

LYDIARD MILLICENT PARISH COUNCIL MEETING
2 July 2026
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman	L Bamsey	G Griffiths	S Hill-Wheeler
	R Selwood	S Trowbridge	

Others in Attendance: 29 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident asked if the sign on the site of the old play area at The Mews with “no ball games” allowed could be reinstated. The Clerk confirmed that further to email correspondence earlier in the day, this would go on the agenda for September for consideration.
- A resident highlighted that the verge in Bagbury Park raised in a previous meeting is still waiting to be reinstated. The Clerk confirmed there are works for a new connection planned in the area from 23 – 29 July and will verify with Wiltshire Council that these works are in relation to the same issue.
- A resident highlighted that many silage tractors with trailers are speeding and do not have licence plates on their trailers.
- A resident suggested that traffic management throughout the whole parish needs addressing, including a reduction in speed limit to 20mph. Councillor Westwood confirmed this is something the Council are aware of and are working with Wiltshire Council’s Local Highway and Footway Improvement Group (LHFIG) to address.

Councillor Question Time:

- Councillor Bamsey asked if there was any update on activity seen to be carried out in the land off of Restrop Road last month. No further activity has been witnessed.

MINUTES

26.66 Apologies for Absence

Apologies were received from Councillors Allsop, Neighbour and Roberts.

26.67 Declarations of Interest and Dispensation Requests

There were no declarations of interest made and no dispensation requests received.

26.68 Chairman’s Announcements

Following the resignation of Councillor Sprules, a vacancy will soon be available with co-option expected in the next meeting in September.

The village fete takes place this weekend at the Parish Hall and adjacent field from 1 – 6pm.

The Electoral Review Committee at Wiltshire Council are meeting on Tuesday 7 July at 2.30pm in which proposed changes impacting our parish will be discussed. The meeting is public and speakers are welcome to attend to make a statement to the Committee.

Alternatively, the meeting will be streamed online, details of which will be shared on the Council’s Facebook page.

26.69 Minutes

Members CONSIDERED the minutes of the Parish Meeting 4 June 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

26.70 Co-Option of New Councillor

Members CONSIDERED applications from two candidates. Both candidates were proposed and seconded before the matter was put to the vote. By majority, Members RESOLVED that Mark Claydon-Smith be co-opted onto the Parish Council with immediate effect. The

Declaration of Acceptance of Office was signed by the newly elected Councillor and witnessed by the Clerk, and the Chairman invited Councillor Claydon-Smith to join the meeting.

In accordance with Standing Order 1a, the Chairman brought forward agenda item 8c.

Planning Applications

26.71a Standing Orders were SUSPENDED for public comment on the appeal documentation in relation to PL/2025/03211 – land off Meadow Springs. The Chairman clarified that there was not yet a live appeal, and that the appeal submission has yet to be validated by the Planning Inspectorate. The Chairman also confirmed that all representations uploaded to the Wiltshire Council planning portal on the original application will be provided to the Planning Inspectorate as standard. There were a number of resident comments, questions and concerns raised, such as:

- A resident has been in touch with Sarah Gibson MP supports the refusal of this application.
- Councillor Trowbridge asked how long the Council would have to submit a representation. The Clerk confirmed 5 weeks from appeal verification, less a few days in which Wiltshire Council update their planning portal and notify those who have previously submitted representations on the original application.
- A resident suggested any representation submitted by the Council should focus on the primary reasons for the original refusal.
- A resident asked if the Council should start exploring cost implications for a judiciary review should one be required. Wiltshire Councillor Andrew Matthews advised that the legal team at Wiltshire Council is already engaged.

The Chairman confirmed that the appeal will be brought to Council once it has been validated, so that the Council can consider a response. This may be at the September meeting or via an extraordinary meeting, depending on timescales.

Standing Orders were REINSTATED before Members discussed further.

26.71b 19 members of the public left the meeting.

26.72 Wiltshire Councillor Update

Wiltshire Councillor Matthews has submitted a representation in relation to the Community Governance Review impacting the parish.

Wiltshire Council has just published its financial performance figures for 2025-2026 with an underspend of just under £1m.

Cabinet has agreed to the commencement of a new local plan. Consultations and calls for sites will be commencing soon.

Wiltshire Councillor Matthews is still establishing how the Parish Council could benefit from the funding recently announced by Wiltshire Council for bleed kits.

Wiltshire Councillor Matthews is expecting a Member briefing in the near future in relation to a change coming in October to the call in process and will update further at the next meeting.

26.73 Financial Accounts

- a. Members APPROVED payments reference "Payments for Approval" attached as Appendix 7a in the amount of £53.62 (ex. VAT).
- b. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 31 May 2026 with a closing balance of £47,413.62.
- c. Members APPROVED the Bank Statement for the Unity Trust Bank as at 31 May 2026 with a closing balance of £47,413.62.
- d. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 31 May 2026 with a closing balance of £68,109.12.
- e. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 31 May 2026 with a closing balance of £68,109.12.
- f. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 31 May 2026 with a closing balance of £-28.44.

- g. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 26 May 2026 with a closing balance of £-28.44.
- h. Members NOTED the Payments List reference "Payments List to 21 June" attached as Appendix 7c in the amount of £8,099.29 (ex. VAT).
- i. Members NOTED the Income Report to 31 May 2026 reference "Income Summary as at 31 May" attached as Appendix 7d in the amount of £52,524.38.
- j. Members RESOLVED to delegate authority to Councillors Griffiths, Trowbridge and the Clerk for a maximum expenditure of £398.00 (three hundred and ninety-eight pounds) (ex. VAT) to extend the warranty on the Council's two speed indicator devices, pending further information in relation to the service that could be expected from the supplier should the warranties not be extended. Costs to be met from General Reserves
- k. Members RESOLVED to enter into a 36 month contract with Flotek to continue using its virtual desktop services.

Planning Applications

Members RECEIVED a report from Planning Group A.

Application: PL/2026/03076 – Householder Planning Permission	Applicant: Mr & Mrs McGrath
Address: 21 The Beeches, Lydiard Millicent, SN5 3LT	
Proposal: Proposed substitute single storey side extension for a utility room. New side and rear extension, replacing garage and conservatory. Replacement of roof to allow the construction of two bedrooms and bathrooms including a dressing room. Erection of outbuilding in rear garden	
Members RESOLVED to make NO COMMENT on the application.	

26.74a

Members NOTED the following Wiltshire Council decisions:

26.74b	Application: PL/2026/01525 – Permission in Principle	Applicant: Messrs H & P Birch
	Address: Petroil Ltd, The Coach House, Common Platt, SN5 5JZ	
	Proposal: Permission in Principle for residential development of a minimum of 3 and maximum of 4 dwellings (Use class C3)	
	WC Approved	
26.74c	Application: PL/2026/02185 – Householder planning permission	Applicant: Mr L Barry
	Address: 8 Greatfield, Royal Wootton Bassett, SN4 8EQ	
	Proposal: Change of use from store to annexe (in rear garden) and erection of 70m long 1.8m high boundary fence in rear garden	
	WC Approved with Conditions	
26.74d	Application: PL/2025/03818 – Full planning permission	Applicant: Mr J Bloomfield
	Address: Oaklands House, Wood Lane, Braydon, SN5 0AH	
	Proposal: Erection of replacement dwelling	
	WC Approved with Conditions	

6 members of the public left the meeting.

Clerk's Report

- 26.75 Members NOTED the report and resolved to close the following items:
- 26.28h – Financial accounts (Councillor name badges)
 - 26.36 – Electrical works at JCH
 - 26.43 – Financial accounts (Handyman RoSPA training)

Communications

- 26.76 Members NOTED the following communications:
- a. Wiltshire Council 5 Year Housing Land Supply and Gypsies Travellers Accommodation Assessment
 - b. Wiltshire Council issued residents newsletter re: Common Platt substantive bid works
 - c. Email from Wiltshire Councillor Andrew Matthews to Electoral Review Committee
 - d. Modified Purton Parish Neighbourhood Plan 2025-2020 – Made June 2026
 - e. Wiltshire Council Traffic Regulation Order – C414 Greatfield
 - f. Wiltshire Council Temporary Traffic Regulation Order – Lydiard Green – 23 July
 - g. Wiltshire Council Speed Limit Policy – January 2026

- h. Wiltshire Council Briefing Note – Crisis and Resilience Fund Update
- i. Wiltshire Council Notice of Variation of Enhanced Partnership Plan and Scheme

26.77 Credit Control and Debt Collection Policy

Members ADOPTED the updated policy as presented.

26.78 Shade for Jubilee Club House Play Area

Members NOTED the report, Councillors Selwood and Trowbridge will investigate shade solutions for the gravelled section of the play area. An update is to be brought to the September meeting.

26.79 Cemetery Spoils Area Gate

Members NOTED the report and CONSIDERED the quotes received. After discussions, Members RESOLVED to accept quote 2 at a cost of £680.00 (six hundred and eighty pounds) (ex. VAT) to replace the spoils area gate, 3 fence posts and dispose of all removed materials. Costs to be met from General Reserves.

26.80 Local Highway and Footway Improvement Group

Members NOTED the final meeting notes and documents from the meeting held on 21 May.

26.81 Personnel Committee

Members APPOINTED Councillor Bamsey to the Personnel Committee.

26.82 Council and Community Representatives

Members RECEIVED the following updates:

Speed Indication Devices (SID) – Councillors Neighbour and Trowbridge

The data captured has highlighted a significant issue with speeding along Stone Lane, particularly around school hours. Contact has been made with the Community Speedwatch Team and further investigations are being carried out in relation to the installation of AutoSpeedWatch cameras on the SIDs.

SID at Common Platt (towards Common Platt)

- Av. speed 26mph
- Max. speed 60mph

SID at Stone Lane (towards Common Platt)

- Av. speed 34mph
- Max. speed 87mph

The SID at Common Platt will be moved to Greatfield.

Neighbourhood Plan – Councillor Claydon-Smith

The draft plan has been submitted to Wiltshire Council to establish if a strategic environmental assessment is required.

26.83 Exclusion of the Public and Press

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda. This is due to the confidential nature of the items being considered, under the Public Bodies (Admission to Meetings) Act 1960.

Wiltshire Councillor Andrew Matthews and 4 members of the public left the meeting.

Personnel Matters

26.84a Members NOTED the report and CONSIDERED the recommendations.

Members APPROVED an SCP increase as recommended for the Clerk from 1 July subject to the Clerk achieving the CiLCA qualification.

26.84b Members APPROVED the terms for the maternity cover RFO in relation to SCP as recommended and 2 hours per week.

26.84c Members RECEIVED a verbal update from Councillor Westwood to confirm that 4 applications were received for the maternity cover Clerk role, and 2 interviews have been scheduled for 20 July.

26.84d Members RESOLVED to delegate authority to the Personnel Committee to appoint a candidate for the maternity cover Clerk role.

Meeting Closed at 20.48hrs