

# Lydiard Millicent Parish Council

---

Notice is hereby given that a meeting of Lydiard Millicent Parish Council  
will be held on Thursday 7 November 2024  
at the Jubilee Club House  
at 7pm

## Councillors:

S Westwood, Chairman      S Chalker      D Coffey      C Hacker      S Hill-Wheeler  
M Allsop, Vice Chairman      R Selwood      J Sprules      M Suleman

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

*Hayley Graham*

Hayley Graham  
Parish Clerk

1 November 2024

---

**Public/Councillor Question Time:** Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

## A G E N D A

1. **Apologies**  
To RECEIVE and ACCEPT apologies for absence
2. **Declarations of Interest and Dispensations**  
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.  
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**  
To APPROVE and sign as a correct record the Minutes of the Parish meeting held on 3 October 2024  
To APPROVE and sign as a correct record the Minutes of the Parish Extraordinary meeting held on 26 September 2024
5. **Co-Option of New Councillor**  
To CONSIDER the co-option of a new Councillor, Mr D Rothwell  
Following the resignation of Councillors, the Parish Council has the ability to co-opt one new Councillor. If voted and approved to join, the newly co-opted Councillor will sign a "Declarations of Acceptance of Office" form, which is to be duly witnessed by the Clerk, they may then join the Council meeting being held.
6. **Wiltshire Councillor Update**  
To RECEIVE an update from Wiltshire Councillor S Bucknell
7. **Financial Accounts**  
To NOTE and APPROVE the Income & Expenditure Reports and Payments List  
To NOTE the 2nd Quarter Income and Expenditure Detailed Report  
To NOTE the completion of the 1<sup>st</sup> Quarter Bank Reconciliations verification by Councillors Hill-Wheeler and Selwood  
To NOTE the report and CONSIDER the expenditure
8. **Change of Signatories to the Bank Accounts**  
To NOTE and APPROVE that Councillor Hacker is to be removed from the bank mandate signatories list.  
To NOTE and APPROVE that Councillor Suleman is to be added to the bank mandate signatories list.
9. **Planning Applications**  
To NOTE and CONSIDER the following applications – report from Group A

|                                                                                                                                                                                                        |                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Application: PL/2024/08098 – Householder planning permission                                                                                                                                           | Applicant: Mr D Simons        |
| Address: 26, Riffs Bar, Greatfield, SN4 8EQ                                                                                                                                                            | Closing Date: 8 November 2024 |
| Proposal: Application to build free-standing garage within boundary lines. 7m x 5.4m concrete base with a proposed height of 3.5m to highest point of structure. Single skin garage with wooden frame. |                               |
| Link: <a href="https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008tifL">https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ3000008tifL</a>                      |                               |

To NOTE the following Wiltshire Council decisions:

|                                                                                                                                                                                                                                                                                                                                                                           |                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|
| Application: PL/2024/06529 – Prior approval – Class R – Agricultural buildings to a flexible commercial use                                                                                                                                                                                                                                                               | Applicant: Messrs Chris and William Marty and Smith |
| Address: Lydiard House Farm, Lydiard Green, SN5 3LW                                                                                                                                                                                                                                                                                                                       |                                                     |
| Proposal: Change of Use of Agricultural Building 5 to form 1no. Commercial Unit (Class B8)                                                                                                                                                                                                                                                                                | Prior Approval Granted                              |
| Application: PL/2024/03183 – Householder application                                                                                                                                                                                                                                                                                                                      | Applicant: Mrs & Mrs Hornby                         |
| Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU                                                                                                                                                                                                                                                                                                             |                                                     |
| Proposal: Extensions and alterations to the existing buildings to include a two-storey side extension, two-storey rear extension, ground floor rear extension to replace a conservatory, new slate roof finish, new pentice roof and stone cladding to frontage and render to external walls. New hipped roof over annex and new garage with ancillary accommodation over |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                           | WC Approved with Conditions                         |
| Application: PL/2022/00239 – Full planning permission                                                                                                                                                                                                                                                                                                                     | Applicant: Mr P Varey                               |
| Address: Land East of Restrop Road, Lydiard Green, Lydiard Millicent, Swindon, SN5 3LP                                                                                                                                                                                                                                                                                    |                                                     |
| Proposal: Change of use of land to use as a residential caravan site for 12 gypsy families, each with two caravans including no more than one static caravan, together with laying of hardstanding, construction of driveway and installation of package sewage treatment plant.                                                                                          |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                           | WC Refused                                          |
| Application: PL/2022/08382 – Removal or Variation of a Condition                                                                                                                                                                                                                                                                                                          | Applicant: Mr P Frattini                            |
| Address: Casa Paolo, Purton, SN5 5JX                                                                                                                                                                                                                                                                                                                                      |                                                     |
| Proposal: Variation of Condition 2 of 19/09567/FUL in Relation to Amendments of Approved Plans                                                                                                                                                                                                                                                                            |                                                     |
|                                                                                                                                                                                                                                                                                                                                                                           | WC Approved with Conditions                         |

10. **Clerk's Report**

To NOTE the report

11. **Correspondence**

To NOTE the following correspondence:

- a. Northern Area Planning Committee Draft Minutes – 18 September 2024
- b. SLCC Update – The Law Commission's Consultation Paper on Burial and Cremation
- c. SLCC Update – Enabling Remote Attendance and Proxy Voting at Local Authority Meetings

12. **External Audit Report and Certificate**

To NOTE the External Audit Report and Certificate

13. **Holborn Footpath**

To NOTE the report and CONSIDER a response

14. **Community Field Working Party Meeting**

To RECEIVE an update from Councillor Selwood

15. **VE Day Plans**

To RECEIVE an update from Councillor Westwood

To NOTE and CONSIDER the VE Day 80 Working Party Terms of Reference (ToR)

To CONSIDER the co-option of K Allsop, M Brewser, H Graham, R Gulliford, C Savoy, C Sharp and M Sharp to the VE Day 80 Working Party

16. **Jubilee Club House Outdoor Store Doors**

To NOTE the report and CONSIDER the quotes received

17. **Cemetery Fees and Regulations**

To NOTE the report and CONSIDER the recommendations

18. **Charges Review**

To NOTE and CONSIDER the recommendations

19. **Wiltshire Council "Substantive Highways Scheme Fund" Bid Application Process for Funding in 2025-26**

To NOTE the process and CONSIDER any priorities eligible for the scheme

20. **Traffic Speed Survey**

To NOTE the request and CONSIDER a response

21. **Grounds Maintenance Contract**

To NOTE the report

To NOTE the existing contract and CONSIDER any amendments required

22. **Jubilee Club House Electrical Works – Sound Quality Resolution**

To NOTE the report and CONSIDER the quote received

23. **Council and Community Representatives:** To RECEIVE updates:

|                                                   |                          |
|---------------------------------------------------|--------------------------|
| Area Board                                        | Cllr Westwood and Allsop |
| Community Carers Group                            | Cllr Allsop              |
| Community Safety Group                            | Cllr Hill-Wheeler        |
| Local Highway & Footway Improvement Group (LHFIG) | Cllr Suleman             |
| Parish Hall                                       | Cllr Hacker              |
| Speed Indication Devices                          | Cllr Chalker             |
| Operational Flood Working Group                   | Cllr Westwood            |
| Neighbourhood Plan                                | Cllr Allsop              |

24. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

25. **Land Issues**

To NOTE the report and CONSIDER the request

Date of the next meeting: Parish Meeting Thursday 5 December 2024