

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 2 October 2025
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey S Chalker D Coffey S Hill-Wheeler
M Allsop, Vice Chairman J Neighbour L Roberts R Selwood J Sprules

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

26 September 2025

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

1. **Apologies**
To RECEIVE and ACCEPT apologies for absence.
2. **Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
3. **Chairman's Announcements**
4. **Minutes**
 - a. To APPROVE and sign as a correct record the Minutes of the Parish Council meeting held on 4 September 2025
 - b. To APPROVE and sign as a correct record the Minutes of the Extraordinary Meeting of the Council held on 15 September 2025
5. **Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
6. **Financial Accounts**
To NOTE and APPROVE the:
 - a. Payments List and Income Report
 - b. Bank Reconciliation Statements as at 31 August 2025
 - c. Finance Report
To NOTE the:
 - d. Completion of the 1st Quarter Bank Reconciliations verification by Councillor Selwood
7. **Planning Applications**
 - a. To NOTE and CONSIDER the following applications – report from Group A:

Application: PL/2025/7005 – Lawful development: Existing use Address: Cotswold Heights, Greenhill, SN4 8EH Proposal: Certificate of lawfulness for continued use of land to the rear of Cotswold Heights as residential garden. Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000GkzF	Applicant: Mr & Mrs Knight Closing Date: 3 October
Application: PL/2025/06259 – Full Planning Permission Address: Godwins Farm, Greatfield, SN4 8EQ Proposal: Erection of roofing over a livestock gathering area and concrete yard renewal Link: https://development.wiltshire.gov.uk/pr/s/planning-application/a0iQ300000FfR6r	Applicant: Mr Saunders Closing Date: 9 October

b. To NOTE the following Wiltshire Council decisions:

Application: PL/2025/06065 – Removal or Variation of a Condition Address: Lydiard Farm, The Street, Lydiard Millicent, SN5 3LU Proposal: Variation of condition 2 (approved plans) on PL/2024/03183 to increase the size of the rear extension to the main house and extend the length of the garage towards the main house. WC Approved with Conditions	Applicant: Mr & Mrs Hornby
Application: PL/2025/05106 – Householder Planning Permission Address: 24 Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Two-storey rear extension WC Approved with Conditions	Applicant: Mr Rigby
Application: PL/2025/06021 - Removal/variation of conditions Address: 3 Greatfield, Royal Wootton Bassett, SN4 8EQ Proposal: Variation of condition 2 (Approved Plans) relating to application PL/2025/02470 WC Approved with Conditions	Applicant: Mr Smith

8. **Clerk's Report**

To NOTE the report

9. **Communications**

To NOTE the following communications:

- a. Wiltshire Neighbourhood Watch Association AGM – 18 October 2025
- b. Wiltshire Council Road Closure Notice – Restrop Road – 27 October 2025
- c. Wiltshire Council Community Governance Review

10. **Jubilee Club House Play Area**

To NOTE the report and CONSIDER the recommendations

11. **Risk Management Register**

To APPROVE the addition of risk 40 – Cricket Ball Strike

12. **External Audit Report and Certificate**

To NOTE the External Audit Report and Certificate

13. **Community Field Working Party**

To NOTE the lease agreement completion

14. **Community Field Grounds Maintenance Contract**

To APPROVE the contract

15. **IT Policy**

To CONSIDER the ADOPTION of an IT Policy

16. **e-Scooter Use at the Recreation Field and Play Area**

To NOTE the report and CONSIDER a way forward

17. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Community Safety Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Chalker
Parish Hall	Cllr Neighbour
Speed Indication Devices	Cllrs Chalker, Coffey and Neighbour
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Allsop

18. **Exclusion of the Public and Press:**

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.

19. **Land Matters**

To NOTE the report and CONSIDER a response

To APPROVE the amended Grounds Maintenance Contract

To NOTE the report and APPROVE the draft Consent Order and Schedule

20. **Staff Matters**

To NOTE the report and CONSIDER the proposal

Date of the next meeting: Thursday 6 November 2025