

LYDIARD MILLICENT
ANNUAL MEETING of the PARISH COUNCIL
2 May 2024
held at All Saints Parish Church
at 7.00pm

Councillors Present:

M Allsop	S Chalker	D Coffey	C Hacker	
S Hill-Wheeler	R Selwood	M Sharp	M Suleman	S Westwood

Others in Attendance: 6 members of the public

Meeting Clerk: Tina Jones PSLCC

MINUTES

1. **Election of Chairman**
It was proposed, seconded and carried that Councillor Westwood be appointed as Chairman for the ensuing year. Councillor Westwood accepted the position and signed the Declaration of Office.
2. **Election of Vice-Chairman**
It was proposed, seconded and carried that Councillor Allsop be appointed as the Vice-Chairman for the ensuing year. Councillor Allsop accepted the position and signed the Declaration of Office.
3. **Apologies for Absence**
All members were present.
4. **Declarations of Interest and Dispensations**
There were no declarations of interest made or dispensations requested.
5. **Standing Orders**
Members RESOLVED to ADOPT Standing Orders as presented.
6. **Financial Regulations**
Members RESOLVED to ADOPT the Financial Regulations as presented.
7. **Appointment of Members to the Personnel Committee**
Members APPROVED the appointments of Councillors Allsop, Coffey, Hacker, Selwood and Westwood to the Committee.
8. **Appointment of Members to the Footpath Working Party**
Members APPROVED the appointment of Councillors Allsop, Hacker, Hill-Wheeler and Selwood to the Working Party.
9. **Appointment of Members to the Planning Groups**
Members APPROVED the appointment of:
Group A - Councillors Allsop, Coffey, Hacker and Selwood.
Group B - Councillors Chalker, Hill-Wheeler, Suleman and Westwood.
10. **Appointment of Members to the Communications Group**
Members APPROVED the appointment of Councillors Hill-Wheeler, Suleman and Westwood to the Group.
11. **Appointment of Members to the Community Environmental Group**
Members APPROVED the appointment of Councillors Hill-Wheeler, Suleman and Westwood to the Group.
12. **Appointment of Signatories to the Bank Accounts**
Member APPOINTED three signatories to the bank accounts for the ensuing year, Councillors Allsop, Hacker and Westwood.

13. **External and Internal Audits 2024 - 2025**

Members NOTED that for the ensuing year PKF Littlejohn LLP is the appointed External Auditors. Members APPROVED the appointment of Auditing Solutions Limited to carry out the internal audit for the ensuing year.

14. **General Power of Competence**

Members NOTED that the Parish Council cannot hold the General Power of Competence as to qualify at least two thirds of its members must hold office, as a result of being declared elected.

15. **Representatives to other Bodies and Parish Duties**

Members APPROVED the appointments of:

Name of Group	Appointed Councillors
RWB and Cricklade Area Board	Cllrs Westwood & Allsop
Local Highway and Footway Improvement Group	Cllr Suleman
Community Safety Forum	Cllr Hill-Wheeler
Community Carers Group	Cllr Allsop
Parish Hall	Cllr Hacker
Speed Indication Devices	Cllr Chalker

16. **Review of On-line Register of Interests**

Members NOTED the requirement to review their on-line registration and the request to advice the Clerk, if any requirements or additions are required.

Meeting Closed at 7.12pm