

EXTRAORDINARY MEETING OF THE PARISH COUNCIL
29 July 2026
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman M Claydon-Smith G Griffiths S Hill-Wheeler
M Allsop, Vice Chairman J Neighbour S Trowbridge

Others in Attendance: 8 members of the public.

Meeting Clerk: Hayley Graham

Public / Councillor Question Time: There were no public or Councillor questions.

MINUTES

26.85 Apologies for Absence

Apologies were RECEIVED from Councillors Bamsey and Selwood. Councillor Roberts did not send apologies and was not present.

26.86 Declarations of Interest and Dispensation Requests

The following declarations of interest were made:

Name	Min Ref	Type	Nature of Interest	Action
Cllr Allsop	26.92a 26.92b	Non-Pecuniary	Trustees of Parish Hall who lease the field to which the contract pertains	Did not take part in discussions, did not vote
Cllr Neighbour	26.92a 26.92b	Non-Pecuniary	Trustees of Parish Hall who lease the field to which the contract pertains	Did not take part in discussions, did not vote

No requests for dispensations were received.

26.87 Financial Accounts

- a. Members APPROVED payments reference "Payments for Approval" attached as Appendix 3a in the amount of £27.83(ex. VAT).
- b. Members NOTED the report in relation to the Recreation Field height restrictor insurance claim. The Clerk updated the Council to confirm the insurers have now confirmed that the claim has been accepted however any losses they are unable to recoup from the responsible party's insurer may be recouped via an increase in premium next year.

26.88 Communications

Members NOTED the following communications:

- a. Timetable for Preparation and Commencement of the Wiltshire Local Plan
- b. Wiltshire Council Local Plan Call for Sites
- c. Wiltshire Council Briefing Note: Future Energy Landscapes Briefing
- d. Wiltshire Council Briefing Note: Neighbourhood Planning Update July 2026
- e. Wiltshire Council Briefing Note: National Scheme of Delegation of Planning Functions

26.89 JCH Water System Works

Members CONSIDERED the recommendation and APPROVED the expenditure of £817.00 (eight hundred and seventeen pounds) (ex. VAT) for annual legionella compliance work to be carried out at the Jubilee Club House. Costs to be met from the JCH building maintenance budget.

Planning Applications

Members CONSIDERED a report from Group B and after discussions:

Application: PL/2026/03989 – Householder planning permission Address: 13 The Beeches, Lydiard Millicent, SN5 3LT Proposal: Proposed Side and Rear Extensions, Proposed Replacement Roof to Accommodate Room in the Roof Construction for Bedrooms/Bathrooms & Other Internal Alterations	Applicant: Mr Dubey Closing Date: 10 August
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- 26.90a Members RESOLVED to COMMENT on the application with the following points:
- Noted that this application appears to have made improvements upon previous designs
 - Noted that the roof height appears to have increased since the last applications
 - That obscured / restricted opening roof lights should be a condition if the application is approved to protect the amenity of immediate neighbours
 - That there should be no further increase in scale, height or building footprint in future.

Members NOTED the following Wiltshire Council decisions:

- 26.90b Application: PL/2026/02318 – Householder Planning Permission Applicant: A Collett
Address: 5 Park View Drive, Lydiard Millicent, SN5 3LX
Proposal: Proposed side extension
WC Approved with Conditions

- 26.90c Application: PL/2026/02092 – Removal/Variation of Conditions Applicant: A Gottfried
Address: 6 The Crescent, Common Platt, SN5 5LA
Proposal: Variation of condition 2 (approved plans) & 3 (materials) on 15/01419/FUL to allow for design changes
WC Approved with Conditions

- 26.90d Members NOTED the Planning Inspectorate's appeal decision notice in relation to PL/2025/09044 – Woodside End Stables, Greenhill.

- 26.90e Members NOTED the notification of hearing appeal in relation to Planning Inspectorate's appeal reference 6009918 (PL/2025/03211 – Land off Meadow Springs, Lydiard Millicent).

- 26.90f Standing Orders were SUSPENDED for public comment, in which the Chairman clarified that the Planning Inspectorate will be provided with all comments and representations from the original planning application but it is worth submitting any representations again. Standing Orders were REINSTATED before Members discussed further.

- 26.90g
- 26.90h It was noted that the deadline for submissions is 21 August and the hearing will be held on 13 October. Members RESOLVED to delegate the drafting of a written submission to Councillors Claydon-Smith, Trowbridge and Westwood to cover, but not limited to, the following issues:

- Conflict with spatial strategy
- Impact on local gap
- Contradiction with housing needs survey
- Neighbourhood plan survey site identification results
- Unsustainability of location including transport needs
- Housing density and
- To address the agent's comment relating to the absence of housing allocations in current neighbourhood plan.

3 members of the public left the meeting.

- 26.91 **Planning Groups**
Members APPOINTED Councillor Claydon-Smith to Planning Group A.

- 26.92a **Community Field Grounds Maintenance Contract**
Members NOTED the report and APPROVED an expenditure of £874.00 (eight hundred and seventy-four pounds) (ex. VAT) to contract John O'Conner for the grounds maintenance

servicing of the Community Field for the period 3 October 2026 – 2 October 2027. Costs to be met from the Community Field budget line.

26.92b Members APPROVED the updated contract for issue and signing.

Cemetery Exception Request

26.93a Members NOTED the correspondence and CONSIDERED the request. Standing Orders
26.93b were SUSPENDED for public comment and REINSTATED before Members discussed
26.93c further. After discussions, Members RESOLVED to grant an exception and waive double
26.93d interment fees for AW as a non-resident.

26.94 **Exclusion of the Public and Press**

The Chairman will request members to CONSIDER the following proposal: That due to the cor
nature of the following item 'That the following items be conducted under the Public Bodies
(Admission to Meetings) Act 1960 – therefore the public and press will be excluded'.

26.95 **Personnel Matters**

Members NOTED the report from the Personnel Committee in relation to a verbal offer being
made to a candidate for the Interim Clerk role.

Meeting Closed at 20.24hrs