

LYDIARD MILLICENT PARISH COUNCIL MEETING
9 January 2025
held at the Jubilee Club House, Lydiard Millicent
at 19:01 hrs

Councillors Present:

S Westwood, Chairman D Coffey S Hill-Wheeler R Selwood J Sprules
M Allsop, Vice Chairman

Others in Attendance: 4 members of the public

Meeting Clerk: Hayley Graham

Public Question Time: There were no public questions

Councillor Question Time: Councillor Coffey highlighted that a large cattle lorry recently got stuck on Greenhill and had to be towed out. There are existing "No HGV" signs in place but this has happened on several occasions. The Clerk will contact Wiltshire Council Highways to establish if there is a weight limit on the road and if anything can be suggested to prevent the issue reoccurring.

MINUTES

24.199 Apologies for Absence

Apologies were RECEIVED from Councillors Rothwell, Smith and Suleman. No apologies were received from Wiltshire Councillor Steve Bucknell who was not present. Members unanimously APPROVED Councillor Chalker's request for a leave of absence from Council meetings until May 2025.

24.200 Declarations of Interest and Dispensation Requests

No declarations of interest were made and no dispensation requests were received.

24.201 Chairman's Announcements

- Congratulations from everyone at the Council to Councillor Chalker who has recently had a baby
- Thanks were given to the Parish Steward and the Wiltshire Council Highways Engineer who visited The Butts this week to clear the flooding
- A very Happy New Year to all.

24.202 Minutes

Members CONSIDERED the minutes of the Parish meeting held on 5 December 2024. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

24.203 Co-Option of New Councillor

Members CONSIDERED the application from Mrs L Bamsey. The matter was put to the vote and Members unanimously RESOLVED that Mrs L Bamsey be co-opted onto the Parish Council with immediate effect. The Declaration of Acceptance of Office was signed by the newly elected Councillor and witnessed by the Clerk, and the Chairman invited Councillor Bamsey to join the meeting.

24.204 Wiltshire Councillor Update

No report was received from Councillor Steve Bucknell.

24.205 Financial Accounts

Members NOTED and APPROVED the Income & Expenditure Reports and Payments List. Members RESOLVED to approve the recommendation to transfer £10,000 (ten thousand pounds) from the Public Sector Deposit Fund (PSDF) to the Unity account, if and when required. The Clerk will establish if there are any requirements as to an appropriate level of funds to be maintained in the Unity account.

Members NOTED the report and:

- RESOLVED to approve the expenditure of £190 (one hundred and ninety pounds) (ex. VAT) for the renewal of the Clerk's SLCC membership. Costs to be met from General Reserves.

- AGREED to defer a decision on the JCH play area infant swings pending the outcome of the upcoming play area inspection.

24.206 **Financial Regulations**

Members NOTED the report and agreed to update Financial Regulation 2.6 to read:

“At least once in each quarter, and at each financial year end, two members other than cheque signatories shall be appointed to jointly and severally verify bank reconciliations (for all accounts) produced by the RFO. The verifying member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the council.”

24.207 **Draft 2025-2026 Precept**

Members CONSIDERED the draft precept. Members RESOLVED to amend the General Reserves budget line to £9,000 (nine thousand pounds) to set a precept of £67,055.00 (sixty-seven thousand and fifty-five pounds), an increase of £3.75 (4.58%) per annum.

24.208 **Planning Applications**

Members RECEIVED a report from Planning Group A, and after discussions:

Application: PL/2024/10741 – Full planning permission	Applicant: Mr J Toomer
Address: Toomers Garden Centre, Stone Lane, SN5 3LD	Closing Date: 10 January
Proposal: Retrospective change of use of agricultural to storage and distribution (B8)	
Members RESOLVED to COMMENT in support of the Rights of Way representation.	

Standing Orders were SUSPENDED for public comment on the following application:

Application: PL/2024/11358 – Full planning permission	Applicant: Mr J Stubbs
Address: Land at the rear of 2 Lydiard Green, SN5 3LP	Closing Date: 16 January
Proposal: Erection of 3 dwellings after demolition of existing workshop buildings	

A resident confirmed the applicant is his brother, who has submitted the application as the maintenance of the buildings currently on the site is becoming burdensome. He advised that he has delivered a letter to neighbours in the immediate vicinity with further information on the application to alleviate any concerns they may have. Councillor Hill-Wheeler requested further information on the drainage proposal, and the resident confirmed that the field directly behind the land is also owned by the applicant, and the drainage will be via a soakaway in this field. Councillor Allsop asked why the houses require a private refuse collection as detailed in the application, and it was suggested this is likely to be a mistake by the planning consultant and that the houses would be serviced by existing Wiltshire Council refuse collections.

Standing orders were REINSTATED before Members discussed further.

Application: PL/2024/11358 – Full planning permission	Applicant: Mr J Stubbs
Address: Land at the rear of 2 Lydiard Green, SN5 3LP	Closing Date: 16 January
Proposal: Erection of 3 dwellings after demolition of existing workshop buildings	
Members RESOLVED to OBJECT to the application due to insufficient parking and the contravention of the Lydiard Millicent Neighbourhood Plan Policy LM2.	

Members NOTED the following Wiltshire Council decisions:

Application: PL/2024/08098 – Householder application	Applicant: Mr D Simons
Address: 26 Riffs Bar, Greatfield, RWB, SN4 8EQ	
Proposal: Application to build free-standing garage within boundary lines. 7m x 5.4m concrete base with a proposed height of 3.5m to highest point of structure. Single skin garage with wooden frame.	WC Approved with Conditions
Application: PL/2024/07549 – Householder application	Applicant: Mr & Mrs Bonehill
Address: 28 The Close, Lydiard Millicent, SN5 3NL	
Proposal: Proposed single storey rear extension and garage conversion	WC Approved with Conditions
Application: PL/2024/09767 – Proposed works to trees in a conservation area	Applicant: Turner
Address: 16 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: T1 Lilac - Reduce height by 50% and minor prune on sides to reduce encroachment and improve light levels into the garden. T2 Hawthorn – Pollard back to previous points	

(approximately 1.5m) to improve light levels in the garden. T3 Plum - Re-pollard garden side stem, pollard field side stem to match (approximately 1.5m) to improve light levels in the garden.	
Application: PL/2024/07753 – Householder application	WC – No Objection
Address: 9 Lydiard Green, Lydiard Millicent, SN5 3LP	Applicant: Mr P Russell
Proposal: 2 Storey Extension and Garage	WC Approved with Conditions

24.209 **Clerk's Report**

Members NOTED the report. Standing Orders were SUSPENDED for public comment on the PQT – 7 November item on the report. The resident who raised this issue in Greatfield is frustrated with the response from Wiltshire Council on the MyWilts cases, and advised that the designated footpath is very muddy, encouraging pedestrians to walk in the road to access their homes. The Clerk will contact Wiltshire Councillor Bucknell for assistance in resolving the issue. Standing Orders were REINSTATED before Members discussed further.

24.210 **Correspondence**

Members NOTED the following correspondence:

- a. SLCC Update – Local Government Finance Policy Statement 2025-2026
- b. SLCC Update – Revised NPPF Publication
- c. SLCC Update – Government's English Devolution White Paper
- d. SLCC Update – Consultation on "Local Audit Reform: A Strategy for Overhauling the L System in England
- e. SLCC Update - Consultation on Strengthening the Standards and Conduct Framework Local Authorities in England

24.211 **Local Highways and Footpath Improvement Group (LHFIG)**

Members NOTED the final meeting notes and accompanying documents from the LHFIG meeting of 27 November.

24.212 **Brinkworth with Grittenham Neighbourhood Development Plan**

Members NOTED the correspondence and RESOLVED not to submit a response.

24.213 **VE Day Plans**

Members NOTED the Programme of Events. Councillor Westwood confirmed that the Open Gardens will not take place due to lack of interest, and that the barn dance planned on 10 May will be self-funded. Councillor Selwood recommended that the Terms of Reference (ToR) should be updated to ensure at least one Councillor attends each Working Party meeting. The Clerk will add this as an agenda item for the next meeting.

Members RESOLVED to appoint A Pfleger to the VE Day 80 Working Party.

24.214 **Jubilee Club House Outdoor Store Doors**

Members NOTED the report and RESOLVED to accept Quote D. Due to the omission of the funding source, this decision will be brought back to the next meeting with the funding information. The Clerk will review the insurance cover when due for renewal at the end of May to establish if it is possible for the building to be fully insured whilst unoccupied.

24.215 **Jubilee Club House and Recreation Field Tree Survey Report**

Members NOTED the report and CONSIDERED the recommendations. Members RESOLVED to, in the first instance, ascertain as to whether the Parish Handyman can carry out the 3-month priority remedial works as outlined in the report.

24.216 **Grounds Maintenance Contract**

Members NOTED the report and RESOLVED to defer the tender award decision until further information for quotes A, C and D could be obtained. Due to the close proximity of the current grounds maintenance contract expiry date, Members RESOLVED to discuss the findings at an Extraordinary Meeting to be held before the next Parish meeting.

24.217 **Draft Emergency Resilience Plan**

Members NOTED the report. Councillors Allsop and Bamsey volunteered to assist with the plan and to be involved in a plan dry run.

24.218 **Wiltshire Council Total Traffic Regulation Order (TTRO) Notice**
Members NOTED the TTRO and RESOLVED to share the information:

- on the Council's Facebook page
- on the Lydiard Millicent Community Facebook page
- with the School, Pre-School, Parish Hall, Church and businesses at Bagbury Park.

The Clerk will maintain contact with Wiltshire Council Highways and Wales & West Utilities for up to date information on the hard closure as works progress.

24.219 **Lydiard Millicent Parish Council Logo**
Members RESOLVED to use the updated logo.

24.220 **Neighbourhood Plan Revision**
Members NOTED the report and:

- RESOLVED to appoint Master Land and Planning Limited as the Council's planning consultants
- RESOLVED to ADOPT the Steering Group Terms of Reference
- RESOLVED to apply for a government grant for Stage 1 works.

24.221 **Council and Community Representatives**
Members RECEIVED the following updates:

Community Safety Group – Councillor Hill-Wheeler The next meeting is taking place tomorrow at which the group will be discussing whether or not to continue.
Parish Hall – Councillor Allsop The Parish Hall is currently being redecorated.
Speed Indication Devices – Councillor Allsop As Councillor Chalker now has a Leave of Absence, the Clerk will request that the Parish Handyman retrieves the SID data if possible.
Operational Flood Working Group – Councillor Westwood Local issues have been escalated at Wiltshire Council as the Drainage Team have failed to respond to the Council's requests.
Neighbourhood Plan – Councillor Allsop A meeting took place on 7 January, a total of 15 residents are now engaged covering most areas of the Parish. Next steps were agreed, Patrick Cole was appointed as the Chairman and the Clerk as the Treasurer. Standing Orders were SUSPENDED and REINSTATED before Members discussed further.

24.222 **Exclusion of the Public and Press**
Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

3 members of the public left the meeting.

24.223 **Staff Matters**
Members RECEIVED a report from Councillor Allsop. The Clerk has opted in to the Council pension scheme.

24.224 **Land Matters**
Members NOTED the report and CONSIDERED the recommendations. It was noted that the recommendations relate to a previous resolution, and that a special motion would be required for a resolution to be made. Members RESOLVED that the Chairman should call an Extraordinary Meeting. Councillor Westwood to request additional information from the Council's solicitor.

24.225 **Community Field Working Party Meeting**

Members NOTED the report and RESOLVED to engage legal support and RESOLVED to apply for Change of Use planning permission at the costs detailed in the report. The order for works to be issued and planning application made only after Councillor Selwood has discussed draft terms with the Parish Hall trustees. All costs to be met from General Reserves.

Meeting Closed at 21.26 hrs

**LYDIARD MILLICENT PARISH COUNCIL
EXTRAORDINARY MEETING
23 January 2025
held at the Jubilee Club House, Lydiard Millicent
at 18:00 hrs**

Councillors Present:

S Westwood, Chairman	L Bamsey	D Coffey	S Hill-Wheeler	K Smith
M Allsop, Vice Chairman	J Sprules	M Suleman		

Others in Attendance: None

Meeting Clerk: Hayley Graham

Public Question Time: There were no public questions.

Councillor Question Time: There were no Councillor questions.

MINUTES

24.226 Apologies for Absence

Apologies were RECEIVED Councillors Rothwell and Selwood.

24.227 Declarations of Interest and Dispensation Requests

No declarations of interest were made and no dispensation requests were received.

24.228 Grounds Maintenance contract

Members NOTED the report, the additional information and the quotes received. Following discussions, Members RESOLVED to accept Quote C for a three-year contract. First year cost is £11,468.86 (eleven thousand, four hundred and sixty-eight pounds, 86p). Costs will be subject to annual review in line with the 12 month movement in CPI on each anniversary of the contract. An indicative 3% has been added to the year 1 cost for years 2 and 3 for a forecasted total contract cost of £35,449.10 (thirty-five thousand, four hundred and forty-nine pounds, 10p).

24.229 Exclusion of the Public and Press:

The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Access to Meetings) Act 1960 – therefore the public and press will be excluded'.

24.230 Land Matters

In accordance with Standing Order 7, this agenda item is a special motion after written notice from two Councillors was received by the Proper Officer. Members NOTED the report and after discussions:

- RESOLVED to proceed with the correspondence detailed in Appendix 3
- RESOLVED that the Chairman should draft further correspondence to be reviewed by the Council's solicitor before taking to Council for approval.

Meeting Closed at 18.43 hrs

Finance Report 6 February 2025

Item 6

EXPENDITURE

Supplier	Invoice Number	Date	Description	Net	VAT	Total	Paid	Method
Betterclean	2905	31 Dec 25	December Cleaning	425.10	85.02	510.12	14 Jan 25	BP
BOnline	1744365	01 Jan 25	Broadband	30.05	6.01	36.06	15 Jan 25	DD
British Gas - Electricity	9608560	16 Dec 25	November / December Charges	88.40	4.42	92.82	30 Dec 24	DD
Business Waste	1563931	13 Dec 25	Cemetery & JCH	0.22	0.04	0.26	31 Dec 24	DD
Business Waste	1569137	21 Dec 25	Cemetery	2.42	0.48	2.90	14 Jan 25	DD
Business Waste	1576480	01 Jan 25	Cemetery & JCH	75.00	15.00	90.00	14 Jan 25	DD
Castle Water	5021693	06 Jan 25	JCH Water	41.14	0.00	41.14	20 Jan 25	DD
Castle Water	5115896	08 Jan 25	Cemetery Water	5.56	0.00	5.56	22 Jan 25	DD
Compass Boiler Services	4445	30 Dec 25	JCH Boiler Service / Inspection	190.00	38.00	228.00	14 Jan 25	BP
Corona	18851917	09 Dec 25	November / December Gas	200.79	10.04	210.83	14 Jan 25	BP
Corona	18911850	07 Jan 25	December / January Gas	287.43	14.37	301.80	28 Jan 25	BP
EE	699361	13 Jan 25	December / January Charges	19.42	3.88	23.30	21 Jan 25	DD
HMRC	n/a	15 Dec 25	Tax & NI - December	271.71	0.00	271.71	15 Jan 25	BP
Home Bargains	n/a	08 Jan 25	Office Supplies & JCH Clock	6.06	1.21	7.27	08 Jan 25	CC
Inception	3041246	15 Jan 25	December / January Printing	36.39	7.28	43.67	28 Jan 25	BP
Initial	35292424	20 Nov 24	Annual Hygiene Services	951.29	190.25	1,141.54	14 Jan 25	BP
John O'Conner	115306	12 Dec 25	December Maintenance	884.83	176.96	1,061.79	14 Jan 25	BP
J Rouse & Son Ltd	462434	31 Dec 25	Gutter Clearing Supplies	12.44	2.49	14.93	14 Jan 25	BP
Microshade	20259	07 Jan 25	Hosting Fees	450.96	90.19	541.15	14 Jan 25	BP
Peninsula	4699740	08 Jan 25	HR	106.64	20.14	126.78	08 Jan 25	DD
Post Office	1-303179	05 Dec 25	12 x 2nd Class Stamps	10.20	0.00	10.20	05 Dec 25	CC
Staff	n/a	28 Jan 25	Salaries - January	1,923.05	0.00	1,923.05	28 Jan 25	BP
Three Business Services	44046	14 Dec 25	December Charges	8.71	1.74	10.45	13 Jan 25	DD
Unity Trust Bank	n/a	16 Dec 25	Cheque Cashing Fees	0.90	0.00	0.90	31 Dec 24	DD
Unity Trust Bank	91	30 Nov 24	Transaction Charges	10.50	0.00	10.50	31 Dec 24	DD
Unity Trust Bank	92	31 Dec 25	Transaction Charges	11.85	0.00	11.85	31 Jan 25	DD
Wiltshire Council	n/a	01 Jan 25	Business Rates	99.00	-	99.00	02 Jan 25	DD

Expenditure 6,150.06 667.52 6,817.58

Payments for Approval

Co-Op Funeral Care	45383	16 Jan 25	Return Overpayment of Invoice	428.00	0.00	428.00		
V Chairman Mileage Exp.	n/a	08 Jan 25	Mileage for Council Business	107.10	0.00	107.10		
V Chairman Postage Exp.	n/a	10 Sep 24	Postage for LG Land Registry	5.20	0.00	5.20		
John O'Conner	115955	10 Jan 25	January Grounds Maintenance	884.83	176.96	1,061.79		

Tina Jones	2501	07 Jan 25	Admin Support / Display Boards	422.50	0.00	422.50
Viking	5352227	22 Jan 25	Office Supplies - Paper	59.33	11.87	71.20
Wellers	831402	31 Dec 24	Legal Fees	875.00	175.00	1,050.00
Wellers	829371	30 Sep 24	Legal Fees	1,575.00	315.00	1,890.00
				4,356.96	678.83	5,035.79

LMPC Income Summary 2024-2025 Received 31 December 2024

Category	Amount
Cemetery Burials	£1,488.00
Exclusive Rights	£2,010.00
Cemetery Memorials	£931.00
Cricket	£3,055.00
Defra	£1,635.24
Field and Hall Hire	£190.00
Football	£7,321.00
Lydiard Plain Rental	£1,000.00
PSDF Income	£2,788.37
Wayleave	£12.00

Total £20,430.61

Precept	£64,151.00
Vat Refund 23/24	£12,696.75

Total £97,278.36

Summary Income & Expenditure by Budget Heading 31/12/2024

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	General Administration						
	Income	66,951	66,163	(788)			
	Expenditure	39,913	43,068	3,155			101.2%
	Net Income over Expenditure	27,038	23,095	(3,943)		3,155	92.7%
	plus Transfer from EMR	283	0	(283)			
	less Transfer to EMR	0	0	0			
	Movement to/(from) Gen Reserve	27,321	23,095	(4,226)			
102	Grants						
	Expenditure	498	500	2		2	99.6%
104	Democratic Activites						
	Expenditure	0	1,150	1,150		1,150	0.0%
201	Cemetery						
	Income	4,429	4,100	(329)			108.0%
	Expenditure	813	1,358	545		545	59.9%
	Movement to/(from) Gen Reserve	3,616					
301	Recreation Field & JCH						
	Income	190	500	310			38.0%
	Expenditure	53,703	20,368	(33,335)		(33,335)	263.7%
	Net Income over Expenditure	(53,513)	(19,868)	33,645			
	plus Transfer from EMR	32,481	0	(32,481)			
	Movement to/(from) Gen Reserve	(21,031)	(19,868)	1,163			
303	Play Area						
	Expenditure	398	1,935	1,537		1,537	20.5%
	plus Transfer from EMR	0	0	0			
	Movement to/(from) Gen Reserve	(398)	(1,935)	(1,537)			
304	Cricket						
	Income	3,057	3,250	193			94.1%
	Expenditure	1,573	2,937	1,364		1,364	53.6%
	Movement to/(from) Gen Reserve	1,484					
305	Football						
	Income	7,321	7,000	(321)			104.6%
	Expenditure	0	2,207	2,207		2,207	0.0%
	Movement to/(from) Gen Reserve	7,321					
401	Highways & Open Spaces						
	Expenditure	5,995	9,390	3,395		3,395	63.8%
	plus Transfer from EMR	1,743	0	(1,743)			
	Movement to/(from) Gen Reserve	(4,252)	(9,390)	(5,138)			
501	Lydiard Plain						
	Income	2,635	2,500	(135)			105.4%
	Expenditure	0	600	600		600	0.0%
	Movement to/(from) Gen Reserve	2,635					
Grand Totals:- Income		84,583	83,513	(1,070)			101.3%
Expenditure		102,893	83,513	(19,380)	0	(19,380)	123.2%
Net Income over Expenditure		(18,310)	0	18,310			
plus Transfer from EMR		34,507	0	(34,507)			
less Transfer to EMR		0	0	0			
Movement to/(from) Gen Reserve		16,197	0	(16,197)			

Detailed Income & Expenditure by Budget Heading 31/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 General Administration							
1000 Precept	64,151	64,151	0			100.0%	
1015 Interest	2,788	2,000	(788)			139.4%	
1020 Other	12	12	0			100.0%	
General Administration :- Income	66,951	66,163	(788)			101.2%	0
4000 Staff Salary	19,334	22,053	2,719		2,719	87.7%	
4001 Mileage	43	50	7		7	85.5%	
4006 Telephones / Broadband	512	900	388		388	56.9%	
4007 Tax & NI	4,969	6,600	1,631		1,631	75.3%	
4008 Home Working Allowance	216	180	(36)		(36)	120.0%	
4010 Training / Conferences	789	1,500	711		711	52.6%	
4011 Subscriptions	667	300	(367)		(367)	222.3%	
4012 Books & Journals	0	50	50		50	0.0%	
4020 Chairman - Expenses	35	100	65		65	34.7%	
4021 Refreshments	0	25	25		25	0.0%	
4022 Office Equipment	333	500	167		167	66.6%	283
4030 Hall Hire	73	180	108		108	40.3%	
4032 Printing and Lease	397	325	(72)		(72)	122.2%	
4034 Postage	8	25	17		17	33.4%	
4035 Stationery Sundries	105	250	145		145	42.2%	
4036 Advertising & Parish Magazine	375	175	(200)		(200)	214.3%	
4051 Audit Fees	921	750	(171)		(171)	122.8%	
4052 Insurance	1,573	1,500	(73)		(73)	104.9%	
4053 Web Hosting & Domain Name	1,420	1,500	80		80	94.7%	
4054 Legal Fees	5,625	1,500	(4,125)		(4,125)	375.0%	
4055 Professional Fees	1,441	2,945	1,504		1,504	48.9%	
4057 Bank Service Charges	96	150	54		54	64.1%	
4064 Software Packages	543	475	(68)		(68)	114.2%	
4065 Events	403	1,000	597		597	40.3%	
4071 Registrations / Licences	35	35	0		0	100.0%	
General Administration :- Indirect Expenditure	39,913	43,068	3,155	0	3,155	92.7%	283
Net Income over Expenditure	27,038	23,095	(3,943)				
6000 plus Transfer from EMR	283	0	(283)				
Movement to/(from) Gen Reserve	27,321	23,095	(4,226)				
102 Grants							
4136 Grants & Donations	498	500	2		2	99.6%	
Grants :- Indirect Expenditure	498	500	2	0	2	99.6%	0
Net Expenditure	(498)	(500)	(2)				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
104 Democratic Activities							
4026 Election Fees	0	1,150	1,150		1,150	0.0%	
Democratic Activities :- Indirect Expenditure	0	1,150	1,150	0	1,150	0.0%	0
Net Expenditure	0	(1,150)	(1,150)				
201 Cemetery							
1011 Grants of Right	2,010	900	(1,110)			223.3%	
1012 Interments	1,488	2,000	512			74.4%	
1013 Memorials	931	1,200	269			77.6%	
Cemetery :- Income	4,429	4,100	(329)			108.0%	0
4003 Water	44	60	16		16	73.7%	
4101 Grass Cutting	452	385	(67)		(67)	117.4%	
4105 Parish Maintenance	317	650	333		333	48.8%	
4111 Tree / Hedge Works	0	263	263		263	0.0%	
Cemetery :- Indirect Expenditure	813	1,358	545	0	545	59.9%	0
Net Income over Expenditure	3,616	2,742	(874)				
301 Recreation Field & JCH							
1007 Hire	190	500	310			38.0%	
Recreation Field & JCH :- Income	190	500	310			38.0%	0
4002 Business Rates etc	887	1,250	363		363	70.9%	
4003 Water	580	750	170		170	77.4%	
4004 Electricity	786	3,000	2,214		2,214	26.2%	
4005 Gas	848	1,700	852		852	49.9%	
4009 CCTV	1,105	605	(500)		(500)	182.6%	500
4070 Inspections	111	350	239		239	31.7%	
4101 Grass Cutting	6,432	4,298	(2,134)		(2,134)	149.6%	
4105 Parish Maintenance	862	700	(162)		(162)	123.2%	
4111 Tree / Hedge Works	1,360	265	(1,095)		(1,095)	513.2%	
4120 JCH - Cleaning	3,855	4,250	395		395	90.7%	415
4121 Janitorial Supplies	236	950	714		714	24.8%	
4122 Building Maintenance	886	2,000	1,114		1,114	44.3%	728
4123 JCH - Major Works	35,573	0	(35,573)		(35,573)	0.0%	30,838
4124 Handyman Requirements	182	250	68		68	72.8%	
Recreation Field & JCH :- Indirect Expenditure	53,703	20,368	(33,335)	0	(33,335)	263.7%	32,481
Net Income over Expenditure	(53,513)	(19,868)	33,645				
6000 plus Transfer from EMR	32,481	0	(32,481)				
Movement to/(from) Gen Reserve	(21,031)	(19,868)	1,163				

Detailed Income & Expenditure by Budget Heading 31/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
303 Play Area							
4070 Inspections	0	150	150		150	0.0%	
4101 Grass Cutting	266	285	19		19	93.3%	
4130 Play Equipment - New	0	1,000	1,000		1,000	0.0%	
4131 Play Equipment - Maintenance	132	500	368		368	26.3%	
Play Area :- Indirect Expenditure	398	1,935	1,537	0	1,537	20.5%	0
Net Expenditure	(398)	(1,935)	(1,537)				
304 Cricket							
1002 Rental	3,057	0	(3,057)			0.0%	
1007 Hire	0	3,250	3,250			0.0%	
Cricket :- Income	3,057	3,250	193			94.1%	0
4101 Grass Cutting	0	637	637		637	0.0%	
4312 Maintenance of Cricket Square	1,573	2,300	727		727	68.4%	
Cricket :- Indirect Expenditure	1,573	2,937	1,364	0	1,364	53.6%	0
Net Income over Expenditure	1,484	313	(1,171)				
305 Football							
1002 Rental	7,321	0	(7,321)			0.0%	
1007 Hire	0	7,000	7,000			0.0%	
Football :- Income	7,321	7,000	(321)			104.6%	0
4101 Grass Cutting	0	1,592	1,592		1,592	0.0%	
4126 Pitch Marking	0	615	615		615	0.0%	
Football :- Indirect Expenditure	0	2,207	2,207	0	2,207	0.0%	0
Net Income over Expenditure	7,321	4,793	(2,528)				
401 Highways & Open Spaces							
4100 Equipment & Repairs	106	100	(6)		(6)	106.2%	
4101 Grass Cutting	814	1,040	226		226	78.2%	
4105 Parish Maintenance	75	2,000	1,925		1,925	3.8%	
4109 Street Furniture - New	0	1,000	1,000		1,000	0.0%	
4111 Tree / Hedge Works	0	500	500		500	0.0%	
4127 Holborn Footpath	257	250	(7)		(7)	102.7%	
4128 Footpath Group	157	0	(157)		(157)	0.0%	157
4129 Community Field	0	1,000	1,000		1,000	0.0%	
4139 Lydiard Green	304	500	196		196	60.7%	304
4140 Speed Indicator Devices SIDS	4,283	3,000	(1,283)		(1,283)	142.8%	1,283
Highways & Open Spaces :- Indirect Expenditure	5,995	9,390	3,395	0	3,395	63.8%	1,743
Net Expenditure	(5,995)	(9,390)	(3,395)				
6000 plus Transfer from EMR	1,743	0	(1,743)				

Continued over page

Detailed Income & Expenditure by Budget Heading 31/12/2024

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(4,252)	(9,390)	(5,138)				
<u>501 Lydiard Plain</u>							
1002 Rental	1,000	1,000	0			100.0%	
1003 Grants	1,635	1,500	(135)			109.0%	
Lydiard Plain :- Income	<u>2,635</u>	<u>2,500</u>	<u>(135)</u>			<u>105.4%</u>	<u>0</u>
4055 Professional Fees	0	350	350		350	0.0%	
4105 Parish Maintenance	0	250	250		250	0.0%	
Lydiard Plain :- Indirect Expenditure	<u>0</u>	<u>600</u>	<u>600</u>	<u>0</u>	<u>600</u>	<u>0.0%</u>	<u>0</u>
Net Income over Expenditure	<u>2,635</u>	<u>1,900</u>	<u>(735)</u>				
Grand Totals:- Income	<u>84,583</u>	<u>83,513</u>	<u>(1,070)</u>			<u>101.3%</u>	
Expenditure	<u>102,893</u>	<u>83,513</u>	<u>(19,380)</u>	<u>0</u>	<u>(19,380)</u>	<u>123.2%</u>	
Net Income over Expenditure	<u>(18,310)</u>	<u>0</u>	<u>18,310</u>				
plus Transfer from EMR	<u>34,507</u>	<u>0</u>	<u>(34,507)</u>				
Movement to/(from) Gen Reserve	<u>16,197</u>	<u>0</u>	<u>(16,197)</u>				

Date: 20/01/2025

Time: 13:13

Lydiard Millicent Parish Council

Page 1

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 2 - Investment A/C

User: HAYLEY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
The Public Sector Deposit Fund	31/12/2024	9	73,881.09
			<u>73,881.09</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			73,881.09
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			73,881.09
		Balance per Cash Book is :-	73,881.09
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 20/01/2025

Time: 13:08

Lydiard Millicent Parish Council

Page 1

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 3 - Unity Bank

User: HAYLEY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Bank **873	31/12/2024	923	24,865.87
			<u>24,865.87</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
<u>Unpresented Receipts (Plus)</u>			24,865.87
22/07/2024 85 - 3		1.80	
			<u>1.80</u>
			24,867.67
		Balance per Cash Book is :-	24,867.67
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Date: 20/01/2025

Time: 13:14

Lydiard Millicent Parish Council

Page 1

Bank Reconciliation Statement as at 31/12/2024
for Cashbook 5 - Lloyds Charge Card

User: HAYLEY

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Charge Card	31/12/2024	1	0.00
			0.00
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			0.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	0.00
			0.00
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Members are requested to NOTE the report, CONSIDER the quotes received and CONSIDER the recommendations.

Jubilee Club House Outdoor Store Doors

Background

At the Parish meeting held on 9 January, members RESOLVED to accept Quote D. Due to the omission of the funding source, this decision is to be brought back to the next meeting with the funding information (min. ref. 24.214).

Quote D

• Remove existing door and dispose of • Supply and fit 1no set of steel doors • Set up and test • Leave site clean and tidy £1,890 (ex. VAT)	Steel doors have no, or very low maintenance requirements and are more robust than other door types. This door will meet all insurance requirements.
--	---

Update

Costs will be met as set out below:

- £1114 from budget line 4122 – Building Maintenance
- £776 from General Reserves

Recommendation

Members to APPROVE the expenditure allocation.

Website Domain

Update

The use of the Council's website domain is due to expire on 5 April 2025. It can be extended by 2 years at a cost of £125 (ex. VAT)

Recommendation

Members to APPROVE the expenditure of £125 (ex. VAT) to extend the domain license. Costs to be met from budget line 4053 – Website Hosting and IT Support.

Open Space Society Training

Background

The Open Space Society (OSS) are offering an online training course on "Protecting Commons, Greens and Open Spaces" on 1 and 2 April at a cost of £95 (ex. VAT). Councillor Allsop would like to attend.

Recommendation

Members to APPROVE the expenditure of £95 (ex. VAT) for Councillor Allsop to attend the OSS training. Costs to be met from budget line 4010 – Training.

Hayley Graham
January 2025



23 January 2025

Development Services
Wiltshire Council

**VARIOUS
NOTIFICATION OF ENFORCEMENT
APPEAL**

Tel: 0300 456 0114

PlanningAppeals@wiltshire.gov.uk

Our Ref: **19/00506/ENF**

Dear Sir/Madam,

TOWN AND COUNTRY PLANNING ACT 1990

APPELLANTS NAME:	Mr James Forty
APPEAL SITE:	Land at Lydiard Green, Swindon
INSPECTORATE REFERENCE:	APP/Y3940/C/24/3353179
APPEAL START DATE:	17 January 2025

I am writing to let you know that an appeal has been made to the Planning Inspectorate in respect of the above site.

THE BREACH OF PLANNING CONTROL ALLEGED

Without planning permission, operational development comprising the erection of three buildings in the approximate three locations within the Land.

The enforcement notice was issued for the following reasons:

- a) It appears to the Council that the above breach of planning control has occurred within the last 10 years.
- b) The unauthorised development is an incongruous form of development in open countryside that causes harm to the character and appearance of the surrounding area contrary to Core Policy 57 (Ensuring High Quality Design and Place Shaping) of the adopted Wiltshire Core Strategy (2015), Policy LM2 (Managing Design in Lydiard Green) of the Lydiard Millicent Neighbourhood Plan 2018 – 2036 (made May 2021) and Section 12 (Achieving well-designed places) of the National Planning Policy Framework (July 2021).
- c) The Council do not consider that planning permission should be granted, because planning conditions could not overcome these objections to the development.

The enforcement notice requires the following steps to be taken:

- a) Demolish the three buildings in full, including the slab and foundations of all three buildings.
- b) Remove all materials and debris resulting from a) from the Land.

The compliance period of time stated on the notice is: 4 months.

The appellant has appealed against the notice on the following grounds:

- (d) That, at the time the enforcement notice was issued, it was too late to take enforcement action against the matters stated in the notice.
- (f) The steps required to comply with the requirements of the notice are excessive, and lesser steps would overcome the objections.
- (g) The time given to comply with the notice is too short.

The appeal is against the Against an Enforcement Notice in respect of the above site, and is to be decided on the basis of a written representations procedure.

Appeal documents are available to view from the Council upon request.

The Planning Inspectorate has introduced an online appeals service which you can use to comment on this appeal by **28th February 2025**. You can find the service through the Appeals area of the Planning Portal – see <https://acp.planninginspectorate.gov.uk>. The Inspectorate may publish details of your comments, on the internet (on the appeals area of the planning portal). Your comments may include your name, address, email address or phone number, please ensure that you only provide information, including personal information belonging to you that you are happy will be made available to others in this way. If you supply information belonging to a third party please ensure you have their permission to do so. More detailed information about data protection and privacy matters is available on the Planning Portal. Any representations received after the deadline will not normally be seen by the Inspector and will be returned.

All comments received will be copied to the appellant and will be taken into account by the Inspector in deciding the appeal. All comments will be available to public inspection should any such request be made.

If you wish to receive a copy of the appeal Decision Letter, you should write to the Planning Inspectorate specifically requesting one. The Planning Inspectorate will not acknowledge your letter unless you specifically ask them to do so. They will, however, ensure that your letter is passed on to the Inspector dealing with the appeal.

If you wish to receive a copy of the appeal Decision Letter, you should contact the Planning Inspectorate.

Finally, you may wish to note that The Planning Inspectorate has produced a guide to taking part in planning appeals. If you would like to receive a copy of this, please contact me on the telephone number set out at the head of this letter, further information can also be obtained from their web site at <https://acp.planninginspectorate.gov.uk>

Yours faithfully,

Head of Development Management

23.204 Footpath Working Group

The hedging that denotes Lydiard Green and the neighbouring farmland has gaps in places. There is no right of access onto this private land at any of these points. There are three pillboxes on/surrounding the Green, only one of which is on the Village Green itself. Once the information boards have been put in situ, it is possible that members of the public may try and access the private land area. Members RESOLVED to spend up to £1000 to plant new hedging and replacement trees, met from Ear Marked Reserves set aside for Footpaths/Lydiard Green. UPDATE: New hedging has been planted by the Working Group. Replacement tree species next to be identified.

PQT – 2 May – Updates

- A resident raised concerns for the safety of users on footpath LMIL60. For at least the last ten years the metal gate blocking LMIL60 has been locked shut. This means that those wishing to use the footpath have to clamber over the gate or the adjoining metal bars. The Clerk asked the resident to email her the details and she would contact Wiltshire Council. UPDATE: The Clerk is in communication with WC regarding this issue. WC officer has made a site visit and will now contact the landowner. FURTHER UPDATE: The Clerk has requested an update from WC. FURTHER UPDATE: The Clerk has requested several updates from WC with no response.

PQT – 5 Sept

- A resident raised concerns that timescales for restorative work at Unit 5 Bagbury Park given by the owner in response to the Council's enforcement complaint were vague. The Clerk will visit the site in 6 months to check the progress of this work. UPDATE: Clerk has scheduled to make a site visit in 6 months.
- A resident highlighted that vehicles parking on the grass verge outside Bagbury Park will start to churn the verge up shortly as has been the case in previous years. The Clerk will explore options for furniture installation on the verge to prevent this. UPDATE: The Clerk is in discussion with WC on this matter. FURTHER UPDATE: Agenda item, recommendation to CLOSE this item.

24.135 Local Highway and Footway Improvement Group (LHFIG)

Standing Orders were SUSPENDED for public comment on overgrown hedges in the layby at Greatfield. The Clerk will raise this with the Parish Steward, and enquire with Land Registry as to the ownership of the hedges. UPDATE: The Parish Steward has been able to take back the hedges. Ownership enquiries are yet to be carried out. FURTHER UPDATE: The verge and land adjoining the layby are not registered with Land Registry. The Clerk can contact the Parish Steward should the hedges need taking back in future. Recommendation to CLOSE this item.

24.156 Financial Accounts

Members NOTED the report and APPROVED the cost for the annual inspection of the JCH play area at £150.00. UPDATE: Inspection has been booked and will be carried out in approx. 12 weeks.

24.162 Holborn Footpath

Members NOTED the report and CONSIDERED the recommendation. Members APPROVED the expenditure to purchase the materials for the Parish Handyman to lay at a cost of £70. UPDATE: Handyman is looking at logistics for a roadside delivery. Anticipate work will be carried out in December / early January. FURTHER UPDATE: Due to other demands, the works have been delayed. It is hoped that they can be carried out in February.

24.209 Clerk's Report

The resident who raised this issue in Greatfield is frustrated with the response from Wiltshire Council on the MyWilts cases, and advised that the designated footpath is very muddy, encouraging pedestrians to walk in the road to access their homes. The Clerk will contact Wiltshire Councillor Bucknell for assistance in resolving the issue. UPDATE: Alison Broome has confirmed she has spoken to the necessary parties at Wiltshire Council and it was acknowledged that the cases should not have been closed. The issue has been passed to an engineer for investigation.

24.214 Jubilee Club House Outdoor Store Doors

Members NOTED the report and RESOLVED to accept Quote D. Due to the omission of the funding source, this decision will be brought back to the next meeting with the funding information. UPDATE: Agenda item, recommendation to CLOSE this item.

24.215 Jubilee Club House and Recreation Field Tree Survey Report

Members RESOLVED to, in the first instance, ascertain as to whether the Parish Handyman can carry out the 3-month priority remedial works as outlined in the report. UPDATE: The Parish Handyman has commenced the work and will continue to do so over the coming weeks.

24.218 Wiltshire Council Total Traffic Regulation Order (TTRO) Notice

Members NOTED the TTRO and RESOLVED to share the information:

- on the Council's Facebook page
- on the Lydiard Millicent Community Facebook page
- with the School, Pre-School, Parish Hall, Church and businesses at Bagbury Park.

UPDATE: The information has been shared with all agreed, and as latest news on the Council's website. Recommendation to CLOSE this item.

24.220 Neighbourhood Plan Revision

Members RESOLVED to apply for a government grant for Stage 1 works. UPDATE: Grant application made and was successful. Recommendation to CLOSE this item.

24.221 Council and Community Representatives

As Councillor Chalker now has a Leave of Absence, the Clerk will request that the Parish Handyman retrieves the SID data if possible. UPDATE: The Parish Handyman aims to retrieve the data to share at the meeting.

24.225 Land Matters

Members NOTED the report and RESOLVED to engage legal support and RESOLVED to apply for Change of Use planning permission at the costs detailed in the report. The order for works to be issued and planning application made only after Councillor Selwood has discussed draft terms with the Parish Hall trustees. UPDATE: Planning application has been submitted. Legal support not yet engaged, awaiting the outcome of a Parish Hall trustees meeting scheduled for early February.

Wiltshire Speed Survey Report

Introduction

Firstly, thank you to the 87 Towns and Parishes that responded. That is a really high level for a survey of this nature.

To reiterate – my objective is to establish whether the experiences of the Parishes within my Division on the outskirts of Corsham in North Wiltshire reflect those of other Parishes in the County.

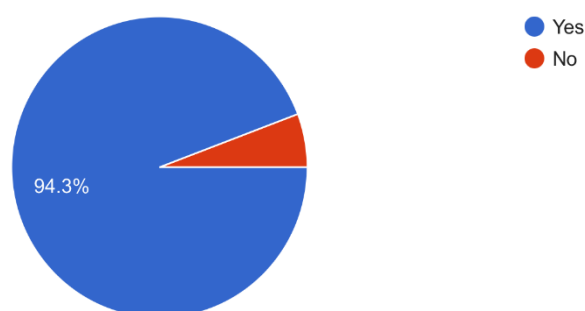
Speed of traffic

The speed of traffic is clearly an issue in pretty much every Parish. The strategy to deal with the problem is quite varied and the response from Highways and LHFIFG also quite varied.

The first chart below indicates that the majority of Parishes experience issues with the speed of traffic. Note for each chart the number of responses is listed – this will not always be 87 and needs to always be considered when attempting analysis.

Do you have speeding issues in your Parish

87 responses

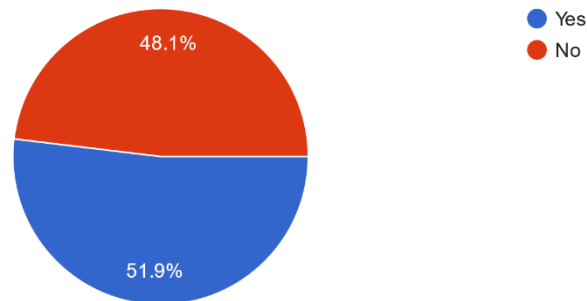


Of those that experienced speed issues 45% had requested a Speed Limit Assessment, 63% used a Speed Indicator Device and 48% had set up a Community SpeedWatch Team. Which indicates that PCs consider the speeding issue is sufficiently serious to warrant action. However, when trying to get speed limits reduced around 50% of those had problems (see below)

Speed Limits

Speed Limits Have you encountered any issues with getting a speed limit changed?

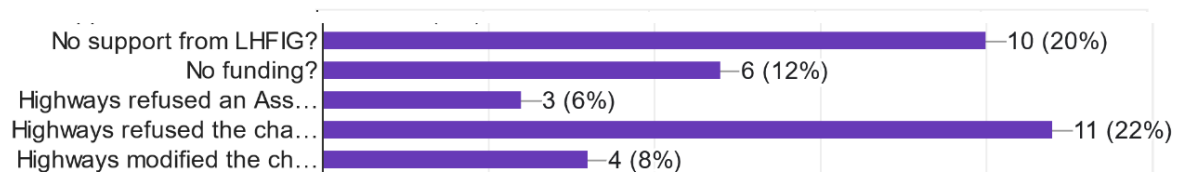
79 responses



The reasons for those problems were varied and many answers were very detailed. The top 5 reasons given are listed below.

If you answered Yes to the previous question was this due to

50 responses



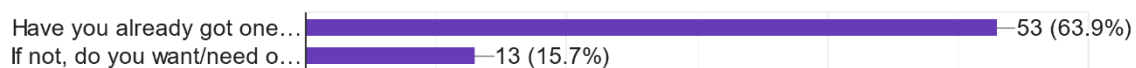
From the above responses there appear to be around 40 Parishes that encountered problems with Speed Limit Assessments and of those 24 cited either Highways or LHFIF as the obstacle.

Speed Indicator Devices(SIDs)

Many Parishes already have SIDs and there is further demand from those that do not have one already.

Speed Indicator Devices(SID)

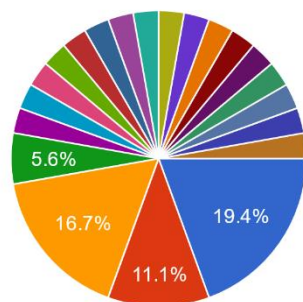
83 responses



The main obstacles to PCs acquiring SIDs appears financial, deployment issues and no support from LHFIF(see below).

if you are interested in using a SID have you encountered

36 responses



- Financial problems acquiring one?
- No support from LHFIG?
- Issues with deployment?
- See above
- N/A due to no speeding problem
- In 2023 we had 2 SID devices stolen
- The speed watch team do not want one
- Not that far down the line yet.

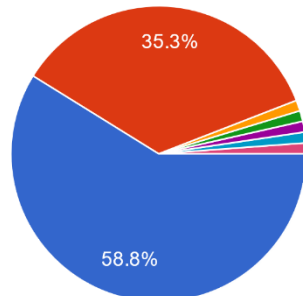
▲ 1/3 ▼

ANPR cameras

There seems to be good awareness of ANPR cameras like those from AutoSpeedWatch that can be deployed by Parishes

Are you aware of automatic numberplate recognition cameras such as those made by AutoSpeedWatch?

85 responses



- Yes
- No
- Sort of - aware they exist but not aware of the detail.
- keen to buy and install but it is limited by the police not accepting the informatio...
- We have one installed, lobbying Wiltshire Police to accept results.
- Did not know we were allowed to use...

Comments

The following is a small selection of the numerous comments made (thank you – I have read them all).

PARISH NAME REDACTED ...had the speed survey/metro count, which did not show a theoretical problem. Our problem is that it is national speed limit right through the village, with no pavements etc. LHFIG considers that a speed limit review would be a waste of resources as unlikely to recommend the installation of a limit. LHFIG are now open to discussion about some road markings etc

The results so far from our traffic surveys fall within the 85th percentile indicating to WC that there are no real speeding issues, however on narrow roads with no pavements 30 miles an hour is too fast.

Wiltshire council have done speed surveys and while we did have speeding it wasn't enough to be considered a problem and thus leaving us very little to actually do to slow traffic down all while still getting complaints from residents that the traffic is too fast and pedestrians (a lot of families with small children walking to and from primary school and preschool) are feeling unsafe.

We have not asked for speed limit to be changed we have tried to educate drivers with SID and this has worked. There is no need for any part of the parish to have speed limit altered

We are about to apply for 20mph for school area. We wanted to extend a 30mph limit some years ago but there were not enough house frontages. It seems to take a long time to apply and get SID's installed.

We have not applied for a speed limit change - we would like to do this, guidance on doing this would be greatly appreciated.

Summary

The speed of traffic is considered an issue in many Parishes and the response from Wiltshire Council a mixed experience.

My opinion

The speed of traffic is a major issue, particularly in rural areas. Perhaps it is more of a problem now with greater volumes of higher performance cars on rural roads. Perhaps SatNav doesn't help by driving motorists off the main roads.

Historically the emphasis of Wiltshire Highways has been to optimise journey times and this was probably a commonly held objective. As a result, the weightings that have been given in speed limit assessments has favoured the motorist. January 2025 sees the introduction of new requirements in Wiltshire for assessments to give more weight to the local experience of pedestrians, cyclists and also the motorist. Highways reported today (14th Jan) on how they will achieve these changes this week.

Up to now Highways have relied on reports from their external consultants in making assessments. These reports have focussed on metrics and an assumption that motorist behaviour will be only marginally affected by a reduction in speed limit. Hence, a reluctance to reduce limits and a similar reluctance of Parishes and LHFIFG to fund assessments.

The Department for Transport Guidance on Speed Limits includes a great deal of criteria including that of considering vulnerable road users in a decision. This means that in villages with no pavement weight should be given to the impact of speed on the safety of pedestrians and active travel generally. However, this was only guidance and the ultimate decision-making is delegated to the Local Authority. Which is why I'm very pleased that Wiltshire's Cabinet has approved changes to broaden the criteria considered and consider the impact of speed on the local community.

I am not so naïve as to think that reducing speed limits is a panacea and will solve all issues of speeding alone. But I think it is the starting point. The first question should always be 'what is the appropriate speed for a section of road taking into account all users?', followed by 'how it can any change be achieved?'. For a decade or more the question has been 'how fast is the traffic moving?' followed by 'do we dare reduce it as the motorist may take no notice?'.

Delivering a change in motorist behaviour is a challenge. The use of SIDs is helpful with the inadvertent offender but probably has little impact on the persistent one. For this the daytime use of a network of Parish Council owned cameras (eg. AutoSpeedWatch) could be a resource for identifying those who flout the limits and deliver a profile of behaviour that could be fed as intelligence to the Police for enforcement.

Enforcement at hotspots is already taking place with the use of data from SIDs by the Police but enforcement teams are a scarce resource.

Finally measures to introduce traffic-calming is a last choice coming, as it does, with a high price tag.

So, I am looking forward to seeing the new recommendations filtering down and Parishes and LHFIGs having confidence that their experiences are being listened to and acted upon.

Thanks

Once again, thank you for such a magnificent response. I hope you have found the report of help. If not, please let me know. Or if you have a helpful suggestion please contact me.

I intend following this survey up in a years time to measure progress.

Regards

Derek Walters

Cllr Corsham Without

Vice-chair Environment Select Committee

Electric Refuse Collection Vehicle (eRCV) trial Briefing Note No. 25-01

Service : Waste Management

Further Enquiries to: Martin Litherland

email: martin.litherland@wiltshire.gov.uk

Date Prepared: 10/01/25

Introduction

Wiltshire Council is trialling an electric Refuse Collection Vehicle (eRCV) to support the council's mission to be Carbon Neutral by 2030.

Overview

Wiltshire Council has invested in a 100% eRCV which will be trialled around the county by its waste collection contractor, Hills, in support of the council's objectives to reduce carbon emissions and modernise its fleet to include low carbon vehicles.

Starting in January 2025, this trial aims to test the performance of the vehicle in real operational settings across a large rural county and help assist in the forward planning for future Wiltshire's waste collection fleet requirements.

1. Trial plan

1.1 The Volvo FE Low Entry Cab RCV will be trialled at Calne and Churchfields operational depots and assigned to household waste collection rounds, starting with the mainly urban rounds in the north of the county including Chippenham and Calne, then moving to the city of Salisbury.

1.2 The eRCV will begin operating on shorter urban rounds around Calne which fall well within the predicted range of the vehicle.

1.3 Trial collection rounds will be assessed and ranked based on key factors such as distance travelled, and number of properties collected.

1.4 Key data collected from these trial rounds will enable a more accurate assessment of the potential of the vehicle based on operational experience. The vehicle's progress on each of its rounds will be closely monitored via the vehicles own telematics systems, with support resources available should rounds not complete as intended. Once this phase is completed the trial will see the eRCV move onto progressively longer, less urban rounds. We will continually check and analyse the data which will help inform how we best deploy the vehicle beyond the trial.

1.5 Following completion of the majority of household waste rounds around the Hills depot in Calne, the eRCV will move on to the Hills depot in Salisbury.

2. Trial outcomes

2.1 100% eRCV contributes to cleaner air as it does not produce exhaust gas. This trial brings the council a step closer to achieving its mission to modernise the council's waste collection fleet to low carbon vehicles and to reduce carbon emissions.

2.2 This trial will establish what percentage of collection routes could realistically be achieved to fully test the capabilities of eRCVs in Wiltshire as well as play a significant role in determining the forward planning of the procurement of future waste collection vehicles and how they can potentially be utilised across the county

2.3 To further improve the sustainability of the vehicle, the eRCV has been adapted to include TRAILER solar panels on the roof supporting the power requirements of the cab.

3. Further information

3.1 If you would like further information, please don't hesitate to contact martin.litherland@wiltshire.gov.uk. Please find enclosed a picture of the vehicle.



Section 14 of the Road Traffic Regulation Act 1984

Urgent Closure of: Chestnut Springs, Lydiard Millicent

Urgent Closure of: Meadow Springs, Lydiard Millicent

Urgent Closure of: The Mews, Lydiard Millicent

WILTSHIRE COUNCIL HEREBY GIVE NOTICE that on 6th February 2025 , the following length of road shall be closed to all traffic in the interests of public safety to enable Kiely Bros to carry out micro asphalt, ironwork adjustment and other associated works..

Chestnut Springs, Lydiard Millicent; from its junction with Chestnut Springs to its junction with Meadow Springs.

Meadow Springs, Lydiard Millicent; from its junction with Chestnut Springs to its end.

The Mews, Lydiard Millicent; from its junction with Chestnut Springs to its end.

No alternative route is available; access will be maintained for residents and businesses although delays are likely due to the nature of the works..

The closure will be clearly indicated by traffic signs.

These works will commence on 6th February 2025 and are anticipated to be required for up to 3 days between the hours of 07:00 and 19:00. This Notice will have a maximum duration of 5 days.

For further information regarding these works please contact Atkinsrealis on behalf of Wiltshire Council 01225 730 360.



Imagery © 2025 [MapTiler](#) | Imagery © 2025 [Hexagon](#) | © [MapTiler](#) © [OpenStreetMap contributors](#)

Sustainable Transport Group, County Hall, Bythesea Road, Trowbridge BA14 8JN

Thank you for taking part in our recent Gypsies and Travellers Development Plan Document consultation.

The next stage of the process will see the draft Plan considered by Wiltshire Council's Cabinet on 4 February.

If the Plan is approved by Cabinet, it will then be considered by Full Council on 25 February. Subject to approval, it will be submitted to the Secretary of State shortly after for examination by an Independent Inspector. All representations received through the consultation will be passed onto the Inspector for their consideration.

You are welcome to attend both the Cabinet and Full Council meetings, and you can also speak at them should you wish to do so.

To find out more about attending these council meetings, including locations, times and agendas, please [check the relevant meeting information](#). For information about how to participate in the meetings, please visit the [public participation](#) page.

Strategic Planning

Economic Development and Planning



The government has published an update on its plans for a joint programme of devolution and local government reorganisation. The update contains a letter written by the Minister of State for Local Government and English Devolution Jim McMahon, issued on 16 December 2024 following the publication of the English Devolution White Paper to all leaders of two-tier councils and neighbouring unitary authorities.

The letter acknowledges that the timing of upcoming May 2025 elections may affect councils' planning for devolution, particularly alongside reorganisation, and states that to help manage demands, the government would consider requests to postpone local elections where it is 'clear that postponement will help the area to deliver both reorganisation and devolution to the most ambitious timeframe.'

The update also contains a list of county and unitary councils with requests that involve postponing their election from 2025 to 2026.

Read the update and letter [here](#).

Read the English Devolution White Paper [here](#).

Flyers have been delivered to the Parish Council office and residents in Lydiard Millicent advising of a public consultation to develop land in the village. The consultation is open until 12 February and can be found online on the website below:

<https://lydiardmillicent-consultation.com>

Members are requested to NOTE the report and APPROVE the amendment to the ToR.

Background

At the Parish meeting held on 9 January, Councillor Selwood recommended that the Terms of Reference (ToR) should be updated to ensure at least one Councillor attends each Working Party meeting. The Clerk will add this as an agenda item for the next meeting.

Recommendation

Members to APPROVE the amendment to the ToR.

Hayley Graham
January 2025

**Lydiard Millicent Parish Council
VE Day 80 Working Party
Terms of Reference**

The VE Day 80 Working Party aim is to work with organisations within the Parish to organise a schedule of events for the benefit of the local community, to commemorate VE Day 80 on and around 8 May 2025.

Objectives

- To plan a schedule of events which is to be inclusive of all members of the local community.
- To deliver a schedule of events within an agreed budget set by the Parish Council.

Ways of Working

- The Working Party will elect a Chairman at its first meeting.
- At least 3 Councillors will form the Working Party. Quorate is a minimum of 3 members of the Working Party, **of which at least 1 must be a Councillor.**
- The Chairman and Vice-Chairman of the Council will be invited to any meetings.
- The Secretary will attend meetings and take the notes on activities and progress, which will be reported back to the Parish Council as a standing item on the agenda.
- The Parish Clerk will action any requirements as directed by the Parish Council.
- Members of the Public may be co-opted as approved by the Parish Council.
- Recommendations by the Working Party on the management of a project will be made to the Parish Council.
- The Working Party will have no spending power, all decisions and approval of associated expenditure will be made and minuted at full Parish Council meetings and shall be managed in accordance with Standing Orders and Financial Regulations.

Adopted by Lydiard Millicent Parish Council on 7 November 2024.

Members are requested to NOTE the report and AUTHORISE the Clerk to sign the Letter of Authority.

Background

Utility Aid is a Utility Broker which works with local Councils to ensure they are getting the best value possible on their utility costs. Whilst the Council's gas and electricity contracts are fixed until 2026, it has been established that the water supply (currently Castle Water) is not fixed.

Whilst water costs are minimal, it is possible that some small savings could be made by switching to another supplier. By signing this Letter of Authority, this will give Utility Aid permission to act on the Council's behalf for 36 months, within which time the Council's gas and electricity supply contracts will be up for renewal.

Hayley Graham
January 2025

Lydiard Millicent Parish Council
Jubilee Club House
Meadow Springs
Lydiard Millicent
Swindon
SN5 3NH

Letter of Authority granted to:

**Utility Aid Limited
4th Floor, The Hub
Navigation Wharf
Carre Street,
Sleaford,
Lincolnshire
NG34 7TW**

(a company registered in England and Wales with company number 04408718)

We, Lydiard Millicent Parish Council (**The Company**) confirm that we hereby appoint Utility Aid Ltd (**UAL**) as our appointed/nominated Energy Consultant/Broker to request and receive on the Company's behalf all information and material relating to the following utility contracts we currently have with you. These are for:

- Electricity
- Gas
- Water

(referred to in this LOA as the Contracts).

In Process

We request that you provide UAL with any information/material relating to the Contract which they reasonably request which shall include but not be limited to:-

- all current and historical Contract Information such as;
 - Contract start & end dates
 - Consumptions
 - Supply numbers
 - Pricing details
- information relating to any transfer of any Contracts including;
- any transfer/renewal/termination of any Contracts;
- Supplier contact to resolve any objections or rejections regarding my transfer;
- all pricing and billing information such as;
 - Copy bills
 - Debt information
 - Payment terms
 - Authorise any adjustments, refunds or billing
 - Authorise the completion and submission of VAT declarations

This list is not intended to be exhaustive and any request made by UAL for any information/ material relating to the Contracts should be satisfied unless such information/material is unavailable.

UAL are expressly authorised to:-

- negotiate prices for each Contract on our behalf for the duration of this LOA;
- give notice of termination of any Contract on the Company's behalf.

UAL are not authorised (unless otherwise confirmed in writing to you) to enter into any Contract which will require sign off by an authorised signatory of the Company.

The authority granted to UAL under this LOA as above is for a period of **[36] (thirty-six)** months from the date of signature as shown below. This authority applies until it either comes to its end date or we issue termination by informing UAL, in writing or by email, for the following Lydiard Millicent Parish Council

The Company have provided you with this LOA to authorise UAL to act on our behalf with all gas, electricity, and water utility suppliers, as well as other energy-related organisations, in all matters related to the efficient management and operations of our utility accounts.

UAL will receive a commission from the appointed supplier for the services agreed upon. Such commission shall be incorporated into the energy supply unit rates agreed with the energy supplier as a p/per kWh price uplift and/or as a fixed price (£) uplift to the standing charge for the duration of the contract. details of this will be confirmed prior and also stated on the contract.

We have agreed to use your services/continue to use your services as a supplier on the condition that you are able and willing to deal with the Company in accordance with the terms of this LOA.

In the event of your failure to comply with our request to deal with UAL under this LOA we reserve the right to bring a claim for any losses which may arise directly therefrom.

In the event of any conflict as between the terms of this LOA and any Contract term relating specifically to the use and/or adoption of an LOA by the Company, the terms of this LOA shall take precedence.

Your acceptance of this LOA will be treated as your acceptance of the terms as set out herein. UAL terms and conditions and complaints policy are available upon request.

Signed by an authorised signatory/director on behalf of Lydiard Millicent Parish Council who confirms they have express authority to sign this LOA on behalf of the Company/Charity [for the purpose of UAL dealing with the contracts on the company's behalf (as attached)].

Signature

Full name: Hayley Graham
Position : Parish Clerk
Email: clerk@lydiardmillicent-pc.gov.uk
Phone : 07999 641919
Date:

Contact/Company details:

Company number:

Charity number:

VAT number:

In accordance with this LOA, I agree to Utility Aid Limited keeping me informed with news, offers, products, and promotions it believes would interest me:

Email: ☐

Phone: ☐

Post: ☐

Certificate Of Completion		
Envelope Id: 30182AB2-A005-4480-9341-9ACE26779C92		Status: Delivered
Subject: Complete with Docusign: Lydiard Millicent Parish Council LOA .docx		
Source Envelope:		
Document Pages: 2	Signatures: 0	Envelope Originator:
Certificate Pages: 1	Initials: 0	Utility Aid Docusign
AutoNav: Enabled		Address Redacted
Envelopeld Stamping: Enabled		Docusign@utility-aid.co.uk
Time Zone: (UTC) Dublin, Edinburgh, Lisbon, London		IP Address: 51.219.31.106
Record Tracking		
Status: Original	Holder: Utility Aid Docusign	Location: DocuSign
January 21, 2025 10:12	Docusign@utility-aid.co.uk	
Signer Events	Signature	Timestamp
Hayley Graham		Sent: January 21, 2025 10:14
clerk@lydiardmillicent-pc.gov.uk		Viewed: January 23, 2025 11:01
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Not Offered via Docusign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Scott Geyer	COPIED	Sent: January 21, 2025 10:14
SGeyer@utility-aid.co.uk		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure:		
Not Offered via Docusign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	January 21, 2025 10:14
Certified Delivered	Security Checked	January 23, 2025 11:01
Payment Events	Status	Timestamps

Members are requested to NOTE the report and CONSIDER the Clerk's comments.

Background

At the Parish meeting held on 5 September, a resident highlighted that vehicles parking on the grass verge outside Bagbury Park will start to churn the verge up shortly as has been the case in previous years. The Clerk will explore options for furniture installation on the verge to prevent this.

Update

Wiltshire Council confirmed that they have previously used Edgeliner Bollards to discourage verge parking [Edgeliner™ Bollard - Glasdon UK](#), which are £50.99 (ex. VAT) per bollard. These are usually placed 3-4 meters apart therefore the verge should require c.4 bollards. Alternatively, a more cost effective option would be to install low height fence posts.

Wiltshire Council advised that should any installations be erected off the public highway (footway and carriageway), would not require a license.

Clerk's Comments

It is understood that the ownership of this verge was not transferred to an individual unit owner when the park landlord sold off each unit and at present, there appears to be nobody responsible for it. Whilst the verge may be unsightly at times, it is my view that costs incurred to remedy the issue should not fall to the Parish Council. Approaching the owners of each unit for "sponsorship" of any installation could be considered, but it is reasonable to assume uptake will be minimal, if any.

Hayley Graham
January 2025

Members are requested to NOTE the report and CONSIDER the quotes received.

Background

The Parish Handyman has observed that the heating at the Jubilee Club House has been coming on at times outside of the thermostat timer settings. He has re-set the timer on a number of occasions, assuming that the issue was being caused by minor power cuts, however the frequency at which this is occurring suggested that there could be an issue with the thermostat itself.

Update

The Council's electrician has inspected the thermostat and established that the back up battery which allows it to work as normal in the event of a power cut, is no longer working, likely due to its age. He also suggested that the frequency at which the thermostat is resetting may not be solely down to power cuts and it may just be just reaching the end of its use.

The below table compares gas bills for the same period last year:

Nov' 24	£210.83	Nov' 23	£142.03
Dec' 24	£301.80	Dec' 23	£243.09

The electrician has recommended the supply and installation of a wireless heating and hot water thermostat. He has also highlighted that the thermostat is too far from the WIFI router in the Parish Office to connect to the internet and so recommended the installation of a wireless access point in the lobby next to the disabled WC.

Quotes Received

To supply and install 1 no. Tado V3 wireless heating and hot water smart thermostat.
Install software on a Council mobile phone, test and set up included.
£270.49 (no VAT payable).

To supply and install 1 no. ceiling mounted commercial grade wireless access point in the lobby. Wire it in CAT6 cable through the roof space, down the wall in PVC conduit next to the Wi-Fi incomer to 1 No. RJ45 outlet. Wiring to be patched into the spare wireless access point in the incoming router. Set up the new wireless heating components on this new access point.
£406.81 (no VAT payable)

Hayley Graham
January 2025