**Payments for Approval - 5 November 2026** **Item 7a**

| Supplier | Invoice Number | Date | Description | Net | VAT | Total |
|---|---|---|---|---|---|---|
| Greatfield Nurseries | 101965940 | 12-Dec-26 | Cable Ties for Lamppost Poppies | 2.58 | 0.51 | 3.09 |
| Mr C Croucher | 99 | 10-Sep-26 | Holborn Footpath Agreememnt | 250.00 | | 250.00 |
| J Rouse & Son | 11794 | 20-Sep-26 | Industrial Black Gloves | 4.99 | 1.00 | 5.99 |
| Greatfield Nurseries | 104535634 | 19-Oct-26 | 2 x Fence Post for Play Area | 26.90 | 5.38 | 32.28 |
| Wiltshire Wildlife Trust | SIN000900 | 28-Oct-26 | NP Plan Biodiversity Report * | 300.00 | 60.00 | 360.00 |
| Wiltshire Council | 92081437 | 14-Oct-26 | LHFIG Greenhill Crossroads | 2,213.72 | | 2,213.72 |
| | | | | 2,798.19 | 66.89 | 2,865.08 |

NOTE:
The Biodivesity Report was approved at the September Meeting - Minute Reference 26.105b

## Lydiard Millicent Parish Council

### Bank - Cash and Investment Reconciliation as at 30 September 2026

**Confirmed Bank & Investment Balances**

| | | | |
|---|---|---|---|
| Bank Statement Balances | | | |
| 30/09/2026 | The Public Sector Deposit Fund | 89,082.26 | |
| 30/09/2026 | Unity Bank **873 | 36,228.22 | |
| 30/09/2026 | Lloyds Charge Card | 0.00 | |
| | | | **125,310.48** |
| Unpresented Payments | | | |
| | | | **289.37** |
| | | | **125,021.11** |
| Receipts not on Bank Statement | | | |
| | | | **0.00** |
| **Closing Balance** | | | **125,021.11** |
| All Cash & Bank Accounts | | | |
| 2 | The Public Sector Deposit Fund | | 89,082.26 |
| 3 | Unity Bank | | 36,104.89 |
| 5 | Lloyds Charge Card | | 0.00 |
| | Other Cash & Bank Balances | | 0.00 |
| | **Total Cash & Bank Balances** | | **125,187.15** |

**List of Payments made between 21/08/2026 and 30/09/2026**

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|---|---|---|---|---|---|
| 21/08/2026 | EE&TMobile | 2504180778 | 26.59 | 112-2 | Clerk Mobile |
| 24/08/2026 | J Rouse & Son Ltd | 11654 | 5.99 | | Large Auto Latch |
| 24/08/2026 | Network Connectios UK Redhand | 994 | 769.20 | | CCTV Annual Service |
| 24/08/2026 | Flotek Group Ltd | 1014016 | 143.02 | | IT August Service Charges |
| 24/08/2026 | Corona Energy | 20440751 | 95.25 | | JCH Gas |
| 28/08/2026 | British Gas | 15903026 | 25.33 | | JCH Electricity |
| 29/08/2026 | DM Payroll Services Ltd | 5501 | 136.80 | | Payroll Services Apr-Sep |
| 30/08/2026 | John O'Conner | 131586 | 1,182.44 | | Grounds Maintenance July |
| 31/08/2026 | Unity Trust Bank | SERV CHARG | 12.70 | | Bank Charges |
| 01/09/2026 | Staff Salaries | N/A | 2,147.16 | | Salaries August |
| 01/09/2026 | PKF Littlejohn LLP | 20260748 | 378.00 | | External Audit 25/26 |
| 01/09/2026 | RAM Fencing & Landscape | BACS | 816.00 | Min Ref 26.79 | Gate, Gatepost, Post & Rail |
| 02/09/2026 | Wiltshire Council | N/A | 103.00 | | Business Rates |
| 02/09/2026 | Nest Pensions | N/A | 78.26 | | Clerk Pension |
| 03/09/2026 | Network Connectios UK Redhand | 994 | 769.20 | | CCTV Annual Maintenance |
| 03/09/2026 | L & E Whiteside | 13864 | 462.00 | Min. Ref. 26.87b | Repair to Height Restrictor |
| 03/09/2026 | Corona Energy | 264009 | 95.25 | | JCH Gas |
| 03/09/2026 | J Rouse & Son Ltd | 549357 | 5.99 | | Auto Latch |
| 03/09/2026 | L & E Whiteside | 13864 | -462.00 | | Reversal of payment |
| 03/09/2026 | J Rouse & Son Ltd | 11654 | -5.99 | | Reversal of Payment |
| 03/09/2026 | Network Connectios UK Redhand | 994 | -769.20 | | Reversal of Payment |
| 03/09/2026 | Corona Energy | 20440751 | -95.25 | | Reversal of Invoice |
| 09/09/2026 | Lloyds Bank PLC | 113/2 | 3.00 | | Charge Card Fee |
| 09/09/2026 | Lloyds Charge Card | 113-2 | 3.00 | | Pay Balance |
| 09/09/2026 | Lloyds Bank PLC | 113/2 | -3.00 | | Cancel entry |
| 14/09/2026 | Everflow | 5908002 | 541.75 | | JCH Water |
| 14/09/2026 | Business Waste Limited | P2158518 | 3.36 | | August Fuel Surcharge |
| 14/09/2026 | Kevin Thompson | 2026015 | 450.00 | | Jun/Jul Cricket Square Maint |
| 14/09/2026 | Amazon | BRA7AEUI | 7.99 | | WiFi Adaptor |
| 14/09/2026 | Amazon | ZCDAEUI | 7.00 | Min Ref 25.156J | USB Hub |
| 14/09/2026 | Amazon | 2RAEUD | 5.09 | Min Ref 25.156J | HDMI to VGA Cable |
| 14/09/2026 | Amazon EU | RDAEUI | 10.62 | | FA Eye Dressing & Plasters |
| 14/09/2026 | Kubagrela Limited | K2KQQVI | 3.45 | | FA Safety Pins |
| 14/09/2026 | Inception Business Technology | 4008215 | 44.76 | | Printing & Lease |
| 14/09/2026 | 3 Business Services | N/A | 12.12 | | Staff Mobile Sims |
| 14/09/2026 | Wiltshire Council | 92076893 | 1,425.00 | Min Ref 24.135 | LHFIG Common Platt |
| 15/09/2026 | Business Waste Limited | P2171433 | 110.86 | | October Charges |
| 15/09/2026 | HMRC Income Tax | N/A | 535.43 | | August NI and Tax |
| 15/09/2026 | British Gas | 16102863 | 38.80 | | JCH Electricity |
| 16/09/2026 | John O'Conner | 133229 | 85.00 | | Sept Parish Hall Final Cut |
| 17/09/2026 | Corona Energy | 20322720 | 93.71 | | JCH Gas |
| 21/09/2026 | B. Online Ltd | 2303550 | 26.66 | | Broadband |
| 21/09/2026 | EE Limited | 375681 | 26.59 | | Clerks Phone |
| 22/09/2026 | Castle Water | 11283938 | 5.96 | | August Water |
| 25/09/2026 | Flotek Group Ltd | DD | 143.02 | | IT Fees September |
| 28/09/2026 | J Rouse & Son Ltd | 11717 | 3.99 | | Refuse Bags |
| 28/09/2026 | Fox Miah Ltd - Betterclean | 3478 | 544.30 | | JCH Cleaning August |

**Continued on Page 2**

# Lydiard Millicent Parish Council

## Unity Bank

### List of Payments made between 21/08/2026 and 30/09/2026

| Date Paid | Payee Name | Reference | Amount Paid | Authorized Ref | Transaction Detail |
|---|---|---|---|---|---|
| 29/09/2026 | British Gas | 16264390 | 31.98 | | JCH Electricity |
| 29/09/2026 | Kevin Thompson | 2026018 | 300.00 | | Aug Cricket Square Maint |
| 29/09/2026 | Nest Pensions | N/A | 126.11 | | Sept Pensions |
| 30/09/2026 | Flotek Group Ltd | 1014016 | 143.02 | | Hosting Fees, Annual Licence |
| 30/09/2026 | Flotek Group Ltd | 1014016 | -143.02 | | Reversal of Invoice |
| 30/09/2026 | Staff Salaries | NA | 3,328.27 | | September Salaries |
| 30/09/2026 | Unity Trust Bank | N/A | 11.35 | | Service Charges |
| 30/09/2026 | John O'Conner | 132391 | 1,182.44 | | Grounds Maintenance August |
| 30/09/2026 | John O'Conner | 132372 | 85.00 | | CF August Cut |
| | | **Total Payments** | 15,113.35 | | |

**LMPC Income Summary 2026-2027** **7d**

Members are requested to NOTE this report

**Income received as at** 30-Sep-26

| **Category** | **Amount** |
|---|---|
| Cemetery Burials | £1,530.00 |
| Cemetery Memorials | £865.00 |
| Community Field | £1,031.04 |
| Cricket | £4,060.00 |
| Defra | £65.41 |
| Exclusive Rights | £285.00 |
| Field and Hall Hire | £265.00 |
| Football | £4,720.00 |
| Grants | £0.00 |
| Insurance Payment | £285.00 |
| Lydiard Plain Rental | £0.00 |
| PSDF Income | £1,400.15 |
| Sale of SIDs | £1,500.00 |
| Wayleave | |
| **Total** | **£16,006.60** |
| Precept | £73,293.00 |
| Vat Refund 25/26 | £10,137.69 |
| **Total** | **£99,437.29** |

# Lydiard Millicent Parish Council



**Summary Income & Expenditure by Budget Heading 30/09/2026**

**Cost Centre Report**

| | | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|---|---|---|---|---|---|---|---|
| 101 | General Administration | Income | 74,693 | 75,865 | 1,172 | | | 98.5% |
| | | Expenditure | 23,776 | 47,388 | 23,612 | | 23,612 | 50.2% |
| | | Net Income over Expenditure | 50,917 | 28,477 | (22,440) | | | |
| | | plus Transfer from EMR | 489 | 0 | (489) | | | |
| | | less Transfer to EMR | 0 | 0 | 0 | | | |
| | | Movement to/(from) Gen Reserve | 51,406 | 28,477 | (22,929) | | | |
| 102 | Grants | Expenditure | 200 | 700 | 500 | | 500 | 28.6% |
| 201 | Cemetery | Income | 2,180 | 3,000 | 820 | | | 72.7% |
| | | Expenditure | 1,435 | 1,226 | (209) | | (209) | 117.0% |
| | | Movement to/(from) Gen Reserve | 745 | | | | | |
| 301 | Recreation Field & JCH | Income | 550 | 500 | (50) | | | 110.0% |
| | | Expenditure | 13,643 | 20,276 | 6,633 | | 6,633 | 67.3% |
| | | Net Income over Expenditure | (13,093) | (19,776) | (6,683) | | | |
| | | plus Transfer from EMR | 0 | 0 | 0 | | | |
| | | Movement to/(from) Gen Reserve | (13,093) | (19,776) | (6,683) | | | |
| 303 | Play Area | Expenditure | 177 | 2,980 | 2,803 | | 2,803 | 5.9% |
| | | plus Transfer from EMR | 0 | 0 | 0 | | | |
| | | Movement to/(from) Gen Reserve | (177) | (2,980) | (2,803) | | | |
| 304 | Cricket | Income | 4,060 | 4,022 | (38) | | | 100.9% |
| | | Expenditure | 1,830 | 4,121 | 2,291 | | 2,291 | 44.4% |
| | | Movement to/(from) Gen Reserve | 2,230 | | | | | |
| 305 | Football | Income | 4,720 | 8,895 | 4,175 | | | 53.1% |
| | | Expenditure | 0 | 5,639 | 5,639 | | 5,639 | 0.0% |
| | | Movement to/(from) Gen Reserve | 4,720 | | | | | |
| 401 | Highways & Open Spaces | Income | 1,500 | 0 | (1,500) | | | 0.0% |
| | | Expenditure | 2,251 | 2,369 | 118 | | 118 | 95.0% |
| | | Net Income over Expenditure | (751) | (2,369) | (1,618) | | | |
| | | plus Transfer from EMR | 1,425 | 0 | (1,425) | | | |
| | | Movement to/(from) Gen Reserve | 674 | (2,369) | (3,043) | | | |
| 402 | Community Field | Income | 1,031 | 1,892 | 861 | | | 54.5% |
| | | Expenditure | 496 | 1,120 | 624 | | 624 | 44.3% |
| | | Movement to/(from) Gen Reserve | 535 | | | | | |
| 501 | Lydiard Plain | Income | 65 | 1,000 | 935 | | | 6.5% |
| | | Expenditure | 0 | 1,000 | 1,000 | | 1,000 | 0.0% |
| | | Net Income over Expenditure | 65 | 0 | (65) | | | |
| | | plus Transfer from EMR | 0 | 0 | 0 | | | |
| | | Movement to/(from) Gen Reserve | 65 | 0 | (65) | | | |
| 702 | Neighbourhood Plan | Expenditure | 1,734 | 3,618 | 1,884 | | 1,884 | 47.9% |
| | | plus Transfer from EMR | 1,734 | 0 | (1,734) | | | |

Continued over page

**Summary Income & Expenditure by Budget Heading 30/09/2026**

**Cost Centre Report**

| | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent |
|---|---|---|---|---|---|---|
| Movement to/(from) Gen Reserve | 0 | (3,618) | (3,618) | | | |
| Grand Totals:- Income | **88,800** | **95,174** | **6,374** | | | **93.3%** |
| Expenditure | **45,541** | **90,437** | **44,896** | **0** | **44,896** | **50.4%** |
| Net Income over Expenditure | **43,258** | **4,737** | **(38,521)** | | | |
| plus Transfer from EMR | **3,648** | 0 | (3,648) | | | |
| less Transfer to EMR | **0** | 0 | 0 | | | |
| Movement to/(from) Gen Reserve | **46,906** | **4,737** | **(42,169)** | | | |

# Lydiard Millicent Parish Council



## Detailed Income & Expenditure by Budget Heading 30/09/2026

## Cost Centre Report

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|---|---|---|---|---|---|---|---|
| 101 | General Administration | | | | | | | |
| 1000 | Precept | 73,293 | 73,293 | 0 | | | 100.0% | |
| 1015 | Interest | 1,400 | 2,560 | 1,160 | | | 54.7% | |
| 1020 | Other | 0 | 12 | 12 | | | 0.0% | |
| | General Administration :- Income | **74,693** | **75,865** | **1,172** | | | **98.5%** | **0** |
| 4000 | Staff Salary | 13,496 | 30,200 | 16,704 | | 16,704 | 44.7% | |
| 4001 | Mileage | 63 | 70 | 7 | | 7 | 90.0% | |
| 4006 | Telephones / Broadband | 373 | 800 | 427 | | 427 | 46.6% | |
| 4007 | Tax & NI | 2,827 | 5,810 | 2,983 | | 2,983 | 48.7% | |
| 4008 | Home Working Allowance | 125 | 216 | 91 | | 91 | 57.7% | |
| 4010 | Training / Conferences | 40 | 500 | 460 | | 460 | 8.0% | |
| 4011 | Subscriptions | 743 | 1,330 | 587 | | 587 | 55.9% | |
| 4012 | Books & Journals | 0 | 50 | 50 | | 50 | 0.0% | |
| 4014 | Pension | 472 | 850 | 378 | | 378 | 55.5% | |
| 4020 | Chairman - Expenses | 0 | 50 | 50 | | 50 | 0.0% | |
| 4021 | Refreshments | 7 | 25 | 18 | | 18 | 28.0% | |
| 4022 | Office Equipment | 365 | 250 | (115) | | (115) | 146.1% | 365 |
| 4032 | Printing and Lease | 249 | 500 | 251 | | 251 | 49.8% | |
| 4034 | Postage | 25 | 30 | 5 | | 5 | 84.8% | |
| 4035 | Stationery Sundries | 213 | 200 | (13) | | (13) | 106.4% | |
| 4036 | Advertising & Parish Magazine | 124 | 0 | (124) | | (124) | 0.0% | 124 |
| 4051 | Audit Fees | 840 | 955 | 115 | | 115 | 88.0% | |
| 4052 | Insurance | 1,795 | 2,010 | 215 | | 215 | 89.3% | |
| 4053 | Web Hosting & Domain Name | 1,252 | 1,892 | 640 | | 640 | 66.2% | |
| 4054 | Legal Fees | 0 | 250 | 250 | | 250 | 0.0% | |
| 4055 | Professional Fees | 121 | 240 | 119 | | 119 | 50.4% | |
| 4057 | Bank Service Charges | 89 | 200 | 111 | | 111 | 44.5% | |
| 4064 | Software Packages | 510 | 510 | 0 | | 0 | 100.0% | |
| 4065 | Events | 0 | 400 | 400 | | 400 | 0.0% | |
| 4071 | Registrations / Licences | 47 | 50 | 3 | | 3 | 94.0% | |
| | General Administration :- Indirect Expenditure | **23,776** | **47,388** | **23,612** | **0** | **23,612** | **50.2%** | **489** |
| | **Net Income over Expenditure** | **50,917** | **28,477** | **(22,440)** | | | | |
| 6000 | plus Transfer from EMR | 489 | 0 | (489) | | | | |
| | **Movement to/(from) Gen Reserve** | **51,406** | **28,477** | **(22,929)** | | | | |
| 102 | Grants | | | | | | | |
| 4136 | Grants & Donations | 200 | 700 | 500 | | 500 | 28.6% | |
| | Grants :- Indirect Expenditure | **200** | **700** | **500** | **0** | **500** | **28.6%** | **0** |
| | **Net Expenditure** | **(200)** | **(700)** | **(500)** | | | | |

Continued over page

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|---|---|---|---|---|---|---|---|
| 201 | Cemetery | | | | | | | |
| 1011 | Grants of Right | 285 | 1,000 | 715 | | | 28.5% | |
| 1012 | Interments | 1,030 | 1,000 | (30) | | | 103.0% | |
| 1013 | Memorials | 865 | 1,000 | 135 | | | 86.5% | |
| | Cemetery :- Income | **2,180** | **3,000** | **820** | | | **72.7%** | **0** |
| 4003 | Water | 49 | 85 | 36 | | 36 | 58.2% | |
| 4101 | Grass Cutting | 312 | 434 | 122 | | 122 | 71.8% | |
| 4105 | Parish Maintenance | 1,074 | 500 | (574) | | (574) | 214.8% | |
| 4111 | Tree / Hedge Works | 0 | 207 | 207 | | 207 | 0.0% | |
| | Cemetery :- Indirect Expenditure | **1,435** | **1,226** | **(209)** | **0** | **(209)** | **117.0%** | **0** |
| | **Net Income over Expenditure** | **745** | **1,774** | **1,029** | | | | |
| 301 | Recreation Field & JCH | | | | | | | |
| 1007 | Hire | 265 | 500 | 235 | | | 53.0% | |
| 1020 | Other | 285 | 0 | (285) | | | 0.0% | |
| | Recreation Field & JCH :- Income | **550** | **500** | **(50)** | | | **110.0%** | **0** |
| 4002 | Business Rates etc | 623 | 1,035 | 412 | | 412 | 60.2% | |
| 4003 | Water | 1,354 | 1,700 | 346 | | 346 | 79.7% | |
| 4004 | Electricity | 315 | 1,070 | 755 | | 755 | 29.5% | |
| 4005 | Gas | 635 | 2,275 | 1,640 | | 1,640 | 27.9% | |
| 4009 | CCTV | 641 | 670 | 29 | | 29 | 95.7% | |
| 4070 | Inspections | 423 | 1,600 | 1,177 | | 1,177 | 26.4% | |
| 4101 | Grass Cutting | 4,836 | 1,307 | (3,529) | | (3,529) | 370.0% | |
| 4105 | Parish Maintenance | 303 | 630 | 327 | | 327 | 48.2% | |
| 4111 | Tree / Hedge Works | 0 | 584 | 584 | | 584 | 0.0% | |
| 4120 | JCH - Cleaning | 2,721 | 5,810 | 3,089 | | 3,089 | 46.8% | |
| 4121 | Janitorial Supplies | 88 | 1,130 | 1,042 | | 1,042 | 7.8% | |
| 4122 | Building Maintenance | 1,695 | 2,215 | 520 | | 520 | 76.5% | |
| 4124 | Handyman Requirements | 7 | 250 | 243 | | 243 | 2.6% | |
| | Recreation Field & JCH :- Indirect Expenditure | **13,643** | **20,276** | **6,633** | **0** | **6,633** | **67.3%** | **0** |
| | **Net Income over Expenditure** | **(13,093)** | **(19,776)** | **(6,683)** | | | | |
| 303 | Play Area | | | | | | | |
| 4070 | Inspections | 150 | 150 | 0 | | 0 | 100.0% | |
| 4101 | Grass Cutting | 0 | 330 | 330 | | 330 | 0.0% | |
| 4105 | Parish Maintenance | 8 | 0 | (8) | | (8) | 0.0% | |
| 4130 | Play Equipment - New | 0 | 2,000 | 2,000 | | 2,000 | 0.0% | |

Continued over page

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|---|---|---|---|---|---|---|---|
| 4131 | Play Equipment - Maintenance | 18 | 500 | 482 | | 482 | 3.7% | |
| | **Play Area :- Indirect Expenditure** | **177** | **2,980** | **2,803** | **0** | **2,803** | **5.9%** | **0** |
| | **Net Expenditure** | **(177)** | **(2,980)** | **(2,803)** | | | | |
| 304 | Cricket | | | | | | | |
| 1007 | Hire | 4,060 | 4,022 | (38) | | | 100.9% | |
| | **Cricket :- Income** | **4,060** | **4,022** | **(38)** | | | **100.9%** | **0** |
| 4101 | Grass Cutting | 0 | 2,071 | 2,071 | | 2,071 | 0.0% | |
| 4312 | Maintenance of Cricket Square | 1,830 | 2,050 | 220 | | 220 | 89.3% | |
| | **Cricket :- Indirect Expenditure** | **1,830** | **4,121** | **2,291** | **0** | **2,291** | **44.4%** | **0** |
| | **Net Income over Expenditure** | **2,230** | **(99)** | **(2,329)** | | | | |
| 305 | Football | | | | | | | |
| 1007 | Hire | 4,720 | 8,895 | 4,175 | | | 53.1% | |
| | **Football :- Income** | **4,720** | **8,895** | **4,175** | | | **53.1%** | **0** |
| 4101 | Grass Cutting | 0 | 3,921 | 3,921 | | 3,921 | 0.0% | |
| 4126 | Pitch Marking | 0 | 1,718 | 1,718 | | 1,718 | 0.0% | |
| | **Football :- Indirect Expenditure** | **0** | **5,639** | **5,639** | **0** | **5,639** | **0.0%** | **0** |
| | **Net Income over Expenditure** | **4,720** | **3,256** | **(1,464)** | | | | |
| 401 | Highways & Open Spaces | | | | | | | |
| 1020 | Other | 1,500 | 0 | (1,500) | | | 0.0% | |
| | **Highways & Open Spaces :- Income** | **1,500** | **0** | **(1,500)** | | | | **0** |
| 4100 | Equipment & Repairs | 3 | 100 | 97 | | 97 | 3.3% | |
| 4101 | Grass Cutting | 705 | 1,414 | 709 | | 709 | 49.9% | |
| 4105 | Parish Maintenance | 1,425 | 0 | (1,425) | | (1,425) | 0.0% | 1,425 |
| 4106 | Bus Shelter Cleaning | 90 | 200 | 110 | | 110 | 45.0% | |
| 4109 | Street Furniture - New | 11 | 100 | 89 | | 89 | 10.7% | |
| 4111 | Tree / Hedge Works | 17 | 55 | 38 | | 38 | 30.6% | |
| 4127 | Holborn Footpath | 0 | 250 | 250 | | 250 | 0.0% | |
| 4139 | Lydiard Green | 0 | 250 | 250 | | 250 | 0.0% | |
| | **Highways & Open Spaces :- Indirect Expenditure** | **2,251** | **2,369** | **118** | **0** | **118** | **95.0%** | **1,425** |
| | **Net Income over Expenditure** | **(751)** | **(2,369)** | **(1,618)** | | | | |
| 6000 | plus Transfer from EMR | 1,425 | 0 | (1,425) | | | | |
| | **Movement to/(from) Gen Reserve** | **674** | **(2,369)** | **(3,043)** | | | | |

Continued over page

**Detailed Income & Expenditure by Budget Heading 30/09/2026**

**Cost Centre Report**

| | | Actual Year To Date | Current Annual Bud | Variance Annual Total | Committed Expenditure | Funds Available | % Spent | Transfer to/from EMR |
|---|---|---|---|---|---|---|---|---|
| 402 | Community Field | | | | | | | |
| 1002 | Rental | 1,031 | 1,892 | 861 | | | 54.5% | |
| | Community Field :- Income | **1,031** | **1,892** | **861** | | | **54.5%** | **0** |
| 4129 | Community Field | 496 | 1,120 | 624 | | 624 | 44.3% | |
| | Community Field :- Indirect Expenditure | **496** | **1,120** | **624** | **0** | **624** | **44.3%** | **0** |
| | **Net Income over Expenditure** | **535** | **772** | **237** | | | | |
| 501 | Lydiard Plain | | | | | | | |
| 1002 | Rental | 0 | 1,000 | 1,000 | | | 0.0% | |
| 1003 | Grants | 65 | 0 | (65) | | | 0.0% | |
| | Lydiard Plain :- Income | **65** | **1,000** | **935** | | | **6.5%** | **0** |
| 4055 | Professional Fees | 0 | 500 | 500 | | 500 | 0.0% | |
| 4105 | Parish Maintenance | 0 | 500 | 500 | | 500 | 0.0% | |
| | Lydiard Plain :- Indirect Expenditure | **0** | **1,000** | **1,000** | **0** | **1,000** | **0.0%** | **0** |
| | **Net Income over Expenditure** | **65** | **0** | **(65)** | | | | |
| 702 | Neighbourhood Plan | | | | | | | |
| 4032 | Printing and Lease | 0 | 150 | 150 | | 150 | 0.0% | |
| 4055 | Professional Fees | 1,734 | 3,468 | 1,734 | | 1,734 | 50.0% | 1,734 |
| | Neighbourhood Plan :- Indirect Expenditure | **1,734** | **3,618** | **1,884** | **0** | **1,884** | **47.9%** | **1,734** |
| | **Net Expenditure** | **(1,734)** | **(3,618)** | **(1,884)** | | | | |
| 6000 | plus Transfer from EMR | 1,734 | 0 | (1,734) | | | | |
| | **Movement to/(from) Gen Reserve** | **0** | **(3,618)** | **(3,618)** | | | | |
| | Grand Totals:- Income | **88,800** | **95,174** | **6,374** | | | **93.3%** | |
| | Expenditure | **45,541** | **90,437** | **44,896** | **0** | **44,896** | **50.4%** | |
| | **Net Income over Expenditure** | **43,258** | **4,737** | **(38,521)** | | | | |
| | plus Transfer from EMR | **3,648** | 0 | (3,648) | | | | |
| | **Movement to/(from) Gen Reserve** | **46,906** | **4,737** | **(42,169)** | | | | |

# Lydiard Millicent Parish Council

## Earmarked Reserves



| | Account | Opening Balance | Net Transfers | Closing Balance |
|---|---|---|---|---|
| 320 | EMR Footpaths | 924.40 | | 924.40 |
| 321 | EMR Handyman Equipment | 1,499.83 | | 1,499.83 |
| 322 | EMR Highways - LHFIG | 7,267.70 | -1,425.00 | 5,842.70 |
| 323 | EMR JCH Repairs | 1,982.23 | | 1,982.23 |
| 324 | EMR Office Equipment | 1,397.49 | -365.16 | 1,032.33 |
| 325 | EMR Parish Projects | 1,489.00 | -123.87 | 1,365.13 |
| 326 | EMR St Funiture/Play Equipment | 6,007.00 | | 6,007.00 |
| 327 | EMR War Memorial Clock ONLY | 5,732.49 | | 5,732.49 |
| 328 | EMR Election Fees | 620.00 | | 620.00 |
| 330 | EMR CIL | 1,997.56 | -1,734.00 | 263.56 |
| | | **28,917.70** | **-3,648.03** | **25,269.67** |

Members are requested to NOTE this report and CONSIDER the request for a volunteer Councillor to take on the role of Bank Verifier.

Background

At the October Parish meeting, at Min. Ref. 26.127f - Members AGREED to defer appointing a replacement verifier until the November meeting, as the appointed Member, needs to be a Councillor who is not a bank signatory

Verifier's Role

As laid down in Financial Regulations the verification of bank reconciliations, cash books and corresponding payments should be made on a quarterly basis.
The role should not be held by a bank signatory (Councillors Allsop, Bamsey and Westwood)

Financial Regulation 2.6 states:

At least once in each quarter, and at each financial year end, two members other than cheque signatories shall be appointed to jointly and severally verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the Council.

Recommendation

Members to:

- NOTE this report
- CONSIDER the appointment
- APPOINT a new Bank Verifier

Tina Jones
RFO
September 2026

Wiltshire Council

# Briefing Note 26-18

## Community Wellbeing Fund

| | |
|---|---|
| **Service:** | **Community Engagement and Partnerships** |
| **Further Enquires to:** | **Liam Cripps and Rhys Schell** |
| **Date Prepared:** | **September 2026** |
| **Contact:** | **areaboards@wiltshire.gov.uk** |

## Background

Wiltshire Council is launching a new Community Wellbeing Fund, delivered through the Crowdfunder platform and managed by Area Boards. The fund aims to help local organisations develop community-led projects that improve wellbeing, reduce isolation and loneliness, and strengthen preventative support within Wiltshire communities.

The fund provides an opportunity for community organisations to raise local support through crowdfunding while accessing matched funding through Area Boards as well as other local and national funders

Projects applying to the fund must support one or more of the following priorities:

- Reducing isolation and loneliness and increasing social inclusion
- Improving mental health and wellbeing
- Increasing preventative, person-centred and long-term support systems
- Enhancing support activities that enable residents to live safely and independently

Each Area Board has been allocated up to £11,000 from the Community Wellbeing Fund.

Funding will be available across two funding rounds:

### Round 1

- Applications open: October to December 2026
- Area Board decisions: February to March 2027
- Funding awarded: April 2027

### Round 2

- Applications open: June to August 2027
- Area Board decisions: September to November 2027
- Funding awarded: December 2027

## Key considerations and Governance

### How the fund will work

The Community Wellbeing Fund operates through a crowdfunding model. The scheme will be live from 1st October 2026, with full detail and terms and conditions available at: https://www.crowdfunder.co.uk/wiltshire-council.

Eligible organisations will create a crowdfunding campaign online for their project. Suitable projects will then be matched to the Wiltshire Wellbeing Fund and will be invited to apply. At this stage, the project may also be matched with other local, regional or national funding streams available through the Crowdfunding platform. The project will be required to demonstrate community support through local support and fundraising.

Projects can receive Area Board match funding of up to 50% of the total project cost, with the remaining funding raised through donations, sponsorship, grants or other external contributions. The Crowdfunder platform enables Parish and Town Councils, local businesses, charitable trusts and other local, regional and national funders to support Wiltshire projects directly.

All interested organisations are strongly advised to speak with their local Engagement and Partnerships officer (Find your local Area Board information, SEPM or Councillor - Wiltshire Council) prior to starting their Crowdfunding campaign.

### Eligibility

Applications are welcome from:

- Voluntary, community and social enterprise (VCSE) sector organisations
- Registered charities
- Community Interest Companies (CICs)
- Parish councils
- Community partnerships and similar not-for-profit organisations

Applicants must:

- Directly benefit Wiltshire residents
- Have appropriate governance policies and arrangements in place
- Demonstrate the capacity to deliver their project
- Evidence local support for their project

The types of projects that will be supported can include:

- Activities addressing loneliness and social isolation
- Mental health and wellbeing initiatives
- Physical activity and healthy lifestyle projects
- Community connection and intergenerational activities
- Support for vulnerable residents
- Projects responding to wider wellbeing challenges such as rural isolation or cost-of-living pressures

Projects must be community-based, accessible and focused on prevention and early intervention.

## Assessment and decision-making

Applications will be assessed against:

- Evidence of local need, including alignment with Community Area Joint Strategic Needs Assessments (CAJSNAs)
- Impact on wellbeing and reducing inequalities
- Demonstrated community support and evidenced fundraising
- Partnership working and community involvement
- Value for money
- Sustainability and long-term impact

Following officer checks and due diligence, eligible applications will be presented to the relevant Area Board for consideration and funding decisions.

### The Role of Area Board Councillors

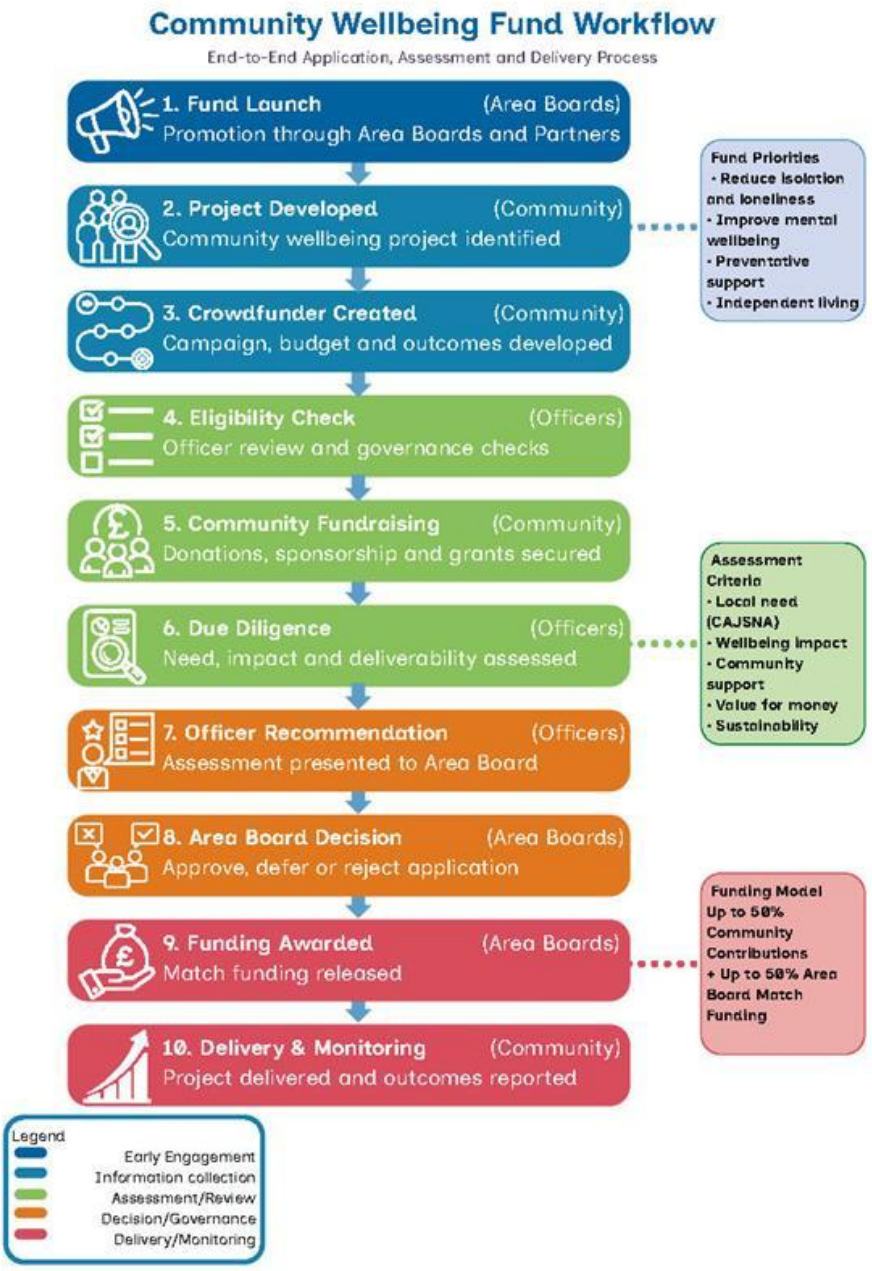
Area Board Councillors are encouraged to:

- Promote the Community Wellbeing Fund and the opportunity within their communities
- Signpost potential applicants to the programme
- Encourage partnership approaches where appropriate
- Consider applications against local priorities and identified community need

Further guidance and application information will be presented at Area Board Chairs in September and circulated ahead of the launch of the first funding round.

Any associated fees, charges and costs for project owners using the Crowdfunder platform can be viewed here.

**Appendix A – Example flow diagram for Community Wellbeing Fund delivered via Crowdfunder**



Wiltshire Council

# Briefing Note 26-19

## Wiltshire Voluntary Sector Organisation of the Month

| | |
|---|---|
| **Service:** | **Community Engagement and Partnerships** |
| **Further Enquiries to:** | **Graeme Morrison** |
| **Date Prepared:** | **September 2026** |
| **Contact:** | **areaboards@wiltshire.gov.uk** |

## Background

The Wiltshire Council and Voluntary, Community and Social Enterprise (VCSE) Sector Framework was agreed in April 2026, signifying a renewed approach between the partners. Its vision is to deliver "a trusted, respectful partnership that uses the strengths and increases the resilience of both sectors to support communities, reduce inequalities, and improve lives. The framework aims to "improve the sustainability of the VCSE sector through increased collaboration and innovation", with a specific action to improve the recognition, recruitment and retention of volunteers and trustees. The importance of this work is highlighted within the Wessex Community Action, State of the Sector Survey 2025, where 57.5% of organisations found difficulty in recruiting volunteers and over 45% reporting challenges recruiting trustees.

The ambition of this proposal is to address these challenges and deliver against the ambitions of the VCSE-WC Partnership Framework through a Wiltshire Volunteer recognition scheme. In a partnership approach with Wessex Community Action, feedback has been sought from the Wiltshire Volunteer Managers Forum to understand the best approaches to achieve this. The overwhelming response to this was to provide continual awards and recognition as opposed to one off celebration events, and that the focus should be on the voluntary sector organisations as opposed to a specific, individual volunteer. In addition to this, research has been VCSE research has shown a direct correlation between increased voluntary sector reward and recognition with improved recruitment and retention.

## Wiltshire Proposal

Each month a group from the VCSE sector is awarded with the Wiltshire Voluntary Sector Organisation of the Month award. This award will include a certificate, photocall and an award of £100. Local Wiltshire Councillors (local Member and Area Board Chair) will be invited to present the award to the winning group each month, facilitated by the Engagement and Partnerships Team at Wiltshire Council. This could take place at the Area Board business meeting or be facilitated outside of this, whichever is more suitable locally.

The £100 for each winner is to be funded through the proceeds of the Wiltshire Community Lottery, delivering to local good causes as set out within the financial requirements of the fund. It is

estimated that Wiltshire Council will receive approximately £26,000 per annum through the Community Lottery, with this volunteer scheme requiring £1,200.

This scheme officially commences in January 2027, with nominations opening in November 2026. Further information will be provided in due course regarding this.

## Nominations process

Nominations for the award will be submitted via an online form. The form will be kept open permanently so that nominations can be made and received at any time. Nominations can be made by any Wiltshire resident, however, it is anticipated that the majority will be received from Wiltshire Councillors, Town or Parish Councillors, those residents in receipt of VCSE sector services and VCSE sector organisation representatives.

## Promotion

The awards will be promoted through all the channels available to Wiltshire Council, Wessex Community Action and the wider VCSE sector. This will also include direct promotion to Wiltshire Council members, town and parish councils, residents and voluntary sector groups themselves. Any Wiltshire based VCSE sector organisation is eligible, including those that have paid employees. The organisation must have a charitable purpose, objectives and be of public benefit.

The volume of nominations is difficult to anticipate and therefore communication will be clear to applicants to manage expectations accordingly.

## Governance

A panel of Wiltshire Council and Wessex Community Action representatives will meet every three months to decide the subsequent three winners. It may be appropriate to additionally provide a ‘highly commended’ organisation of the month, or similar should the volume and quality of nominations exceed expectations. The panel members will consist of a combination of WCA trustee, a Wiltshire Cabinet Member and Officers from both organisations.

The awards will be presented to the monthly winner by the local Division Councillor and/ or the Chair of the local Area Board. This will be facilitated by Community Engagement and Partnerships Team. The presentation of the certificate and the £100, will be presented at either the local Area Board business meeting, or at the host organisations regular activity, whichever is more appropriate locally. The pictures and details of the photocall will be published on social media each month and local press will also be informed for good news stories to be published.

## Role of the Area Boards

- **Provide local recognition and visibility -** The Area Board is asked to help publicise the scheme through their networks. Councillors are asked to promote with residents, parish councils and community groups and encourage and submit nominations.

- **Present awards -** The Area Board Chair, alongside the local Wiltshire Councillor Division Member, will be invited to present the certificate and £100 award to the successful organisation, when a local organisation wins the award. This will be arranged by the local Engagement and Partnerships Officer.

Wiltshire Council

Wiltshire Council

# Briefing Note No. 26-20

# Locally Identified Infrastructure Projects Fund

**Service:** **Engagement and Partnerships**

**Further Enquiries to:** **Ros Griffiths**

**Date Prepared:** **September 2026**

**Contact:** **areaboards@wiltshire.gov.uk**

This note explains the Locally Identified Infrastructure Projects Fund and how the application and decision process will work. Further information will be published on the Area Board webpage when the funding round opens.

**A new funding opportunity for Wiltshire communities**

On 15 July 2026, Wiltshire Council's Cabinet approved up to £250,000 each year for three years to support Locally Identified Infrastructure Projects (LIIPs). This provides a total allocation of up to £750,000 from 2026/27 to 2028/29.

The funding comes from the Strategic Community Infrastructure Levy, known as Strategic CIL. It will support local infrastructure projects that help address needs arising from growth and development.

The annual allocation is flexible rather than a commitment to spend the full amount. Funding will depend on suitable projects coming forward that meet the approved Strategic CIL criteria.

**What is the LIIPs Fund?**

The LIIPs Fund supports sufficiently developed and deliverable capital infrastructure projects that help accommodate growth and address the effects of development.

It is not a general grant fund. It complements, rather than replaces, existing funding sources such as:

- Neighbourhood CIL
- Section 106 funding
- Area Board capital funding
- Local Highway and Footway Improvement Groups (including Substantive Bids)
- Active Travel funding through the new Local Cycling and Walking Infrastructure Plan (LCWIP) funding programme
- External grants and other funding programmes

LIIPs funding bids are expected to be around £50,000 to £75,000 with at least the equivalent match funding coming from town and parish council sources, which may include town or parish council funding, neighbourhood CIL, grants, fundraising and partner contributions. This will help the annual

allocation support a reasonable spread of projects and ensure they are of the type that are likely to qualify for Strategic CIL funding.

**What could the fund support?**

Projects must provide or improve infrastructure and demonstrate a clear relationship to growth or development impacts.

Projects that may potentially be considered include:

- Community hall improvements or extensions serving needs arising from growth
- Sports pavilions and changing facilities
- Recreation and sports infrastructure
- Green infrastructure
- Flood resilience infrastructure
- Accessibility improvements to community infrastructure
- Public realm improvements
- Other capital community infrastructure supported by a clear Strategic CIL case

Walking, wheeling, cycling and local highway projects may be more appropriately considered through existing transport programmes, including the new LCWIP capital funding programme (details to follow).

The fund is unlikely to support:

- Events and activities
- Staffing costs
- Ongoing revenue expenditure
- Routine maintenance without a wider infrastructure justification
- General repairs unrelated to qualifying growth-related infrastructure
- Projects without a clear link to growth or development impacts
- Insufficiently developed proposals
- Projects that could reasonably be funded through another route

Community benefit is relevant, but the project needs to meet the approved Strategic CIL criteria. Projects may come forward from rural or urban areas, but all proposals must demonstrate a clear relationship to growth or development impacts in the area.

**The role of town and parish councils**

Town and parish councils will play the main role in bringing projects forward.

Town and parish councils will act as the accountable body for the funding, ensuring it is spent in accordance with the funding agreement with the council. They will also be responsible for delivery of the agreed project, although delivery may be undertaken in partnership with a third party, such as a community group or other organisation.

Town and parish councils will be responsible for:

- Contacting the Engagement and Partnerships Team to discuss potential projects
- Submitting Expressions of Interest and full applications
- Providing evidence of need, costs, funding and deliverability
- Exploring neighbourhood CIL and other funding sources

- Explaining who will deliver, own and maintain the infrastructure
- Delivering approved projects, or working with a partner organisation, and meeting the funding and reporting requirements.

Projects must be sufficiently developed to provide meaningful information about their scope, location, costs, funding gap, delivery arrangements and relationship to growth.

**The role of Area Boards**

Area Boards will provide local democratic input into the process.

Area Boards will:

- Consider assessed projects within their community areas
- Review the officer assessment and supporting information
- Take account of local priorities and community support
- Decide whether to endorse projects for collective review

Area Boards will not:

- Determine Strategic CIL eligibility
- Allocate Strategic CIL directly
- Make the final funding decision

Area Board endorsement does not guarantee that a project will receive funding.

**How the process will work**

The process starts with an initial discussion and Expression of Interest. Invited applicants will then submit a full application for Strategic CIL assessment and Area Board consideration. Endorsed projects will be reviewed collectively before the Cabinet Member makes the formal funding decision. The accompanying workflow and timetable diagram provides further information on each phase.

| **Stage** | **Indicative timing** |
|---|---|
| Early engagement and Expressions of Interest | October to November 2026 |
| Full applications developed and submitted | November 2026 to early January 2027 |
| Strategic CIL assessment | January 2027 |
| Area Board consideration and endorsement | February to March 2027 |
| Collective review and funding recommendations | April 2027 |
| Delegated Cabinet Member decision | May 2027 |
| Funding agreements, delivery and monitoring | Following approval |

The precise full application deadline will be published when the funding round opens.

The first funding round will open during 2026/27, with assessment and the funding decision continuing into 2027/28.

**Key messages**

- Up to £750,000 of Strategic CIL funding has been allocated to the programme over three years.

- Up to £250,000 will be available through each annual funding round, subject to suitable projects coming forward.
- Town and parish councils will bring projects forward through an Expression of Interest and full application process.
- Applicants must demonstrate a genuine funding gap and explore neighbourhood CIL and other funding sources that they can provide.
- Area Boards will provide local knowledge and input through an examination and endorsement process.
- All endorsed projects will be considered collectively before recommendations are made.
- Expressions of Interest and Area Board endorsement are important but do not guarantee funding.
- The formal funding decision will be made through an individual Cabinet Member decision in accordance with council procedures.
- The first funding round is expected to run from October 2026 to May 2027.

**Further information**

To discuss a potential project, town and parish councils should contact the Engagement and Partnerships Team at **areaboards@wiltshire.gov.uk**.

Further guidance and supporting documents will be available through the Area Board webpage when the funding round opens.

# Locally Identified Infrastructure Projects

## Workflow and Timetable

| Period | Process Phase | Workflow Stages |
|---|---|---|
| **Months 1–2** | Early engagement and eligibility | Town and parish councils discuss projects with the Engagement and Partnerships Team and submit an Expression of Interest. The information is reviewed before applicants are advised whether to proceed to a full application. |
| **Months 2–4** | Full application | Invited town and parish councils develop and submit full applications by the published deadline. |
| **Month 4** | Strategic CIL assessment | Strategic Planning assesses completed applications against the approved Strategic CIL criteria. |
| **Months 5–6** | Area Board consideration and endorsement | Area Boards consider assessed projects, local priorities and community support before deciding whether to endorse them. |
| **Month 7** | Collective review | All Area Board-endorsed projects are reviewed collectively to identify recommendations for funding. |
| **Month 8** | Funding decision | Cabinet Member considers the recommendations and makes the formal funding decision in accordance with the council's constitution. |
| **Following approval** | Delivery and monitoring | Funding agreements are completed. Approved projects are then delivered, monitored and reported on. |

First funding round: Month 1 is October 2026 and Month 8 is May 2027.

**To discuss a potential project, contact the Engagement and Partnerships Team:**
areaboards@wiltshire.gov.uk

Wiltshire Council

# Briefing Note 26-21

## Community Resilience Hubs and Supporting People to Build Financial Resilience 2026 - 2029

| | |
|---|---|
| **Service:** | **Community Engagement and Partnerships** |
| **Further Enquiries to:** | **Richard Rogers and Rhys Schell** |
| **Date Prepared:** | **September 2026** |
| **Contact:** | **areaboards@wiltshire.gov.uk** |

### Purpose of the report

This briefing provides Area Boards with an overview of Wiltshire Council's Community Resilience Hub Programme, funded through the Department for Work and Pensions (DWP) Crisis and Resilience Fund (CRF), and outlines the role of Area Boards in supporting locally led solutions.

### Background

Financial support is moving away from responding solely to crisis towards helping people build long-term financial resilience. Nationally, successful models bring services together in trusted community locations, enabling residents to access a range of support through a single point of contact.

The programme will adopt a "cash-first" approach, recognising that food aid should be a short-term safety net rather than a long-term solution. The focus of this hub programme is to help residents:

- Maximise household income.
- Access welfare, debt and benefits advice.
- Improve financial skills and confidence.
- Reduce reliance on emergency support.
- Improve long-term wellbeing and independence.

Guidance from DWP and examples from across the country demonstrate that local community resilience hubs can successfully connect residents to wider services including employment, housing, debt advice, digital inclusion and family support.

Examples of established models include:

- **The Collective Sharehouse, York**: Providing co-located services that have resulted in employment outcomes, financial gains for residents, and reduced dependence on food aid.

- **The Welcome Centre, Huddersfield**: Delivering a trauma-informed approach supported by a broad range of services designed to address the causes of hardship.
- **Spring Community Hub, Southwark**: Operating a person-centred model focused on building trust, supporting navigation through services, and improving long-term resilience.

## Wiltshire Approach

Wiltshire's 18 community areas all have different needs, strengths and existing support networks. While many excellent services already exist, there is currently limited consistency to the countywide approach to financial resilience support. Access to help can vary significantly between communities.

This programme provides an opportunity to strengthen local partnerships, connect existing services, fill identified gaps and create more sustainable support systems based on local circumstances.

Potential models could include:

- Community support hubs.
- Enhanced partnership and referral networks.
- Mobile outreach services.
- Virtual or digital support offers.
- A combination of approaches determined locally.

A total of £1.5 million funding has been allocated from the Crisis and Resilience Fund approved until March 2029. This funding includes provision for a dedicated countywide programme officer to support delivery across Wiltshire. The Area Boards will be the key vehicle for local delivery.

## Funding Governance

Each Area Board will have approximately £75,000 to invest. All proposals must demonstrate local support, value for money and alignment with programme objectives. Funding applications for this fund are encouraged between £10,000 to £75,000. Each application requires an accompanying full business plan. The application and business plan will be reviewed by officers. Eligible applications will be presented to the relevant Area Board for consideration.

The Community Resilience Hubs Fund can be invested into:

- Capital improvements and facilities.
- Staffing and volunteer coordination.
- Training and workforce development.
- Specialist support services.
- Equipment and digital infrastructure.
- Communications and community engagement.
- Food bank and community pantry development.

- Other activity supporting financial resilience.

## Expected local impact and benefits

Improving financial resilience will deliver benefits for residents, communities and the council. For residents this includes:

- Improved financial stability and independence.
- Better access to advice and support.
- Increased confidence and practical life skills.
- Improved health, wellbeing and social inclusion.

For communities this includes:

- Stronger local partnerships.
- Better coordinated services.
- Increased community resilience.
- Stronger local economies through increased employment and spending.

For Wiltshire Council this includes:

- Reduced demand on crisis services.
- Lower homelessness and welfare assistance pressures.
- Improved council tax collection.
- Stronger referral pathways across council and partner services.

## Role of Area Boards

Area Boards will play a key role in shaping and supporting local proposals. A single model will not work across all community areas. Each community area will develop its own solution. This involves, reviewing existing support services and assets, establishing the community need, assessing the partnership opportunities alongside the key local priorities.

The Area Board is asked to work with local partners, develop local solutions and to endorse a local project(s) that supports the funds objectives. It is important to note that this fund is available until March 2029.

Endorsed applications will be subject to a final review and sign off by the Communities Hub Panel. The Panel will consist of the Cabinet Member for Communities, Director of Leisure, Culture and Communities.

## Summary

The Financial Resilience and Community Hub Programme represents a significant opportunity to strengthen local support networks, improve residents' financial resilience and create more coordinated community services across Wiltshire. Area Boards will be central to shaping locally led

solutions, endorsing investment proposals and ensuring that support reflects the needs and strengths of their communities.

## Appendix A - Example scenarios for Community Hubs and Supporting People to Build Financial Resilience

### 1. Example Scenario: Mellford Community Resilience Hub

**Situation**

In the community area of Mellford, a food bank, community pantry, debt advice service, family support charity and employment support provider are all operating independently from different locations. Several organisations are based in ageing, inaccessible buildings with limited opening hours and increasing running costs. Residents often struggle to understand what support is available, have to repeat the challenges of their circumstances to multiple organisations, and can experience delays in accessing the right help. Demand for the foodbank has continued to increase with many residents using it on a regular or ongoing basis.

**Task**

The Strategic Engagement and Partnership Manager (SEPM), supported by the CRF Programme Officer, works with existing partners to undertakes a review of local provision to understand community needs, map existing services, identify gaps and explore opportunities for improved coordination and long-term sustainability.

**Action**

Local partners, residents, councillors and statutory services participate in a series of workshops and planning meetings. The review identifies an underused community centre in a central location that could be developed into a shared Community Resilience Hub. It also recognises that with a move to a cash-first approach, the space required by the foodbank will be greatly reduced.

A proposal is developed to:

- Refurbish the building to improve accessibility, including automatic doors, accessible toilets and improved signage.
- Create confidential interview rooms for advice services.
- Provide shared reception and digital facilities.
- Co-locate the food bank, Citizens Advice outreach, family support and employment support services.
- Establish a common referral system and coordinated opening hours.
- Develop a volunteer recruitment and training programme from the hub.
- Deliver budgeting, digital inclusion and "cook on a budget" sessions.

A funding application for £72,000 is submitted through the CRF governance process. The proposal is endorsed by the local Area Board, supported by the SEPM and assessed by the programme approval panel. Funding is approved as the project demonstrates strong partnership working, improved resident outcomes and a clear sustainability plan.

**Result**

The refurbished Mellford Community Resilience Hub becomes a single, accessible location where residents can access a range of support through a "no wrong door" approach.
Organisations now work alongside one another, making referrals quickly and sharing resources. Residents only need to tell their story once and can access multiple services during a single visit. The hub hosts regular advice sessions, benefit and debt support, employment guidance, digital inclusion activities and community learning programmes. The hub works seamlessly with Wiltshire Council services such as the Family Hub, library, Revenues and Benefits and housing.
By sharing premises and resources, organisations reduce costs, improve volunteer recruitment and strengthen partnership working. Residents gain quicker access to support, improve their financial resilience and become less reliant on emergency food provision over time.

**Sustainability**

The funding is used as a catalyst rather than a long-term subsidy. By bringing services together into one building, partner organisations significantly reduce their individual premises and utility costs. A local resilience hub steering group is established to oversee operations and future development, with costs shared between partners where appropriate.
The hub generates additional income through room hire, training courses and community events, while volunteers are trained to support reception, signposting and community activities. Stronger partnership working enables organisations to jointly bid for external grants and attract additional investment. Through a combination of shared resources, diversified income streams, volunteer capacity and ongoing partner commitment, the hub is able to continue operating and supporting residents beyond the end of CRF funding in March 2029. The funding is used as a catalyst rather than a long-term subsidy. The result is a sustainable, community-led model that strengthens financial resilience and reduces reliance on crisis support.

As a result:

- More residents access benefits and financial support they are entitled to.
- Improved working, referral pathways and sharing of information with WC services such as libraries, housing and revenues and benefits.
- Household incomes increase through income maximisation activities.
- Residents receive support to manage debt and reduce financial pressures.
- Increased council tax arrears recovery.
- Repeat reliance on emergency food parcels reduces.
- Residents develop greater confidence in managing their finances.
- Volunteers gain new skills and play an enhanced role in supporting the community.
- Local organisations work together through a coordinated "no wrong door" approach.

- Space previously used for food storage and provision can now be used for partner organisations offering support and training

## 2. Example Scenario: Woodchester Community Outreach Network

**Situation**

The Woodchester Community Area consists of one small market town and a large number of surrounding villages spread across a rural geography. A range of support services exist, including a food bank, community transport scheme, village wellbeing groups, housing support, advice services and family support organisations. However, services are delivered from different locations and many residents face barriers accessing support due to poor public transport, digital exclusion and a lack of awareness about what is available locally.
A review identifies that creating a single physical hub would not effectively serve the wider community, as many residents would still need to travel significant distances to access support.

**Task**

The Strategic Engagement and Partnership Manager (SEPM), supported by the CRF Programme Officer, works with local partners, councillors and residents to identify a model that improves access to support across the entire community area while building long-term financial resilience.

**Action**

A series of stakeholder workshops and community consultations are undertaken. The findings highlight the need for a coordinated outreach model rather than a single location.
A proposal is developed to:

- Establish a Woodchester Community Outreach Network.
- Create a shared referral and case management system.
- Develop a single website, telephone number and communications campaign promoting all local support services.
- Recruit a dedicated Community Connector to coordinate referrals and partner activity.
- Deliver regular outreach sessions in village halls, libraries, GP surgeries and community buildings across the area.
- Train local volunteers to become Community Champions, providing signposting and support within their own villages.
- Invest in tablets, laptops and Wi-Fi equipment to support digital access.
- Deliver digital inclusion sessions covering online banking, benefits applications, comparison websites, online safety and accessing council and NHS services.
- Strengthen existing community transport provision
- Pilot a mobile outreach service, taking advice and support directly into rural communities on a rotating basis.

A funding application for £72,000 is developed with local partners and endorsed by the Area Board. Following review through the CRF governance process, funding is approved due to the proposal's strong partnership approach, focus on accessibility and clear sustainability plan.

**Result**

Rather than residents travelling to a central hub, support is delivered through a coordinated network across the community area. Residents can access help through village outreach sessions, community venues, a single contact number, online support and a network of Community Champions. The Community Connector ensures organisations work together effectively and that residents are referred quickly to the most appropriate support. Residents no longer need to navigate multiple organisations independently or repeatedly explain their circumstances.
The digital inclusion programme enables residents to access services online, make benefit applications, manage household finances digitally and reduce isolation. Free access to devices and support sessions helps ensure that people who previously lacked confidence or equipment are not excluded from support.

Transport barriers are reduced through working with the mobile library and other community transport groups to link support with need. The model increases access to services for people living in smaller villages, strengthens collaboration between providers and improves awareness of available support throughout the area. The council receives increased council tax arrears, flattened demand into ASC within the area and reduced pressure on housing and customer services teams.

**Sustainability**

The Community Champion programme creates a network of trained local volunteers embedded within villages, providing trusted local contacts and reducing reliance on paid staff. Volunteers receive ongoing training, peer support, recognition events and development opportunities to improve recruitment and retention.

Existing community transport providers, parish councils and voluntary groups work together to coordinate volunteer drivers and maintain local transport solutions beyond the initial funding period. Digital inclusion skills become embedded within local libraries, community groups and volunteer-led support sessions, allowing residents to continue receiving assistance after the project funding ends. As the outreach model uses existing community venues rather than dedicated premises, ongoing costs remain low. Partners share responsibility for maintaining outreach sessions, referral pathways and communications, while jointly seeking additional external funding where required. By strengthening existing assets, building volunteer capacity, improving digital confidence and overcoming transport barriers, the Woodchester Community Outreach Network creates a sustainable and accessible model of support that continues beyond the life of the CRF programme while helping residents build long-term financial resilience.

Wiltshire Council

# Briefing Note No. 26-22

# Service Devolution & Asset Transfer Policy – revision update


***Service :*** *Assets*
***Further Enquiries to:*** Mike Dawson
***Date Prepared:*** 15/10/2026
***Direct Line / Email:*** *mike.dawson@wiltshire.gov.uk*


This follows the Briefing Note that was provided in March 2026 (reference 26-03) in respect of the revisions to the Service Devolution & Asset Transfer (SDAT) Policy following the adoption of Our Wiltshire Pan 2025-2035 and the Asset Management Strategy 2025-2035.

The changes made in the policy reflect the experience of councils in previous SDAT packages and comments made to Wiltshire Council regarding flexibility of the existing policy. Revisions were proposed, with Town & Parish Councils asked to provide feedback on those revisions.

We would like to thank all Town & Parish Councils for giving the matter consideration and the comments received. Following the feedback further revisions have been made, a copy attached for reference, and the intention is for Wiltshire Council's Cabinet to consider the policy in December 2026.

**Changes made to the policy following Town and Parish Council feedback**

| Issue raised | Revision made |
|---|---|
| No evidence to be provided in negotiations | New section added (Negotiating process) |
| WC consent needed for leases | Wording added to confirm leases generating rent is exempt, long leases at a premium is included. |
| WC to receive payments from leases granted | Wording added to confirm leases generating rent is exempt, long leases at a premium is included. |
| WC right to terminate service agreement | New wording added to clarify circumstances where WC can terminate (Prohibited Act) |

| | |
|---|---|
| Costs but no benefits | New wording added |
| Precept timing is November - January | New section added (Negotiating process) |
| WC announcements after precepts set | New section added (Negotiating process) |
| Finance incentive not enough (Streetscene contribution of saving) | Reflected in section 5 revisions |
| 50% clawback to be removed | Reasoning included in revisions |
| Flowchart of process needed | New section added (Negotiating process) |
| Is transfer compulsory? | New wording added to confirm not compulsory |
| Capital or revenue contribution to be made | Reflected in section 5 revisions |
| Incorporate Parish Council transfers within document | Town/Parish councils referred to throughout the document |

Once Cabinet has considered the report and recommended policy changes, we will provide a further update.

Lydiard Millicent Parish Council
Parish Office
Jubilee Club House
Meadow Springs
Lydiard Millicent
SN5 3NH
Tel: 07999641919

16th October 2026

Dear SSEN Complaints,

As you are aware, Lydiard Millicent has recently experienced a series of intermittent power cuts starting on Monday 5th October. Initially the community was tolerant and supportive of the situation, but this has worn thin over time.

Following the initial failure, SSEN brought in three temporary generators, in sites across the parish. Unfortunately, these proved unreliable, causing unexpected and extended cuts over the week, further exacerbated by the extended time needed for SSEN engineers to reach the site and resolve problems.

Residents have also been frustrated by the inconsistent and often contradictory information provided by the SSEN call centre. Lydiard Millicent is a small and close community, who share information and support each other in situations like this. The poor quality of information and weak communications has been widely exposed and does not reflect well on the reputation of SSEN.

Lydiard Millicent Parish Council would not normally intervene with infrastructure failures such as this. In general, it is better to leave the competent professional agencies to deal with incidents and manage communications with the community accordingly. However, we feel obliged to highlight the level of frustration, confusion and anger generated by SSEN management of this incident, as well as the unacceptable situation of further unpredictable power cuts.

We therefore invite SSEN to provide authoritative and credible information to the community about the current situation, how it will be managed in short term and your plans to resolve this. Lydiard Millicent Parish Council offers to help disseminate this information through digital and physical notice boards available and used by parishioners.

Lydiard Millicent Parish Council recognises that problems with ageing infrastructure will require short, medium and long-term improvement. The wider community also recognise these challenges, particularly living within a semi-rural environment, and will accept a degree of inconvenience where required - but only where they can see candour, honesty and competence from core service providers such as SSEN.

Your customers are our community. Lydiard Millicent is a small and close-knit community Lydiard Millicent Parish Council asks SSEN to come forward with improved communications, stronger incident management and a clear sense of direction towards future resilience.

Kind regards,

Caroline White
Interim Parish Clerk to
Lydiard Millicent Parish Council

**Your complaint**

Our reference number: 261016-001679



Dear Caroline,

Thank you for taking the time to contact Scottish and Southern Electricity Networks (SSEN) regarding the recent power interruptions affecting Lydiard Millicent.

Firstly, I would like to sincerely apologise for the disruption and frustration these outages have caused. We understand how important a reliable electricity supply is and appreciate the impact that repeated interruptions can have on you and the wider community.

Please be assured that the concerns raised by you and other members of the community have been escalated to our senior management team for review. Following further investigation, I can confirm that the generator initially installed has now been replaced with a new unit. We are confident that this will provide a more reliable temporary supply while permanent repairs to the network are completed.

At present, we are aiming to complete these repairs by 21 October 2026. The works are being closely overseen by senior management to help ensure they are completed successfully and as quickly as possible. We are very sorry for the inconvenience you have experienced during this time.

Whenever faults occur on our network, our engineers work hard to restore supplies as safely and quickly as possible. While we continue to invest in and maintain our network, some faults can arise unexpectedly and may be outside of our direct control. As set out in the National Terms of Connection, and within the regulatory framework established by Ofgem, we are unfortunately unable to guarantee an uninterrupted

electricity supply at all times. Further information can be found in Section 2, Paragraph 6 of the National Terms of Connection.

With regard to compensation, Ofgem's Guaranteed Standards Scheme provides payments in certain circumstances. To qualify for a payment following a power cut, the electricity supply must remain off continuously for 12 hours from the point at which we are first notified of the fault. If power is restored for three minutes or more during this period, the qualifying period begins again. Where a qualifying interruption occurs, customers are entitled to £100 (£195 for non-domestic supplies) for the first 12 hours, followed by £45 for each additional 12-hour period. Any applicable payments are processed automatically.

There is also a separate compensation scheme for multiple interruptions. This applies where a customer's electricity supply is interrupted for three hours or more on at least four occasions within a financial year (1 April to 31 March). In these circumstances, customers may be entitled to a £100 payment, provided a valid claim is submitted within three months of the end of the relevant financial year.

We would also like to make you aware that the National Terms of Connection exclude compensation for losses arising from circumstances beyond our reasonable control, as well as indirect or consequential financial losses, including loss of earnings, revenue, profit, business opportunity, contracts, or goodwill. Further information can be found in Section 2, Paragraph 9 of the National Terms of Connection.

In the meantime, we will continue to closely monitor the situation and remain confident that the planned repairs will proceed on 21 October 2026. Should anything change, we will contact you directly with an update.

Thank you again for your patience and understanding while we work to resolve this issue. If you have any questions, or if there is anything further we can assist you with, please do not hesitate to get in touch. If I do not hear from you by 16 November 2026, I will assume that you no longer require our support and that your complaint has been resolved.

Kind regards,

**Ruth Mason**
Customer Relations Advisor
Scottish and Southern Electricity Networks

***If you would like more information on how we use your personal data, you can find our privacy notice on our website here. To view our Complaints Handling Process, please click here.***

**Please reply to this email or call me**

0800 980 1395, Monday to Friday, 8am - 8pm and Saturday 9am - 3pm.

**SSEN Website** | **Privacy notice**



[---002:003470:35285---]

**Your complaint**

Our reference number: 261016-001679



Dear Caroline,

Thank you for taking the time to contact Scottish and Southern Electricity Networks (SSEN) regarding the recent power interruptions affecting Lydiard Millicent.

Firstly, I would like to sincerely apologise for the disruption and frustration these outages have caused. We understand how important a reliable electricity supply is and appreciate the impact that repeated interruptions can have on you and the wider community.

Please be assured that the concerns raised by you and other members of the community have been escalated to our senior management team for review. Following further investigation, I can confirm that the generator initially installed has now been replaced with a new unit. We are confident that this will provide a more reliable temporary supply while permanent repairs to the network are completed.

At present, we are aiming to complete these repairs by 21 October 2026. The works are being closely overseen by senior management to help ensure they are completed successfully and as quickly as possible. We are very sorry for the inconvenience you have experienced during this time.

Whenever faults occur on our network, our engineers work hard to restore supplies as safely and quickly as possible. While we continue to invest in and maintain our network, some faults can arise unexpectedly and may be outside of our direct control. As set out in the National Terms of Connection, and within the regulatory framework established by Ofgem, we are unfortunately unable to guarantee an uninterrupted

electricity supply at all times. Further information can be found in Section 2, Paragraph 6 of the National Terms of Connection.

With regard to compensation, Ofgem's Guaranteed Standards Scheme provides payments in certain circumstances. To qualify for a payment following a power cut, the electricity supply must remain off continuously for 12 hours from the point at which we are first notified of the fault. If power is restored for three minutes or more during this period, the qualifying period begins again. Where a qualifying interruption occurs, customers are entitled to £100 (£195 for non-domestic supplies) for the first 12 hours, followed by £45 for each additional 12-hour period. Any applicable payments are processed automatically.

There is also a separate compensation scheme for multiple interruptions. This applies where a customer's electricity supply is interrupted for three hours or more on at least four occasions within a financial year (1 April to 31 March). In these circumstances, customers may be entitled to a £100 payment, provided a valid claim is submitted within three months of the end of the relevant financial year.

We would also like to make you aware that the National Terms of Connection exclude compensation for losses arising from circumstances beyond our reasonable control, as well as indirect or consequential financial losses, including loss of earnings, revenue, profit, business opportunity, contracts, or goodwill. Further information can be found in Section 2, Paragraph 9 of the National Terms of Connection.

In the meantime, we will continue to closely monitor the situation and remain confident that the planned repairs will proceed on 21 October 2026. Should anything change, we will contact you directly with an update.

Thank you again for your patience and understanding while we work to resolve this issue. If you have any questions, or if there is anything further we can assist you with, please do not hesitate to get in touch. If I do not hear from you by 16 November 2026, I will assume that you no longer require our support and that your complaint has been resolved.

Kind regards,

**Ruth Mason**
Customer Relations Advisor
Scottish and Southern Electricity Networks

***If you would like more information on how we use your personal data, you can find our privacy notice on our website here. To view our Complaints Handling Process, please click here.***

**Please reply to this email or call me**

0800 980 1395, Monday to Friday, 8am - 8pm and Saturday 9am - 3pm.

**SSEN Website** | **Privacy notice**



[---002:003470:35285---]

Over grown hedge near to lane

Dear Clerk

I drive a coach from Swindon to Wootton Bassett every morning to pick up pupils in Lydiard, this hedge is obscuring the view up the road, its within a traffic calming system and its their right of way coming out of the village. You cant see in a coach until you have committed passed the keep clear mark on road, by that time you either block the road or mount the tiny pavement if cars are coming , with the latter there are children waiting for at the bus stop just before the pavement. If the hedge was cut back I would be able to see before I get to the keep clear markings and safely carry on if nothing is coming. There is a lamp post within the hedge and I feel if it was cut back to that it would solve the problem. Its dangerous with not being able to see up the road until committing to the narrow bit.




Many thanks

Members are requested to NOTE this report and CONSIDER:

- the recommended fees
- fee changes for the interment of cremated remains in full plots

All applicable from 1st April 2027, which have been increased by 3.5% in line with the September CPI rate.

Background

In November 2025, Members resolved to stop allowing burial and cremated remains plots to be pre-purchased in the Cemetery for a limited period of 5 years until November 2031, in an attempt to alleviate the demand for cemetery space not yet required. As such, it is only possible for a plot to be purchased at the time of need.

As at the end of August, only one pre-purchase enquiry was received.

Available Plots: There are approximately 43 burial and 23 cremated remains plots available for purchase (these numbers will be confirmed once the migration of burial records to our cemetery management system has been completed). A meeting is to be held with the Council's grave digger to ascertain if another cremated remains row is feasible.

Pre-purchased Plots: 32 full burial and 12 cremated remains plots have been purchased.

Since October 2025, there has been 1 new cremated remains interment and 1 full burial, all others have been 2nd interment, or pre-purchase.

**Other Council Fees**

| Purton Parish Council 26-27 | Cost £ |
|---|---|
| Full burial plot pre-purchase | 250.00 |
| Cremated remains plot pre-purchase | 150.00 |
| Full burial interment | 430.00 |
| Cremated remains interment (inc. grave digging) | 365.00 |
| Right to erect a memorial | 200.00 |
| Additional inscription | 77.00 |
| Replacement | 77.00 |

The Council has not yet met to consider 2027-2028 fees

| RWB Town Council | Cost £ |
|---|---|
| Pre-purchase:<br>Full burial plot<br>Full burial plot | <br>400.00<br>1,600.00 |
| Pre-purchase:<br>Cremated remains plot<br>Cremated remains | <br>250.00<br>150.00 |
| Full burial interment | 450.00 |
| Cremated remains interment | 150.00 |
| Right to erect a memorial | 250.00 |
| Additional inscription | 120.00 |
| Replacement | 100.00 |

RWB Town Council resolved to quadruple its plot pre-purchase fees from April 2026. The fees are based on purchasing a plot at the time of need. The Council has not yet met to consider 2027-2028 fees

**PTO**

**Recommendation to CONSIDER**
Members to:

- CONSIDER increasing the cost of the purchase of a full burial plot to £1490.00
- APPROVE the proposed 2027-2028 Cemetery Fees, effective from 1 April 2027, which have been increased by 3.5% in line with the September CPI rate:

The table below excludes any changes, Members may have agreed in regard to the interment of Cremated remains into Full plots

| **Description** | Cost 2026-2027 | **Cost 2027-2028** |
|---|---|---|
| **Full Burials** | £ | **£** |
| Grant of Exclusive Rights – 80 yrs | 360.00 | **373.00** |
| Interment over 18 years | 340.00 | **352.00** |
| **Cremated Remains** | | |
| Grant of Exclusive Rights – 80 yrs | 245.00 | **254.00** |
| Interment over 18 years | 230.00 | **238.00** |
| Interment in Full Grave | 230.00 | **238.00** |
| **Memorials** | | |
| Right to Erect a Headstone or Flat Memorial | 205.00 | **212.00** |
| Replacement | 135.00 | **145.00** |
| Additional Inscription | 115.00 | **124.00** |
| Cleaning/Re-leading and Repairs | 115.00 | **124.00** |
| Search of burial records<br>Initial period – up to 1 hour<br>Each additional 30 mins<br>Copy of information found, per copy | <br>35.00<br>25.00<br>1.50 | <br>**35.00**<br>**25.00**<br>**1.50** |
| Copy of Register Information<br>(when full information supplied) per copy | 1.50 | **1.50** |
| Copy of Deeds | 10.00 | **10.00** |
| Transfer of Deeds | 40.00 | **40.00** |

Tina Jones
October 2026

Members are requested to NOTE the report and CONSIDER next steps

**Background**
Jaqui Ambrose has been looking after the 3 flower beds at the church for many years. She has had some help to do this but with the summers getting hotter and hose pipe bans, she has decided to retire and has asked the Parish Council to take over the management of the beds. Historically the plants have been donated by Mr Cooper, who has also helped out with the watering. Mr Cooper is also retiring.

The school and the local scouts have been approached to see if they would like to help with this. The scouts are happy to help with some of the jobs but the school declined. Below details what needs to be done and when.

A year in the life of the 3 flower beds at the church:

- In October school half-term, the old flowers are removed, flowerbeds weeded, and the soil is racked.
- New flowers planted. We use about 300 and have tried various types over the years but now stick to polyanthus as they provide the best amount of colour and don't rot off in the Winter.
- Plants are watered in if required and depending on weather, may need watering for the next week or until they are established.
- From November to mid-May, flowerbeds are weeded, flowers de-headed and any dead plants replaced.
- In May half-term the flowers are removed, beds weeded, new compost and fertilizer added.
- New flowers are planted and depending on what is used it will be 275 to 300 plants. Currently, we always plant salvias and this year all geraniums because of the increasing dry weather. So far these plants have done incredibly well.
- For the next 2 weeks or until the plants are established, the plants are watered 3 times a week. It takes about an hour to do it thoroughly, with the hose pipe and can be done by one person if required. You also need to allow an hour on top of this for weeding and de-heading.
- Once established I water twice a week, if it hasn't rained and weed and de-head once a week.
- Currently, late July is when the hose pipe bans come in and are not lifted until November. At this point I have 4 watering cans and Dave helps me for an hour, and we just put as many cans as we can on the beds. Roughly 30 at the moment. To be honest you really need help at this point. Last year I did do it on my own, but I ended up doing it 3 times a week because I couldn't get enough water on the flowers. Dave helping this year has made it a lot easier.
- This carries on until October when we start again.

.
It has been agreed that Colin could take on the watering element as part of his handyman tasks. It has been suggested that LMPC ask local businesses whether they would be willing to donate or provide plants at a reduced cost. LMPC need someone to take the lead in organising the planting, weeding etc using the scouts and other volunteers where possible.

Suggestions for next steps:

- Councillor volunteer to lead a working party for this
- Councillor to write an article for the December issue of the Lydiards Magazine asking for volunteers to help look after the flower beds.
- Clerk to approach businesses to see if they are willing to provide plants either foc or at cost twice a year.

**Recommendation**
Councillors are asked to CONSIDER the next steps.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER next steps

**Background**
The lady that has been looking after the 3 flower beds at the church for many years. She has had some help to do this but with the summers getting hotter and hose pipe bans, she has decided to retire and has asked the Parish Council to take over the management of the beds. Historically the plants have been donated but the gentleman that has done this is also retiring.

The school and the local scouts have been approached to see if they would like to help with this. The scouts are happy to help with some of the jobs but the school declined. Below details what needs to be done and when.

A year in the life of the 3 flower beds at the church:

- In October school half-term, the old flowers are removed, flowerbeds weeded, and the soil is racked.
- New flowers planted. We use about 300 and have tried various types over the years but now stick to polyanthus as they provide the best amount of colour and don't rot off in the Winter.
- Plants are watered in if required and depending on weather, may need watering for the next week or until they are established.
- From November to mid-May, flowerbeds are weeded, flowers de-headed and any dead plants replaced.
- In May half-term the flowers are removed, beds weeded, new compost and fertilizer added.
- New flowers are planted and depending on what is used it will be 275 to 300 plants. Currently, we always plant salvias and this year all geraniums because of the increasing dry weather. So far these plants have done incredibly well.
- For the next 2 weeks or until the plants are established, the plants are watered 3 times a week. It takes about an hour to do it thoroughly, with the hose pipe and can be done by one person if required. You also need to allow an hour on top of this for weeding and de-heading.
- Once established I water twice a week, if it hasn't rained and weed and de-head once a week.
- Currently, late July is when the hose pipe bans come in and are not lifted until November. At this point I have 4 watering cans and someone helps me for an hour, and we just put as many cans as we can on the beds. Roughly 30 at the moment. To be honest you really need help at this point. Last year I did do it on my own, but I ended up doing it 3 times a week because I couldn't get enough water on the flowers.
- This carries on until October when we start again.

.
It has been agreed that Colin could take on the watering element as part of his handyman tasks, although he will need some help when there is a hosepipe ban. It has been suggested that LMPC ask local businesses whether they would be willing to donate or provide plants at a reduced cost. LMPC need someone to take the lead in organising the planting, weeding etc using the scouts and other volunteers where possible.

Suggestions for next steps:

- Councillor volunteer to lead a working party for this
- Councillor to write an article for the December issue of the Lydiards Magazine asking for volunteers to help look after the flower beds.
- Clerk to approach businesses to see if they are willing to provide plants either foc or at cost twice a year.

**Recommendation**
Councillors are asked to CONSIDER the next steps.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the options for a sun shelter at the Jubilee Club House play area.

**Background**

Councillor Selwood prepared an initial brief setting out sail and parasol ideas to provide shade for the play area. A budget proposal has since been received from Breezefree Ltd for a fixed sail awning, and a lower cost pergola option has been added. The four options are summarised below.

**Options**

| Option | Example | Approx. Cost | Key Points |
|---|---|---|---|
| **1. Fixed Sail Awning**<br>Breezefree Ltd proposal 106127 |  | £10,290 plus VAT<br>(£12,348 inc VAT)<br>Supplied and installed | • Three point sail on galvanised posts set in concrete<br>• Budget figure only; fixed price after site survey<br>• Shade only, not a rain shelter; permanent asset to inspect<br>• 6 to 8 week lead time; 65% payable in advance |
| **2. Large Cantilever Parasol**<br>3m x 4m |  | c. £750<br>plus delivery | • Lowest cost and moveable<br>• No added maintenance liability or asset<br>• Must be put up, taken down and stored in poor weather<br>• Shorter life span |
| **3. Retractable Cassette Canopy**<br>2.5m x 2.0m |  | £1,325<br>plus installation | • Retracts into cassette and can be left in situ<br>• Limited day to day care<br>• Smallest area of cover<br>• Maintenance liability, inspection schedule and additional asset |
| **4. Pergola or DIY Shade Structure**<br>Kit or volunteer build | *Design to be agreed* | c. £2,500 budget | • Timber frame with shade cloth or slatted roof; permanent at moderate cost<br>• Any self build must meet play area safety standards and be covered by the annual play inspection and insurance<br>• Design and quotes to be obtained |

All costs are indicative and further quotations would be required before any order is placed. A funding source would need to be confirmed with the RFO.

**Recommendation**

Members to:

- NOTE this report
- CONSIDER the four options
- AGREE a preferred option to take forward for formal quotation

Councillors Selwood and Trowbridge
November 2026

Members are requested to NOTE the report and CONSIDER the recommendation

**Background**
There are ongoing issues with parking and road safety for parents and children of Lydiard Millicent school and pre-school. Parents park on the road between the Beeches and The Butts which causes traffic hold-ups during school run hours. It was recently suggested at a Parish Hall Committee meeting that to make it safer for those crossing the road at The Butts a 20mph speed limit could be considered.

Rules governing 20mph speeds around schools at the beginning and end of the day depend on whether the limit is mandatory or advisory, or if it is part of a timed School Street scheme:

- **Mandatory 20mph Limits or Zones:** Backed by a legal Traffic Regulation Order (TRO), these limits apply 24 hours a day unless specific part-time signage authorised by the Department for Transport states otherwise. Exceeding a mandatory limit is a criminal offense enforced by the police.

  Wiltshire Council have streamlined its process to make it easier for Parish Councils to request permanent, mandatory 20mph limits in village centres, residential areas, and places with high active travel.

- **Advisory Part-Time Limits:** These often feature flashing amber warning lights ("wigwags") during school drop-off and pick-up times (e.g., morning and afternoon peaks). The 20mph limit is advisory only, meaning it is not legally enforceable to exceed it, though drivers are strongly encouraged to slow down for safety.

  Wiltshire Council's framework utilises part-time advisory 20mph limits directly outside schools during peak morning and afternoon hours rather than full-time mandatory zones, unless an area-wide Traffic Regulation Order (TRO) specifies otherwise.

  The limits are accompanied by flashing amber warning lights ("wigwags") and flashing signs. Because it is an *advisory* limit, it is not a criminal offence to exceed 20mph, and the legal speed limit remains 30mph. However, drivers are legally expected to drive appropriately for the road conditions under the Highway Code.

  The limits are strictly synchronised with term times. While exact windows can be adjusted via local highways agreements, Wiltshire's typical peak operating windows follow a standard layout (e.g., 8:20 AM – 9:00 AM and 2:50 PM – 3:20 PM).

- **School Streets Restrictions:** Many local authorities use GOV.UK School Streets Guidance to temporarily close or restrict motorised traffic (except for residents with permits, blue badge holders, or emergency vehicles) on designated school-front roads during peak drop-off and pick-up hours. This option is not feasible for us.

20mph *zones* require physical traffic calming measures (like speed humps or chicanes) and apply continuously, whereas 20mph *limits* rely on signage (and sometimes part-time flashing indicators) rather than physical road humps.

Responses to the Questionnaire for the Neighbourhood Plan Consultation in October 2025 also identified speeding as a perceived issue within the parish.

**Recommendation**
Councillors are asked to CONSIDER setting up a working group to work with the Trustees of the Parish Hall and the pre-school and primary school to look at the options, feasibility and costs for 20mph limits around Church Place and up to The Beeches. The working group could also consider options to alleviate parking issues associated with the school.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the proposed terms for Cricket in 2027.

## Background

The first half of this season has seen at least:

- 2 matches not played – reasons unknown but these cancellations were not communicated to LMPC
- 1 match abandoned due to heavy rain
- 2 matches not played due to heavy rain

This has resulted in a loss of income of £476 for the first half of the season. The further impact of this is that these cancellations and no-shows often happen after the pitches have been prepared, at an average cost of £60 per match. Pitches are ideally prepared within 24h of a match, but can sometimes be 36 – 48h prior, dependent on groundsman availability.

For context, current cricket match fees are:

| | |
|---|---|
| **Weekday** | £110.00 |
| **Weekend** | £146.00 |

In the first half of this season, the profit and loss is as follows:

| | |
|---|---|
| **Income** | £2,048 |
| **Direct Costs** | £2,080 |

There are additional costs that cannot be quantified, such as:

- Clerk time issuing invoices / reconciling payments
- Administrator time co-ordinating match calendar and acting as the point of contact between teams, groundsman and the Council
- Water usage for the watering of the pitches
- Gas, electricity and water usage through the use of the facilities at JCH,

As such, Cricket so far this year is running at a loss.

**Recommendation**

It is suggested that the Council CONSIDER implementing additional terms for the booking of Cricket fixtures for the 2027 season, terms to be agreed by the Council but could, for example be:

- the Parish Council must be informed of any match cancellations in writing by emailing council@lydiardmillicent-pc.gov.uk
- Any cancellations received within 48h of the fixture will incur a 25% match fee
- Any cancellations received within 24h of the fixture will incur a 75% match fee.

Hayley Graham
September 2026

Members are requested to:

- NOTE this report
- CONSIDER the recommendations for fees for April 2027 – March 2028

## JUBILEE CLUB HOUSE HIRE

At present, there are no regular bookers for JCH. There have been 4 casual bookings in this financial year to date, which are as follows:

- 2 x children's parties for residents and 2 x per hour bookings for residents

Regular users of the premises / car park for field events do, and will continue to take priority over ad-hoc bookings.

The 2026-2027 rates are:

| Location | Residents | Non-residents |
|---|---|---|
| Main Room & Toilets (per hr) | 8.50 | 16.50 |
| As above with Kitchen (per hr) | 12.50 | 18.50 |
| Children's Parties (5h) - All Facilities | 54.00 | 90.00 |

Comparison with JCH and other venues (based on main room, toilets and kitchen per hour)

| Venue | Residents | Non-residents |
|---|---|---|
| Jubilee Club House (for reference) | 12.50 | 18.50 |
| Lydiard Millicent Parish Hall | 17.00 | 20.00 |
| Hook Village Hall | 13.00 | 18.00 |
| Purton Millennium Hall | 23.00 | 27.00 |
| Comparison Other Venues – Non-resident children's parties 5 hrs = £90.00 | | |

It is important to note that each of the venues compared above are larger in size and offer more comprehensive kitchen facilities.

**Recommendation**

To APPROVE no increase in rates for 2027-2028.

| Location | Residents | Change | Non-residents | Change |
|---|---|---|---|---|
| Main Room & Toilets (per hr) | 8.50 | No change | 16.50 | No change |
| As above with Kitchen (per hr) | 12.50 | No change | 18.50 | No change |
| Children's Parties (5h) – All Facilities | 54.00 | No change | 70.00 | No change |

## FIELD HIRE

This year, the Recreation Field (with no access to JCH) has been available for hire around regular user bookings at a rate of £20 per hour (£30 for non-residents), although to date, no per hour bookings have been received.

There are few comparable spaces locally to benchmark against:

| Venue | Residents | Non-residents |
|---|---|---|
| South Swindon Parish Council Open Spaces (per hr) | 30.00 (ex. VAT) | 60.00 (ex. VAT) |
| Purton Play Close Open Space (per event) | 68.00 | 71.00 |

**Recommendation:**

- To APPROVE keeping the field hire fee at the same level of £20 for residents and £30 for non-residents for 2027 – 2028.
- To APPROVE the keeping of a daily field hire fee of £75 for residents and non-residents for 2027-2028.

## FOOTBALL

The recreation field is used by Lydiard Millicent Juniors Football Club (all year round).
Current fees are £45 - £55 per match, it is difficult to benchmark costs, but it would appear that fees are mid-market. The only directly attributable costs are pitch marking and grass cutting.

It is important to NOTE:

- Pitch maintenance fees increase in line with the Consumer Price Index (CPI) each year.
- There are no costings included for Indirect costs re: admin, use of JCH facilities (toilets and minimal shower usage, JCH cleaning), in the costings table on the following page.

| Activity | Current Fees | Football | Full year 25/26 |
|---|---|---|---|
| Training | 55.00 | Income | 9,050 |
| Mini | 45.00 | Direct Expenditure (pitch marking/grass cutting) | 5,366 |
| Senior | 50.00 | Net income | **3,684** |

**Recommendation:**
Members to APPROVE to increase the 2027-2028 Football Fees, in line with the September CPI rate of 3.5%.

| Activity | New Fees |
|---|---|
| Training | **£57.00** |
| Mini | **£47.00** |
| Senior | **£52.00** |

**CRICKET**

Recreation field users are currently Swindon CC, Lydiard Millicent CC and Monahans CC from beginning May – to end August. In 2026, a new team started playing – see CONFIDENTIAL ITEM.

- For the 2021 season, fees were increased by 25% following a review that indicated cricket was running at a significant loss.
- For the 2022 season, fees were kept the same.
- For the 2023 season, fees were increased by 6%.
- For the 2024 season, fees were kept the same.
- For the 2025 season, fees were increased

In August 2025, the Council incurred an additional expenditure of £350.00 (ex. VAT) for the application of a herbicide and fertilizer to the cricket square due to deteriorating grass conditions which is included in the direct costs below.
In addition, both in 2025 and 2026, the Council has seen a significant increase in expenditure on water driven by the cricket square needed watering frequently due to the exceptionally dry conditions of the summer.
Watering the Cricket Square expenditure figures for 2025 - 2026 are as follows:

| Apr – Sept 2024 | Apr – Sept 2025 | Apr – Sept 2026 |
|---|---|---|
| 451 | 1,109 | 1,330 |

Figures for 2025-2026 Seasons

| Cricket | Actual 2025 | Actual 2026 |
|---|---|---|
| Income | 3,653 | 4,060 |
| Direct Costs | 4,332 | 3,802 |
| Water | 1,109 | 1,330 |
| Net Income | **-1788** | **-1072** |

No costings are included for Indirect costs - admin, use of JCH facilities (toilets and shower usage, JCH cleaning).

| | | | |
|---|---|---|---|
| **Weekend Rate** | £146.50 | **No. of Games** | 15 |
| **Weekday Rate** | £110.00 | **No. of Games** | 17 |

Benchmarking is difficult for cricket with other venues fees less than that of the Parish Council for inferior facilities with others fees higher with superior facilities. Nonetheless, the Council must make sure that the rental of the facilities do not run at a loss.

**Recommendation**
Members to APPROVE to increase the 2027-2028 Cricket Fees, in line with the September CPI rate of 3.5%.

| | |
|---|---|
| **Weekend Rate** | **£155.00** |
| **Weekday Rate** | **£125.00** |

Tina Jones – October 2026

Members are requested to NOTE the report and APPROVE the expenditure.

## Background

Wiltshire Council confirmed in October that they will require a SEA (Strategic Environmental Assessment) in order to continue with the Neighbourhood Plan with the current sites being considered. This request was turned down at the October meeting to wait for the results of the Meadow Springs appeal but in accordance with Standing Order number 7, two councillors have requested that it is reconsidered ahead of that decision.

There is currently no funding earmarked for this report, money will need to be taken from reserves.

## Recommendation

Councillors are asked to APPROVE the expenditure for the Strategic Environmental Assessment report at a cost of £6,363 plus VAT

Councillors are asked to APPROVE the movement of EMR funds to pay for the report.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the recommendations.

## Background

The Council adopted a Tree Management policy in June 2024 which states:

**"Tree Management on Land Owned by Lydiard Millicent Parish Council**
A Tree Survey will be carried out on a 3-yearly basis by an arboriculture consultant.

This survey will provide a detailed health and safety assessment of all relevant trees including:

- location mapping and species details of all trees
- identification of age and condition
- remedial tree surgery operation recommendations, classified as urgent, to be undertaken within 12 months or within 18 months
- re-inspection frequency recommendations
- tree planting opportunities

Following on from this survey:

- remedial work will be programmed and carried out as recommended by an agreed tree specialist
- re-inspections will be carried out following the frequency recommendations
- additional inspections will be carried out following storm events and/or on advice or concerns expressed by residents
- new tree planting opportunities will always be explored
- The Parish Handyman will take a lead role in non-professional inspections, raising any concerns with the Clerk
- Where works are required, they will be programmed as necessary. All spend will be agreed at Parish Council meetings. If urgent work is required, the Clerk will authorise work and spend in line with the Council's financial regulations."

The areas owned / maintained by LMPC with trees are as follows, with last survey dates:

| **Area** | **Last survey** |
|---|---|
| Recreation field | December 2024 |
| Lydiard Plain | Unknown |
| Lydiard Green | August 2023 |
| Community Field | Unknown |

As such, trees at Lydiard Plain, Lydiard Green and the Community Field should all be surveyed as soon as possible.

**Update**

The tree surgeons who carried out the detailed survey of the trees at the Recreation Field have visited each location and with cost efficiency in mind have suggested that a detailed survey (including for example, mapping, age and condition of all trees) could be avoided given the small number of trees at these locations, compared with the Recreation Field. Detailed surveys for Lydiard Green and the Community Field could be provided at a cost of £560.00 (ex. VAT), with no survey required for Lydiard Plain as no trees appear to be within the boundaries of the land. Upon inspecting the trees at each site, they have made the following observations:

<u>Lydiard Plain</u>

A long stretch of public walkway which is central to the field. Collectively, in general all trees on the boundary are in relatively good health and are far enough away from the footpath to be deemed 'low risk'. These trees are beyond the boundary and are not owned by LMPC. There are however, 3 stems of Ash

trees opposite the entrance to this footpath on the right hand side on the verge of 'Greenhill', which are in decline. Ownership is unclear but will require removal within 6-12 months.

Clerk note: it is understood that these trees do not fall within the boundary of Lydiard Plain.





Lydiard Green

A public right of way leading to the fields beyond. Although not in heavy use, it is advised to monitor the condition of these trees on an annual basis. Most trees are in good condition with exception from 2x dead / dying Elm trees which should be felled (left hand side just after the driveway), a group of Ash trees containing 8 stems which are in decline and should be felled (right hand side as the path narrows), and a Field Maple with multiple stems which has splayed and leaning over the path and adjacent paddock which should also be felled (right hand side just before the gate into the field). There are also some dead branches overhanging the path from an Ash tree and a Field Maple which should be removed so they don't fall onto the path. This work should be carried out within the next 6 months.







Community Field

There are 3 groups of Hawthorn which overhang the carriageway and footpath by the give-way system. Pruning of lateral branching is required to reduce encroachment onto the carriageway and footpath, and to maintain a clear view of the signage. This work should be carried out within the next 3 months. The very small piece of land on the corner behind the Hall requires no work at this time.







**Quotes**

| Location | Works | Timescale | Cost (ex. VAT) |
|---|---|---|---|
| Lydiard Plain | Group of 3 dead/dying Ash trees on verge<br>Dismantle and fell, leaving 2m stumps within hedgerow.<br>Remove all arisings. | 6 – 12 months | £400.00 |
| Lydiard Green | Dead Elm x2 (LHS);<br>Dismantle and fell both trees to ground level<br><br>Dead/Dying Ash (8 stems)(RHS);<br>Dismantle and fell to main bole leaving 2-3ft stumps<br><br>Ash tree over footpath (LHS);<br>Remove major deadwood over footpath<br><br>Field Maple (LHS);<br>Remove major deadwood over footpath<br><br>Field Maple (Multiple stems, splayed over path and paddock)(RHS);<br>Dismantle and fell all stems to ground level<br>Remove all arisings.<br>*Sleepers will need to be moved to gain vehicular access. We will also need to cut Laurel to extend opening for vehicular access. | 6 months | £1,800.00 |
| Community Field | 3 groups of Hawthorn in paddock (adjacent give way traffic calming road section);<br><br>Reduce length of lateral branching over pavement and road on all 3 groups by 1.5m to reduce encroachment over path and road, and to improve visibility of signage.<br>Remove all arisings. | 3 months | £250.00 |

NOTE: The Community Field and Lydiard Green are within conservation areas and as such, any tree works will need to be carried out in consultation with Wiltshire Council.

**Recommendations**
Members are requested to:

- CONSIDER if the information provided by the tree surgeons is sufficient not to warrant 3 location surveys of Lydiard Green and the Community Field at a cost of £560.00 (ex. VAT)
- CONSIDER if any of the works detailed above should be carried out.

The following provisions were made in the 2026/2027 budget:
£250.00 for a survey at Lydiard Green
£250.00 for a survey at the Community Field
£500.00 for a survey at Lydiard Plain

Any works instructed over and above the above £1,000.00 total could be met from:
Ear Marked Reserve 320 Footpaths - balance £924.40
Ear Marked Reserve 325 Parish Projects – balance £1,365.13
(balances as at 31 July)
.
(Power: Open Spaces Act 1906 s.10)

Hayley Graham
September 2026

Members are requested to NOTE the report and CONSIDER the recommendations.

## Background

The Council adopted a Tree Management policy in June 2024 which states:

**"Tree Management on Land Owned by Lydiard Millicent Parish Council**
A Tree Survey will be carried out on a 3-yearly basis by an arboriculture consultant.

This survey will provide a detailed health and safety assessment of all relevant trees including:

- location mapping and species details of all trees
- identification of age and condition
- remedial tree surgery operation recommendations, classified as urgent, to be undertaken within 12 months or within 18 months
- re-inspection frequency recommendations
- tree planting opportunities

Following on from this survey:

- remedial work will be programmed and carried out as recommended by an agreed tree specialist
- re-inspections will be carried out following the frequency recommendations
- additional inspections will be carried out following storm events and/or on advice or concerns expressed by residents
- new tree planting opportunities will always be explored
- The Parish Handyman will take a lead role in non-professional inspections, raising any concerns with the Clerk
- Where works are required, they will be programmed as necessary. All spend will be agreed at Parish Council meetings. If urgent work is required, the Clerk will authorise work and spend in line with the Council's financial regulations."

The areas owned / maintained by LMPC with trees are as follows, with last survey dates:

| **Area** | **Last survey** |
|---|---|
| Recreation field | December 2024 |
| Lydiard Plain | Unknown |
| Lydiard Green | August 2023 |
| Community Field | Unknown |

As such, trees at Lydiard Plain, Lydiard Green and the Community Field should all be surveyed as soon as possible.

**Update**

The tree surgeons who carried out the detailed survey of the trees at the Recreation Field have visited each location and with cost efficiency in mind have suggested that a detailed survey (including for example, mapping, age and condition of all trees) could be avoided given the small number of trees at these locations, compared with the Recreation Field. Detailed surveys for Lydiard Green and the Community Field could be provided at a cost of £560.00 (ex. VAT), with no survey required for Lydiard Plain as no trees appear to be within the boundaries of the land. Upon inspecting the trees at each site, they have made the following observations:

<u>Lydiard Green</u>

A public right of way leading to the fields beyond. Although not in heavy use, it is advised to monitor the condition of these trees on an annual basis. Most trees are in good condition with exception from 2x dead / dying Elm trees which should be felled (left hand side just after the driveway), a group of Ash trees

containing 8 stems which are in decline and should be felled (right hand side as the path narrows), and a Field Maple with multiple stems which has splayed and leaning over the path and adjacent paddock which should also be felled (right hand side just before the gate into the field). There are also some dead branches overhanging the path from an Ash tree and a Field Maple which should be removed so they don't fall onto the path. This work should be carried out within the next 6 months.







Community Field

There are 3 groups of Hawthorn which overhang the carriageway and footpath by the give-way system. Pruning of lateral branching is required to reduce encroachment onto the carriageway and footpath, and to maintain a clear view of the signage. This work should be carried out within the next 3 months. The very small piece of land on the corner behind the Hall requires no work at this time.





**Quotes**

| Location | Works | Timescale | Cost (ex. VAT) |
|---|---|---|---|
| Lydiard Green | Dead Elm x2 (LHS);<br>Dismantle and fell both trees to ground level<br><br>Dead/Dying Ash (8 stems)(RHS);<br>Dismantle and fell to main bole leaving 2-3ft stumps<br><br>Ash tree over footpath (LHS);<br>Remove major deadwood over footpath<br><br>Field Maple (LHS);<br>Remove major deadwood over footpath<br><br>Field Maple (Multiple stems, splayed over path and paddock)(RHS);<br>Dismantle and fell all stems to ground level<br>Remove all arisings.<br>*Sleepers will need to be moved to gain vehicular access. We will also need to cut Laurel to extend opening for vehicular access. | 6 months | £1,800.00 |
| Community Field | 3 groups of Hawthorn in paddock (adjacent give way traffic calming road section);<br><br>Reduce length of lateral branching over pavement and road on all 3 groups by 1.5m to reduce encroachment over path and road, and to improve visibility of signage.<br>Remove all arisings. | 3 months | £250.00 |

NOTE: The Community Field and Lydiard Green are within conservation areas and as such, any tree works will need to be carried out in consultation with Wiltshire Council.

**Recommendations**

Members are requested to:

- CONSIDER if the information provided by the tree surgeons is sufficient not to warrant 3 location surveys of Lydiard Green and the Community Field at a cost of £560.00 (ex. VAT)
- CONSIDER if any of the works detailed above should be carried out.

The following provisions were made in the 2026/2027 budget:
£250.00 for a survey at Lydiard Green
£250.00 for a survey at the Community Field
£500.00 for a survey at Lydiard Plain

Any works instructed over and above the above £1,000.00 total could be met from:
Ear Marked Reserve 320 Footpaths - balance £924.40
Ear Marked Reserve 325 Parish Projects – balance £1,365.13
(balances as at 31 July)
.
(Power: Open Spaces Act 1906 s.10)

Hayley Graham

**To:** SwindonLocalPlan2043@swindon.gov.uk

Thank you for your email of 24 September notifying us of the Regulation 19 Publication Stage. Lydiard Millicent Parish Council resolved at its meeting on 5th November 2026 to submit the following representation.

**Policies and parts of the plan concerned**

Policy SS2 (Areas of Non-Coalescence), the key diagram and Policies Map, the longer-term vision to 2060, the policies protecting heritage and green infrastructure as they apply to Lydiard Park, and the plan's Duty to Cooperate arrangements with Wiltshire Council.

**Summary of our position**

The Parish Council supports the plan's spatial strategy of meeting the Borough's housing need within its own boundary. That growth is focused on the town centre, previously developed land and planned new communities at the New Eastern Villages, Wichelstowe and Kingsdown, with no strategic growth on the western edge of Swindon next to our parish. We also support the principle in Policy SS2 of keeping Areas of Non-Coalescence "to protect the separate identity of settlements and retain the open and rural character of the land."

However, we consider the plan is not fully sound in how it deals with the Borough's western boundary with Lydiard Millicent. In this respect, it is not effective and not consistent with national policy on cross-boundary cooperation.

**Why the plan is not sound in this respect**

Lydiard Millicent is a distinct rural village. It is separated from the West Swindon neighbourhoods of Ramleaze, the Prinnels, Middleleaze and Shaw by a narrow band of open countryside, including the woodland along Tewkesbury Way at Middleleaze. Swindon's built edge already runs along the Borough boundary here, so that open land lies entirely within Wiltshire. There it is protected as a Local Gap by Policy LM3 of the Lydiard Millicent Neighbourhood Plan. The separation of our village from Swindon therefore depends wholly on that Local Gap, and on Swindon's strategy continuing to meet its needs without looking west across the boundary.

That pressure is real. The parish is facing a planning appeal for 56 dwellings in the Local Gap at Meadow Springs (PINS ref. 6009918), and nine dwellings at Stone Lane were recently allowed on appeal against the Parish Council's objection. In both cases the appellants relied heavily on the sites being close to Swindon.

The plan's strategy matches the view that Swindon Borough Council and Wiltshire Council have long shared: growth west of Swindon is unnecessary and is not the most

sustainable option. The Wiltshire Core Strategy records this following a joint assessment by the two councils. However, the plan does not state this position clearly enough to be effective.

Policy SS2 protects the separate identity of villages elsewhere around the town, including Wanborough, Bishopstone and Bourton through Policy SDA07. However, the plan does not recognise that, on its western edge, the same principle depends on the Wiltshire development plan and on cooperation between the two councils. Because the plan's maps stop at the Borough boundary, Lydiard Millicent and its protected Local Gap do not appear at all. Without that recognition, the plan's strategy is open to being undermined by speculative proposals and by future suggestions that Swindon's growth should spill west into Wiltshire. We consider this a cross-boundary strategic matter of the kind the National Planning Policy Framework expects neighbouring authorities to address together.

**Changes we are seeking**

1. State clearly in the plan that the Borough's housing need to 2043 is to be met in full within the Borough, and that no part of it is expected to be met on land west of Swindon in Wiltshire.
2. Show Lydiard Millicent, and the Local Gap protected by Policy LM3 of the Lydiard Millicent Neighbourhood Plan, on the key diagram as cross-boundary context. Add supporting text to Policy SS2 recognising that the separate identity of Lydiard Millicent and other Wiltshire villages adjoining the Borough boundary is protected by the Wiltshire development plan, including LM3. The text should commit the Council to supporting the continued protection of that land through its cooperation with Wiltshire Council, including in any Statement of Common Ground.
3. Ensure that the plan's longer-term vision to 2060, and its key diagram, do not identify land west of Swindon in Wiltshire as a direction for future growth.
4. The Parish Council supports the protection of Lydiard Park and its historic landscape, which is valued by residents of Lydiard Millicent as well as West Swindon and Lydiard Tregoze, and would support its listing as an Asset of Community Value.

We believe these changes would make the plan sound without affecting its housing strategy, because the plan allocates no development in this area.

**Participation at examination**

The Parish Council would like to take part in the hearing sessions on these matters, to explain the local circumstances and the history of the Local Gap to the Inspector.

We would be happy to meet officers to discuss this representation and to share mapping of the Local Gap. A copy of this representation has been sent to Wiltshire Council.

Yours faithfully,

Members are requested to NOTE the report and AGREE response

**Background**
Swindon Borough Council has published the final version of its Local Plan, which will guide development in the Borough to 2043. This is the last chance to comment before the plan is examined by a Planning Inspector, and comments at this stage must address whether the plan is sound and legally compliant. The consultation has been extended and now closes at 11.59pm on 12 November 2026. As a parish adjoining the Borough, Lydiard Millicent Parish Council is one of the bodies Swindon is formally required to consult.

Summary of the draft response
The draft supports Swindon's overall strategy, which meets the Borough's housing need within its own boundary, with no growth planned on the western edge next to our parish. It asks Swindon to:

1. state clearly that none of its housing need is expected to be met west of the town in Wiltshire;
2. show Lydiard Millicent and our Local Gap (Neighbourhood Plan Policy LM3) on its key diagram;
3. recognise Lydiard Millicent as a distinct village in the same way the plan already protects villages to the north and east of Swindon, such as Wanborough, Bishopstone and Broad Blunsdon;
4. confirm that any land between the village and Swindon that might in future come into the Borough through a boundary change would be treated as open countryside; and
5. avoid identifying land west of Swindon as a direction for future growth in its longer term vision.

The draft also supports the plan's recognition of Lydiard Park as a valued green space, and asks that the Parish Council be invited to take part in the examination hearings on these points. A copy would be sent to Wiltshire Council.

**Recommendation**
- Councillors approve draft document, subject to any amendments agreed at the meeting
- Clerk to submit the final response, with the Council's representation form, before the deadline of 12 November 2026.

Members are requested to NOTE the report and CONSIDER volunteering for the focus group.

At the Parish Meeting held on 2 April, it was suggested that at a future meeting, volunteers could be sought to form an Annual Parish Meeting focus group to look at ways to increase attendance at the 2027 Annual Parish Meeting.

At the Parish Meeting held on 3 September, Councillor Selwood agreed to be part of a focus group. In the absence of any other volunteers, it was agreed to include on November's agenda in an attempt to gain additional volunteers.

Caroline White
September 2026

LHFIG Meeting – 7th October 2026 Start:18:00

LHFIG has a remaining budget of £10,983.81 however going forward all work will have a 15% charge to cover contract costs. Effectively that is a reduction in the budget of 15%.

M Group carry out the works for WCC but they sub contract the lining contract out. Nobody knows who to so control of the lining is on a wait and see basis.

There will be an invoice in the post for the LHFIG works at Greenhill in the post in the near future.

There is a budget for £500k of substantive bids annually and these will be spent twice a year from now so you don't have to co-ordinate requests with year ends in future.

There is a plan on how to deal with Manor Hill but because there is no street lighting it will be based on signing and lining. This will be sent to LMPC Clerk as soon as it is prepared.

Speed Limit Assessments will be moved from Atkins to WSP on 1st December 2026. Atkins charge £3400 per assessment NOBODY knows how much WSP will be charging.

Consideration is being given to changing the speed limit from Purton to Grenhill down to 40mph

If we want to put 20mph anywhere this is outside of LHFIG and needs to be submitted to Integrated Transport.

Next Meeting will be in the new year. Meeting ended 19:14