossroads, Lydiard Millicent Submitted 04/02/22 Resubmitted as 11-24-16 on 12/04/23	Greenhill Crossroads speed reduction https://www.google.com/maps/ Site visit taken place 04/01/24. Options for improvement to be discussed at Jan 24 meeting. 10/01/24 – issue around junction safety discussed by group. MJR to prepare options for improvement and present to next meeting. MJR to arrange for site meeting with rep from LMPC.	12/09/24 A further visit to site has been made. C/way area on Greenhill side still requires a repair before any changes to the give way can take place. Road width 6.7m. Signs at junction in poor condition which may be addressed under routine	MJR

		Issue with damaged sign raised by Cllr Lay. MJR to resolve as part of routine sign works. 22/05/24 - further site meeting has taken place with Mo Suleman to discuss options for improvement including: 1. Additional Warning signs (cross road – reduce speed now) on both approaches. (Est £1,000) 2. Re-introducing rumble strips (Purton direction only) (Est £500) 3. Moving give way lines forward on Greenhill side. Note - Area approx. 20m x 1.0m will require surface repairs first. Refresh road markings (Est £3,500). 4. Relocating 30mph terminal point and village gates further north on Restrop Road (approx. 30m). Note this requires amendment to TRO (Est. £5,000) 5. Coloured gateway treatment with 30mph roundel. (Est. £4,000) 6. Reinstating coloured surface across junction (£6,000) Group agreed for MJR to undertake further design work with firm costing information to report back to Sept 25 meeting. Martin Cook to give consideration to surface maintenance issues at junction.	maintenance. TRO would be required for speed limit extension. 1. Move give way lines forward (250mm -300mm) 2. Relocate 30mph speed limit approx. 36m north with new gateway / village gates. 3. Cross roads warning signs (reduce speed now) on both approaches to junction 4. Miscellaneous road markings 5. Purton Village nameplate. Martin Cook has issued instruction for Bobcat (Carriageway repairs) at Greenhill junction. Lydiard Millicent PC have indicated support for the proposal. Agreed – Allocate £8,000 with a 25% contribution (£2,000) from Lydiard Millicent PC	
m)	11-23-01 B3553 Purton Road Cricklade Submitted 10/01/23	Traffic travelling faster than 30mph limit. Request to extend existing 20mph limit on High Street to include Purton Road (as far as Hitchings Rdbt) 22/05/24 - Agreed to investigate speed mitigation measures on Purton road up to Hitchings Rdbt with a view to extending 20mph limit on High St google.co.uk/maps	11/09/24: Order for Speed / Volume counts (x 2) placed. Locations agreed with Town Council. Likely Nov / Dec. Report back to next meeting.	

n)	11-24-01 Noremarsh Primary School & St Bartholomew's Primary School (The Rosary) Submitted 03/01/24	Ongoing issues relating to Dangerous and inconsiderate parking on the junction, parking across driveways/dropped kerbs. Request for parking controls. 22/05/24 - Agreed to undertake WR review as part of 24/25 commitments and report back to RWB TC and group.	11/09/24 Initial site visits undertaken for both sites. Further visits required following commencement of new school term in Sept 24. Report back to next meeting.	MJR
o)	11-24-08 A4361 Broad Hinton (towards Swindon) Submitted 15/02/24	Request for speed limit reduction on A4361 between Swindon border and Broad Hinton (currently part 50mph / NSL) Request relates to NSL section. PC feel they have not received an explanation for why Section A3461-08 was assessed as 60mph and not 50mph 22/05/24 - MJR to investigate previous review A4361 in 2019 and report back to the group to agree a way forward. google.co.uk/maps	MJR Comments – When questioned on the 2019 assessment, Atkins commented as follows: <i>“The assessed speed shows 60mph so there was no reason to justify lowering the speed limit. There are few collisions hence a high assessed speed. In the initial work we did we recommend lowering the speed limit to 50mph purely for consistency with adjoining sections. However, Client officer wanted us to base the recommendations on the assessed speed”</i> There does appear to be issues relating to consistency of speed limits along the A4361 to both the south of Broad Hinton and to the north, especially with road characteristics of NSL lengths in comparison to 50mph speed limit commencing at Swindon boundary. Agreed – Proceed with implementation of 50mph limit on A4361 between Broad Hinton and Swindon Boundary. NOTE:- No financial allocation made at this stage. Awaiting outcome	MJR

			of issue 11-24-11 for possible combination of projects.	
p)	Issue 11-24-25 A3102 Calne Road / Preston Lane Mini RDBT Submitted 14/04/24	Near misses and high speeds approaching and crossing the mini roundabout on the A3102 at Preston Lane in Lyneham. 22/05/24 - MJR to undertake review at mini Rdbt and report back to group. google.co.uk/maps	11/09/24 Proposal, Options 1 and 2 prepared, included High Friction surfacing, changes to road markings and sign improvements. Approx Cost £8,000. PC have expressed preference for Option A. Agreed – Allocate £8,000 with a 25% contribution (£2,000) from Lyneham PC	MJR
q)	11-24-12 C414 Hook Street / Village Hall Lydiard Tregoze Submitted 13/03/24	1. Concerns about speeding and lack of pedestrian provision at Hook St / Hook village hall) No footway on west side) -1. Request for rumble strips (north approach, - 2. Road sign improvements at bend 3. Raised junction at C414 / Hook Street. 4. Footway link on west side google.com/maps	11/09/24 Footway link on west side difficult due to visibility issues. Option prepared for sign / road marking improvements and issued to PC for comments. PC are unhappy with elements of the design and are seeking reinstatement of the coloured patches on the northbound approach to Hook St junction, 'peds in road' signs and a footway on the west side of the C414. Members resolved to keep issue on hold pending further discussion with PC.	MJR LTPC
r)	11-24-13 C414 Hook Street to Coped Hall Submitted 10/01/24	Request for footway upgrade due to overgrown, narrow and uneven surface. 22/05/24 - MJR to establish cost of topo survey and liaise with Lydiard Tregoze PC google.co.uk/maps	11/09/24: Topo cost is £5,800 + VAT. LTPC have agreed to fund in full. Longer term project and possible substantive bid for 25/26. Agreed – Allocate £0 with 100% contribution (£6,960.00) from Lydiard Tregoze PC	MJR

s)	11-23-15 Manor Hill (North of Manor Hill Farm) Purton Submitted 28/03/24	A Dew Pond was filled in at Manor Hill Farm when planning permission was granted for new entrance and driveway to field, the water from the fields now run out on to Manor Hill causing flooding. The flooding is creating c/way large overruns. 22/05/24 - Agreed to investigate kerbing, surface reinstatement and warning signs either side of access and report back to group. https://www.google.co.uk/maps/	11/09/24. Approx 40-45m of new kerbing (total) either side of access, backfill behind kerb with topsoil, reinstate carriageway in front of kerbs. Road narrows warning signs x 2. Temp road closure required for approx. 1 week. Estimated cost £6,000. (TBC) Agreed – Allocate £6,000 with a 25% contribution (£1,500) from Purton PC	
t)	11-24-07 Cricklade Road / Widham bridge, Purton Submitted 18/01/24	Request for traffic calming measures to reduce the speed and allow safer access out of New Road. google.co.uk/maps 22/05/24 - Agreed to investigate signs / road markings to mitigate speeding and report back to group	1/09/24 Site visit undertaken. Warning lines through double bend not visible due to war. No evidence of reflective road studs. Some signs in poor condition. - Reinstatement warning lines through double bend and increase to 150mm wide. (£1500) - Misc other road markings (£200) - Install bi-directional road studs (£500) - Provide NAL socket for SID (northbound) (£500) - Provide NAL Socket for SID (southbound) £500 - Upgrade 'road narrows' warning sign / post on northbound approach.(£400) - New Road narrows / Junction-R ahead sign /post (£400) Total £4,000.00 (Estimate) Purton PC have indicated support for proposal. Cllr Jacqui commented on the need to improve visibility to the south for traffic	MJR

			exiting Widham and issues with the grass verge. Land ownership dispute by Dairy House was also raised. Issue on hold pending further investigation of the issues raised. MJR to report back to next meeting.	
u)	11-24-17 B4696 Braydon Road (Includes Lydiard Millicent & Purton Parishes) Submitted 17/04/24	Request for measures to slow down traffic on B4696 south of Braydon xroads following recent fatal collision including improved signage / road markings. Request for SID to be used and measure to prevent overtaking. 6 residential properties at Four oaks Caravan Park google.co.uk/map 22/05/24 - Current speed limit is 60mph. SIDs cannot be deployed where speed limit > 40mph. Criteria for solid double lines to prohibit overtaking not met. MJR to undertake signs and road marking review along length and report back to group.	11/09/24 Site visit not yet undertaken . Suggest upgrade to existing bend warning signs on B4696 (x 6) with '<i>reduce speed now</i>' supplementary plates and Enhanced 'SLOW' markings. Possible flag type sign at Four Oaks Signs / Posts / foundations =£2500 Traffic management = £1500 Road markings = £1500 Total £5,500 (Estimate) Agreed – Allocate £5,500 with a 12.5% contribution (£687.50) from Purton PC and a 12.5% (£687.50) contribution from Lydiard Millicent PC	MJR
v)	11-24-21 Length of C114 Water Eaton Submitted 06/05/2024	Request for additional measures to address problem with drivers not adhering to speed limits. google.co.uk/maps 22/05/24 - 40 /50mph Speed limits installed in autumn 23, but some drivers ignoring restriction. Request for increased police enforcement, Poles / sockets for SIDs, warning signs, Improved gateway at 40mph terminal point, c/way roundels	MJR comments: Limited options for improvements within 50mph section other than c/way roundels. Suggest focus on 40mph section with village gates at terminal points x 2, '40' roundels and SIDS. (sockets only, Devices to be provided by LPC) <u>Estimated cost:</u> Gates (up to 1.0m wide) x 4 - = £4,000 Road markings Roundels x 6 = £1,000	MJR

			SID sockets x 2 = £500 Total = £5,500 MJR to prepare outline plan of proposals, liaise with Latton PC and report back to next meeting.	
7.	Minor Signing schemes to be paid for by Town/ Parish Councils			
	Hoggs Lane Purton – Unsuitable for HGV signs -	11/09/24 Sign options considered and discussed with Geoff Greenaway. MJR to progress and invoice Purton PC upon completion. Awaiting return of sign wayleave to allow wall mounting of sign before issuing order to contractor. Copy of Wayleave sent to PC to try and move issue forward.	MR	
8.	Any Other Business			
	NOTE -New Issues discussed at 22/05/24 meeting but 'on hold / NFA' shown at Appendix 2 Submitting LHFIG Requests / Deadline for requests	Requests to be sent to the following email address. LHFIGrequests@wiltshire.gov.uk NOTE: All new highway requests commitments for 2024/25 have now been agreed. Subsequent requests received by Town / Parish councils will be logged and considered at the LHFIG meeting to be held during Spring 2025.	To note To note	
9.	Date of Next Meeting			
	6pm on 27th November 2024 (via MS teams)			To note

Royal Wootton Bassett & Cricklade Local Highways & Footway Improvement Group

Highways Traffic Engineer – Martin Rose

Area Highway Engineer – Martin Cook

11. Environmental & Community Implications

- 11.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

12. Financial Implications

- 12.1. All decisions must fall within the Highways funding allocated to Royal Wootton Bassett & Cricklade Area Board.
- 12.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Royal Wootton Bassett & Cricklade Area Board will have a remaining Highways funding balance of **£8,139.58**
Refer to APPENDIX 1 - UPDATED.

13. Legal Implications

- 13.1. There are no specific legal implications related to this report.

14. HR Implications

- 14.1. There are no specific HR implications related to this report.

15. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

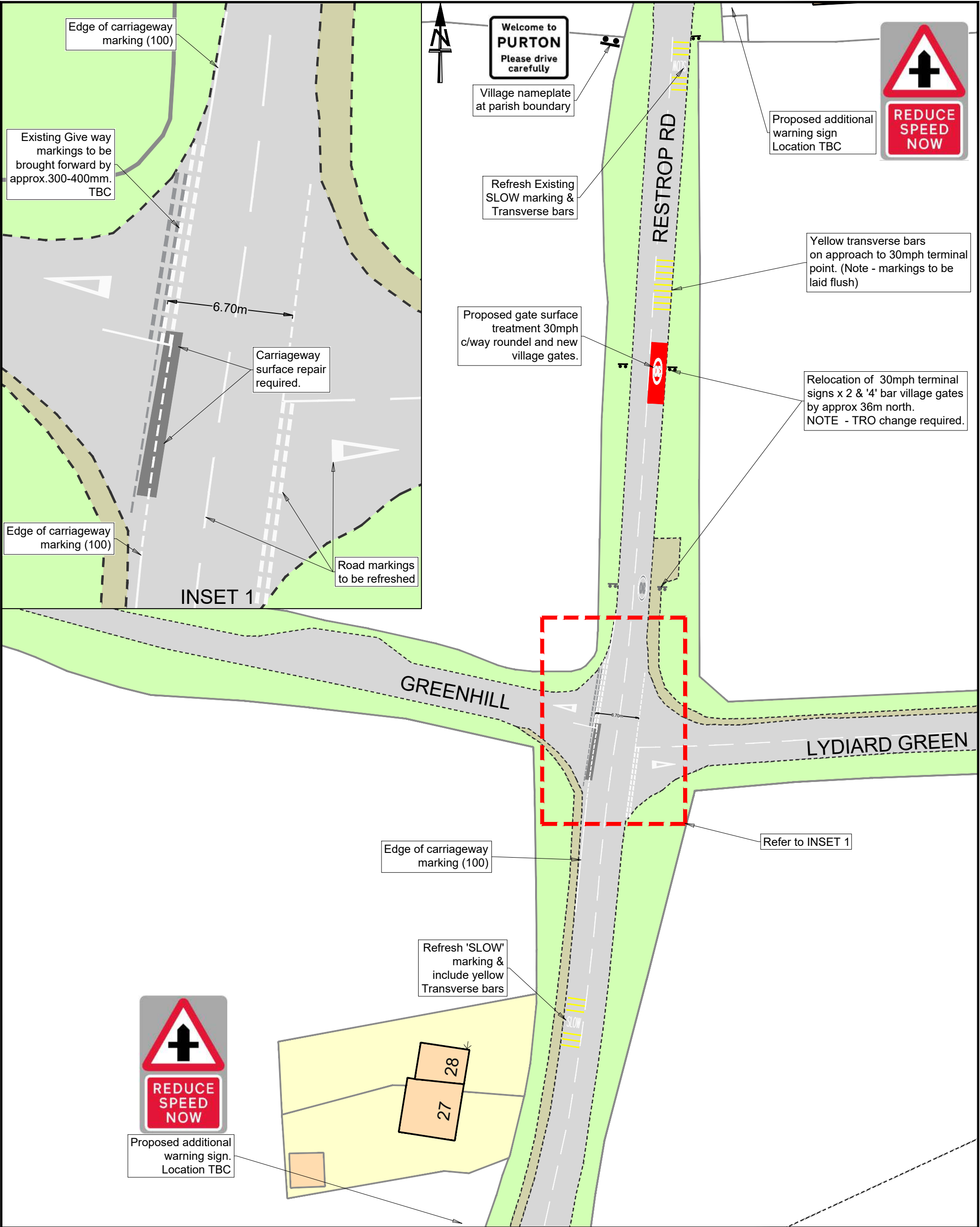
16. Safeguarding implications

- 6.1 There are no specific Safeguarding implications related to this report.

17. Recommendations to Royal Wootton Bassett & Cricklade Area Board.

1. **11-24-22 Cricklade Town centre Sign review** – To note an increase in cost from the original estimate of £3855.59 to £4,604.54, (a difference of £748.95). The LHFIG will cover the additional expenditure with no further requirement from Cricklade Town Council to increase their previously agreed contribution of £963.90
2. **11-24-16 - Greenhill Crossroads, Lydiard Millicent** – Proposed relocation of 30 speed limit terminal point, village gates x 2 , signs & road markings. Allocate **£8,000.00** (25% contribution from Lydiard Millicent Parish Council = £2,000.00)
3. **11-24-25 A3102 Calne Road / Preston Lane Mini RDBT** - Options 1 including High Friction surfacing, changes to road markings and sign improvements. Allocate **£8,000.00** (25% contribution from Lyneham Parish Council = £2,000.00)
4. **11-24-13- C414 Hook Street to Coped Hall RDBT** - Topo survey for footway improvement work. Allocate **£6,960.00** (100% contribution from Lydiard Tregoze parish council = £6,960.00)
5. **11-23-15 - Manor Hill (North of Manor Hill Farm) Purton** - Kerbing & carriageway work with 'road narrows' warning signs (x 2). Note- Temporary Road closure required for approx. 1 week. Allocate **£6,000.00** (25% contribution from Purton Parish Council - £1500.00)
6. **11-24-17 - B4696 Braydon Road** (Includes Lydiard Millicent & Purton Parishes). Sign and road marking improvements on B4696 Braydon Road. Allocate **£5,500.00** (12.5% contribution Lydiard Millicent PC = £687.50, 12.5% contribution Purton PC = £687.50)

Total allocation request - £35,423.90, less 3rd party contributions of £13,835.00 = **£21,588.90**



NOTES:	Wiltshire Council Traffic Engineering Team County Hall, Bythesea Road, Trowbridge Wiltshire, BA14 8JD Tel: 0300 4560100 Website: www.wiltshire.gov.uk	F						PROJECT: RWB & CRICKLADE LHFIF GREENHILL CROSSROADS - LYDIARD MILLICENT
		E						
		D						
		C						
		B						
	A	04/09/24	MJR	DMT	GTR	minor dwg changes		DRAWING TITLE: PROPOSED IMPROVEMENTS MEASURES GENERAL ARRANGEMENT
	O	16/05/24	MJR	DMT	GTR	ORIGINAL		
	REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION		
	DRAWING PURPOSE:							
	DRAFT							
SCALES:		NOT TO SCALE		SHEET SIZE:	A3			
DRAWING No.		MR/MISC/GREENHILL/D001			REVISION:	A		
FILE REF:								

APPENDIX 1

RWB & Cricklade LHFIFG Expenditure 2024/25

FINANCIAL SUMMARY (as of 11/09/24)

LHFIFG Budget 24/25	A	£30,186.00
Carryover from 23/24	B	£65,541.95 (Underspend)
Total Budget for 24/25	C	£95,727.95 (A+B)

Committed Spend 24/25	D	£123,166.91
less 3rd Party Contributions (Estimate)	E	£35,578.54
	F	£87,588.37 (D-E)

Balance **£8,139.58 (C-F)**

Issue # Committed Schemes 2024/25 (Schemes in red carried over from 23/24)

11-21-8 Purton Manor Hill, speed limit advert and implementation	£6,000.00
11-22-14 Broad Hinton, Advance Give way sign/ SLOW	£734.27
N/A Community Area dropped kerb requests	£49,820.68
11-23-19 Tockenham Passing Bay signs	£897.42
11-23-08 Common Platt Pedestrian Build-out / Priority scheme	£8,550.00
11-23-10 A3102 Wootton Bassett Infants School (School Keep Clear).	£1,500.00
11-24-22 Cricklade Town centre Sign review	£4,604.54
11-23-19 Tockenham Passing Bay	£12,000.00
11-24-04 Broad Town Speed Limit Assessment	£3,100.00
11-24-04 High Street (East of Willis Way) Bus stop Clearway x 2	£1,500.00
11-24-16 Greenhill Crossroads Improvements, Lydiard Millicent	£8,000.00
11-24-25 A3102 Calne Road / Preston lane Mini RDBT	£8,000.00
11-24-13 C414 Hook Street to Coped Hall Rdbt TOPO SURVEY	£6,960.00
11-23-15 Manor Hill (North of Manor Hill Farm) Purton (Kerbing)	£6,000.00
11-24-17 B4696 Braydon Road (Includes Lydiard Millicent & Purton Parishes)	£5,500.00
24/25 Total	D £123,166.91

3rd Party Contributions 2024/ 25

Purton PC for Manor Hill Speed limit advert / implementation (25%)	£1,500.00
Broad Hinton & Winterbourne Bassett Parish Council for Give way (25%)	£183.57
Purton PC, Lydiard Tregoze PC, Cricklade & RWB TC for dropped kerbs	£12,209.22
Tockenham PC for passing bay signs (25%)	£224.36
LMPC for Common Platt Pedestrian Build-out / Priority scheme (25%)	£2,137.50
A3102 Wootton Bassett Infants School (School Keep Clear). RWB TC (25%)	£375.00
Cricklade Town centre Sign review (Cricklade TC)	£963.90
Tockenham Passing Bay (Tockenham PC)	£3,000.00
Broad Town Speed Limit Assessment	£775.00
High Street (East of Willis Way) Bus stop Clearway x 2 Purton PC	£375.00
Greenhill Crossroads Improvements, Lydiard Millicent	£2,000.00
A3102 Calne Road / Preston lane Mini RDBT	£2,000.00
C414 Hook Street to Coped Hall RDBT TOPO	£6,960.00
Manor Hill (North of Manor Hill Farm) Purton	£1,500.00
B4696 Braydon Road (Lydiard Millicent PC)	£687.50
B4696 Braydon Road (Purton PC)	£687.50
24/25 Total	E £35,578.54

ROYAL WOOTTON BASSETT AND CRICKLADE LHFIG - ISSUES on HOLD 2024/25 - APPENDIX 2

	Issue number	Request Date	Town / Parish council	LOCATION	Link to Google Maps Street View Image	Summary of Request	Engineer Comments	Options for Consideration	Estimated Cost (£)	Deliverability Ranking (1= Easy, 5= difficult)	LHFIG Recommendation from 22/05/24 meeting
	11-24-09	16/02/2024	Royal Wootton Bassett	High Street	google.co.uk/maps	Request for various changes on High street including disabled bays, changes to Taxi ranks and loading areas, extension of no waiting ' / removal of parking bays. Extend the pavement to the entrance to Beamans Lane, or install bollards to prevent parking.	RWBTC submission requires significant officer time to review parking controls on High street. Removal / relocation of taxi / loading /disabled bays will likely be contentious	Wider review could be combined with issue 11-24-01 leading to reduced Legal / implementation costs	£5,000 (legal / implementation)	4	RWB agreed 11-24-01 and 11-23-10 will take priority. No further action at this time
	11-24-20	30/04/2024	Royal Wootton Bassett	Glenville Close	google.co.uk/maps	Complaint that vehicles are parking too close to junction of Glenville close/ Marlborough road	Costly to promote as a single WR site.	Could be included as part of wider parking review for issues 11-24-09 & 11-24-01	£3,000 (legal / implementation)	4	Issue not yet agreed by RWB TC. No further action
	11-22-13	16/06/2022	Royal Wootton Bassett	Community Garden nature reserve – Row WBAS28	google.co.uk/maps	Request to stop up WBAS28 which is overgrown and has significant drop from A3102, & divert route to path from Lindisfarne alongside nature pond and exiting out on Churchill Close.	Land ownership details remain unclear . Possibly Bryant Homes or Bradleys. Path through community garden currently being used by public. Land registry search inconclusive	Difficult to take scheme forward until land ownership established. Likely to be a protracted process.	N/A	4	Further discussion with Countryside team required.
	11-23-16	09/06/2023	Royal Wootton Bassett	Breach Lane & Log Lane Royal Wootton Bassett	google.co.uk/maps	Request for Accompanied horses signs on Breach Lane & Log Lane (Breach Lane Equine centre nearby)	Breach Lane 3.6km long	Consider installing 2no. Signs on posts as requested	£250.00	1	Speak to requester to see if they are willing to fund. No further action at this time
	11-24-03	10/01/2024	Royal Wootton Bassett	Layby A3102 (After Stoneover Lane turning) old 55 route bus stop	google.co.uk/maps	Complaint from 'The Windmills', Marlowe Way which backs onto stop of overnight lorry parking resulting in rubbish, excrement and damage to trees. Request for measures to prevent parking in layby i.e. bollards	Bus stop no longer in use. Layby is over 40m long and would require a significant number of bollards, expensive & may lead to ongoing maintenance issues. Note - This is the first layby for traffic travelling westbound from M4, J16. Permanent removal i.e. kerbing will be expensive as Stopping up order required.	Consider parking controls (time limited waiting) or signage in first instance (no overnight parking by HGVs)	£3,000 (WRs) £300 (no HGV signs)	3	Group agreed this request was not a priority No further action at this time
	11-24-15	19/03/2024	Royal Wootton Bassett	Cycle Route Signs RWB	N/A	Reports of poor signage of recommended routes for cyclists. Request for signs and road markings at key locations in town	LCWIP for RWB being prepared in 24/25. Following on there will be an allocation for cycle infrastructure in the town and some /all of this request could be picked up at the same time.	Requester to make direct contact with Sustainable transport team to progress	N/A	N/A	Sign improvements to be requested via LCWIP and ATE funding. No further action.
	11-23-03	13/05/2022	Cricklade	Footpath link between Hitchings and The Forty	google.co.uk/map	Request to install lighting along footpath constructed by Greensquare Accord as part of local development	Discussion has taken place with Development control. Footpath is <u>not</u> adopted and area part of the path beyond Hitchings has been sold to nearby dwelling. LHFIG unable to progress	No further Action	N/A	N/A	CTC to contact Wiltshire council Countryside team to request establishment of new RoW
	11-24-23	05/03/2024	Cricklade	Stones Lane	google.co.uk/maps	Concern about traffic speeds on Stones lane with residents walking to and from leisure centre crossing from Reeds. Request for Speed Humps	Road is rural and predominantly single track. Limited street lighting which would prohibit use of speed humps.	Speed survey to establish vehicle speed (no cost to LHFIG) pedestrian's crossing ahead signs (x 2)	£800 (signs x 2)	2	No further action at this time.
	11-24-24	26/04/2024	Cricklade	High St, Cricklade. Pedestrian refuge island	google.co.uk/maps	Local resident would like existing refuge island removed as 1. It poses significant risk to road users, 2. Surface water splashes up an onto #4 and peds. 3. Close proximity to RDBT and Poor design forces LGVs onto opposite side of road. 4. Refuge not necessary due to nearby zebra crossing	Long standing issue. Refuge installed 2002/03. Complainant has identified the design as not compliant, giving examples of guidance, the majority of which is not relevant or has been superseded. Refuge is 1.5m wide which meets current guidance. Refuge currently subject to FOI and formal complaint to LG ombudsman. CTC resolved not to remove island in 2017	Removing the island would require temp road closure and electrical disconnection. Removal unlikely to resolve claimed splashing issue 100%. Refuge island designed to also act as traffic calming feature within 20mph limit. Speeds may increase if removed. Awaiting outcome of LGO findings	£14,000+	5	Cost of island removal prohibitive and not agreed as a priority for LHFIG.Awaiting outcome of complaint to LGO. No further action at this time.
	11-24-02	09/01/2024	Lyneham & Bradenstoke	A3102 Calne Rd Lyneham (Adj Mallard Pub)	google.co.uk/maps	Lyneham & Bradenstoke PC requesting pedestrian improvements, with either a refuge island or zebra crossing	Road width insufficient to accommodate ped refuge and widening on south side required, further complicated by open watercourse. Zebra crossing possible but unlikely to meet threshold figure of 50 peds per hour over 4 busiest hours.	Further feasibility work and crossing assessment required Topo survey necessary £1800. Pedestrian survey £1500, Speed Survey (no cost to LHFIG)	£1800 (topo)	4	Costs likely to be prohibitive given engineering difficulties. No further action at this time,
	11-24-05	18/01/2024	Purton	Manor Hill (by pond)	google.co.uk/maps	Request for drainage works on Manor Hill. Flooding issues preventing access by foot or vehicles.	Issues have been long standing and requires involvement of Drainage team, local highways and OFWG to agree way forward. Local landowners will also need to reinstate ditches under their ownership & clear pond	Requires further feasibility work with cooperation of various parties	unknown	N/A	No further action at this time

ROYAL WOOTTON BASSETT AND CRICKLADE LHFIG - ISSUES on HOLD 2024/25 - APPENDIX 2

	11-26-06	18/01/2024	Purton	Pavenhill	google.co.uk/maps	<i>Request for bollards to be installed on footway outside 'one stop' shop to prevent cars blocking access for peds and wheel chair users</i>	Footway area in front of shop is not maintainable highway (adopted). Bollards are already in place as a security measure but confined to area directly in front of shop.	Further information required. Land registry search	N/A	N/A	Footway not maintainable highway. No further action. MJR to request yellow line refresh by Parking services
	11-23-09	09/03/2023	Lydiard Millicent	Church Place / The Street (towards Lydiard Green)	google.com/maps	<i>Request for improved speed reduction measures and pedestrian safety for pedestrians accessing all saints church</i>	Traffic calming in place outside Church with 2no. priority chicanes. Overall speeds in area low. Area to west of The Butts is 30mph but speeds higher due to lack of frontage development and road alignment.	Additional 30mph roundels / repeater signs between The Butts and Bagbury Lane to provide improved awareness of 30mph limit. Suggest that school consider advisory '20' on The Street via TAOSJ	£3,500 (signs / road markings)	2	No further action at this time,
	11-24-18	17/04/2024	Lydiard Millicent	Lydiard Green footway	google.com/map	<i>Request to complete footway links along Lydiard Green to connect with footway south of Greenhill xroads</i>	1. Sections along length not possible due to restricted road width (virtual pavement possible). 2. Majority of verge areas along length are privately owned and would require free dedication of land.	Parish council to undertake consultation with residents to establish willingness for free dedication. Longer term strategy required for project delivery	N/A	5	Parish council to discuss issue of free dedication of privately owned verges with residents. No further action at this time,
	11-24-19	17/04/2024	Lydiard Millicent	Church Place / The Street	google.com/maps	<i>Request for Wild fowl warning signs Diagram 551.2 following recent incident with speeding vehicle</i>	LMPC have indicated they will fund 100% of cost	Sign location(s) to be agreed	£350	1	MJR to progress with LMPC outside of LHFIG
	11-24-14	13/03/2024	Lydiard Tregoze	A3102 Swindon Road junction with Spittleborough Farm	google.com/maps	<i>Concern re. 'U' turning traffic at junction, speeding traffic. Claim area is an accident blackspot. Request to prohibit 'U' turns, reduce speed limit from current 60mph</i>	Site ranked #38 on Collision cluster site list. 2no. Recorded collisions in last 5 years. 1no. Turning right, 2no. Rear end shunts.	Prohibition of 'U' turning not feasible. Prohibition of Right turn into junction possible but nearest RDBT at Bincknoll Lane 1km to west and restriction likely to be ignored. Speed limit assessment £3,100	£3,000 (Right turn - legal & implementation) £3,100 (Speed limit assessment)	3	No further action at this time,

Members are requested to NOTE the report and CONSIDER the quote received.

Background

At the Parish Meeting on 2 May, members agreed to fund a wildfowl sign outside of the LHFIG prioritisation list at a maximum cost of £200.00, met from LHFIG funds (Min ref. 24.13)

Update

After visiting the site, it was noted that 3 no. signs would be required to warn drivers of the hazard from all 3 directions of travel at the Church Place roundabout.

Quote

The LHFIG engineer has confirmed the cost for each sign is £226 and therefore £678 for all three signs required.

Hayley Graham
September 2024

Members are requested to NOTE this report and CONSIDER a response

At the Parish meeting on 5 September, it was agreed that Councillors would consider and comment on the Wiltshire Gypsies and Travellers Development Plan. The consultation period for submitting representations relating to the draft Plan began on Tuesday 20 August 2024 and closes at 5pm on Friday 4 October 2024.

Documents are available on the Wiltshire website (<http://www.wiltshire.gov.uk/planning-gypsy-travellers>) where there are several documents, including the main development plan and supporting information. The two main documents that were considered are:

- Pre-submission draft (Regulation 19) of Wiltshire Gypsies and Travellers Development Plan Document August 2024
- Wiltshire Council Gypsy and Traveller Accommodation Assessment (GTAA) Final Report June 2024. This assessment was completed by Opinion Research Services.

The proposed plan covers the whole of Wiltshire (excluding Swindon) and deals with the needs of all types of travellers but mainly gypsies and travelling show people.

Definitions:

- **Gypsies and Travellers** - Persons of nomadic habit of life whatever their race or origin, including such persons who on grounds **only** of their own or their family's or dependants' educational or health needs or old age have ceased to travel temporarily or permanently, but excluding members of an organised group of travelling showpeople or circus people travelling together as such.
- **Travelling Showpeople** - Members of a group organised for the purposes of holding fairs, circuses or shows (whether or not travelling together as such). This includes such persons who on the grounds of their own or their family's or dependants' more localised pattern of trading, educational or health needs or old age have ceased to travel temporarily or permanently, but excludes Gypsies and Travellers as defined above.

The GTAA report details the assessments that were undertaken from November 2023-March 2024 and reports on the needs for further plots from 2024-2039. These are split into 5 year chunks. Attempts were made to interview the occupants of all existing pitches and plots, a total of 248 interviews were completed. Most were at authorised locations but those at unauthorised locations were also included.

Transit Sites:

The GTAA identifies a need for 3 transit sites in Wiltshire and propose Trowbridge, Salisbury and one in the north of the county as the locations. The WC plan proposes a site at Lyneham. It should also be noted that there is a transit site at Chiseldon, 3 miles south of the M4, which is run by Swindon Borough Council.

Travelling Showpeople:

The GTAA identifies a need for an additional 12 plots for households meeting the definition. 11 of these are required in years 1-5 and an additional plot in years 11-14. These additional plots would be covered by existing sites. There are currently 5 locations designated as plots for showpeople, one of which is The Caravan, 9 Old Court RWB.

Gypsies and Travellers:

The GTAA identifies a need for an additional 188 pitches for households meeting the definition. In addition there 38 required for households that may meet the definition and 73 that do not meet the definition. Any not meeting the definition would not be dealt with under

this plan. The GTAA also recognises that there would likely not be a short to medium term requirement for all teenagers to need a new pitch but that they could be accommodated in other ways (e.g. touring caravan).

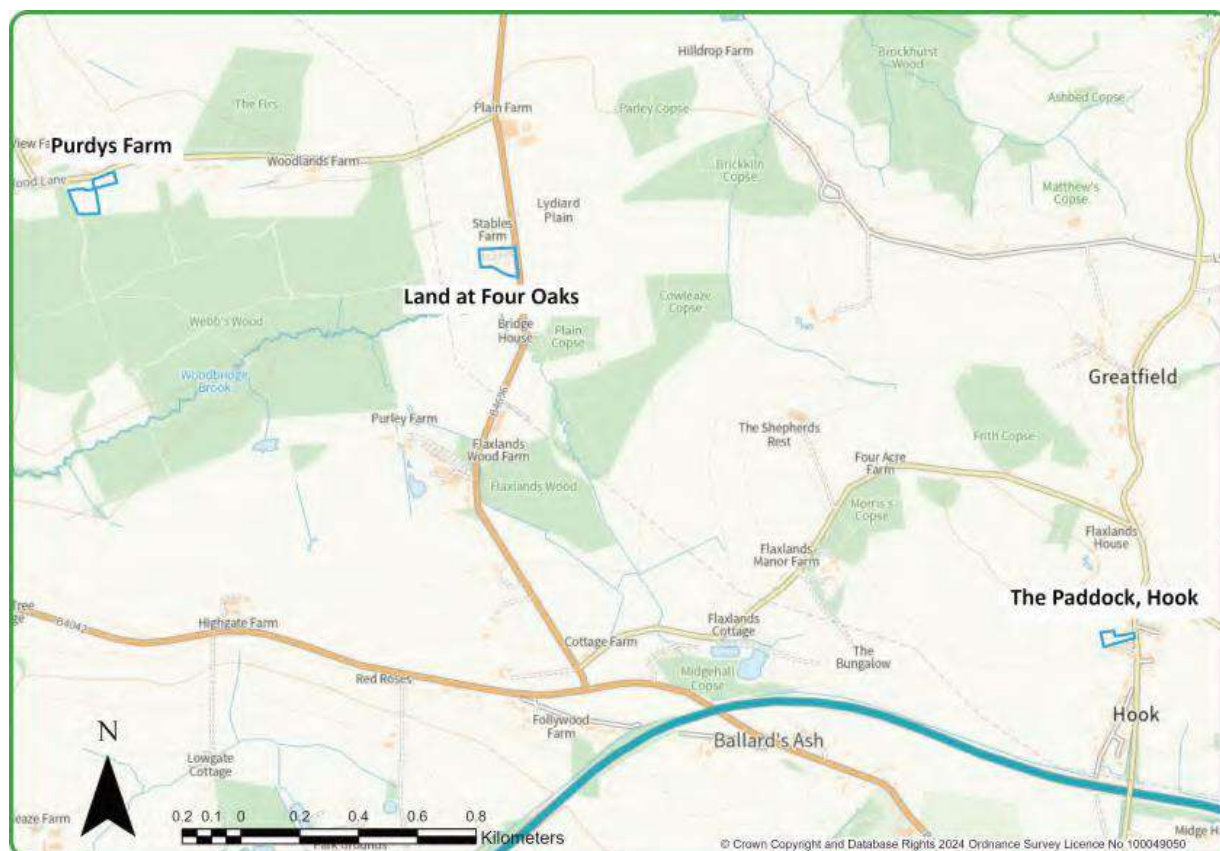
The WC plan identifies a need for 81 pitches in years 1-5 (2024—2029), 25 in years 6-10 (2029—2034) and 22 in years 11-15 (2034-2038). Of the 81 pitches needed in years 1-5, planning permission has already been granted for 17 (permissions since 01/04/24), 44 can be accommodated through existing site intensification and 34 through new site allocation. This gives a surplus of 14 pitches for the first 5 years.

There are three existing sites in our parish or nearby in Hook:

- Purdys Farm, Wood Lane - 7 pitches and all 7 were interviewed as part of this exercise.
- Land at Four Oaks (Ashon Keynes to RWB road) – 12 pitches, 4 were interviewed, 2 pitches are vacant and 6 are non-travellers.
- The Paddock, Hook – 6 pitches, 2 interviewed and 4 vacant. In addition, the household living in the house was interviewed.

For GDPR reasons, the report does not identify which families will require additional plots but none of the sites in our area are listed for site intensification.

Figure 32: Purdys Farm, Land at Four Oaks, and The Paddock (Hook)



The three sites in our area with current applications for planning permission to convert to gypsy sites are not listed in the report:

PL/2022/00239 - Land East of Restrop Road, Lydiard Green, Lydiard Millicent, SN5 3LP

PL/2023/08647 – Land to the North of the Bolingbroke Arms, Hook, SN4 8DZ

PL/2024/07482 - Land at Clay Pitts, Greenhill, Royal Wootton Bassett, SN4 8EH

In addition there is a section of the report under Migration/Roadside which states:

7.26 ORS have found no firm evidence from other local studies that have been completed recently of any households wishing to move to Wiltshire. Therefore, other than the 4 referred to above, net migration to the sum of zero has been assumed for the GTAA – which means that net pitch requirements are driven by locally identifiable need rather than speculative modelling assumptions. *(The 4 pitches referred to are for travellers currently living predominately on the roadside in Wiltshire waiting for a permanent pitch)*

7.27 It is important to note that any applications for new sites or additional pitches as a result of in-migration should be seen as windfall need and should be dealt with by Criteria-Based Local Plan Policies.

Members are requested to NOTE the report and CONSIDER the quote received.

Background

Further to a Fire Risk Assessment undertaken at the end of 2023, it was determined that the CCTV equipment currently housed in the loft space at JCH should be moved. It was agreed that the store room next to the Parish Office would be a suitable location for it to be housed.

Quote

RedHand who installed the CCTV system and with whom we have an annual maintenance agreement have provided a quote of £500 ex. VAT to carry out the work. Costs to be met from EMR JCH.

Hayley Graham
September 2024



Lydiard Millicent PC
Jubilee Club House
Meadow Springs,
Lydiard Millicent,
Swindon
SN5 3NH

Dear Sirs

2 September 2024

The purpose of this letter is to set out the basis on which we (are to) act as internal auditors of the Council and the respective areas of responsibility of the Council and of ourselves.

As Councillors of the above Council you are responsible for maintaining proper accounting records and preparing financial statements, which give a true and fair view and comply with the Local Government Act Accounts and Audit Regulations 1996, as amended periodically. You are also responsible for making available to us, as and when required, the Council's accounting records and all other necessary records and related information for us to undertake our review in accordance with the requirements of the "Governance and Accountability Manual – The Practitioner's Guide", including minutes of all Council and Committee meetings.

We have a responsibility to report to the members whether, in our view, the financial statements, as summarised at Section 2 of the statutory Annual Governance and Accountability Return (AGAR), are in accordance with the Council's accounting records, whether they are supported by appropriate systems of internal financial control in the areas specified in the Internal Audit Report embodied in the AGAR and whether they comply with the relevant legislation. In arriving at our view, we are required to consider the following matters, and to report on any in respect of which we are not satisfied:

- a. whether proper accounting records have been kept by the Council;
- b. whether the Council's Balance Sheet and Income and Expenditure Account or Receipts and Payments Account and supporting statements are in agreement with the accounting records and returns;
- c. whether we have obtained all the information and explanations which we think necessary for the purpose of our audit.

In addition, there are certain other matters, which, according to the circumstances, may need to be dealt with in our report.

We have a professional responsibility to report if the financial statements do not comply in any material respect with Statements of Standard Accounting Practice and Financial Reporting Standards, as applicable to local Councils, unless in our opinion the non-compliance is justified in the circumstances.

Our audit will be conducted in accordance with Part 2, Regulation 5 of the Accounts and Audit Regulations as set out in the Local Audit and Accountability Act 2014 (amended) and the Auditing Standards issued by the accountancy bodies and will have regard to relevant Auditing Guidelines. Furthermore, it will be conducted in such a manner as we consider necessary to fulfil our responsibilities and will include such tests of transactions and of ownership and valuation of assets and liabilities as we consider necessary.

We shall obtain an understanding of the accounting systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether proper accounting records have been maintained.

We shall expect to obtain such relevant and reliable evidence as we consider sufficient to enable us to draw reasonable conclusions therefrom. The nature and extent of our tests will vary according to our assessment of the Council's accounting systems, and where we may wish to place reliance on the systems of internal control and may cover any aspect of the Council's business operations. We shall report to you any significant weaknesses in or observations on, the Council's systems which come to our notice and which we consider should be brought to your attention. We will also examine annually the Council's approach to the assessment and formal adoption of the risks associated with the various financial and related systems in the Council.

All evidence obtained, whether in electronic or hard copy format, will be retained in accordance with the General Data Protection Legislation, Auditing Solution's GDPR, and Document & Data retention policies, and the General Data Protection Regulation Non-Disclosure Agreement issued in concert with this Agreement.

As part of our normal audit procedures, we may request you to provide written confirmation of oral representations, which we have received from you during the course of the audit.

In order to assist us with the examination of your financial statements, as summarised in the AGAR, we shall request sight of all relevant supporting documents, including those relating to the chairman's certification of the AGAR, which are due to be issued with the financial statements. We reserve the right to attend relevant meetings of the Council and to receive notice of all meetings.

We may ask, additionally, for confirmation in writing that all the transactions undertaken by the Council have been properly reflected and recorded in the accounting records, and our audit report on your Council's financial statements may refer to this confirmation.

The responsibility for the prevention and detection of irregularities and fraud rests with the Council. Notwithstanding this, we shall endeavour to plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records resulting from irregularities or fraud, but our examination should not be relied upon to disclose irregularities and frauds that may exist. We also require that, in the event of any suspected irregularity being identified by members or the Council's Clerk, we are advised immediately and, if appropriate, consulted on the appropriate courses of action that should be applied to examine the position further.

We shall not be treated as having notice, for the purposes of our audit responsibilities, of information provided to members of our firm other than those engaged on the audit (e.g. information provided in connection with accounting and other services).

Agreement of terms

Once it has been agreed, this letter and contract will remain effective for future years, until it is either cancelled by the Council or ourselves. We respectively ask that, should the Council wish to cancel the contract, due notice is given by 30th September latest in the financial year under review, as work on the year's review will have either commenced prior to or shortly after that date. We shall be grateful if you could confirm in writing your agreement of the terms of this letter or let us know if they are not in accordance with your understanding of our terms of appointment.

Please indicate your agreement by signing this letter and returning to this office.

On behalf of Auditing Solutions Ltd	Signature	Lydiard Millicent Parish Council	Signature
Stuart J Pollard Director	<i>Stuart Pollard</i>	Dated:	

Members are requested to NOTE the letter of engagement and CONSIDER the proposed fees.

I write to advise that our daily fee will be increased to £510+vat for 2024-25.

In addition, as the External auditors have been requesting copies of engagement letters, I attach an updated copy and would be grateful if you could sign and return a copy if you are happy to continue with our services on this basis?

Kind regards

Anne
Mrs Anne Pollard
Director/Office Manager



Members are requested to:

- NOTE this report and CONSIDER the recommendation

Background

A number of equipment requirements have been identified for the Parish Handyman to carry out his work safely.

There is various waste stored behind JCH (i.e, telegraph poles, timber from old play area equipment, tarpaulins) which have recently been taken by individuals to create 2 dens at the far corner of the recreation field. Damage has been caused to the trees to create these dens so removing and disposing of the materials would eliminate the risk of them being taken for such use again.

Equipment Required

- Anti-vibration gloves to reduce the risk of hand arm vibration syndrome when using the multitool, particularly when hedge trimming.
- 2no. portable men at work signs to warn drivers of the hazard when litter picking on verges.
- Telescopic ladder to replace the aged wooden ladder currently being used, which is also the Handyman's own.

Clerk's Recommendation

Members to CONSIDER the purchase of anti-vibration gloves, 2 no. portable men at work signs and a telescopic ladder, including delivery at a cost of £177.47(ex. VAT). Costs to be met from Handyman Requirements.

Members to CONSIDER the expenditure for a licenced waste disposal company to remove the waste from the rear of JCH. Further investigation and purchase to be delegated to Clerk, Chairman and Vice Chairman, and to set a maximum budget of £550 (ex. VAT). Costs to be met from General Reserves.

Hayley Graham
September 2024

Members are requested to:

- NOTE this report and CONSIDER the quotes received
- NOTE and CONSIDER the Clerk's recommendations

Background

At the Parish meeting held 7 March 2024, members noted that there are 2 specific places along the footpath where the holes are very deep and fill with water. Members agreed for contractors to be approached for quotes to fill in the holes and to redress the whole length. (Min ref. 23.184)

Quotes

Company A

- Treat footpath with weed killer
- Fill in the holes highlighted by building up with Type 1 hardcore
- Compact the full footpath
£2,200 (no VAT payable)

Company B

Option 1

- Redress full length with Type 1 hardcore and compact
- Lay 50mm self binding gravel to full length and compact
£2,739 (ex. VAT)

Option 2

- Fill in the holes highlighted by building up with Type 1 hardcore
- Compacting the filled areas
£1,309 (ex. VAT)

Company C

Option 1

- Fill in the holes highlighted by building up with Type 1 hardcore
- Compacting the filled areas:
£2,100 (ex VAT)

Option 2

- Redress full length with Type 1 hardcore and compact
£3,000 (ex VAT)

Further Information

Filling just the current holes will provide only a short term fix, which could be made shorter should heavy rainfall be experienced. To redress the full length of the footpath is also only a medium term solution as much of the wooden border is rotten and will over time give way, increasing the likelihood of the path spreading and becoming uneven again.

Clerk's Recommendation

Members are asked to CONSIDER the Clerk's recommendation not to accept any quotes at this time and instead to approach the footpath owner to discuss a way forward and a potential contribution.

Hayley Graham
September 2024

Members are requested to:

- NOTE this report and CONSIDER the quotes received.
- NOTE and CONSIDER the Clerk's recommendation

Background

At the Parish meeting on 7 March 2024, members noted that all the trees behind the Jubilee Club House are rooted in the bank of quite a deep drainage ditch. Members considered and approved the recommendation to have them professionally assessed. (Min ref. 23.179)

Quotes

Company A

- Remove fallen tree from the ditch line behind JCH
 - To survey all the trees along the ditch line behind JCH with recommendations
 - Cut existing branches which overhang the JCH roof
 - Dispose of all waste
- £2,460 ex. VAT.

Company B

- Remove fallen tree from the ditch line behind JCH
 - Cut existing branches which overhang the JCH roof
 - Dispose of all waste
- £850 (no VAT payable)

Company C

- Remove fallen tree from the ditch line behind JCH
 - To survey all the trees along the ditch line behind JCH with recommendations
 - Cut existing branches which overhang the JCH roof
 - Take back the hedge sides from 5mph sign to JCH to provide a straight edge with trees above
 - Dispose of all waste
- £1,200 ex. VAT

Additional charge to extend survey of all trees around the perimeter of the Recreation Field - £235 ex. VAT. The Parish Council has a responsibility to have trees on their land professionally surveyed every 3 years, and this is now due for the Recreation Field.

Clerk Recommendation

The Parish Council has a responsibility for trees on their land to be professionally surveyed every 3 years, and this is now due for the Recreation Field.

Members are asked to CONSIDER the Clerk's recommendation to accept Company C's quote. Whilst not the lowest quote, the understanding of the scope of works and thorough site inspection of this contractor gives more confidence the works will be carried out to the standard required.

Costs to be met from General Reserves.

Hayley Graham
September 2024

Members are requested to NOTE the correspondence CONSIDER the request.

I work on behalf of Wiltshire Air Ambulance and I'm enquiring with regards to the possibility of Lydiard Millicent Parish council hosting a clothing bank outside in the car park/grounds to help raise funds for the charity.

The clothing banks are for donations of any unwanted and unloved clothing, shoes and textiles. Once collected, clothing is then sold and in-turn raises funds for the Air Ambulance.

Wiltshire Air Ambulance needs £4 Million a year to continue flying and saving lives.

We are on the lookout for some more locations to help us raise further funds.

The bank will be brand new, coloured green and measures 5 feet wide by 5 feet deep. (image attached)

They need to be placed somewhere visible and can be on flat grassy areas or on a hard base.

The location will be promoted via our web sites and we can send you text and images to place on your socials too.

Banks come with all insurances and licenses, we will keep the area clean and tidy and we offer a call out number and email address in case of any issues (you have my details also).

We offer to place the bank on a 6 week trial, to make sure you are happy.

Collections will be fortnightly initially, this can increase, ie. if the bank is full upon collection, we can empty it on a more regular basis to avoid overflow.

If you decide to proceed, I would pop by, to have the agreement signed and take photos of where you would like the bank/s located, in readiness for our delivery driver.

Really look forward to hearing from you

Many Thanks

Yvonne Lewis



Wiltshire
Air Ambulance
funded by you, flying for you

Help us to raise funds through recycling schemes



We are always looking for new homes for our textile banks! Can you help us find a home for one?

Our banks are 5 feet wide by 5 feet deep and come with all insurances and licenses required.

All that is needed is a suitable outdoor location and access for members of the public to donate their unwanted clothing and shoes (and for us to empty the bank!)

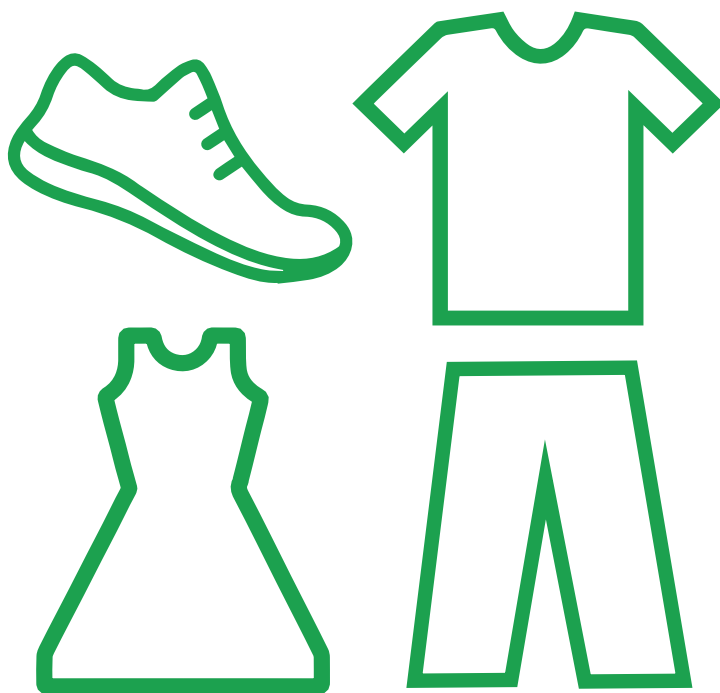
If you think you can
help please email
waa@recyclingsolutions.org.uk



The ideal locations are:

- Shops and supermarkets
- Town/Village centre car parks
- Community Centres and Village Halls
- Garden Centres
- Pubs • Leisure Centres

What happens to your donated clothing?



Our clothing recycling schemes mean that unwanted clothing and shoes are kept from landfill and our charity raises funds!

The WAA has partnered with Recycling Solutions to provide a clothing recycling scheme which provides a regular and sustainable revenue stream for the charity. For every every tonne of clothing donated the WAA receive a percentage of the sale at no cost to the charity.

We regularly get asked what happens to the clothing and this info sheet will help answer those questions!

Want to learn more about our recycling schemes? Contact us on waa@recyclingsolutions.org.uk

- Once items are donated into a textile bank the bank is emptied by our collection team
- The clothing is returned to the local hub and baled into larger hessian sacks.
- The clothing is then sold to trading partners both in the UK and abroad to be sorted.
- Once the clothing is sold the charity receive their funds but the story does not end here...
- The trading partner will transport the clothing to a factory to be sorted
- Clothing is separated by item and then graded from the best quality to items which need to be recycled
- All items which are able to be worn are sent onwards to second hand shops or markets within Europe, Africa or India
- Any items which cannot be worn are shredded and recycled into wiper rags, mattress stuffing or even pellets for punch bags!
- All of our sorting partners are working towards zero waste and we only sell into markets where free and fair trade is available