

**LYDIARD MILLICENT
ANNUAL MEETING of the PARISH COUNCIL
11 May 2023
held in the Parish Hall, Lydiard Millicent
at 8.10pm**

Councillors Present:

S Westwood (Chairman)	C Hacker	S Hill-Wheeler	R Selwood
M Allsop (Vice-Chairman)	M Sharp	M Suleman	

Others in Attendance: 7 members of the public, Andrew Roberts (Parish Administrator) and Wiltshire Councillor Bucknell.

Meeting Clerk: Tina Jones PSLCC

MINUTES

1. **Election of Chairman**
It was proposed, seconded and carried that Councillor Westwood be appointed as Chairman for the ensuing year. Councillor Westwood accepted the position and signed the Declaration of Office following the meeting.
2. **Election of Vice-Chairman**
It was proposed, seconded and carried that Councillor Allsop be appointed as the Vice-Chairman for the ensuing year.
3. **Apologies for Absence**
Members RECEIVED no apologies. The Chairman reported that Councillor Purcell had submitted a resignation letter.
4. **Declarations of Interest and Dispensations**
There were no declarations of interest made or dispensations requested.
5. **Standing Orders**
Members RESOLVED to ADOPT Standing Orders as presented.
6. **Financial Regulations**
Members RESOLVED to ADOPT the presented Financial Regulations as presented.
7. **Appointment of Members to the Personnel Committee**
Members APPROVED the appointments of Councillors Allsop, Hacker, Suleman and Westwood to the Committee.
8. **Appointment of Members to the Footpath Working Party**
Members APPROVED the appointment of Councillors Allsop, Hacker, Hill-Wheeler and Selwood to the Working Party.
9. **Appointment of Members to the Planning Groups**
Members APPROVED the appointment of:
Group A - Councillors Allsop, Hacker, Selwood and Sharp.
Group B - Councillors Hill-Wheeler, Suleman and Westwood.
10. **Appointment of Members to the Communications Group**
Members APPROVED the appointment of Councillors Hill-Wheeler, Suleman and Westwood to the Group.
11. **Appointment of Members to the Community Environmental Group**
Members APPROVED the appointment of Councillors Hill-Wheeler, Suleman and Westwood to the Group.
12. **Appointment of Signatories to the Bank Accounts**
Member APPOINTED three signatories to the bank accounts for the ensuing year, Councillors Allsop, Hacker and Westwood.

13. **External and Internal Audit 2023 - 2024**

Members NOTED that for the ensuing year PKF Littlejohn LLP is the appointed External Auditors.

Members APPROVED the appointment of Auditing solutions Limited to carry out the internal audit for the ensuing year.

14. **Representatives to other Bodies and Parish Duties**

Members APPROVED the appointments of:

Name of Group	Appointed Councillors
RWB and Cricklade Area Board	Cllrs Westwood & Allsop
Local Highway and Footway Improvement Group	Cllr Suleman
Community Safety Forum	Cllr Sharp
Environmental Forum	Cllr Suleman
Community Carers Group	Cllr Hacker
Neighbourhood Watch	Cllr Sharp
Parish Hall	Cllr Allsop
Speed Indication Devices, Speedwatch and Lorry Watch	Cllr Sharp

15. **Review of On-line Register of Interests**

Members NOTED the requirement to review their on-line registration and the request to advise the Clerk, if any requirements or additions are required.

Meeting Closed at 8.20pm