

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 5 March 2026
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey D Coffey S Hill-Wheeler J Neighbour

M Allsop, Vice Chairman L Roberts R Selwood J Sprules

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

27 February 2026

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence.
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**
To APPROVE and sign as a correct record the Minutes of the Parish Council meeting held on 5 February 2026.
5. **Co-Option of New Councillor**
To CONSIDER the co-option of a new Councillor. Following the resignation of a Councillor, the Parish Council has the ability to co-opt one new Councillor. If voted and approved to join, the newly co-opted Councillor will sign a "Declaration of Acceptance of Office" form, which is to be duly witnessed by the Clerk, they may then join the Council meeting being held.
6. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
7. **Financial Accounts**
To NOTE and APPROVE the:
 - a. Payments List and Income Report
 - b. Bank Reconciliation Statements as at 31 January 2026
 - c. Finance Report
8. **Planning Applications**
 - a. To NOTE and CONSIDER the following application – report from Group B:

Application: PL/2026/00632 – Householder Planning Permission	Applicant: Mr & Mrs Haywood
Address: 4 Cherry Brier Close, Lydiard Millicent, SN5 3NT	Closing Date: 5 March
Proposal: Proposed single storey rear extension	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JHulz	
Application: PL/2026/00897 – Full Planning Permission	Applicant: Mr Morse
Address: Brick Yard at Greatfield Farm, Greatfield, SN4 8EQ	Closing Date: 26 March
Proposal: Change of use from Agricultural to Commercial storage/office space	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000JU46T	

b. To NOTE the following Wiltshire Council decisions:

Application: PL/2025/09798 – Householder Planning Permission Address: 30 The Beeches, Lydiard Millicent, SN5 3LT Proposal: Proposed Single Storey Rear, Kitchen Side & Garage Side Extension	Applicant: Mr & Mrs Richardson WC Approved with Conditions
Application: PL/2025/09811 – Householder Planning Permission Address: Johannes Close, Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Proposed demolition of existing garages and erection of single-storey side and rear extensions	Applicant: Mr Thomas WC Approved with Conditions
Application: PL/2025/02189 – Outline planning permission: All matters reserved Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Proposal: 1No new build, two storey infill dwelling - with accompanying detached garage	Applicant: Hornby WC Approved with Conditions

9. **Clerk's Report**

To NOTE the report

10. **Communications**

To NOTE the following communications:

- a. Business Waste – Price Amendment

11. **Training and Development Policy**

To ADOPT the Training and Development Policy

12. **General Reserves Policy**

To ADOPT the updated General Reserves Policy

13. **Blue Kite Academy Trust – School Signage Request**

To NOTE the report and CONSIDER the request

14. **Jubilee Club House Booking Terms and Conditions**

To APPROVED the updated terms and conditions

15. **Common Platt Defibrillator**

To RECEIVE an update from the Clerk

To NOTE the report and CONSIDER the options

16. **Local Highway and Footway Improvement Group (LHFIG) Representative**

To APPPOINT a Councillor to represent the Council at LHFIG

To NOTE the output from the meeting held on 11 February

17. **Data Protection**

To NOTE the report

To NOTE the data audit

To ADOPT the updated Data Protection Policy

To ADOPT a Privacy Policy

To ADOPT the updated Document Retention Policy

18. **Cemetery Regulations**

To ADOPT the updated Cemetery Regulations

19. **Safety Concerns – School Traffic and Parking**

To NOTE the correspondence and CONSIDER appropriate action

20. **Government Consultation on the National Planning Policy Framework**

To NOTE the correspondence and CONSIDER submitting a response

21. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Vacant
Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Coffey and Neighbour
Operational Flood Working Group	Cllr Westwood

22. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

23. **Land Matters**

To NOTE the report and CONSIDER the recommendations

Date of the next meeting: Thursday 2 April 2026