

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Wednesday 5 June 2024
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman D Coffey S Chalker C Hacker S Hill-Wheeler
M Allsop, Vice Chairman R Selwood M Suleman

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Tina Jones

Tina Jones
Parish Clerk

30 May 2024

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

- Apologies**
To RECEIVE and ACCEPT apologies for absence
- Appointment of Clerk and Responsible Finance Officer**
To RATIFY the appointment of Hayley Graham as Parish Clerk and Tina Jones as the interim Responsible Finance Officer.
- Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
- Chairman's Announcements**
- Minutes**
To APPROVE and sign as a correct record the Minutes of the Annual Meeting of the Council and the Parish meeting held on 2 May 2024
- Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor S Bucknell
- Financial Accounts**
To NOTE and APPROVE the Income & Expenditure Reports and Payments List
- Planning Applications**
TO NOTE and CONSIDER the Notification of Planning Appeal - PL/2023/00424 - Land at Washpool, SN5 3PN. Comments should be received by 18 June 2024
To NOTE and CONSIDER the following applications – report from Group B

Application: PL/2022/00349 – Full Planning Application	Applicant: Mr Varey
Address: Land East of Restrop Road, Lydiard Green, SN5 3LP	Closing Date: 10 June 2024
Proposal: Change of use of land to use as a residential caravan site for 12 gypsy families, each with two caravans including no more than one static caravan, together with laying of hardstanding, construction of driveway and installation of package sewage treatment plant.	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0i3z000017DOGY	

Application: PL/2024/04067 - Householder Planning permission	Applicant: Mr Sheppard
Address: Bridge House, Lydiard Plain, SN5 0AL	Closing Date: 6 June 2024
Proposal: Two storey side and rear extensions.	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000005rVVp	

Application: PL/2024/04408- Full Planning permission	Applicant: Messers Marty & Smith
Address: Lydiard Farm House Farm, Lydiard Green, SN5 3LW.	Closing Date: 18 June 2024
Proposal: Proposed alterations to the external appearance.	
Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000006AZDx	

To NOTE the following Wiltshire Council Decisions

Application: PL/2024/02035– Full Planning Application	Applicant: Rawlings & Davis Ltd
Address: Plain Farm, Lydiard Plain, SN5 0AL	Proposal: Renew/Extend area of concreting in the farmyard under Catchment Sensitive Farm Support Scheme
	WC Approved with Conditions
Application: PL/2024/01632– Lawful Development Certificate for a Proposed Use	
Applicant Name: Mr M Sharp	Address: Lydiard Millicent Parish Hall, Church Place, SN5 3LS
Proposal: Proposed solar panel installations to roof.	WC Approved with Conditions
Application: PL/2024/03222 – Householder Application	Applicant: Mr Piedade & Ms Chalker
Address: Maycroft, Common Platt, SN5 5JZ	Proposal: First floor extension over existing ground floor and ground floor rear extension.
	WC Approved with Conditions
Application: PL/2024/00649 – Householder Application	Applicant: Mr & Mrs Sturman
Address: 19 The Beeches, Lydiard Millicent, SN5 3LT	Proposal: Proposed Side and Rear extension and new roof over accommodate rooms in the roof.
	WC Approved with Conditions

9. **Clerk's Report**

To NOTE the report

10. **Policies**

To CONSIDER the ADOPTION of the following policies

- a. Filming, Photography and Recording at Council Meetings
- b. Procedure for Public Participation at Council Meetings
- c. Petitions Policy
- d. Co-option Policy
- e. Lone Working Policy
- f. Tree Management Policy
- g. To CONSIDER the re-adoption of the Investment Policy

11. **Speed Indicator Devices**

To NOTE the report and CONSIDER the quotes received

12. **Correspondence – by email only**

- a. Age Uk Wiltshire Newsletter
- b. WC Briefing Note Defra Simpler Recycling Update
- c. WC Management of Council business and publicity during the pre-election period
- d. Invitation to the first Planning Service Stakeholder Meeting

13. **Annual Internal Audit Report**

To NOTE the Internal Audit Report

To NOTE and APPROVE the Annual Governance Internal Auditors Report

14. **Annual Governance and Accountability Return 2022-2023**

- a. To NOTE and APPROVE the Annual Governance Statement Section 1
- b. To NOTE and APPROVE the Accounting Statement – Section 2

15. **Asset Register**

To NOTE and APPROVE the Asset Register

16. **Local Highway & Footway Improvement Group (LHFIG)**

To NOTE the 22 May Meeting notes and prioritisation list.

To CONSIDER and ACCEPT the prioritisation list of commitment recommendations.

To CONSIDER a resident's request for a "pedestrians on the road sign" to warn cars of the risk to life in this area 46a to approx 58 The Street.

17. **Bus Stops**

To NOTE the report and CONSIDER the quote received

18. **North Operational Flooding Working Group Meeting**

To RECEIVE an update from Councillor Westwood

19. **Parish Newsletter**

To RECEIVE an update from Councillor Westwood

20. **Jubilee Club House Improvements**

To NOTE the report and CONSIDER the quotes received

21. **Council and Community Representatives:** To RECEIVE updates:

Area Board, Next Meeting 26 June Clyffe Pypard and Bushton Village	Cllrs Westwood and Allsop
Community Carers Group	Cllr Allsop
Community Safety Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Suleman
Parish Hall	Cllr Hacker
Speed Indication Devices	Cllr Chalker

22. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

23. **Land Issues**

To NOTE and CONSIDER the report on land matters and CONSIDER the way forward

24. **Staff Issues**

To RECEIVE and CONSIDER the recommendations for the Personnel Committee.

Date of the next meeting: Parish Meeting Thursday 4 July 2024