

LYDIARD MILLICENT PARISH COUNCIL MEETING
4 September 2025
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman L Bamsey S Chalker J Neighbour R Selwood
M Allsop, Vice Chairman J Sprules

Others in Attendance: 2 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident thanked the Parish Council for their robust response to the Petroil Ltd planning application and noted that Wiltshire Council refused the application.
- A resident asked if horse and traps being used on public highways is legal and was advised that it is.

Councillor Question Time:

- Councillor Bamsey asked if a response to the Restrop application had been received from the Planning Inspectorate. A decision is expected later this month.

MINUTES

25.66 **Apologies for Absence**

- a. Apologies were RECEIVED from Councillors Coffey, Hill-Wheeler and Roberts.
- b. Members unanimously APPROVED Councillor Cole’s request for a leave of absence from Council meetings until February 2026.

25.67 **Declarations of Interest and Dispensation Requests**

No declarations of interest were made and no dispensation requests were received. The Council gave their best wishes to Councillor Cole for a speedy recovery.

25.68 **Chairman’s Announcements**

- All Saints Church are holding a celebration day on 27 September from 2-5pm to celebrate the improvements to the building, all are welcome.
- A drainage survey of Common Platt has been carried out by Wiltshire Council; the report is expected within the next few weeks.

25.69 **Minutes**

- a. Members CONSIDERED the minutes of the Parish Meeting held on 3 July 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.
- b. Members CONSIDERED the minutes of the Extraordinary Meeting of the Council held on 31 July 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

25.70 **Wiltshire Councillor Update**

Wiltshire Councillor Matthews gave his best wishes to Councillor Cole for a speedy recovery.

Wiltshire Councillor Matthews met with a resident in Common Platt recently to discuss the Petroil Ltd application and while on site visited the watercourse behind Old Casa Paolo. Much work has been done there to help alleviate the flooding in the area and commendations were given to the Clerk for her work progressing this issue.

The consultation deadline for a motorsports park at Studley Grange (PL/2025/06229) has been extended to 11 September.

A consultation on Wiltshire Council’s Plan is open until next week, and opportunities to review the plan are both online and at a series of in person events. It was noted that there was no event scheduled in Royal Wootton Bassett which has been met with criticism from residents.

Wiltshire Councillor Matthews highlighted that this consultation is the first of its kind from Wiltshire Council, there is limited time and resource to carry out the consultation and that lessons would be learned for future plan consultations.

The Petroil Ltd application was refused by Wiltshire Council predominantly on Highways grounds, but also others that were highlighted it in the consultation response of the Parish Council.

There is no update on the Land at Meadow Springs application. Councillor Neighbour highlighted that residents would be interested in a Q&A session with Wiltshire Councillor Matthews, who is open to the suggestion. The Clerk will speak to Wiltshire Council to establish, in general, the process for Parish Council / community input into Section 106 agreements.

25.71 Financial Accounts

- a. Members NOTED the Payments List reference “Finance Report 4 September 2025 – Expenditure” attached as Appendix 6a in the amount of £18,565.55 ex. VAT
- b. Members NOTED the Income Report to 31 July 2025 reference “Finance Report 4 September 2025 – Income Summary” attached as Appendix 6a of £53,152.57.
- c. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 31 July 2025 with a closing balance of £26,827.41.
- d. Members APPROVED the Bank Statement for the Unity Trust Bank as at 31 July 2025 with a closing balance of £26,827.41
- e. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 31 July 2025 with a closing balance of £70,785.68.
- f. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 31 July 2025 with a closing balance of £70,785.68.
- g. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 31 July 2025 with a closing balance of £0.00.
- h. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 26 June 2025 with a closing balance of £10.20.
- i. Members APPROVED the Procedure for Payments of Accounts
- j. Members APPROVED the amendments to the Regular Payments Report
- k. Members NOTED the 1st Quarter Income and Expenditure Summary and Detailed Reports as at 31 July 2025
- l. Members NOTED the 1st Quarter Ear Marked Reserves Balances as at 31 July 2025
- m. Members NOTED the Public Sector Deposit Fund Investor Communication
- n. Members NOTED the Local Government Pay Agreement for 2025-2026

Planning Applications

25.72a Members RECEIVED an update from Planning Group B.

Application: PL/2025/06542 – Householder Planning Permission Applicant: Mr & Mrs Stevens Address: 61 Chestnut Springs, Lydiard Millicent, SN5 3NB Proposal: Demolition of existing conservatory and single-storey outshoot and erection of replacement single storey extension to rear elevation Members RESOLVED to make NO OBJECTION to the application.

25.72b	Application: PL/2025/05106 – Householder Planning Permission Applicant: Mr Rigby Address: 24 Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Two storey rear extension – amended plans / additional information Members RESOLVED to make NO OBJECTION to the application.
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25.72c	Application: PL/2024/11358 – Full Planning Permission Applicant: J Stubbs Address: Land at rear of 2 Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Erection of 3 dwellings after demolition of existing workshop buildings Members RESOLVED to OBJECT to the application due to insufficient parking and the contravention of the Lydiard Millicent Neighbourhood Plan Policy LM2.
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25.72d	Application: PL/2025/06851 – Householder Planning Permission Address: Farthings, The Street, Lydiard Millicent, SN5 3LU Proposal: Garage conversion to annexe and single storey rear extension with associated works	Applicant: Mr S Haynes
Members RESOLVED to make NO OBJECTION to the application		

Members NOTED the following Wiltshire Council decisions:

25.72e	Application: PL/2025/00557 – Full Planning Permission Address: Land Adjacent to the Parish Hall, Lydiard Millicent SN5 3LS Proposal: Change of use of land from agricultural to recreational. The proposal is to use the field for events such as Scouts/Guides camping, village fetes/fun days, outdoor theatrical performances.	Applicant: LMPC WC Approved with Conditions
25.72f	Application: PL/2025/05332 – Full Planning Permission Address: 11 Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Proposed shed/storage for the use of feed/shelter for livestock on agricultural land.	Applicant: Mrs A Broome WC Refused
25.72g	Application: PL/2025/06148 – Permission in Principle Address: Petroil Ltd, The Coach House, Common Platt, SN4 5JZ Proposal: Application for permission in principle for residential development of a minimum of 3 and maximum of 5 no. dwellings (Use class C3)	Applicant: Messrs H & P Birch WC Refused

25.72h Members NOTED the Enforcement Appeal and Costs Decision Notice in relation to PL/2024/06287 – Land at Greensend

25.73 Clerk’s Report

Members NOTED the report.
Further consideration needs to be given to resolve the issue on footpath LMIL60. The Council were advised that the refresh of the virtual footway along The Butts is now complete.

25.74 Communications

Members NOTED the Home Instead Techie Tea Party communication.

25.75 Bagbury Park Verges

Members NOTED report and RESOLVED to take no action at this time. The site will be monitored and brought back to Council should the need arise.

25.76 Speed Indicator Devices – Solar Upgrade

Members NOTED the report and RESOLVED to purchase the following items at a maximum cost of £1286.14 (one thousand, two hundred and eighty-six pounds, 14p) ex. VAT:

- 2 no. solar panels
- 2 no. mounting kits
- 4 no. additional mounting bars
- 4 no. additional solar panel pole brackets
- 20 no. sign fixing clamps and set of 2 no. clamping keys

Costs to be met from Ear Marked Reserves 330 - Community Infrastructure Levy.

25.77 Fire Risk Assessment

Members NOTED the report and CONSIDERED the recommendation. Members RESOLVED to purchase the following items at a maximum cost of £232 (two hundred and thirty-two pounds) ex. VAT:

- Fire exit signage
- Carbon dioxide fire extinguisher
- Evacuation mattress / sledge

Costs to be met from Ear Marked Reserves 323 - Jubilee Club House

- 25.78 **Appointment of Councillor to Groups**
a. Members APPOINTED Councillor Roberts to Planning Group A.
b. Members APPOINTED Councillor Roberts to the Community Environmental Group. Members of this group are now Councillors Bamsey, Hill-Wheeler, Roberts and Westwood.

- 25.79 **JCH Water Tank Works**
Members NOTED the report and CONSIDERED the recommendation. Members APPROVED an expenditure of £770 (seven hundred and seventy pounds ex. VAT) for annual Legionella compliance works to be carried out. risk assessment and associated water sampling to be carried out. Costs to be met as follows:
- £145 from Ear Marked Reserve 323 – Jubilee Club House
 - £625 from General Reserves

- 25.80 **Peninsula HR Services**
Members NOTED the report and after discussions, RESOLVED to terminate the agreement with Peninsula HR with effect from 8 April 2026.

- 25.81 **Local Highway and Footway Improvement Group (LHFIG)**
Members NOTED the final meeting notes.

- 25.82 **Wiltshire Council Petition**
Members NOTED the report and AGREED to publish information on the petition “Save Lydiard Millicent, Purton, and Royal Wootton Bassett – Keep Our Identity“ on the Parish Council website and Facebook page.

- 25.83 **Neighbourhood Plan**
Members NOTED the report. Councillors are encouraged to attend the Neighbourhood Plan Community Consultation on Sunday 5 October between 12-4pm.

- 25.84 **Council and Community Representatives**
Members RECEIVED the following updates:

Area Board – Councillor Allsop
Next meeting on 24 September.

Local Highway and Footway Improvement Group – Councillor Chalker
Next meeting on 12 November

Parish Hall – Councillor Neighbour
The Parish Hall would like to run a village fete next Summer and would like to have the Parish Council’s support for it.

Speed Indication Devices – Councillor Chalker
Greatfield – vehicles travelling towards Royal Wootton Bassett:
Av. speed 28mph, 22% of vehicles travelling above 30mph and maximum speed recorded of 67mph

Greenhill – vehicles travelling towards Purton:
Av. speed 29mph, 34% of vehicles travelling above 30mph and maximum speed recorded of 78mph

- 25.85 **Exclusion of the Public and Press**
Members RESOLVED that the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

2 members of the public and Wiltshire Councillor Andrew Matthews left the meeting.

25.86 **Personnel Matters**

Members NOTED the report and CONSIDERED the recommendation. Members RESOLVED to implement the pay scale changes in line with the recommendation.

25.87 **Land Matters**

- a. Members RECEIVED an update from Councillor Westwood. In accordance with Standing Order 10a(ii), Councillor Westwood RESOLVED to move the motion to a vote and:
- b. Members RESOLVED to correspond further with the resident in line with discussions, delegated to the Chairman, Vice-Chairman and the Clerk.

25.88 **Community Field Working Party Meeting**

Members CONSIDERED and APPROVED the draft lease agreement to be issued to the tenant.

Meeting Closed at 20.57 hrs