

Wiltshire Council (Parish of Lydiard Millicent) (Appointment of Temporary Councillors) Order 2021, issued under section 91 of the Local Government Act 1972, has directed five people to attend this meeting. They will be present until such time as co-option from within the parish can take place, and Wiltshire Council withdraws the order.

MINUTES of the Ordinary meeting of Lydiard Millicent Parish Council held on Thursday, 4th February 2021 at 7.00pm. Due to COVID-19 restrictions this meeting was held remotely.

PRESENT : Cllrs Allison Bucknell, Chris Hurst, Bob Jones, Jacqui Lay, Vernon Montgomery, Melanie Allsop (after 003/21)

Officers : Mrs Deborah Bourne (Clerk), Mr Colin Tydeman (Handyman)
Mr Kerian Elliott (Wiltshire Council, Democratic Services)

Also Present: Fourteen (14) members of the public

091/20 **Election of Chairman**

001/21 RESOLVED to elect Cllr Bob Jones as chairman of Lydiard Millicent Parish Council. His term of office will continue until May 2021.

092/20 **Declaration of Acceptance of Office**

002/21 Cllr Jones accepted the unanimous vote for chairman.

He thanked parish councillors who had recently resigned for all their hard work within the community. He explained the process for getting this parish council back to a quorum (at least 4 Councillors), and to this end had sought advice from Democratic Services at Wiltshire Council to bring item 9 (Co-option of Councillors) on the agenda forward to this time at the meeting.

RESOLVED that due to this being a virtual meeting the chairman is instructed to sign his declaration after the meeting so that it is witnessed appropriately.

093/20 **Co-Option of Councillors**

003/21 Mrs Melanie Allsop had recently completed an application for consideration to be co-opted onto the Parish Council. Members had been sent her application details prior to the meeting.

RESOLVED that Melanie Allsop be co-opted onto this Council with immediate effect. She signed a Declaration of Acceptance of Office and held this in front of her camera as proof of signature

NOTE: Cllr Alsop had previously received a copy of the agenda and associated paperwork accept for Appendix A.

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chairman

- 094/20 **Apologies for Absence**
004/21 Apologies for absence were received from Cllr Mary Champion
- 094/20 **Declarations of Interest**
004/21 There were no declarations of interest in matters due to be discussed at this meeting.
- 005/21 **Minutes of the Previous Meeting**
RESOLVED to accept as a true record minutes of the meetings held on Thursday 3rd December 2020 and Saturday 19th December 2020. The chairman will sign after the meeting.
- 006/21 **Letter of Complaint**
A letter of complaint had been received concerning a decision made at the Parish Council meeting held on Thursday, 3rd December 2020.

RESOLVED that Cllrs will consider the complaint and report back to the next meeting.
- 007/21 **Annual Estimates of Income and Expenditure**
- a* *Budget for 2021/22*
A recommended draft budget was presented to members for consideration. There was discussion concerning:
- whether the income was over estimated
 - Expenditure figures did not show enough detail
 - Not enough budget for training
 - Budget must be agreed prior to any precept demand being set.
- RESOLVED to accept the recommended budget with the inclusion of adjustments made by the chairman (copy attached).
- b* *Setting of Council Tax 2021/22*
On adoption of the budget for year ending March 2022 it was necessary to calculate how much tax to precept from the Unitary Council.

Discussion included:
- Recommendation was to have a slight increase in Band D equivalents which would result in a small contribution from Council Reserves to balance the budget
 - Chairman proposed additional 2% be added to the precept to cover possible loss in estimated income and allow extra within the training budget.
- RESOLVED to set the precept at £55,540.31 (Fifty-Five Thousand, Five Hundred and Forty Pounds, and Thirty-One pence). This equates to a charge of £71.44 on a Band D property within the parish, an

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chairman

increase of 2% (£1.40 per year). The clerk is instructed to notify Wiltshire Council of this resolution.

008/21

Delegated Authority

The Parish Council as an identifiable entity within statute law, requires certain legal and financial processes to continue. Due to recent resignations the council has been unable to fulfil some of these commitments.

RESOLVED that, until enough new councillors are co-opted, the clerk be included on the Bank Mandates to authorise payments with one other councillor. Cllrs Melanie Allsop and Vernon Montgomery are to be added as signatories to the Councils' bank accounts and all other mandates relating to previous councillors be removed.

009/21

Date of Next Meeting

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 4th March 2021, commencing 7pm. The meeting will take place virtually.

The meeting closed at 19:27hrs

Members of the public were given the opportunity to ask questions and make comments at the end of this meeting. An invitation to comment was also extended prior to item 007/21 Annual Estimates of Income and Expenditure.

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Cllr Bob Jones
Chairman

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chairman

Lydiard Millicent Parish Council - Draft Budget 2021-2022

Expenditure	Actual March 2020	Budget 2020-2021	3 Quarters Dec 20	Projected 2020-2021	Budget 2021-2022
Administration	2350	4500	1216	4097	4500
Election Fees	0	50	0	0	0
Salary	12098	18000	14058	18744	20000
Grass Cutting Contract	xxx	xxxx	0	0	0
Insurance/Audit/ICO	2497	2750	1837	2547	2750
Training/Publications	3050	3800	25	625	3000
Cemetery / Open Spaces	3664	5000	1651	2179	4000
Recreation Field	15602	19500	11891	16029	19500
Jubilee Club House	xxx	xxxx	0	xxx	0
Grants	156	300	0	0	100
Play Areas	16052	1500	4591	5391	2000
Highways	11003	11000	11545	20224	11000
Footpaths	xxx	xxxx	0	xxx	0
Lydiard Plain	0	350	0	0	350
Neighbourhood Plan	9328	50	0	0	0
Professional Fees	1570	3000	3422	3672	3000
Lydiard Millicent Field	0	1000	0	150	500
Loan Repayments	0	0	0	0	0
Chairmans Allowance	26	250	25	25	100
	77396	71050	50261	73683	70800

Income	Actuals March 2019	Budget 2019-2020	3 Quarters Dec 20	Projected 2019-2020	Budget 2020-2021
Precept	52800	54800	54800	54800	0
Precept Support Grant	0	0	0	0	0
Burials	3000	2600	1825	2275	3000
Hire of Rec' Field	5199	5000	1500	1500	-2000
Hire of JCH	1538	600	28	28	1000
Rents	1000	1000	0	1000	1000
Grants	13120	0	3290	3290	0
Interest	142	150	55	102	-200
Other	2367	0	0	0	0
	79166	64150	61498	62995	6300
		-6900		-10688	

Taken from General Reserves

9700

Opening Balance	115243	Projected Balance 01/04/2021	24555
Less Ear Marked Reserves	80000	Plus Ear Marked Reserves	80000
Projected Expenditure	73683	Budget Expenditure	70800
Projected Income	62995	Budget Income	61100
Projected Balance 31/03/2021	24555	Projected Balance 31/03/2022	94855
Precept 2020-2021	54800	Percentage change	0.00

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chairman