

Members are requested to:

- NOTE the H & S Report and Fire Risk Assessment – previously sent by email
- NOTE and CONSIDER the background information
- APPROVE the use of the £6,000 allocated in Earmarked Reserves for the remedial work required as described below.

Background

Following the Fire Risk Assessment and Health and Safety report a number of urgent issues were identified and have been addressed. The following actions were identified and still need to be addressed:

- Remedial electrical work:
 - Replace light switch in disabled toilet
 - Move disabled emergency cord
 - Install additional smoke alarm and link to other alarms
 - Install emergency lighting in the kitchen, office and store room
 - Install external emergency lights over the exits
- Remedial building work:
 - Replace intumescent strips and smoke brushes on multiple doors
 - Fill multiple wall vents and storage room cable holes with fire resistant material
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- Purchase and installation of:
 - a COSHH Cabinet to store flammable items
 - an additional fire extinguisher
 - various signage

The Council had already identified the need to:

- purchase a replacement cooker with installation costs (min. ref. 52/21)
- purchase a fireproof safe to store Council records (min. ref. 39c/21)

Recommendation

Members to CONSIDER and APPROVE using the £6,000 allocated in Ear Marked Reserves for the JCH.