

Members are requested to:

- NOTE this report
- NOTE the London Bridge Summary from Wiltshire Council
- CONSIDER the recommendations and whether any other measures or considerations should be in place.

Wiltshire Council will lead on events, it is suggested that Local Parishes advise via their websites:

Your own local communications will also be important.

Information you may wish to cover includes, message from the Chairman, locations of tribute sites, detailed relating to books of condolence, church services that will be held etc. It would be useful if you could also signpost other sources including for example, the national online condolence book and information available from Wiltshire Council.

Tribute Area

There will be designated locations for the laying of floral tributes in Trowbridge, Chippenham, and Salisbury. These will be organised and managed by Wiltshire Council.

You may also wish to have your own local area for people to lay floral tributes. However, you will need to directly manage these sites and meet the following requirements:

- The area should be secure where people can safely approach and depart, away from a road
- Be large enough to be able to cope with the numbers of tributes which may be left
- Have a protocol for the clearance and potential recycling and storage of floral and non-floral tributes

If possible, please signpost the Wiltshire Council and local sites on your website

Existing Local Events

Consider cancelling or postponing existing celebratory events or meetings if they fall within the mourning period. They include Mayoral receptions, charity fund-raising events, civic dinners etc. Certain official events such as full council meetings or committee meetings may continue to be held. However, there are no strict rules governing this, and it will be for each council to decide which events should continue and which events should be cancelled or postponed

Main Dates and Events

Throughout the Country there is one event which will affect communities of all sizes. The event is 'Operation London Bridge' – the code name given to the passing of HM Queen Elizabeth the Second.

- Following her passing and the official announcement from Buckingham Palace, a period of 10 days mourning will follow.
- D Day being the date of her death and D10 the date of the full state funeral in Westminster Abbey.
- If D10 falls on a Sunday, the funeral will be held on D11 Monday

It is recommended to all Councils prepare themselves and be mindful that there may be pre-arranged Council events which may need to be cancelled during the 10-day mourning period – insurance will not cover these events and the Council will have to bear the cost.

- If Remembrance Sunday fell within the 10-day period, it would continue but with added prayer etc
- Events of celebration such as carol services, market, lights switch-on etc should be rescheduled or cancelled as they are signs of celebration.

Clerks Recommendations:

Members to CONSIDER.

- Website – Chairman to prepare suitable wording for Website and Noticeboard
- Designated area to lay tributes
- To pass on flag protocols to the Parish Hall
- if any other measures or considerations should be put in place