

LYDIARD MILLICENT PARISH COUNCIL MEETING
6 February 2025
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman	L Bamsey	D Coffey	S Hill-Wheeler	R Selwood
M Allsop, Vice Chairman	K Smith	M Suleman		

Others in Attendance: 11 members of the public

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident raised concerns around the retrospective planning application at Toomers Garden Centre and that they had previously highlighted activity which did not appear to align to the original planning application. Councillor Westwood advised that the application is still under consultation so if the resident has not yet added any comments to the planning portal, to do so as soon as possible. The Clerk will contact Wiltshire Councillor Steve Bucknell who the resident advised was present when the issue was previously highlighted, and contact Wiltshire Council Highways Department to establish the current weight restrictions on Stone Lane.

2 members of the public joined the meeting.

- A resident asked for the Council's view on the proposed development adjacent to Meadow Springs / The Street. Councillor Westwood confirmed the Council have not been notified of the development so at this time the consultation has not been formally considered, but that plans such as these highlight the importance of the Neighbourhood Plan which is currently being revised.
- A resident requested an update on an existing request to refresh line markings denoting the footpath at Greatfield. Councillor Suleman will raise this at the LHFIC meeting scheduled for 12 February.
- A resident highlighted that the roundabout and associated line marking at the junction of Forge Fields / The Street / Chestnut Springs has faded significantly and needs reinstating. The Clerk will raise a case on the MyWilts portal.

Councillor Question Time: There were no Councillor questions

MINUTES

24.231 Apologies for Absence

Apologies were RECEIVED from Councillor Sprules and Wiltshire Councillor Steve Bucknell.

24.232 Declarations of Interest and Dispensation Requests

No declarations of interest were made and no dispensation requests were received.

24.233 Chairman's Announcements

- Congratulations were given to the Parish Clerk who has recently passed the Financial Introduction to Local Council Administration qualification
- The works to replace gas pipes along Lydiard Green are underway
- Resurfacing works at Chestnut / Meadow Springs and The Mews have started today
- The planning application for Land at Clay Pitts is being taken to the Strategic Planning Committee on 12 February which will be attended by Councillor Allsop
- Following the resignation of Councillor Rothwell, there is 1 vacancy on the Parish Council.

24.234 Minutes

Members CONSIDERED the minutes of the Parish meeting held on 9 January 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.
Members CONSIDERED the minutes of the Extraordinary Parish meeting held on 23 January 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

24.235 **Financial Accounts**

Members NOTED and APPROVED the Income & Expenditure Reports and Payments List.
Members NOTED the 3rd Quarter Income and Expenditure Detailed Report.
Members NOTED the completion of the 3rd Quarter Bank Reconciliations verification by Councillors Hill-Wheeler and Selwood.
Members NOTED the report and:

- APPROVED the expenditure allocation for the Jubilee Club House Outdoor Store Room doors of £1,114 (one thousand, one hundred and fourteen pounds) from budget line 4122 Building Maintenance and £776 (seven hundred and seventy-six pounds) from General Reserves.
- APPROVED the expenditure of £125 (ex. VAT) (one hundred and twenty-five pounds) to extend the Council website’s domain licence for 2 years. Costs to be met from budget line 4053 – Website Hosting and IT Support.
- APPROVED the expenditure of £95 (ex. VAT) (ninety-five pounds) for a Councillor to attend the Open Space Society training on “Protecting Commons, Greens and Open Spaces”. Costs to be met from budget line 4010 – Training.

24.236 **Planning Applications**

Members RECEIVED an update from Planning Group B and after discussions:

Application: PL/2025/00928 – Notification of proposed works to trees in a Conservation Area	Applicant: Mr Smith
Address: Lydiard House, Lydiard Green, Lydiard Millicent, SN5 3LP	Closing Date: 21 February
Proposal: T1- Holm Oak - crown raise to 5.2m G1-group of interlaced holly to shape and top as necessary	
Members RESOLVED to SUPPORT the application.	

Members NOTED the following Wiltshire Council decisions:

Application: PL/2024/10704 – Proposed Works to Trees in a Conservation Area	Applicant: Mr Russell
Address: 9 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: T17 Weeping Willow - Crown thin / reduce the tree by up to 1/3	WC - No Objection
Application: PL/2024/10204 – Householder application	Applicant: Mr Mattingley
Address: Maple View, The Street, Lydiard Millicent, SN5 3LU	
Proposal: Proposed single storey rear extension and balcony above	WC Approved with Conditions
Application: PL/2024/09802 – Full Planning Permission	Applicant: Mr Buckland
Address: 8A Greenhill, Royal Wootton Bassett, SN4 8EH	
Proposal: Retention of hardstanding and change of use to equestrian and for the parking of one horse trailer and vehicle	WC Approved with Conditions

Members NOTED the Enforcement Appeal – 19/00506/ENF – Land at Lydiard Green.

24.237 **Clerk’s Report**

Members NOTED the report.

24.238 **Correspondence**

Members NOTED the following correspondence:

- Wiltshire Councillor Speed Survey Report
- Wiltshire Council Briefing Note – Electric Refuse Collection Vehicle (eRCV)
- Wiltshire Council Road Closure – Chestnut & Meadow Springs / The Mews – 6-8 Feb
- Wiltshire Council Gypsies and Travellers Development Plan Document Update
- SLCC Update – Local Government Reorganisation
- Grass Roots Planning Consultation

24.239 **VE Day Terms of Reference (ToR)**

Members NOTED the report and APPROVED the amendment to the Terms of Reference (ToR).

24.240 Utility Broker Letter of Authority

Members NOTED the report and AUTHORISED the Clerk to sign the Utility Aid Letter of Authority.

24.241 Bagbury Park Verge Parking

Members NOTED the report. Standing orders were SUSPENDED for a resident to advise that the verges in question do belong to Wiltshire Council. Standing Orders were REINSTATED before Members discussed further. The Clerk will raise the question of ownership again with Wiltshire Council and provide an update at the next meeting.

24.242 Jubilee Club House Heating Controls

Members NOTED the report. Members RESOLVED not to accept any quotes at this time, and it was AGREED that the Clerk will explore other thermostat options, WIFI extenders and also the use of Thermostatic Radiator Valves and bring to the next meeting.

24.243 Footpath Working Party / Community Environmental Group

Members APPOINTED Councillor Bamsey to the Footpath Working Party and Community Environmental Group. Membership of these groups are now as follows:
Footpath Working Party: Councillors Allsop, Bamsey, Hill-Wheeler and Selwood
Community Environmental Group: Councillors Bamsey, Hill-Wheeler, Suleman and Westwood

24.244 Planning Group A

Members APPOINTED Councillor Bamsey to Planning Group A. Membership of planning groups are now as follows:

Group A: Councillors Allsop, Bamsey, Coffey, Selwood and Smith

Group B: Councillors Hill-Wheeler, Sprules, Suleman and Westwood

24.245 Council and Community Representatives

Members RECEIVED the following updates:

Area Board – Councillor Allsop

Next meeting is on 26 Feb.

Community Carers Group – Councillor Allsop

The next meeting is on 12 Feb. Councillor Allsop is unable to attend and asked for volunteers to attend.

Community Safety Group – Councillor Hill-Wheeler

Emergency Hubs were discussed at the previous meeting, Councillor Hill-Wheeler will share the slides with Councillor Westwood. Next meeting is on 14 Feb.

Local Highway & Footway Improvement Group (LHFIG) – Councillor Suleman

Next meeting is on 12 Feb.

Parish Hall – Councillor Allsop

Last meeting took place on 3 Feb in which the Community Field was discussed.

Speed Indication Devices – Councillor Allsop

Councillor Allsop will try to extract the data whilst Councillor Chalker is on Leave of Absence.

Operational Flood Working Group – Councillor Westwood

Councillor Nic Puntis (Chair of Northern OFWG) was due to attend the Parish meeting in March but is unable to attend now the meeting has been moved. The Clerk will advise Councillor Puntis when the 2025-2026 meeting dates have been agreed.

Neighbourhood Plan – Councillor Allsop

A Household Survey has been drafted and will be delivered to all properties in the Parish in the next few weeks along with a call for sites, which gives all interested persons to confirm the availability of land for development within the designated

Lydiard Millicent Neighbourhood Area. Master Land and Planning will consolidate the responses by the end of March / middle of April to present to residents. Standing Orders were SUSPENDED and REINSTATED before Members discussed further.

24.246 **Exclusion of the Public and Press**

Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

13 members of the public left the meeting.

24.247 **Staff Matters**

Members NOTED that the Clerk's pension enrolment is ongoing. Members NOTED the Clerk's increase of 1 SCP due to successful completion of the FILCA qualification.

24.248 **Land Matters**

Members CONSIDERED the draft communication and subject to a small number of minor changes to be made by the Clerk, APPROVED its issue.

Members CONSIDERED the communication received from a Parish resident and AGREED a way forward.

Members RECEIVED an update from the Clerk relating to various matters in Common Platt. Members AGREED that the Clerk should take no further action in relation to fly tipping, and AGREED that the Clerk should accept the recommendation of Wiltshire Council in relation to riparian duties.

24.249 **Community Field Working Party Meeting**

Members RECEIVED an update from Councillor Selwood. A report will be brought to the next meeting.

Meeting Closed at 20.49 hrs