

Lydiard Millicent Parish Council

ANNUAL MEETING OF THE PARISH COUNCIL
to be held on Friday 6 May
Parish Hall
Following on from the Annual Parish Meeting

Councillors:

D Harden, Chairman	M Allsop, Vice-Chairman	R Clarke	P Cole
L Curtis	B Gregory	C Hacker	S Hill-Wheeler
R Selwood	M Sharp	S Westwood	

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Tina Jones

Tina Jones PSLCC
Clerk to the Council

Date: 27 April 2022

Public and Councillor Question Time – to receive questions from the public (limited to ten minutes) and Councillors (limited to five minutes) on items not on the agenda. Every attempt will be made to give accurate answers to all questions. However, on some subject's further research and consultation with the appropriate bodies may be necessary, following which a response will be offered as soon as is possible.

A G E N D A

- 1. Election of Chairman**
Members are requested to Nominate a Chairman for the ensuing year, all nominations must be seconded
- 2. Election of Vice-Chairman**
Members are requested to Nominate a Vice-Chairman for the ensuing year, all nominations must be seconded
- 3. Acceptance of Office and Code of Conduct**
The newly appointed Councillors, Chairman and Vice-Chairman are requested to sign their Acceptance of Office Forms authorised by the Clerk of the Council.
Once signed, each Councillor also agrees to the adopted Code of Conduct – by email only
- 4. Apologies for Absence**
To RECEIVE apologies
- 5. Declarations of Interest**
Members are reminded to DECLARE any interest they may have for any item on the agenda, no later than when the item is reached. As required under the Code of Conduct adopted by Lydiard Millicent Parish Council and by the Localism Act 2011.
- 6. Dispensations**
To NOTE any dispensations in respect of this agenda received prior to the meeting.
- 7. Standing Orders**
To REVIEW Standing Orders – with no proposed changes
- 8. Financial Regulations**
To REVIEW Financial Regulations – an amendment has been made removing clause 6.21, replacing with clause 6.22 in regard to the holding of Petty Cash as agreed at the 7th April meeting
- 9. Appointment of Members to the Personnel Committee**
To APPOINT Members to the Committee, the Chairman and Vice-Chairman are automatically appointed with three other Councillors, Currently Councillors Gregory, Selwood and Westwood,
- 10. Appointment of Councillors to the Footpath Working Party**
To APPOINT Members - Currently Councillors Allsop, Cole, Hacker, Hill-Wheeler and Selwood.

11. **Appointment of Councillors to the Jubilee Working Party**
To APPOINT Members - Currently Councillors Allsop, Hacker, Selwood, Sharp and Westwood.
12. **Appointment of Councillors to the Planning Groups**
To APPOINT Members - currently
Group A - Chairman, Councillors Allsop, Hacker, Selwood and Sharp.
Group B - Chairman, Councillors Cole, Harden, Hill-Wheeler and Westwood.
13. **Appointment of Signatories to the Bank Account**
To NOTE and APPROVE that the bank mandate signatories are the Parish Clerk, the Chairman and Vice-Chairman and one other Councillor. Currently signatories are Councillors Allsop, Hacker and Westwood. To APPROVE the removal of Derek Harden from the bank mandate.
14. **External Audit 2022-2023**
Members to NOTE the External Auditor is PKF Littlejohn.
15. **Representatives to Other Bodies and Parish Duties 2022-2023**

Name of Group	Currently
RWB and Cricklade Area Board	Cllr Westwood and Vacancy
Community Area Transport Group	Cllrs Curtis and Gregory
Community Safety Forum	Cllr Sharp
Environmental Forum	Cllr Gregory
Community Carers Group	Cllr Hacker
Neighbourhood Watch	Cllr Sharp
Parish Hall	Vacancy (Chairman Appointment)
Speed Indication Devices	Cllr Sharp
Speedwatch and Lorry Watch	Cllr Sharp
Website and Social Media	Cllr Curtis and Vacancy

16. **Review of On-line Register of Interests**
Members are reminded to REVIEW their online Register of Interests, and to advise the Clerk if any amendments are required. Members are obliged to notify the Monitoring Officer of a change to disclosable interests, or a new interest within 28 days of becoming aware of it. These should be passed to the Parish Clerk to register online.