

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on *matters relating to items on this Agenda* (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

AGENDA

1. **Apologies for Absence**

The Council is asked to note any apologies and to accept reasons they consider to be appropriate.

2. **Declarations of Interest**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012. Members are reminded that it is their personal responsibility to make sure the Register of Interests contains up to date information. If changes are needed please contact the Clerk, who can arrange for the changes to be carried out.

3. **Minutes**

To confirm and sign as a true record Minutes of the Full Council Meeting held Thursday 30 July 2020, and the extra ordinary meeting held on 23rd September 2020.

4. **Report from Clerk**

The Council is asked to note the written report from the clerk.

Appendix A

5. **Report from Handyman**

The Council is asked to note the written report from the Handyman

Appendix B

6. **Planning Matters**

a. The Council is asked to note recent Planning and Appeal decisions received.

b. The Council is asked to consider and make comments on the Planning Applications indicated below.

Appendix C

- i. 20/06899/FUL – 76 Chestnut Springs, Lydiard Millicent
Single Storey side extension

7. **Finance**

Appendix D

- a. *Accounts:* To note payment of regular monthly accounts; which have previously been reviewed and authorised by two Councillors as required under the Council's Financial Regulations.
- b. *Nationally Agreed Pay Scales:* The Council is asked to note the nationally agreed pay deal for Local Government Officers. The agreed deal, backdated to 1st April 2020, is a 2.75% increase in pay and an additional day for annual leave.
- c. *Bank Signatories:* At present there are four signatories to the Councils Bank Account, having all members able to authorise payments. The Council is asked to approve all members as signatories to the Councils current account. Consideration should also be given to signatories to the Councils investment account.

8. **Autumn work on Recreation Field**

The Recreation Field has a high ratio of weeds to grass and needs attention.

The Councils grass cutting contractors have been asked about weed spraying now and then scarifying and re-seeding in the spring. Due to the possibility members wish to obtain three tenders for this work the cost will remain confidential to the Council until after the decision is made. The Council is asked how it wishes to proceed.

9. **Adoption of Policy Documents – Volunteers**

Appendix E

During March and April, it was necessary to have several volunteers helping vulnerable and elderly within the community. These volunteers required insurance cover in case of any accidents either to themselves or as a result of their actions on the receiver.

As there was no policy for volunteers working for the Parish Council, a basic policy was drawn up and members agreed to it via e-mail.

The Council is now asked to formally adopt this policy.

10. **Area Board Boundary Review**

Following the Electoral Review of Wiltshire Council, it may require re-alignment of some area boards in readiness for the May 2021 elections. A consultation is being carried out by Wiltshire Council on these proposals with comments invited until 31st October 2020. Members have been sent details previously.

The Council is asked if it wishes to make any comments on this consultation.

11. **Help with Administration for Parish Hall**

Appendix F

The Parish Hall Trustees have approached the Parish Council for help with administering a new digital bookings system. As trustees do not have their own website for the hall the clerk has offered assistance by temporarily placing a link on the Council website.

The Parish Trustees will provide a written report for the Council setting out their request for consideration.

The Council instructions are sought

12. **Date of Next Meeting**

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 5th November 2020, at 7.00pm via the Zoom platform.