LYDIARD MILLICENT PARISH COUNCIL MEETING
3 September 2026
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman	L Bamsey	M Claydon-Smith	G Griffiths
M Allsop, Vice Chairman	S Hill-Wheeler	R Selwood	

Others in Attendance: 4 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

- A resident expressed their frustration with multiple retrospective planning applications being made by Toomers Garden Centre.

Councillor Question Time:

- Councillor Griffiths advised that an address subject to an enforcement notice in Common Platt has been given until 17 September to comply. The Clerk requested to be notified if it is believed that the notice is being contravened after this date.

MINUTES

26.96 **Apologies for Absence**
Apologies were received from Councillors Neighbour and Trowbridge.

26.97 **Declarations of Interest and Dispensation Requests**
There were no declarations of interest made and no dispensation requests received.

26.98 **Chairman's Announcements**
Following the resignation of Councillor Roberts, a second vacancy will soon be available with co-option expected in the next meeting in October. Anyone interested should contact the Clerk.
Wiltshire Council have been refreshing road markings throughout the parish. Thanks were given to Councillors Claydon-Smith, Griffiths and the Parish Administrator for identifying and raising these requests.
Best wishes were given to the Clerk who will be taking maternity leave from next week.

Minutes

26.99a Members CONSIDERED the minutes of the Parish Meeting held on 2 July 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

26.99b Members CONSIDERED the minutes of the Extraordinary Meeting of the Council held on 29 July 2026. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

26.100 **Wiltshire Council Councillor Update**
The planning appeal hearing for the Meadow Springs application has been set for 10am on 13 October at Monkton Park, Chippenham. Numbers attending the hearing will be limited to the size of the venue.
There are 2 consultations currently live, local plan scoping and freight movement both of which have been shared on Wiltshire Councillor Matthew's Facebook page and residents are encouraged to participate.
Councillor Griffiths requested an update on Wiltshire Council's recent approval of funding for bleed kits, at present there is no policy for distribution of the funding, Wiltshire Councillor Matthews will follow up on this. Councillor Griffiths also asked for an update on proposed planning policy changes coming into force on 31 October. Wiltshire Councillor Matthews

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Chairman……. Dated……

believes there are briefing sessions are being planned for town and parish Councils and will again follow up on this.

Members fed back to Wiltshire Councillor that the changes made to Wiltshire Council's planning register have made the system incredibly difficult to navigate.

26.101 **Financial Accounts**

a. Members APPROVED payments reference "Payments for Approval" attached as Appendix 6a in the amount of £478.45 (ex. VAT).
b. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 31 July 2026 with a closing balance of £12,998.87.
c. Members APPROVED the Bank Statement for the Unity Trust Bank as at 31 July 2026 with a closing balance of £12,998.87.
d. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 31 July 2026 with a closing balance of £88,543.64.
e. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 31 July 2026 with a closing balance of £88,543.64.
f. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 27 July 2026 with a closing balance of £-94.08.
g. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 27 July 2026 with a closing balance of £-94.08.
h. Members NOTED the Payments List reference "Payments List to 20 August" attached as Appendix 6c in the amount of £35,077.08 (ex. VAT).
i. Members NOTED the Income Report to 31 July 2026 reference "Income Summary as at 31 July" attached as Appendix 6d in the amount of £58,170.58.
j. Members NOTED the first quarter summary and detailed income and expenditure reports attached as appendices 6ei and 6eii.
k. Members NOTED the 1st quarter ear marked reserves balances attached as appendix 6f.
l. Members NOTED the 1st quarter reconciliations completion by Councillors Hill-Wheeler and Selwood
m. Members NOTED the update in relation to the Common Platt substantive scheme contribution.
n. Members CONSIDERED the quotes received for a new electricity supply for the Jubilee Club House. As prices are fluid and exit terms were not provided by the broker, after discussions Members RESOLVED to secure another fixed term supply. The supplier and duration are to be determined by the Clerk in consultation with Councillor Selwood, the outcome of which is to be reported back to Council at its next meeting.
o. Members NOTED the report and CONSIDERED the recommendation. After discussions, Members were satisfied with the independence and objectivity of the current internal auditor, Auditing Solutions Limited and RESOLVED to retain their services for the ensuing year, to be reconsidered for the 2027-2028 period.
p. Members RESOLVED to ADOPT the updated Financial Regulations as presented.

Councillor Neighbour joined the meeting.

Planning Applications

26.102a Members NOTED the following Wiltshire Council decisions:

Application: PL/2024/11358 – Full Planning Permission	Applicant: Mr Stubbs
Address: Land at the rear of 2 Lydiard Green, Lydiard Millicent, SN5 3LP	
Proposal: Erection of 3 dwellings after demolition of existing workshop buildings	
WC Approved with Conditions	
Application: PL/2026/0876 – Full Planning Permission	Applicant: Mr Wakefield
Address: Hilldrop Farm, Greenhill, Royal Wootton Bassett, SN4 8EH	
Proposal: Proposed erection of a garage	
WC Approved with Conditions	

Chairman…… Dated……

26.102b Members NOTED the following planning decisions made under the Council's Scheme of Delegation:

Application: PL/2026/03876 – Full Planning Permission Address: Hilldrop Farm, Greenhill, SN4 8EH Proposal: Proposed erection of a garage	Applicant: Mr Wakefield LMPC – No Objection
Application: PL/2024/10741 – Full Planning Permission Address: Toomers Garden Centre, Stone Lane, Lydiard Millicent, SN5 3LD Proposal: Retrospective change of use of agricultural to storage and distribution (B8) and Dog Training/Agility Field (Sui Generis) (additional information)	Applicant: Mr Toomer LMPC – Comment

26.102c Members NOTED the representation submitted to the Planning Inspectorate in relation to appeal reference 6009918 (PL/2025/03211 – Land off Meadow Springs, Lydiard Millicent)

26.102d Members AGREED that Councillors Allsop, Trowbridge and Westwood would represent the Council at the Planning Inspectorate's appeal hearing for appeal reference 6009918 (PL/2025/03211 – Land off Meadow Springs, Lydiard Millicent) at 10am on 13 October at Monkton Park, Chippenham.

26.103 **Clerk's Report**

Members NOTED the report and resolved to close the following items:
25.156j – Financial accounts (office computer)
26.53i – Financial accounts (PSDF reinvestment)
26.56 – Communications re: Common Platt verge
26.63 – Council and community representatives (speed indication devices)
26.73j – Financial accounts (SID warranties)
26.73k – Financial accounts (Flotek services)
26.79 – Cemetery spoils area gate
26.87b – Financial accounts (height restrictor damage)
26.89 – JCH water system works
26.92a – Community Field grounds maintenance contract.

26.104 **Communications**

Members NOTED the following communications:

a. Wiltshire Council Waste Services Update July 2026
b. RWBTC HRC Letter to Wiltshire Council July 2026
c. Wiltshire Council Update on Gypsies and Travellers Development Plan Document

26.105 **Neighbourhood Plan**

Members NOTED the report. After discussions, Members:

a. APPROVED an expenditure of £2,750.00 (two thousand, seven hundred and fifty pounds) ex. VAT for an updated Local Gap report to be produced if required.
b. APPROVED an expenditure of up to £850.00 (eight hundred and fifty pounds) ex. VAT for a biodiversity report to be produced.
c. RESOLVED to use £3,100.00 from EMR 322 Highways / LHFIG and up to £500.00 from EMR 321 Handyman Equipment to fund these reports.

26.106 **Policies**

a. Members ADOPTED the Expenses policy with an amendment for the first line to read "Lydiard Millicent Parish Council (thereafter known as the Council) will ensure that no employee or Member be financially disadvantaged when representing the Council."
b. Members ADOPTED the updated Harassment and Victimisation policy as presented.
c. Members ADOPTED the new Equality, Diversity and Inclusion policy as presented.
d. Members ADOPTED the new Disciplinary and Grievance policy as presented.

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Chairman……. Dated……

26.107 **Shade Options for Jubilee Club House Play Area**
This item will be deferred to the October meeting with costs to be considered in the 2027-2028 budget.

Annual Parish Meeting Focus Group
Councillor Selwood volunteered to join an annual parish meeting focus group. This item will be repeated on the November agenda to seek additional volunteers. Standing Orders were
26.108a SUSPENDED for Wiltshire Councillor Matthews to advise that Royal Wootton Bassett Town Council may be able to offer some advice having focused on increasing attendance at their
26.108b annual town meeting in recent years. Standing Orders were REINSTATED before Members discussed further.

26.109 **Remembrance Lamp Post Poppies**
Members NOTED the report and AUTHORISED an expenditure of £200.00 (two hundred pounds) ex. VAT to purchase 50 poppies to be displayed on lamp posts around the parish ahead of the observation of Remembrance Sunday. It was requested that the poppies are to be displayed on all village gates first, with any remaining poppies to be displayed on lamp posts around the church before reaching further across the parish. Costs to be met from the events budget. Power: Local Government Act 1972 s.137.

Resident Email – Ball Games at The Mews
26.110a Members NOTED the correspondence. Standing Orders were SUSPENDED for public comment from residents of The Mews, who suggested trees could be planted to act as a potential noise barrier and to advise that a sign relating to Covid and the old swing frame was
26.110b still in place in the area. Standing Orders were REINSTATED before Members discussed
26.110c further. Members RESOLVED to delegate the investigation of options for trees or an alternative solution to the Neighbourhood Plan Steering Group as The Mews is highlighted in the Neighbourhood Plan as a local green space. Members requested that the Handyman assess the old swing frame for removal along with the Covid signage.

3 members of the public left the meeting.

26.111 **Community Emergency Resilience Plan**
Members NOTED the report and Councillors Claydon-Smith, Griffiths, Neighbour and Westwood volunteered to develop the plan.

Personnel Matters
26.112a Members RESOLVED to appoint Caroline White as interim Clerk with effect from 14
26.112b September 2026.
Members RESOLVED to appoint Tina Jones as interim Responsible Financial Officer with effect from 14 September 2026.
26.112c Members NOTED the report and AUTHORISED an additional monthly expenditure of £59.59 (fifty-nine pounds, 59p) for a third Flotek virtual desktop license for the RFO until the Clerk's return late next year. Costs to be met from General Reserves

26.113 **Proposed 2027 Cricket Cancellation Terms**
Members NOTED the report and RESOLVED to implement the following terms from the 2027 cricket season onwards:

- the Parish Council must be informed of any match cancellations in writing by emailing council@lydiardmillicent-pc.gov.uk
- Any cancellations received within 48h of the fixture will incur a 50% match fee
- Any cancellations received within 24h of the fixture will incur a 75% match fee.

1 member of the public left the meeting.

26.114 **Tree Surveys**
Members AGREED to defer this agenda item to the October meeting.

Chairman…… Dated……

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26.115 **Community Governance Review Consultation – Additional Draft Recommendations**
Members RESOLVED to respond to the consultation, agreeing with the recommendations which will affect the parish, by the deadline of 13 September with the response delegated to Councillor Westwood and the Clerk.

26.116 **External Audit Report and Certificate**
Members NOTED the external audit report and certificate.

26.117 **Council and Community Representatives**
Members RECEIVED the following updates:

Area Board – Councillors Allsop and Westwood
Next meeting taking place in October.

Community Carers Group – Councillor Hill-Wheeler
Next meeting taking place next week.

Local Highways and Footway Improvement Group (LHFIG) – Councillor Griffiths
Next meeting taking place in October.

Speed Indication Devices (SID) – Councillor Griffiths
Councillor Griffiths has met with the local Neighbourhood Policing Team who have requested bi-monthly SID data in order to target their patrols, with Stone Lane a particular area of interest for them.
SID at Greatfield (towards Greatfield)
- Av. speed 26mph
- Max. speed 60mph

SID at Stone Lane (towards Lydiard Millicent)
- Av. speed 29mph
- Max. speed 114mph

Parish Hall – Councillor Neighbour
The newly appointed trustees are meeting monthly and have many plans for the forthcoming year. The Clerk will share details of Wiltshire Council Area Board grants with the Parish Hall Secretary.

Meeting Closed at 21.04hrs

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Chairman……. Dated……

Payments for Approval - 5 November 2026 **Item 7a**

Supplier	Invoice Number	Date	Description	Net	VAT	Total
Greatfield Nurseries	101965940	12-Dec-26	Cable Ties for Lamppost Poppies	2.58	0.51	3.09
Mr C Croucher	99	10-Sep-26	Holborn Footpath Agreememnt	250.00		250.00
J Rouse & Son	11794	20-Sep-26	Industrial Black Gloves	4.99	1.00	5.99
Greatfield Nurseries	104535634	19-Oct-26	2 x Fence Post for Play Area	26.90	5.38	32.28
Wiltshire Wildlife Trust	SIN000900	28-Oct-26	NP Plan Biodiversity Report *	300.00	60.00	360.00
Wiltshire Council	92081437	14-Oct-26	LHFIG Greenhill Crossroads	2,213.72		2,213.72
				2,798.19	66.89	2,865.08

NOTE:

The Biodivesity Report was approved at the September Meeting - Minute Reference 26.105b

Lydiard Millicent Parish Council

Bank - Cash and Investment Reconciliation as at 30 September 2026

Confirmed Bank & Investment Balances

Bank Statement Balances

30/09/2026	The Public Sector Deposit Fund	89,082.26	
30/09/2026	Unity Bank **873	36,228.22	
30/09/2026	Lloyds Charge Card	0.00	
			125,310.48
Unpresented Payments			**289.37**
			125,021.11
Receipts not on Bank Statement			**0.00**
Closing Balance			**125,021.11**

All Cash & Bank Accounts

2	The Public Sector Deposit Fund	89,082.26
3	Unity Bank	36,104.89
5	Lloyds Charge Card	0.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	**125,187.15**

List of Payments made between 21/08/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
21/08/2026	EE&TMobile	2504180778	26.59	112-2	Clerk Mobile
24/08/2026	J Rouse & Son Ltd	11654	5.99		Large Auto Latch
24/08/2026	Network Connectios UK Redhand	994	769.20		CCTV Annual Service
24/08/2026	Flotek Group Ltd	1014016	143.02		IT August Service Charges
24/08/2026	Corona Energy	20440751	95.25		JCH Gas
28/08/2026	British Gas	15903026	25.33		JCH Electricity
29/08/2026	DM Payroll Services Ltd	5501	136.80		Payroll Services Apr-Sep
30/08/2026	John O'Conner	131586	1,182.44		Grounds Maintenance July
31/08/2026	Unity Trust Bank	SERV CHARG	12.70		Bank Charges
01/09/2026	Staff Salaries	N/A	2,147.16		Salaries August
01/09/2026	PKF Littlejohn LLP	20260748	378.00		External Audit 25/26
01/09/2026	RAM Fencing & Landscape	BACS	816.00	Min Ref 26.79	Gate, Gatepost, Post & Rail
02/09/2026	Wiltshire Council	N/A	103.00		Business Rates
02/09/2026	Nest Pensions	N/A	78.26		Clerk Pension
03/09/2026	Network Connectios UK Redhand	994	769.20		CCTV Annual Maintenance
03/09/2026	L & E Whiteside	13864	462.00	Min. Ref. 26.87b	Repair to Height Restrictor
03/09/2026	Corona Energy	264009	95.25		JCH Gas
03/09/2026	J Rouse & Son Ltd	549357	5.99		Auto Latch
03/09/2026	L & E Whiteside	13864	-462.00		Reversal of payment
03/09/2026	J Rouse & Son Ltd	11654	-5.99		Reversal of Payment
03/09/2026	Network Connectios UK Redhand	994	-769.20		Reversal of Payment
03/09/2026	Corona Energy	20440751	-95.25		Reversal of Invoice
09/09/2026	Lloyds Bank PLC	113/2	3.00		Charge Card Fee
09/09/2026	Lloyds Charge Card	113-2	3.00		Pay Balance
09/09/2026	Lloyds Bank PLC	113/2	-3.00		Cancel entry
14/09/2026	Everflow	5908002	541.75		JCH Water
14/09/2026	Business Waste Limited	P2158518	3.36		August Fuel Surcharge
14/09/2026	Kevin Thompson	2026015	450.00		Jun/Jul Cricket Square Maint
14/09/2026	Amazon	BRA7AEUI	7.99		WiFi Adaptor
14/09/2026	Amazon	ZCDAEUI	7.00	Min Ref 25.156J	USB Hub
14/09/2026	Amazon	2RAEUD	5.09	Min Ref 25.156J	HDMI to VGA Cable
14/09/2026	Amazon EU	RDAEUI	10.62		FA Eye Dressing & Plasters
14/09/2026	Kubagrela Limited	K2KQQVI	3.45		FA Safety Pins
14/09/2026	Inception Business Technology	4008215	44.76		Printing & Lease
14/09/2026	3 Business Services	N/A	12.12		Staff Mobile Sims
14/09/2026	Wiltshire Council	92076893	1,425.00	Min Ref 24.135	LHFIG Common Platt
15/09/2026	Business Waste Limited	P2171433	110.86		October Charges
15/09/2026	HMRC Income Tax	N/A	535.43		August NI and Tax
15/09/2026	British Gas	16102863	38.80		JCH Electricity
16/09/2026	John O'Conner	133229	85.00		Sept Parish Hall Final Cut
17/09/2026	Corona Energy	20322720	93.71		JCH Gas
21/09/2026	B. Online Ltd	2303550	26.66		Broadband
21/09/2026	EE Limited	375681	26.59		Clerks Phone
22/09/2026	Castle Water	11283938	5.96		August Water
25/09/2026	Flotek Group Ltd	DD	143.02		IT Fees September
28/09/2026	J Rouse & Son Ltd	11717	3.99		Refuse Bags
28/09/2026	Fox Miah Ltd - Betterclean	3478	544.30		JCH Cleaning August

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Lydiard Millicent Parish Council

Unity Bank

List of Payments made between 21/08/2026 and 30/09/2026

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
29/09/2026	British Gas	16264390	31.98		JCH Electricity
29/09/2026	Kevin Thompson	2026018	300.00		Aug Cricket Square Maint
29/09/2026	Nest Pensions	N/A	126.11		Sept Pensions
30/09/2026	Flotek Group Ltd	1014016	143.02		Hosting Fees, Annual Licence
30/09/2026	Flotek Group Ltd	1014016	-143.02		Reversal of Invoice
30/09/2026	Staff Salaries	NA	3,328.27		September Salaries
30/09/2026	Unity Trust Bank	N/A	11.35		Service Charges
30/09/2026	John O'Conner	132391	1,182.44		Grounds Maintenance August
30/09/2026	John O'Conner	132372	85.00		CF August Cut
		Total Payments	15,113.35		

LMPC Income Summary 2026-2027 **7d**

Members are requested to NOTE this report

Income received as at 30-Sep-26

Category	**Amount**
Cemetery Burials	£1,530.00
Cemetery Memorials	£865.00
Community Field	£1,031.04
Cricket	£4,060.00
Defra	£65.41
Exclusive Rights	£285.00
Field and Hall Hire	£265.00
Football	£4,720.00
Grants	£0.00
Insurance Payment	£285.00
Lydiard Plain Rental	£0.00
PSDF Income	£1,400.15
Sale of SIDs	£1,500.00
Wayleave	
Total	**£16,006.60**
Precept	£73,293.00
Vat Refund 25/26	£10,137.69
Total	**£99,437.29**

Lydiard Millicent Parish Council

Summary Income & Expenditure by Budget Heading 30/09/2026

Cost Centre Report

			Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
101	General Administration	Income	74,693	75,865	1,172			98.5%
		Expenditure	23,776	47,388	23,612		23,612	50.2%
		Net Income over Expenditure	50,917	28,477	(22,440)			
		plus Transfer from EMR	489	0	(489)			
		less Transfer to EMR	0	0	0			
		Movement to/(from) Gen Reserve	51,406	28,477	(22,929)			
102	Grants	Expenditure	200	700	500		500	28.6%
201	Cemetery	Income	2,180	3,000	820			72.7%
		Expenditure	1,435	1,226	(209)		(209)	117.0%
		Movement to/(from) Gen Reserve	745					
301	Recreation Field & JCH	Income	550	500	(50)			110.0%
		Expenditure	13,643	20,276	6,633		6,633	67.3%
		Net Income over Expenditure	(13,093)	(19,776)	(6,683)			
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(13,093)	(19,776)	(6,683)			
303	Play Area	Expenditure	177	2,980	2,803		2,803	5.9%
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	(177)	(2,980)	(2,803)			
304	Cricket	Income	4,060	4,022	(38)			100.9%
		Expenditure	1,830	4,121	2,291		2,291	44.4%
		Movement to/(from) Gen Reserve	2,230					
305	Football	Income	4,720	8,895	4,175			53.1%
		Expenditure	0	5,639	5,639		5,639	0.0%
		Movement to/(from) Gen Reserve	4,720					
401	Highways & Open Spaces	Income	1,500	0	(1,500)			0.0%
		Expenditure	2,251	2,369	118		118	95.0%
		Net Income over Expenditure	(751)	(2,369)	(1,618)			
		plus Transfer from EMR	1,425	0	(1,425)			
		Movement to/(from) Gen Reserve	674	(2,369)	(3,043)			
402	Community Field	Income	1,031	1,892	861			54.5%
		Expenditure	496	1,120	624		624	44.3%
		Movement to/(from) Gen Reserve	535					
501	Lydiard Plain	Income	65	1,000	935			6.5%
		Expenditure	0	1,000	1,000		1,000	0.0%
		Net Income over Expenditure	65	0	(65)			
		plus Transfer from EMR	0	0	0			
		Movement to/(from) Gen Reserve	65	0	(65)			
702	Neighbourhood Plan	Expenditure	1,734	3,618	1,884		1,884	47.9%
		plus Transfer from EMR	1,734	0	(1,734)			

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Summary Income & Expenditure by Budget Heading 30/09/2026

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Movement to/(from) Gen Reserve	0	(3,618)	(3,618)			
Grand Totals:- Income	**88,800**	**95,174**	**6,374**			**93.3%**
Expenditure	**45,541**	**90,437**	**44,896**	**0**	**44,896**	**50.4%**
Net Income over Expenditure	**43,258**	**4,737**	**(38,521)**			
plus Transfer from EMR	**3,648**	0	(3,648)			
less Transfer to EMR	**0**	0	0			
Movement to/(from) Gen Reserve	**46,906**	**4,737**	**(42,169)**			

Lydiard Millicent Parish Council

Detailed Income & Expenditure by Budget Heading 30/09/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101	General Administration							
1000	Precept	73,293	73,293	0			100.0%	
1015	Interest	1,400	2,560	1,160			54.7%	
1020	Other	0	12	12			0.0%	
	General Administration :- Income	**74,693**	**75,865**	**1,172**			**98.5%**	**0**
4000	Staff Salary	13,496	30,200	16,704		16,704	44.7%	
4001	Mileage	63	70	7		7	90.0%	
4006	Telephones / Broadband	373	800	427		427	46.6%	
4007	Tax & NI	2,827	5,810	2,983		2,983	48.7%	
4008	Home Working Allowance	125	216	91		91	57.7%	
4010	Training / Conferences	40	500	460		460	8.0%	
4011	Subscriptions	743	1,330	587		587	55.9%	
4012	Books & Journals	0	50	50		50	0.0%	
4014	Pension	472	850	378		378	55.5%	
4020	Chairman - Expenses	0	50	50		50	0.0%	
4021	Refreshments	7	25	18		18	28.0%	
4022	Office Equipment	365	250	(115)		(115)	146.1%	365
4032	Printing and Lease	249	500	251		251	49.8%	
4034	Postage	25	30	5		5	84.8%	
4035	Stationery Sundries	213	200	(13)		(13)	106.4%	
4036	Advertising & Parish Magazine	124	0	(124)		(124)	0.0%	124
4051	Audit Fees	840	955	115		115	88.0%	
4052	Insurance	1,795	2,010	215		215	89.3%	
4053	Web Hosting & Domain Name	1,252	1,892	640		640	66.2%	
4054	Legal Fees	0	250	250		250	0.0%	
4055	Professional Fees	121	240	119		119	50.4%	
4057	Bank Service Charges	89	200	111		111	44.5%	
4064	Software Packages	510	510	0		0	100.0%	
4065	Events	0	400	400		400	0.0%	
4071	Registrations / Licences	47	50	3		3	94.0%	
	General Administration :- Indirect Expenditure	**23,776**	**47,388**	**23,612**	**0**	**23,612**	**50.2%**	**489**
	Net Income over Expenditure	**50,917**	**28,477**	**(22,440)**				
6000	plus Transfer from EMR	489	0	(489)				
	Movement to/(from) Gen Reserve	**51,406**	**28,477**	**(22,929)**				
102	Grants							
4136	Grants & Donations	200	700	500		500	28.6%	
	Grants :- Indirect Expenditure	**200**	**700**	**500**	**0**	**500**	**28.6%**	**0**
	Net Expenditure	**(200)**	**(700)**	**(500)**				

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
201	Cemetery							
1011	Grants of Right	285	1,000	715			28.5%	
1012	Interments	1,030	1,000	(30)			103.0%	
1013	Memorials	865	1,000	135			86.5%	
	Cemetery :- Income	**2,180**	**3,000**	**820**			**72.7%**	**0**
4003	Water	49	85	36		36	58.2%	
4101	Grass Cutting	312	434	122		122	71.8%	
4105	Parish Maintenance	1,074	500	(574)		(574)	214.8%	
4111	Tree / Hedge Works	0	207	207		207	0.0%	
	Cemetery :- Indirect Expenditure	**1,435**	**1,226**	**(209)**	**0**	**(209)**	**117.0%**	**0**
	Net Income over Expenditure	**745**	**1,774**	**1,029**				
301	Recreation Field & JCH							
1007	Hire	265	500	235			53.0%	
1020	Other	285	0	(285)			0.0%	
	Recreation Field & JCH :- Income	**550**	**500**	**(50)**			**110.0%**	**0**
4002	Business Rates etc	623	1,035	412		412	60.2%	
4003	Water	1,354	1,700	346		346	79.7%	
4004	Electricity	315	1,070	755		755	29.5%	
4005	Gas	635	2,275	1,640		1,640	27.9%	
4009	CCTV	641	670	29		29	95.7%	
4070	Inspections	423	1,600	1,177		1,177	26.4%	
4101	Grass Cutting	4,836	1,307	(3,529)		(3,529)	370.0%	
4105	Parish Maintenance	303	630	327		327	48.2%	
4111	Tree / Hedge Works	0	584	584		584	0.0%	
4120	JCH - Cleaning	2,721	5,810	3,089		3,089	46.8%	
4121	Janitorial Supplies	88	1,130	1,042		1,042	7.8%	
4122	Building Maintenance	1,695	2,215	520		520	76.5%	
4124	Handyman Requirements	7	250	243		243	2.6%	
	Recreation Field & JCH :- Indirect Expenditure	**13,643**	**20,276**	**6,633**	**0**	**6,633**	**67.3%**	**0**
	Net Income over Expenditure	**(13,093)**	**(19,776)**	**(6,683)**				
303	Play Area							
4070	Inspections	150	150	0		0	100.0%	
4101	Grass Cutting	0	330	330		330	0.0%	
4105	Parish Maintenance	8	0	(8)		(8)	0.0%	
4130	Play Equipment - New	0	2,000	2,000		2,000	0.0%	

Continued over page

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4131	Play Equipment - Maintenance	18	500	482		482	3.7%	
	Play Area :- Indirect Expenditure	**177**	**2,980**	**2,803**	**0**	**2,803**	**5.9%**	**0**
	Net Expenditure	**(177)**	**(2,980)**	**(2,803)**				
304	Cricket							
1007	Hire	4,060	4,022	(38)			100.9%	
	Cricket :- Income	**4,060**	**4,022**	**(38)**			**100.9%**	**0**
4101	Grass Cutting	0	2,071	2,071		2,071	0.0%	
4312	Maintenance of Cricket Square	1,830	2,050	220		220	89.3%	
	Cricket :- Indirect Expenditure	**1,830**	**4,121**	**2,291**	**0**	**2,291**	**44.4%**	**0**
	Net Income over Expenditure	**2,230**	**(99)**	**(2,329)**				
305	Football							
1007	Hire	4,720	8,895	4,175			53.1%	
	Football :- Income	**4,720**	**8,895**	**4,175**			**53.1%**	**0**
4101	Grass Cutting	0	3,921	3,921		3,921	0.0%	
4126	Pitch Marking	0	1,718	1,718		1,718	0.0%	
	Football :- Indirect Expenditure	**0**	**5,639**	**5,639**	**0**	**5,639**	**0.0%**	**0**
	Net Income over Expenditure	**4,720**	**3,256**	**(1,464)**				
401	Highways & Open Spaces							
1020	Other	1,500	0	(1,500)			0.0%	
	Highways & Open Spaces :- Income	**1,500**	**0**	**(1,500)**				**0**
4100	Equipment & Repairs	3	100	97		97	3.3%	
4101	Grass Cutting	705	1,414	709		709	49.9%	
4105	Parish Maintenance	1,425	0	(1,425)		(1,425)	0.0%	1,425
4106	Bus Shelter Cleaning	90	200	110		110	45.0%	
4109	Street Furniture - New	11	100	89		89	10.7%	
4111	Tree / Hedge Works	17	55	38		38	30.6%	
4127	Holborn Footpath	0	250	250		250	0.0%	
4139	Lydiard Green	0	250	250		250	0.0%	
	Highways & Open Spaces :- Indirect Expenditure	**2,251**	**2,369**	**118**	**0**	**118**	**95.0%**	**1,425**
	Net Income over Expenditure	**(751)**	**(2,369)**	**(1,618)**				
6000	plus Transfer from EMR	1,425	0	(1,425)				
	Movement to/(from) Gen Reserve	**674**	**(2,369)**	**(3,043)**				

Continued over page

Detailed Income & Expenditure by Budget Heading 30/09/2026

Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
402	Community Field							
1002	Rental	1,031	1,892	861			54.5%	
	Community Field :- Income	**1,031**	**1,892**	**861**			**54.5%**	**0**
4129	Community Field	496	1,120	624		624	44.3%	
	Community Field :- Indirect Expenditure	**496**	**1,120**	**624**	**0**	**624**	**44.3%**	**0**
	Net Income over Expenditure	**535**	**772**	**237**				
501	Lydiard Plain							
1002	Rental	0	1,000	1,000			0.0%	
1003	Grants	65	0	(65)			0.0%	
	Lydiard Plain :- Income	**65**	**1,000**	**935**			**6.5%**	**0**
4055	Professional Fees	0	500	500		500	0.0%	
4105	Parish Maintenance	0	500	500		500	0.0%	
	Lydiard Plain :- Indirect Expenditure	**0**	**1,000**	**1,000**	**0**	**1,000**	**0.0%**	**0**
	Net Income over Expenditure	**65**	**0**	**(65)**				
702	Neighbourhood Plan							
4032	Printing and Lease	0	150	150		150	0.0%	
4055	Professional Fees	1,734	3,468	1,734		1,734	50.0%	1,734
	Neighbourhood Plan :- Indirect Expenditure	**1,734**	**3,618**	**1,884**	**0**	**1,884**	**47.9%**	**1,734**
	Net Expenditure	**(1,734)**	**(3,618)**	**(1,884)**				
6000	plus Transfer from EMR	1,734	0	(1,734)				
	Movement to/(from) Gen Reserve	**0**	**(3,618)**	**(3,618)**				
	Grand Totals:- Income	**88,800**	**95,174**	**6,374**			**93.3%**	
	Expenditure	**45,541**	**90,437**	**44,896**	**0**	**44,896**	**50.4%**	
	Net Income over Expenditure	**43,258**	**4,737**	**(38,521)**				
	plus Transfer from EMR	**3,648**	0	(3,648)				
	Movement to/(from) Gen Reserve	**46,906**	**4,737**	**(42,169)**				

Lydiard Millicent Parish Council

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR Footpaths	924.40		924.40
321	EMR Handyman Equipment	1,499.83		1,499.83
322	EMR Highways - LHFIG	7,267.70	-1,425.00	5,842.70
323	EMR JCH Repairs	1,982.23		1,982.23
324	EMR Office Equipment	1,397.49	-365.16	1,032.33
325	EMR Parish Projects	1,489.00	-123.87	1,365.13
326	EMR St Funiture/Play Equipment	6,007.00		6,007.00
327	EMR War Memorial Clock ONLY	5,732.49		5,732.49
328	EMR Election Fees	620.00		620.00
330	EMR CIL	1,997.56	-1,734.00	263.56
		28,917.70	**-3,648.03**	**25,269.67**

Finance Report - Bank Verifier Item 7g

Members are requested to NOTE this report and CONSIDER the request for a volunteer Councillor to take on the role of Bank Verifier.

Background

At the October Parish meeting, at Min. Ref. 26.127f - Members AGREED to defer appointing a replacement verifier until the November meeting, as the appointed Member, needs to be a Councillor who is not a bank signatory

Verifier's Role

As laid down in Financial Regulations the verification of bank reconciliations, cash books and corresponding payments should be made on a quarterly basis.
The role should not be held by a bank signatory (Councillors Allsop, Bamsey and Westwood)

Financial Regulation 2.6 states:

At least once in each quarter, and at each financial year end, two members other than cheque signatories shall be appointed to jointly and severally verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign and date the reconciliations and the original bank statements (or similar document) as evidence of this. This activity, including any exceptions, shall be reported to and noted by the Council.

Recommendation

Members to:

- NOTE this report
- CONSIDER the appointment
- APPOINT a new Bank Verifier

Tina Jones
RFO
September 2026

Wiltshire Council

Briefing Note 26-18

Community Wellbeing Fund

Service:	**Community Engagement and Partnerships**
Further Enquires to:	**Liam Cripps and Rhys Schell**
Date Prepared:	**September 2026**
Contact:	**areaboards@wiltshire.gov.uk**

Background

Wiltshire Council is launching a new Community Wellbeing Fund, delivered through the Crowdfunder platform and managed by Area Boards. The fund aims to help local organisations develop community-led projects that improve wellbeing, reduce isolation and loneliness, and strengthen preventative support within Wiltshire communities.

The fund provides an opportunity for community organisations to raise local support through crowdfunding while accessing matched funding through Area Boards as well as other local and national funders

Projects applying to the fund must support one or more of the following priorities:

- Reducing isolation and loneliness and increasing social inclusion
- Improving mental health and wellbeing
- Increasing preventative, person-centred and long-term support systems
- Enhancing support activities that enable residents to live safely and independently

Each Area Board has been allocated up to £11,000 from the Community Wellbeing Fund.

Funding will be available across two funding rounds:

Round 1

- Applications open: October to December 2026
- Area Board decisions: February to March 2027
- Funding awarded: April 2027

Round 2

- Applications open: June to August 2027
- Area Board decisions: September to November 2027
- Funding awarded: December 2027

Key considerations and Governance

How the fund will work

The Community Wellbeing Fund operates through a crowdfunding model. The scheme will be live from 1st October 2026, with full detail and terms and conditions available at: https://www.crowdfunder.co.uk/wiltshire-council.

Eligible organisations will create a crowdfunding campaign online for their project. Suitable projects will then be matched to the Wiltshire Wellbeing Fund and will be invited to apply. At this stage, the project may also be matched with other local, regional or national funding streams available through the Crowdfunding platform. The project will be required to demonstrate community support through local support and fundraising.

Projects can receive Area Board match funding of up to 50% of the total project cost, with the remaining funding raised through donations, sponsorship, grants or other external contributions. The Crowdfunder platform enables Parish and Town Councils, local businesses, charitable trusts and other local, regional and national funders to support Wiltshire projects directly.

All interested organisations are strongly advised to speak with their local Engagement and Partnerships officer (Find your local Area Board information, SEPM or Councillor - Wiltshire Council) prior to starting their Crowdfunding campaign.

Eligibility

Applications are welcome from:

- Voluntary, community and social enterprise (VCSE) sector organisations
- Registered charities
- Community Interest Companies (CICs)
- Parish councils
- Community partnerships and similar not-for-profit organisations

Applicants must:

- Directly benefit Wiltshire residents
- Have appropriate governance policies and arrangements in place
- Demonstrate the capacity to deliver their project
- Evidence local support for their project

The types of projects that will be supported can include:

- Activities addressing loneliness and social isolation
- Mental health and wellbeing initiatives
- Physical activity and healthy lifestyle projects
- Community connection and intergenerational activities
- Support for vulnerable residents
- Projects responding to wider wellbeing challenges such as rural isolation or cost-of-living pressures

Projects must be community-based, accessible and focused on prevention and early intervention.

Assessment and decision-making

Applications will be assessed against:

- Evidence of local need, including alignment with Community Area Joint Strategic Needs Assessments (CAJSNAs)
- Impact on wellbeing and reducing inequalities
- Demonstrated community support and evidenced fundraising
- Partnership working and community involvement
- Value for money
- Sustainability and long-term impact

Following officer checks and due diligence, eligible applications will be presented to the relevant Area Board for consideration and funding decisions.

The Role of Area Board Councillors

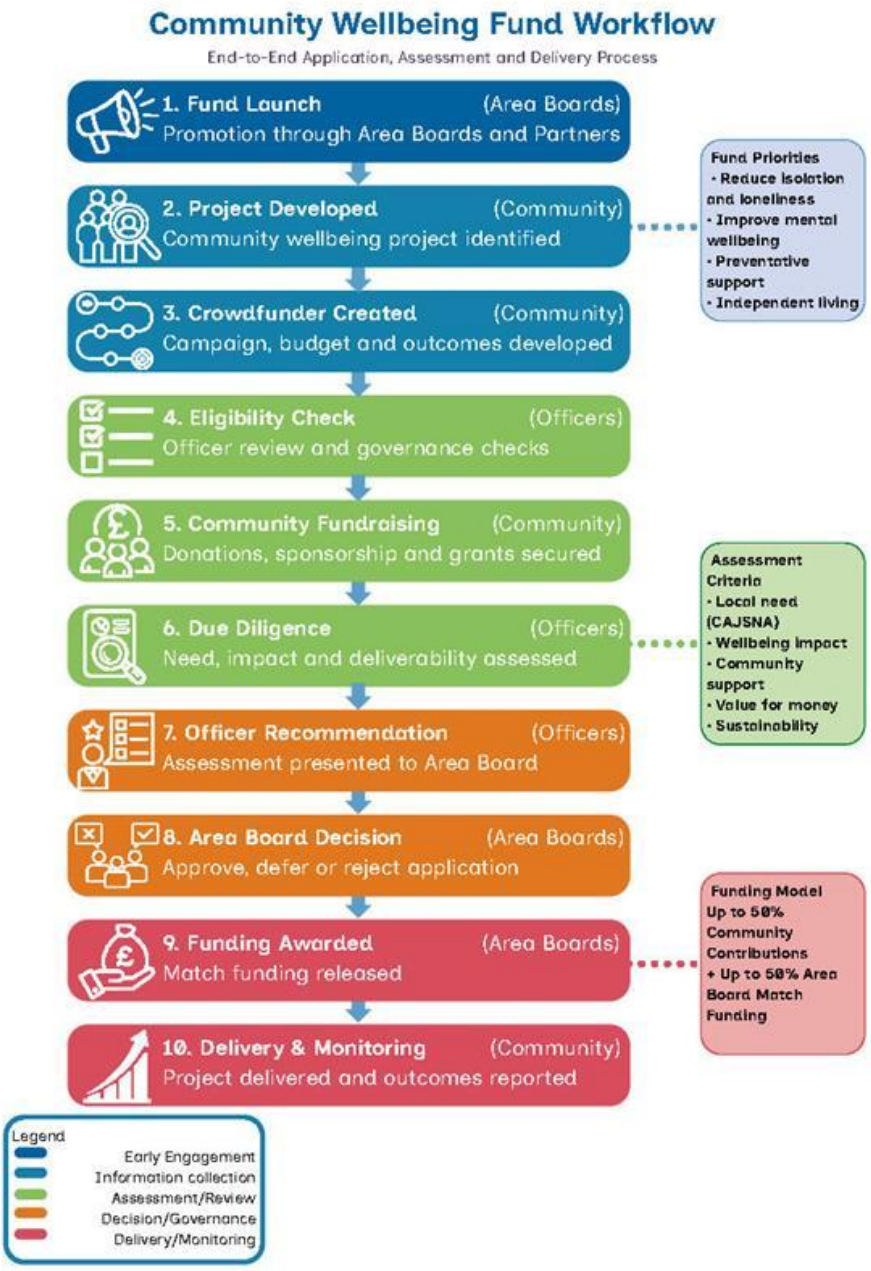
Area Board Councillors are encouraged to:

- Promote the Community Wellbeing Fund and the opportunity within their communities
- Signpost potential applicants to the programme
- Encourage partnership approaches where appropriate
- Consider applications against local priorities and identified community need

Further guidance and application information will be presented at Area Board Chairs in September and circulated ahead of the launch of the first funding round.

Any associated fees, charges and costs for project owners using the Crowdfunder platform can be viewed here.

Appendix A – Example flow diagram for Community Wellbeing Fund delivered via Crowdfunder



Wiltshire Council

Briefing Note 26-19

Wiltshire Voluntary Sector Organisation of the Month

Service:	**Community Engagement and Partnerships**
Further Enquiries to:	**Graeme Morrison**
Date Prepared:	**September 2026**
Contact:	**areaboards@wiltshire.gov.uk**

Background

The Wiltshire Council and Voluntary, Community and Social Enterprise (VCSE) Sector Framework was agreed in April 2026, signifying a renewed approach between the partners. Its vision is to deliver "a trusted, respectful partnership that uses the strengths and increases the resilience of both sectors to support communities, reduce inequalities, and improve lives. The framework aims to "improve the sustainability of the VCSE sector through increased collaboration and innovation", with a specific action to improve the recognition, recruitment and retention of volunteers and trustees. The importance of this work is highlighted within the Wessex Community Action, State of the Sector Survey 2025, where 57.5% of organisations found difficulty in recruiting volunteers and over 45% reporting challenges recruiting trustees.

The ambition of this proposal is to address these challenges and deliver against the ambitions of the VCSE-WC Partnership Framework through a Wiltshire Volunteer recognition scheme. In a partnership approach with Wessex Community Action, feedback has been sought from the Wiltshire Volunteer Managers Forum to understand the best approaches to achieve this. The overwhelming response to this was to provide continual awards and recognition as opposed to one off celebration events, and that the focus should be on the voluntary sector organisations as opposed to a specific, individual volunteer. In addition to this, research has been VCSE research has shown a direct correlation between increased voluntary sector reward and recognition with improved recruitment and retention.

Wiltshire Proposal

Each month a group from the VCSE sector is awarded with the Wiltshire Voluntary Sector Organisation of the Month award. This award will include a certificate, photocall and an award of £100. Local Wiltshire Councillors (local Member and Area Board Chair) will be invited to present the award to the winning group each month, facilitated by the Engagement and Partnerships Team at Wiltshire Council. This could take place at the Area Board business meeting or be facilitated outside of this, whichever is more suitable locally.

The £100 for each winner is to be funded through the proceeds of the Wiltshire Community Lottery, delivering to local good causes as set out within the financial requirements of the fund. It is

estimated that Wiltshire Council will receive approximately £26,000 per annum through the Community Lottery, with this volunteer scheme requiring £1,200.

This scheme officially commences in January 2027, with nominations opening in November 2026. Further information will be provided in due course regarding this.

Nominations process

Nominations for the award will be submitted via an online form. The form will be kept open permanently so that nominations can be made and received at any time. Nominations can be made by any Wiltshire resident, however, it is anticipated that the majority will be received from Wiltshire Councillors, Town or Parish Councillors, those residents in receipt of VCSE sector services and VCSE sector organisation representatives.

Promotion

The awards will be promoted through all the channels available to Wiltshire Council, Wessex Community Action and the wider VCSE sector. This will also include direct promotion to Wiltshire Council members, town and parish councils, residents and voluntary sector groups themselves. Any Wiltshire based VCSE sector organisation is eligible, including those that have paid employees. The organisation must have a charitable purpose, objectives and be of public benefit.

The volume of nominations is difficult to anticipate and therefore communication will be clear to applicants to manage expectations accordingly.

Governance

A panel of Wiltshire Council and Wessex Community Action representatives will meet every three months to decide the subsequent three winners. It may be appropriate to additionally provide a ‘highly commended’ organisation of the month, or similar should the volume and quality of nominations exceed expectations. The panel members will consist of a combination of WCA trustee, a Wiltshire Cabinet Member and Officers from both organisations.

The awards will be presented to the monthly winner by the local Division Councillor and/ or the Chair of the local Area Board. This will be facilitated by Community Engagement and Partnerships Team. The presentation of the certificate and the £100, will be presented at either the local Area Board business meeting, or at the host organisations regular activity, whichever is more appropriate locally. The pictures and details of the photocall will be published on social media each month and local press will also be informed for good news stories to be published.

Role of the Area Boards

- **Provide local recognition and visibility -** The Area Board is asked to help publicise the scheme through their networks. Councillors are asked to promote with residents, parish councils and community groups and encourage and submit nominations.

- **Present awards -** The Area Board Chair, alongside the local Wiltshire Councillor Division Member, will be invited to present the certificate and £100 award to the successful organisation, when a local organisation wins the award. This will be arranged by the local Engagement and Partnerships Officer.

Wiltshire Council

Wiltshire Council

Briefing Note No. 26-20

Locally Identified Infrastructure Projects Fund

Service: **Engagement and Partnerships**

Further Enquiries to: **Ros Griffiths**

Date Prepared: **September 2026**

Contact: **areaboards@wiltshire.gov.uk**

This note explains the Locally Identified Infrastructure Projects Fund and how the application and decision process will work. Further information will be published on the Area Board webpage when the funding round opens.

A new funding opportunity for Wiltshire communities

On 15 July 2026, Wiltshire Council's Cabinet approved up to £250,000 each year for three years to support Locally Identified Infrastructure Projects (LIIPs). This provides a total allocation of up to £750,000 from 2026/27 to 2028/29.

The funding comes from the Strategic Community Infrastructure Levy, known as Strategic CIL. It will support local infrastructure projects that help address needs arising from growth and development.

The annual allocation is flexible rather than a commitment to spend the full amount. Funding will depend on suitable projects coming forward that meet the approved Strategic CIL criteria.

What is the LIIPs Fund?

The LIIPs Fund supports sufficiently developed and deliverable capital infrastructure projects that help accommodate growth and address the effects of development.

It is not a general grant fund. It complements, rather than replaces, existing funding sources such as:

- Neighbourhood CIL
- Section 106 funding
- Area Board capital funding
- Local Highway and Footway Improvement Groups (including Substantive Bids)
- Active Travel funding through the new Local Cycling and Walking Infrastructure Plan (LCWIP) funding programme
- External grants and other funding programmes

LIIPs funding bids are expected to be around £50,000 to £75,000 with at least the equivalent match funding coming from town and parish council sources, which may include town or parish council funding, neighbourhood CIL, grants, fundraising and partner contributions. This will help the annual

allocation support a reasonable spread of projects and ensure they are of the type that are likely to qualify for Strategic CIL funding.

What could the fund support?

Projects must provide or improve infrastructure and demonstrate a clear relationship to growth or development impacts.

Projects that may potentially be considered include:

- Community hall improvements or extensions serving needs arising from growth
- Sports pavilions and changing facilities
- Recreation and sports infrastructure
- Green infrastructure
- Flood resilience infrastructure
- Accessibility improvements to community infrastructure
- Public realm improvements
- Other capital community infrastructure supported by a clear Strategic CIL case

Walking, wheeling, cycling and local highway projects may be more appropriately considered through existing transport programmes, including the new LCWIP capital funding programme (details to follow).

The fund is unlikely to support:

- Events and activities
- Staffing costs
- Ongoing revenue expenditure
- Routine maintenance without a wider infrastructure justification
- General repairs unrelated to qualifying growth-related infrastructure
- Projects without a clear link to growth or development impacts
- Insufficiently developed proposals
- Projects that could reasonably be funded through another route

Community benefit is relevant, but the project needs to meet the approved Strategic CIL criteria. Projects may come forward from rural or urban areas, but all proposals must demonstrate a clear relationship to growth or development impacts in the area.

The role of town and parish councils

Town and parish councils will play the main role in bringing projects forward.

Town and parish councils will act as the accountable body for the funding, ensuring it is spent in accordance with the funding agreement with the council. They will also be responsible for delivery of the agreed project, although delivery may be undertaken in partnership with a third party, such as a community group or other organisation.

Town and parish councils will be responsible for:

- Contacting the Engagement and Partnerships Team to discuss potential projects
- Submitting Expressions of Interest and full applications
- Providing evidence of need, costs, funding and deliverability
- Exploring neighbourhood CIL and other funding sources

- Explaining who will deliver, own and maintain the infrastructure
- Delivering approved projects, or working with a partner organisation, and meeting the funding and reporting requirements.

Projects must be sufficiently developed to provide meaningful information about their scope, location, costs, funding gap, delivery arrangements and relationship to growth.

The role of Area Boards

Area Boards will provide local democratic input into the process.

Area Boards will:

- Consider assessed projects within their community areas
- Review the officer assessment and supporting information
- Take account of local priorities and community support
- Decide whether to endorse projects for collective review

Area Boards will not:

- Determine Strategic CIL eligibility
- Allocate Strategic CIL directly
- Make the final funding decision

Area Board endorsement does not guarantee that a project will receive funding.

How the process will work

The process starts with an initial discussion and Expression of Interest. Invited applicants will then submit a full application for Strategic CIL assessment and Area Board consideration. Endorsed projects will be reviewed collectively before the Cabinet Member makes the formal funding decision. The accompanying workflow and timetable diagram provides further information on each phase.

Stage	**Indicative timing**
Early engagement and Expressions of Interest	October to November 2026
Full applications developed and submitted	November 2026 to early January 2027
Strategic CIL assessment	January 2027
Area Board consideration and endorsement	February to March 2027
Collective review and funding recommendations	April 2027
Delegated Cabinet Member decision	May 2027
Funding agreements, delivery and monitoring	Following approval

The precise full application deadline will be published when the funding round opens.

The first funding round will open during 2026/27, with assessment and the funding decision continuing into 2027/28.

Key messages

- Up to £750,000 of Strategic CIL funding has been allocated to the programme over three years.

- Up to £250,000 will be available through each annual funding round, subject to suitable projects coming forward.
- Town and parish councils will bring projects forward through an Expression of Interest and full application process.
- Applicants must demonstrate a genuine funding gap and explore neighbourhood CIL and other funding sources that they can provide.
- Area Boards will provide local knowledge and input through an examination and endorsement process.
- All endorsed projects will be considered collectively before recommendations are made.
- Expressions of Interest and Area Board endorsement are important but do not guarantee funding.
- The formal funding decision will be made through an individual Cabinet Member decision in accordance with council procedures.
- The first funding round is expected to run from October 2026 to May 2027.

Further information

To discuss a potential project, town and parish councils should contact the Engagement and Partnerships Team at **areaboards@wiltshire.gov.uk**.

Further guidance and supporting documents will be available through the Area Board webpage when the funding round opens.

Locally Identified Infrastructure Projects

Workflow and Timetable

Period	Process Phase	Workflow Stages
Months 1–2	Early engagement and eligibility	Town and parish councils discuss projects with the Engagement and Partnerships Team and submit an Expression of Interest. The information is reviewed before applicants are advised whether to proceed to a full application.
Months 2–4	Full application	Invited town and parish councils develop and submit full applications by the published deadline.
Month 4	Strategic CIL assessment	Strategic Planning assesses completed applications against the approved Strategic CIL criteria.
Months 5–6	Area Board consideration and endorsement	Area Boards consider assessed projects, local priorities and community support before deciding whether to endorse them.
Month 7	Collective review	All Area Board-endorsed projects are reviewed collectively to identify recommendations for funding.
Month 8	Funding decision	Cabinet Member considers the recommendations and makes the formal funding decision in accordance with the council's constitution.
Following approval	Delivery and monitoring	Funding agreements are completed. Approved projects are then delivered, monitored and reported on.

First funding round: Month 1 is October 2026 and Month 8 is May 2027.

To discuss a potential project, contact the Engagement and Partnerships Team:
areaboards@wiltshire.gov.uk

Wiltshire Council

Briefing Note 26-21

Community Resilience Hubs and Supporting People to Build Financial Resilience 2026 - 2029

Service:	**Community Engagement and Partnerships**
Further Enquiries to:	**Richard Rogers and Rhys Schell**
Date Prepared:	**September 2026**
Contact:	**areaboards@wiltshire.gov.uk**

Purpose of the report

This briefing provides Area Boards with an overview of Wiltshire Council's Community Resilience Hub Programme, funded through the Department for Work and Pensions (DWP) Crisis and Resilience Fund (CRF), and outlines the role of Area Boards in supporting locally led solutions.

Background

Financial support is moving away from responding solely to crisis towards helping people build long-term financial resilience. Nationally, successful models bring services together in trusted community locations, enabling residents to access a range of support through a single point of contact.

The programme will adopt a "cash-first" approach, recognising that food aid should be a short-term safety net rather than a long-term solution. The focus of this hub programme is to help residents:

- Maximise household income.
- Access welfare, debt and benefits advice.
- Improve financial skills and confidence.
- Reduce reliance on emergency support.
- Improve long-term wellbeing and independence.

Guidance from DWP and examples from across the country demonstrate that local community resilience hubs can successfully connect residents to wider services including employment, housing, debt advice, digital inclusion and family support.

Examples of established models include:

- **The Collective Sharehouse, York**: Providing co-located services that have resulted in employment outcomes, financial gains for residents, and reduced dependence on food aid.

- **The Welcome Centre, Huddersfield**: Delivering a trauma-informed approach supported by a broad range of services designed to address the causes of hardship.
- **Spring Community Hub, Southwark**: Operating a person-centred model focused on building trust, supporting navigation through services, and improving long-term resilience.

Wiltshire Approach

Wiltshire's 18 community areas all have different needs, strengths and existing support networks. While many excellent services already exist, there is currently limited consistency to the countywide approach to financial resilience support. Access to help can vary significantly between communities.

This programme provides an opportunity to strengthen local partnerships, connect existing services, fill identified gaps and create more sustainable support systems based on local circumstances.

Potential models could include:

- Community support hubs.
- Enhanced partnership and referral networks.
- Mobile outreach services.
- Virtual or digital support offers.
- A combination of approaches determined locally.

A total of £1.5 million funding has been allocated from the Crisis and Resilience Fund approved until March 2029. This funding includes provision for a dedicated countywide programme officer to support delivery across Wiltshire. The Area Boards will be the key vehicle for local delivery.

Funding Governance

Each Area Board will have approximately £75,000 to invest. All proposals must demonstrate local support, value for money and alignment with programme objectives. Funding applications for this fund are encouraged between £10,000 to £75,000. Each application requires an accompanying full business plan. The application and business plan will be reviewed by officers. Eligible applications will be presented to the relevant Area Board for consideration.

The Community Resilience Hubs Fund can be invested into:

- Capital improvements and facilities.
- Staffing and volunteer coordination.
- Training and workforce development.
- Specialist support services.
- Equipment and digital infrastructure.
- Communications and community engagement.
- Food bank and community pantry development.

- Other activity supporting financial resilience.

Expected local impact and benefits

Improving financial resilience will deliver benefits for residents, communities and the council. For residents this includes:

- Improved financial stability and independence.
- Better access to advice and support.
- Increased confidence and practical life skills.
- Improved health, wellbeing and social inclusion.

For communities this includes:

- Stronger local partnerships.
- Better coordinated services.
- Increased community resilience.
- Stronger local economies through increased employment and spending.

For Wiltshire Council this includes:

- Reduced demand on crisis services.
- Lower homelessness and welfare assistance pressures.
- Improved council tax collection.
- Stronger referral pathways across council and partner services.

Role of Area Boards

Area Boards will play a key role in shaping and supporting local proposals. A single model will not work across all community areas. Each community area will develop its own solution. This involves, reviewing existing support services and assets, establishing the community need, assessing the partnership opportunities alongside the key local priorities.

The Area Board is asked to work with local partners, develop local solutions and to endorse a local project(s) that supports the funds objectives. It is important to note that this fund is available until March 2029.

Endorsed applications will be subject to a final review and sign off by the Communities Hub Panel. The Panel will consist of the Cabinet Member for Communities, Director of Leisure, Culture and Communities.

Summary

The Financial Resilience and Community Hub Programme represents a significant opportunity to strengthen local support networks, improve residents' financial resilience and create more coordinated community services across Wiltshire. Area Boards will be central to shaping locally led

solutions, endorsing investment proposals and ensuring that support reflects the needs and strengths of their communities.

Appendix A - Example scenarios for Community Hubs and Supporting People to Build Financial Resilience

1. Example Scenario: Mellford Community Resilience Hub

Situation

In the community area of Mellford, a food bank, community pantry, debt advice service, family support charity and employment support provider are all operating independently from different locations. Several organisations are based in ageing, inaccessible buildings with limited opening hours and increasing running costs. Residents often struggle to understand what support is available, have to repeat the challenges of their circumstances to multiple organisations, and can experience delays in accessing the right help. Demand for the foodbank has continued to increase with many residents using it on a regular or ongoing basis.

Task

The Strategic Engagement and Partnership Manager (SEPM), supported by the CRF Programme Officer, works with existing partners to undertakes a review of local provision to understand community needs, map existing services, identify gaps and explore opportunities for improved coordination and long-term sustainability.

Action

Local partners, residents, councillors and statutory services participate in a series of workshops and planning meetings. The review identifies an underused community centre in a central location that could be developed into a shared Community Resilience Hub. It also recognises that with a move to a cash-first approach, the space required by the foodbank will be greatly reduced.

A proposal is developed to:

- Refurbish the building to improve accessibility, including automatic doors, accessible toilets and improved signage.
- Create confidential interview rooms for advice services.
- Provide shared reception and digital facilities.
- Co-locate the food bank, Citizens Advice outreach, family support and employment support services.
- Establish a common referral system and coordinated opening hours.
- Develop a volunteer recruitment and training programme from the hub.
- Deliver budgeting, digital inclusion and "cook on a budget" sessions.

A funding application for £72,000 is submitted through the CRF governance process. The proposal is endorsed by the local Area Board, supported by the SEPM and assessed by the programme approval panel. Funding is approved as the project demonstrates strong partnership working, improved resident outcomes and a clear sustainability plan.

Result

The refurbished Mellford Community Resilience Hub becomes a single, accessible location where residents can access a range of support through a "no wrong door" approach.
Organisations now work alongside one another, making referrals quickly and sharing resources. Residents only need to tell their story once and can access multiple services during a single visit. The hub hosts regular advice sessions, benefit and debt support, employment guidance, digital inclusion activities and community learning programmes. The hub works seamlessly with Wiltshire Council services such as the Family Hub, library, Revenues and Benefits and housing.
By sharing premises and resources, organisations reduce costs, improve volunteer recruitment and strengthen partnership working. Residents gain quicker access to support, improve their financial resilience and become less reliant on emergency food provision over time.

Sustainability

The funding is used as a catalyst rather than a long-term subsidy. By bringing services together into one building, partner organisations significantly reduce their individual premises and utility costs. A local resilience hub steering group is established to oversee operations and future development, with costs shared between partners where appropriate.
The hub generates additional income through room hire, training courses and community events, while volunteers are trained to support reception, signposting and community activities. Stronger partnership working enables organisations to jointly bid for external grants and attract additional investment. Through a combination of shared resources, diversified income streams, volunteer capacity and ongoing partner commitment, the hub is able to continue operating and supporting residents beyond the end of CRF funding in March 2029. The funding is used as a catalyst rather than a long-term subsidy. The result is a sustainable, community-led model that strengthens financial resilience and reduces reliance on crisis support.

As a result:

- More residents access benefits and financial support they are entitled to.
- Improved working, referral pathways and sharing of information with WC services such as libraries, housing and revenues and benefits.
- Household incomes increase through income maximisation activities.
- Residents receive support to manage debt and reduce financial pressures.
- Increased council tax arrears recovery.
- Repeat reliance on emergency food parcels reduces.
- Residents develop greater confidence in managing their finances.
- Volunteers gain new skills and play an enhanced role in supporting the community.
- Local organisations work together through a coordinated "no wrong door" approach.

- Space previously used for food storage and provision can now be used for partner organisations offering support and training

2. Example Scenario: Woodchester Community Outreach Network

Situation

The Woodchester Community Area consists of one small market town and a large number of surrounding villages spread across a rural geography. A range of support services exist, including a food bank, community transport scheme, village wellbeing groups, housing support, advice services and family support organisations. However, services are delivered from different locations and many residents face barriers accessing support due to poor public transport, digital exclusion and a lack of awareness about what is available locally.
A review identifies that creating a single physical hub would not effectively serve the wider community, as many residents would still need to travel significant distances to access support.

Task

The Strategic Engagement and Partnership Manager (SEPM), supported by the CRF Programme Officer, works with local partners, councillors and residents to identify a model that improves access to support across the entire community area while building long-term financial resilience.

Action

A series of stakeholder workshops and community consultations are undertaken. The findings highlight the need for a coordinated outreach model rather than a single location.
A proposal is developed to:

- Establish a Woodchester Community Outreach Network.
- Create a shared referral and case management system.
- Develop a single website, telephone number and communications campaign promoting all local support services.
- Recruit a dedicated Community Connector to coordinate referrals and partner activity.
- Deliver regular outreach sessions in village halls, libraries, GP surgeries and community buildings across the area.
- Train local volunteers to become Community Champions, providing signposting and support within their own villages.
- Invest in tablets, laptops and Wi-Fi equipment to support digital access.
- Deliver digital inclusion sessions covering online banking, benefits applications, comparison websites, online safety and accessing council and NHS services.
- Strengthen existing community transport provision
- Pilot a mobile outreach service, taking advice and support directly into rural communities on a rotating basis.

A funding application for £72,000 is developed with local partners and endorsed by the Area Board. Following review through the CRF governance process, funding is approved due to the proposal's strong partnership approach, focus on accessibility and clear sustainability plan.

Result

Rather than residents travelling to a central hub, support is delivered through a coordinated network across the community area. Residents can access help through village outreach sessions, community venues, a single contact number, online support and a network of Community Champions. The Community Connector ensures organisations work together effectively and that residents are referred quickly to the most appropriate support. Residents no longer need to navigate multiple organisations independently or repeatedly explain their circumstances.
The digital inclusion programme enables residents to access services online, make benefit applications, manage household finances digitally and reduce isolation. Free access to devices and support sessions helps ensure that people who previously lacked confidence or equipment are not excluded from support.

Transport barriers are reduced through working with the mobile library and other community transport groups to link support with need. The model increases access to services for people living in smaller villages, strengthens collaboration between providers and improves awareness of available support throughout the area. The council receives increased council tax arrears, flattened demand into ASC within the area and reduced pressure on housing and customer services teams.

Sustainability

The Community Champion programme creates a network of trained local volunteers embedded within villages, providing trusted local contacts and reducing reliance on paid staff. Volunteers receive ongoing training, peer support, recognition events and development opportunities to improve recruitment and retention.

Existing community transport providers, parish councils and voluntary groups work together to coordinate volunteer drivers and maintain local transport solutions beyond the initial funding period. Digital inclusion skills become embedded within local libraries, community groups and volunteer-led support sessions, allowing residents to continue receiving assistance after the project funding ends. As the outreach model uses existing community venues rather than dedicated premises, ongoing costs remain low. Partners share responsibility for maintaining outreach sessions, referral pathways and communications, while jointly seeking additional external funding where required. By strengthening existing assets, building volunteer capacity, improving digital confidence and overcoming transport barriers, the Woodchester Community Outreach Network creates a sustainable and accessible model of support that continues beyond the life of the CRF programme while helping residents build long-term financial resilience.

Wiltshire Council

Briefing Note No. 26-22

Service Devolution & Asset Transfer Policy – revision update

Service : *Assets*
Further Enquiries to: Mike Dawson
Date Prepared: 15/10/2026
Direct Line / Email: *mike.dawson@wiltshire.gov.uk*

This follows the Briefing Note that was provided in March 2026 (reference 26-03) in respect of the revisions to the Service Devolution & Asset Transfer (SDAT) Policy following the adoption of Our Wiltshire Pan 2025-2035 and the Asset Management Strategy 2025-2035.

The changes made in the policy reflect the experience of councils in previous SDAT packages and comments made to Wiltshire Council regarding flexibility of the existing policy. Revisions were proposed, with Town & Parish Councils asked to provide feedback on those revisions.

We would like to thank all Town & Parish Councils for giving the matter consideration and the comments received. Following the feedback further revisions have been made, a copy attached for reference, and the intention is for Wiltshire Council's Cabinet to consider the policy in December 2026.

Changes made to the policy following Town and Parish Council feedback

Issue raised	Revision made
No evidence to be provided in negotiations	New section added (Negotiating process)
WC consent needed for leases	Wording added to confirm leases generating rent is exempt, long leases at a premium is included.
WC to receive payments from leases granted	Wording added to confirm leases generating rent is exempt, long leases at a premium is included.
WC right to terminate service agreement	New wording added to clarify circumstances where WC can terminate (Prohibited Act)

Costs but no benefits	New wording added
Precept timing is November - January	New section added (Negotiating process)
WC announcements after precepts set	New section added (Negotiating process)
Finance incentive not enough (Streetscene contribution of saving)	Reflected in section 5 revisions
50% clawback to be removed	Reasoning included in revisions
Flowchart of process needed	New section added (Negotiating process)
Is transfer compulsory?	New wording added to confirm not compulsory
Capital or revenue contribution to be made	Reflected in section 5 revisions
Incorporate Parish Council transfers within document	Town/Parish councils referred to throughout the document

Once Cabinet has considered the report and recommended policy changes, we will provide a further update.

Lydiard Millicent Parish Council
Parish Office
Jubilee Club House
Meadow Springs
Lydiard Millicent
SN5 3NH
Tel: 07999641919

16th October 2026

Dear SSEN Complaints,

As you are aware, Lydiard Millicent has recently experienced a series of intermittent power cuts starting on Monday 5th October. Initially the community was tolerant and supportive of the situation, but this has worn thin over time.

Following the initial failure, SSEN brought in three temporary generators, in sites across the parish. Unfortunately, these proved unreliable, causing unexpected and extended cuts over the week, further exacerbated by the extended time needed for SSEN engineers to reach the site and resolve problems.

Residents have also been frustrated by the inconsistent and often contradictory information provided by the SSEN call centre. Lydiard Millicent is a small and close community, who share information and support each other in situations like this. The poor quality of information and weak communications has been widely exposed and does not reflect well on the reputation of SSEN.

Lydiard Millicent Parish Council would not normally intervene with infrastructure failures such as this. In general, it is better to leave the competent professional agencies to deal with incidents and manage communications with the community accordingly. However, we feel obliged to highlight the level of frustration, confusion and anger generated by SSEN management of this incident, as well as the unacceptable situation of further unpredictable power cuts.

We therefore invite SSEN to provide authoritative and credible information to the community about the current situation, how it will be managed in short term and your plans to resolve this. Lydiard Millicent Parish Council offers to help disseminate this information through digital and physical notice boards available and used by parishioners.

Lydiard Millicent Parish Council recognises that problems with ageing infrastructure will require short, medium and long-term improvement. The wider community also recognise these challenges, particularly living within a semi-rural environment, and will accept a degree of inconvenience where required - but only where they can see candour, honesty and competence from core service providers such as SSEN.

Your customers are our community. Lydiard Millicent is a small and close-knit community Lydiard Millicent Parish Council asks SSEN to come forward with improved communications, stronger incident management and a clear sense of direction towards future resilience.

Kind regards,

Caroline White
Interim Parish Clerk to
Lydiard Millicent Parish Council

Your complaint

Our reference number: 261016-001679

Dear Caroline,

Thank you for taking the time to contact Scottish and Southern Electricity Networks (SSEN) regarding the recent power interruptions affecting Lydiard Millicent.

Firstly, I would like to sincerely apologise for the disruption and frustration these outages have caused. We understand how important a reliable electricity supply is and appreciate the impact that repeated interruptions can have on you and the wider community.

Please be assured that the concerns raised by you and other members of the community have been escalated to our senior management team for review. Following further investigation, I can confirm that the generator initially installed has now been replaced with a new unit. We are confident that this will provide a more reliable temporary supply while permanent repairs to the network are completed.

At present, we are aiming to complete these repairs by 21 October 2026. The works are being closely overseen by senior management to help ensure they are completed successfully and as quickly as possible. We are very sorry for the inconvenience you have experienced during this time.

Whenever faults occur on our network, our engineers work hard to restore supplies as safely and quickly as possible. While we continue to invest in and maintain our network, some faults can arise unexpectedly and may be outside of our direct control. As set out in the National Terms of Connection, and within the regulatory framework established by Ofgem, we are unfortunately unable to guarantee an uninterrupted

electricity supply at all times. Further information can be found in Section 2, Paragraph 6 of the National Terms of Connection.

With regard to compensation, Ofgem's Guaranteed Standards Scheme provides payments in certain circumstances. To qualify for a payment following a power cut, the electricity supply must remain off continuously for 12 hours from the point at which we are first notified of the fault. If power is restored for three minutes or more during this period, the qualifying period begins again. Where a qualifying interruption occurs, customers are entitled to £100 (£195 for non-domestic supplies) for the first 12 hours, followed by £45 for each additional 12-hour period. Any applicable payments are processed automatically.

There is also a separate compensation scheme for multiple interruptions. This applies where a customer's electricity supply is interrupted for three hours or more on at least four occasions within a financial year (1 April to 31 March). In these circumstances, customers may be entitled to a £100 payment, provided a valid claim is submitted within three months of the end of the relevant financial year.

We would also like to make you aware that the National Terms of Connection exclude compensation for losses arising from circumstances beyond our reasonable control, as well as indirect or consequential financial losses, including loss of earnings, revenue, profit, business opportunity, contracts, or goodwill. Further information can be found in Section 2, Paragraph 9 of the National Terms of Connection.

In the meantime, we will continue to closely monitor the situation and remain confident that the planned repairs will proceed on 21 October 2026. Should anything change, we will contact you directly with an update.

Thank you again for your patience and understanding while we work to resolve this issue. If you have any questions, or if there is anything further we can assist you with, please do not hesitate to get in touch. If I do not hear from you by 16 November 2026, I will assume that you no longer require our support and that your complaint has been resolved.

Kind regards,

Ruth Mason
Customer Relations Advisor
Scottish and Southern Electricity Networks

If you would like more information on how we use your personal data, you can find our privacy notice on our website here. To view our Complaints Handling Process, please click here.

Please reply to this email or call me

0800 980 1395, Monday to Friday, 8am - 8pm and Saturday 9am - 3pm.

SSEN Website | **Privacy notice**

[---002:003470:35285---]

Over grown hedge near to lane

Dear Clerk

I drive a coach from Swindon to Wootton Bassett every morning to pick up pupils in Lydiard, this hedge is obscuring the view up the road, its within a traffic calming system and its their right of way coming out of the village. You cant see in a coach until you have committed passed the keep clear mark on road, by that time you either block the road or mount the tiny pavement if cars are coming , with the latter there are children waiting for at the bus stop just before the pavement. If the hedge was cut back I would be able to see before I get to the keep clear markings and safely carry on if nothing is coming. There is a lamp post within the hedge and I feel if it was cut back to that it would solve the problem. Its dangerous with not being able to see up the road until committing to the narrow bit.

Many thanks

Members are requested to NOTE this report and CONSIDER:

- the recommended fees
- fee changes for the interment of cremated remains in full plots

All applicable from 1st April 2027, which have been increased by 3.5% in line with the September CPI rate.

Background

In November 2025, Members resolved to stop allowing burial and cremated remains plots to be pre-purchased in the Cemetery for a limited period of 5 years until November 2031, in an attempt to alleviate the demand for cemetery space not yet required. As such, it is only possible for a plot to be purchased at the time of need.

As at the end of August, only one pre-purchase enquiry was received.

Available Plots: There are approximately 43 burial and 23 cremated remains plots available for purchase (these numbers will be confirmed once the migration of burial records to our cemetery management system has been completed). A meeting is to be held with the Council's grave digger to ascertain if another cremated remains row is feasible.

Pre-purchased Plots: 32 full burial and 12 cremated remains plots have been purchased.

Since October 2025, there has been 1 new cremated remains interment and 1 full burial, all others have been 2nd interment, or pre-purchase.

Other Council Fees

Purton Parish Council 26-27	Cost £
Full burial plot pre-purchase	250.00
Cremated remains plot pre-purchase	150.00
Full burial interment	430.00
Cremated remains interment (inc. grave digging)	365.00
Right to erect a memorial	200.00
Additional inscription	77.00
Replacement	77.00

The Council has not yet met to consider 2027-2028 fees

RWB Town Council	Cost £
Pre-purchase: Full burial plot Full burial plot	 400.00 1,600.00
Pre-purchase: Cremated remains plot Cremated remains	 250.00 150.00
Full burial interment	450.00
Cremated remains interment	150.00
Right to erect a memorial	250.00
Additional inscription	120.00
Replacement	100.00

RWB Town Council resolved to quadruple its plot pre-purchase fees from April 2026. The fees are based on purchasing a plot at the time of need. The Council has not yet met to consider 2027-2028 fees

PTO

Recommendation to CONSIDER
Members to:

- CONSIDER increasing the cost of the purchase of a full burial plot to £1490.00
- APPROVE the proposed 2027-2028 Cemetery Fees, effective from 1 April 2027, which have been increased by 3.5% in line with the September CPI rate:

The table below excludes any changes, Members may have agreed in regard to the interment of Cremated remains into Full plots

Description	Cost 2026-2027	**Cost 2027-2028**
Full Burials	£	**£**
Grant of Exclusive Rights – 80 yrs	360.00	**373.00**
Interment over 18 years	340.00	**352.00**
Cremated Remains		
Grant of Exclusive Rights – 80 yrs	245.00	**254.00**
Interment over 18 years	230.00	**238.00**
Interment in Full Grave	230.00	**238.00**
Memorials		
Right to Erect a Headstone or Flat Memorial	205.00	**212.00**
Replacement	135.00	**145.00**
Additional Inscription	115.00	**124.00**
Cleaning/Re-leading and Repairs	115.00	**124.00**
Search of burial records Initial period – up to 1 hour Each additional 30 mins Copy of information found, per copy	 35.00 25.00 1.50	 **35.00** **25.00** **1.50**
Copy of Register Information (when full information supplied) per copy	1.50	**1.50**
Copy of Deeds	10.00	**10.00**
Transfer of Deeds	40.00	**40.00**

Tina Jones
October 2026

Members are requested to NOTE the report and CONSIDER next steps

Background
The lady that has been looking after the 3 flower beds at the church for many years. She has had some help to do this but with the summers getting hotter and hose pipe bans, she has decided to retire and has asked the Parish Council to take over the management of the beds. Historically the plants have been donated but the gentleman that has done this is also retiring.

The school and the local scouts have been approached to see if they would like to help with this. The scouts are happy to help with some of the jobs but the school declined. Below details what needs to be done and when.

A year in the life of the 3 flower beds at the church:

- In October school half-term, the old flowers are removed, flowerbeds weeded, and the soil is racked.
- New flowers planted. We use about 300 and have tried various types over the years but now stick to polyanthus as they provide the best amount of colour and don't rot off in the Winter.
- Plants are watered in if required and depending on weather, may need watering for the next week or until they are established.
- From November to mid-May, flowerbeds are weeded, flowers de-headed and any dead plants replaced.
- In May half-term the flowers are removed, beds weeded, new compost and fertilizer added.
- New flowers are planted and depending on what is used it will be 275 to 300 plants. Currently, we always plant salvias and this year all geraniums because of the increasing dry weather. So far these plants have done incredibly well.
- For the next 2 weeks or until the plants are established, the plants are watered 3 times a week. It takes about an hour to do it thoroughly, with the hose pipe and can be done by one person if required. You also need to allow an hour on top of this for weeding and de-heading.
- Once established I water twice a week, if it hasn't rained and weed and de-head once a week.
- Currently, late July is when the hose pipe bans come in and are not lifted until November. At this point I have 4 watering cans and someone helps me for an hour, and we just put as many cans as we can on the beds. Roughly 30 at the moment. To be honest you really need help at this point. Last year I did do it on my own, but I ended up doing it 3 times a week because I couldn't get enough water on the flowers.
- This carries on until October when we start again.

.
It has been agreed that Colin could take on the watering element as part of his handyman tasks, although he will need some help when there is a hosepipe ban. It has been suggested that LMPC ask local businesses whether they would be willing to donate or provide plants at a reduced cost. LMPC need someone to take the lead in organising the planting, weeding etc using the scouts and other volunteers where possible.

Suggestions for next steps:

- Councillor volunteer to lead a working party for this
- Councillor to write an article for the December issue of the Lydiards Magazine asking for volunteers to help look after the flower beds.
- Clerk to approach businesses to see if they are willing to provide plants either foc or at cost twice a year.

Recommendation
Councillors are asked to CONSIDER the next steps.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the options for a sun shelter at the Jubilee Club House play area.

Background

Councillor Selwood prepared an initial brief setting out sail and parasol ideas to provide shade for the play area. A budget proposal has since been received from Breezefree Ltd for a fixed sail awning, and a lower cost pergola option has been added. The four options are summarised below.

Options

Option	Example	Approx. Cost	Key Points
1. Fixed Sail Awning Breezefree Ltd proposal 106127		£10,290 plus VAT (£12,348 inc VAT) Supplied and installed	• Three point sail on galvanised posts set in concrete • Budget figure only; fixed price after site survey • Shade only, not a rain shelter; permanent asset to inspect • 6 to 8 week lead time; 65% payable in advance
2. Large Cantilever Parasol 3m x 4m		c. £750 plus delivery	• Lowest cost and moveable • No added maintenance liability or asset • Must be put up, taken down and stored in poor weather • Shorter life span
3. Retractable Cassette Canopy 2.5m x 2.0m		£1,325 plus installation	• Retracts into cassette and can be left in situ • Limited day to day care • Smallest area of cover • Maintenance liability, inspection schedule and additional asset
4. Pergola or DIY Shade Structure Kit or volunteer build	*Design to be agreed*	c. £2,500 budget	• Timber frame with shade cloth or slatted roof; permanent at moderate cost • Any self build must meet play area safety standards and be covered by the annual play inspection and insurance • Design and quotes to be obtained

All costs are indicative and further quotations would be required before any order is placed. A funding source would need to be confirmed with the RFO.

Recommendation

Members to:

- NOTE this report
- CONSIDER the four options
- AGREE a preferred option to take forward for formal quotation

Councillors Selwood and Trowbridge
November 2026

Members are requested to NOTE the report and CONSIDER the recommendation

Background
There are ongoing issues with parking and road safety for parents and children of Lydiard Millicent school and pre-school. Parents park on the road between the Beeches and The Butts which causes traffic hold-ups during school run hours. It was recently suggested at a Parish Hall Committee meeting that to make it safer for those crossing the road at The Butts a 20mph speed limit could be considered.

Rules governing 20mph speeds around schools at the beginning and end of the day depend on whether the limit is mandatory or advisory, or if it is part of a timed School Street scheme:

- **Mandatory 20mph Limits or Zones:** Backed by a legal Traffic Regulation Order (TRO), these limits apply 24 hours a day unless specific part-time signage authorised by the Department for Transport states otherwise. Exceeding a mandatory limit is a criminal offense enforced by the police.

  Wiltshire Council have streamlined its process to make it easier for Parish Councils to request permanent, mandatory 20mph limits in village centres, residential areas, and places with high active travel.

- **Advisory Part-Time Limits:** These often feature flashing amber warning lights ("wigwags") during school drop-off and pick-up times (e.g., morning and afternoon peaks). The 20mph limit is advisory only, meaning it is not legally enforceable to exceed it, though drivers are strongly encouraged to slow down for safety.

  Wiltshire Council's framework utilises part-time advisory 20mph limits directly outside schools during peak morning and afternoon hours rather than full-time mandatory zones, unless an area-wide Traffic Regulation Order (TRO) specifies otherwise.

  The limits are accompanied by flashing amber warning lights ("wigwags") and flashing signs. Because it is an *advisory* limit, it is not a criminal offence to exceed 20mph, and the legal speed limit remains 30mph. However, drivers are legally expected to drive appropriately for the road conditions under the Highway Code.

  The limits are strictly synchronised with term times. While exact windows can be adjusted via local highways agreements, Wiltshire's typical peak operating windows follow a standard layout (e.g., 8:20 AM – 9:00 AM and 2:50 PM – 3:20 PM).

- **School Streets Restrictions:** Many local authorities use GOV.UK School Streets Guidance to temporarily close or restrict motorised traffic (except for residents with permits, blue badge holders, or emergency vehicles) on designated school-front roads during peak drop-off and pick-up hours. This option is not feasible for us.

20mph *zones* require physical traffic calming measures (like speed humps or chicanes) and apply continuously, whereas 20mph *limits* rely on signage (and sometimes part-time flashing indicators) rather than physical road humps.

Responses to the Questionnaire for the Neighbourhood Plan Consultation in October 2025 also identified speeding as a perceived issue within the parish.

Recommendation
Councillors are asked to CONSIDER setting up a working group to work with the Trustees of the Parish Hall and the pre-school and primary school to look at the options, feasibility and costs for 20mph limits around Church Place and up to The Beeches. The working group could also consider options to alleviate parking issues associated with the school.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the proposed terms for Cricket in 2027.

Background

The first half of this season has seen at least:

- 2 matches not played – reasons unknown but these cancellations were not communicated to LMPC
- 1 match abandoned due to heavy rain
- 2 matches not played due to heavy rain

This has resulted in a loss of income of £476 for the first half of the season. The further impact of this is that these cancellations and no-shows often happen after the pitches have been prepared, at an average cost of £60 per match. Pitches are ideally prepared within 24h of a match, but can sometimes be 36 – 48h prior, dependent on groundsman availability.

For context, current cricket match fees are:

Weekday	£110.00
Weekend	£146.00

In the first half of this season, the profit and loss is as follows:

Income	£2,048
Direct Costs	£2,080

There are additional costs that cannot be quantified, such as:

- Clerk time issuing invoices / reconciling payments
- Administrator time co-ordinating match calendar and acting as the point of contact between teams, groundsman and the Council
- Water usage for the watering of the pitches
- Gas, electricity and water usage through the use of the facilities at JCH,

As such, Cricket so far this year is running at a loss.

Recommendation

It is suggested that the Council CONSIDER implementing additional terms for the booking of Cricket fixtures for the 2027 season, terms to be agreed by the Council but could, for example be:

- the Parish Council must be informed of any match cancellations in writing by emailing council@lydiardmillicent-pc.gov.uk
- Any cancellations received within 48h of the fixture will incur a 25% match fee
- Any cancellations received within 24h of the fixture will incur a 75% match fee.

Hayley Graham
September 2026

Members are requested to:

- NOTE this report
- CONSIDER the recommendations for fees for April 2027 – March 2028

JUBILEE CLUB HOUSE HIRE

At present, there are no regular bookers for JCH. There have been 4 casual bookings in this financial year to date, which are as follows:

- 2 x children's parties for residents and 2 x per hour bookings for residents

Regular users of the premises / car park for field events do, and will continue to take priority over ad-hoc bookings.

The 2026-2027 rates are:

Location	Residents	Non-residents
Main Room & Toilets (per hr)	8.50	16.50
As above with Kitchen (per hr)	12.50	18.50
Children's Parties (5h) - All Facilities	54.00	90.00

Comparison with JCH and other venues (based on main room, toilets and kitchen per hour)

Venue	Residents	Non-residents
Jubilee Club House (for reference)	12.50	18.50
Lydiard Millicent Parish Hall	17.00	20.00
Hook Village Hall	13.00	18.00
Purton Millennium Hall	23.00	27.00
Comparison Other Venues – Non-resident children's parties 5 hrs = £90.00		

It is important to note that each of the venues compared above are larger in size and offer more comprehensive kitchen facilities.

Recommendation

To APPROVE no increase in rates for 2027-2028.

Location	Residents	Change	Non-residents	Change
Main Room & Toilets (per hr)	8.50	No change	16.50	No change
As above with Kitchen (per hr)	12.50	No change	18.50	No change
Children's Parties (5h) – All Facilities	54.00	No change	70.00	No change

FIELD HIRE

This year, the Recreation Field (with no access to JCH) has been available for hire around regular user bookings at a rate of £20 per hour (£30 for non-residents), although to date, no per hour bookings have been received.

There are few comparable spaces locally to benchmark against:

Venue	Residents	Non-residents
South Swindon Parish Council Open Spaces (per hr)	30.00 (ex. VAT)	60.00 (ex. VAT)
Purton Play Close Open Space (per event)	68.00	71.00

Recommendation:

- To APPROVE keeping the field hire fee at the same level of £20 for residents and £30 for non-residents for 2027 – 2028.
- To APPROVE the keeping of a daily field hire fee of £75 for residents and non-residents for 2027-2028.

FOOTBALL

The recreation field is used by Lydiard Millicent Juniors Football Club (all year round).
Current fees are £45 - £55 per match, it is difficult to benchmark costs, but it would appear that fees are mid-market. The only directly attributable costs are pitch marking and grass cutting.

It is important to NOTE:

- Pitch maintenance fees increase in line with the Consumer Price Index (CPI) each year.
- There are no costings included for Indirect costs re: admin, use of JCH facilities (toilets and minimal shower usage, JCH cleaning), in the costings table on the following page.

Activity	Current Fees	Football	Full year 25/26
Training	55.00	Income	9,050
Mini	45.00	Direct Expenditure (pitch marking/grass cutting)	5,366
Senior	50.00	Net income	**3,684**

Recommendation:
Members to APPROVE to increase the 2027-2028 Football Fees, in line with the September CPI rate of 3.5%.

Activity	New Fees
Training	**£57.00**
Mini	**£47.00**
Senior	**£52.00**

CRICKET

Recreation field users are currently Swindon CC, Lydiard Millicent CC and Monahans CC from beginning May – to end August. In 2026, a new team started playing – see CONFIDENTIAL ITEM.

- For the 2021 season, fees were increased by 25% following a review that indicated cricket was running at a significant loss.
- For the 2022 season, fees were kept the same.
- For the 2023 season, fees were increased by 6%.
- For the 2024 season, fees were kept the same.
- For the 2025 season, fees were increased

In August 2025, the Council incurred an additional expenditure of £350.00 (ex. VAT) for the application of a herbicide and fertilizer to the cricket square due to deteriorating grass conditions which is included in the direct costs below.
In addition, both in 2025 and 2026, the Council has seen a significant increase in expenditure on water driven by the cricket square needed watering frequently due to the exceptionally dry conditions of the summer.
Watering the Cricket Square expenditure figures for 2025 - 2026 are as follows:

Apr – Sept 2024	Apr – Sept 2025	Apr – Sept 2026
451	1,109	1,330

Figures for 2025-2026 Seasons

Cricket	Actual 2025	Actual 2026
Income	3,653	4,060
Direct Costs	4,332	3,802
Water	1,109	1,330
Net Income	**-1788**	**-1072**

No costings are included for Indirect costs - admin, use of JCH facilities (toilets and shower usage, JCH cleaning).

Weekend Rate	£146.50	**No. of Games**	15
Weekday Rate	£110.00	**No. of Games**	17

Benchmarking is difficult for cricket with other venues fees less than that of the Parish Council for inferior facilities with others fees higher with superior facilities. Nonetheless, the Council must make sure that the rental of the facilities do not run at a loss.

Recommendation
Members to APPROVE to increase the 2027-2028 Cricket Fees, in line with the September CPI rate of 3.5%.

Weekend Rate	**£155.00**
Weekday Rate	**£125.00**

Tina Jones – October 2026

Members are requested to NOTE the report and APPROVE the expenditure.

Background

Wiltshire Council confirmed in October that they will require a SEA (Strategic Environmental Assessment) in order to continue with the Neighbourhood Plan with the current sites being considered. This request was turned down at the October meeting to wait for the results of the Meadow Springs appeal but in accordance with Standing Order number 7, two councillors have requested that it is reconsidered ahead of that decision.

There is currently no funding earmarked for this report, money will need to be taken from reserves.

Recommendation

Councillors are asked to APPROVE the expenditure for the Strategic Environmental Assessment report at a cost of £6,363 plus VAT

Councillors are asked to APPROVE the movement of EMR funds to pay for the report.

Mel Allsop
November 2026

Members are requested to NOTE the report and CONSIDER the recommendations.

Background

The Council adopted a Tree Management policy in June 2024 which states:

"Tree Management on Land Owned by Lydiard Millicent Parish Council
A Tree Survey will be carried out on a 3-yearly basis by an arboriculture consultant.

This survey will provide a detailed health and safety assessment of all relevant trees including:

- location mapping and species details of all trees
- identification of age and condition
- remedial tree surgery operation recommendations, classified as urgent, to be undertaken within 12 months or within 18 months
- re-inspection frequency recommendations
- tree planting opportunities

Following on from this survey:

- remedial work will be programmed and carried out as recommended by an agreed tree specialist
- re-inspections will be carried out following the frequency recommendations
- additional inspections will be carried out following storm events and/or on advice or concerns expressed by residents
- new tree planting opportunities will always be explored
- The Parish Handyman will take a lead role in non-professional inspections, raising any concerns with the Clerk
- Where works are required, they will be programmed as necessary. All spend will be agreed at Parish Council meetings. If urgent work is required, the Clerk will authorise work and spend in line with the Council's financial regulations."

The areas owned / maintained by LMPC with trees are as follows, with last survey dates:

Area	**Last survey**
Recreation field	December 2024
Lydiard Plain	Unknown
Lydiard Green	August 2023
Community Field	Unknown

As such, trees at Lydiard Plain, Lydiard Green and the Community Field should all be surveyed as soon as possible.

Update

The tree surgeons who carried out the detailed survey of the trees at the Recreation Field have visited each location and with cost efficiency in mind have suggested that a detailed survey (including for example, mapping, age and condition of all trees) could be avoided given the small number of trees at these locations, compared with the Recreation Field. Detailed surveys for Lydiard Green and the Community Field could be provided at a cost of £560.00 (ex. VAT), with no survey required for Lydiard Plain as no trees appear to be within the boundaries of the land. Upon inspecting the trees at each site, they have made the following observations:

<u>Lydiard Green</u>

A public right of way leading to the fields beyond. Although not in heavy use, it is advised to monitor the condition of these trees on an annual basis. Most trees are in good condition with exception from 2x dead / dying Elm trees which should be felled (left hand side just after the driveway), a group of Ash trees

containing 8 stems which are in decline and should be felled (right hand side as the path narrows), and a Field Maple with multiple stems which has splayed and leaning over the path and adjacent paddock which should also be felled (right hand side just before the gate into the field). There are also some dead branches overhanging the path from an Ash tree and a Field Maple which should be removed so they don't fall onto the path. This work should be carried out within the next 6 months.

Community Field

There are 3 groups of Hawthorn which overhang the carriageway and footpath by the give-way system. Pruning of lateral branching is required to reduce encroachment onto the carriageway and footpath, and to maintain a clear view of the signage. This work should be carried out within the next 3 months. The very small piece of land on the corner behind the Hall requires no work at this time.

Quotes

Location	Works	Timescale	Cost (ex. VAT)
Lydiard Green	Dead Elm x2 (LHS); Dismantle and fell both trees to ground level Dead/Dying Ash (8 stems)(RHS); Dismantle and fell to main bole leaving 2-3ft stumps Ash tree over footpath (LHS); Remove major deadwood over footpath Field Maple (LHS); Remove major deadwood over footpath Field Maple (Multiple stems, splayed over path and paddock)(RHS); Dismantle and fell all stems to ground level Remove all arisings. *Sleepers will need to be moved to gain vehicular access. We will also need to cut Laurel to extend opening for vehicular access.	6 months	£1,800.00
Community Field	3 groups of Hawthorn in paddock (adjacent give way traffic calming road section); Reduce length of lateral branching over pavement and road on all 3 groups by 1.5m to reduce encroachment over path and road, and to improve visibility of signage. Remove all arisings.	3 months	£250.00

NOTE: The Community Field and Lydiard Green are within conservation areas and as such, any tree works will need to be carried out in consultation with Wiltshire Council.

Recommendations

Members are requested to:

- CONSIDER if the information provided by the tree surgeons is sufficient not to warrant 3 location surveys of Lydiard Green and the Community Field at a cost of £560.00 (ex. VAT)
- CONSIDER if any of the works detailed above should be carried out.

The following provisions were made in the 2026/2027 budget:
£250.00 for a survey at Lydiard Green
£250.00 for a survey at the Community Field
£500.00 for a survey at Lydiard Plain

Any works instructed over and above the above £1,000.00 total could be met from:
Ear Marked Reserve 320 Footpaths - balance £924.40
Ear Marked Reserve 325 Parish Projects – balance £1,365.13
(balances as at 31 July)
.
(Power: Open Spaces Act 1906 s.10)

Hayley Graham

COTSWOLD TREE SURGEONS

For the best in tree care

Lydiard Millicent Parish Council
Ms Hayley Graham
Meadow Springs
Lydiard Millicent
Swindon
Wiltshire
SN5 3NH

Date Sent: 30/10/2026

Quote information

Account No: 1123
Quote No: 2999
Surveyor: Jack Bool
Site Ref No:
Order No:

Quotation

Site Address Meadow Springs, Lydiard Millicent, Swindon, Wiltshire, SN5 3NH

Item No	Item	Work Description	Rate	Quantity	Value
1	Lydiard Green - Pill Box	Dead Elm x2 (LHS); W3W///living.stubbed.disposing Dismantle and fell both trees to ground level. Dead/Dying Ash (8 stems)(RHS); W3W///repeating.basics.stalemate Dismantle and fell to main bole leaving 2-3ft stumps. Ash tree over footpath (LHS); W3W///noises.documents.require Remove major deadwood over footpath Field Maple (LHS); W3W///decoded.requests.juniors Remove major deadwood over footpath Field Maple (Multiple stems, splayed over path and paddock)(RHS); W3W///summit.eased.payer Dismantle and fell all stems to ground level Remove all arisings. *Sleepers will need to be moved to gain vehicular access. We will also need to cut Laurel to extend opening for vehicular access.	N/A	N/A	£1,800.00

COTSWOLD TREE SURGEONS

For the best in tree care

Item No	Item	Work Description	Rate	Quantity	Value
2	Lydiard Parish Hall (Parish Council grounds)	3 groups of Hawthorn in paddock (adjacent give way traffic calming road section); W3W///prosper.tomato.between - Reduce length of lateral branching over pavement and road on all 3 groups by 1.5m to reduce encroachment over path and road, and to improve visibility of signage. Remove all arisings.	N/A	N/A	£250.00

Total Value:	£2,050.00
Vat(20%):	£410.00
Total Inc Vat:	£2,460.00

To: SwindonLocalPlan2043@swindon.gov.uk

Thank you for your email of 24 September notifying us of the Regulation 19 Publication Stage. Lydiard Millicent Parish Council resolved at its meeting on 5th November 2026 to submit the following representation.

Policies and parts of the plan concerned

Policy SS2 (Areas of Non-Coalescence), the key diagram and Policies Map, the longer-term vision to 2060, the policies protecting heritage and green infrastructure as they apply to Lydiard Park, and the plan's Duty to Cooperate arrangements with Wiltshire Council.

Summary of our position

The Parish Council supports the plan's spatial strategy of meeting the Borough's housing need within its own boundary. That growth is focused on the town centre, previously developed land and planned new communities at the New Eastern Villages, Wichelstowe and Kingsdown, with no strategic growth on the western edge of Swindon next to our parish. We also support the principle in Policy SS2 of keeping Areas of Non-Coalescence "to protect the separate identity of settlements and retain the open and rural character of the land."

However, we consider the plan is not fully sound in how it deals with the Borough's western boundary with Lydiard Millicent. In this respect, it is not effective and not consistent with national policy on cross-boundary cooperation.

Why the plan is not sound in this respect

Lydiard Millicent is a distinct rural village. It is separated from the West Swindon neighbourhoods of Ramleaze, the Prinnels, Middleleaze and Shaw by a narrow band of open countryside, including the woodland along Tewkesbury Way at Middleleaze. Swindon's built edge already runs along the Borough boundary here, so that open land lies entirely within Wiltshire. There it is protected as a Local Gap by Policy LM3 of the Lydiard Millicent Neighbourhood Plan. The separation of our village from Swindon therefore depends wholly on that Local Gap, and on Swindon's strategy continuing to meet its needs without looking west across the boundary.

That pressure is real. The parish is facing a planning appeal for 56 dwellings in the Local Gap at Meadow Springs (PINS ref. 6009918), and nine dwellings at Stone Lane were recently allowed on appeal against the Parish Council's objection. In both cases the appellants relied heavily on the sites being close to Swindon.

The plan's strategy matches the view that Swindon Borough Council and Wiltshire Council have long shared: growth west of Swindon is unnecessary and is not the most

sustainable option. The Wiltshire Core Strategy records this following a joint assessment by the two councils. However, the plan does not state this position clearly enough to be effective.

Policy SS2 protects the separate identity of villages elsewhere around the town, including Wanborough, Bishopstone and Bourton through Policy SDA07. However, the plan does not recognise that, on its western edge, the same principle depends on the Wiltshire development plan and on cooperation between the two councils. Because the plan's maps stop at the Borough boundary, Lydiard Millicent and its protected Local Gap do not appear at all. Without that recognition, the plan's strategy is open to being undermined by speculative proposals and by future suggestions that Swindon's growth should spill west into Wiltshire. We consider this a cross-boundary strategic matter of the kind the National Planning Policy Framework expects neighbouring authorities to address together.

Changes we are seeking

1. State clearly in the plan that the Borough's housing need to 2043 is to be met in full within the Borough, and that no part of it is expected to be met on land west of Swindon in Wiltshire.
2. Show Lydiard Millicent, and the Local Gap protected by Policy LM3 of the Lydiard Millicent Neighbourhood Plan, on the key diagram as cross-boundary context. Add supporting text to Policy SS2 recognising that the separate identity of Lydiard Millicent and other Wiltshire villages adjoining the Borough boundary is protected by the Wiltshire development plan, including LM3. The text should commit the Council to supporting the continued protection of that land through its cooperation with Wiltshire Council, including in any Statement of Common Ground.
3. Ensure that the plan's longer-term vision to 2060, and its key diagram, do not identify land west of Swindon in Wiltshire as a direction for future growth.
4. The Parish Council supports the protection of Lydiard Park and its historic landscape, which is valued by residents of Lydiard Millicent as well as West Swindon and Lydiard Tregoze, and would support its listing as an Asset of Community Value.

We believe these changes would make the plan sound without affecting its housing strategy, because the plan allocates no development in this area.

Participation at examination

The Parish Council would like to take part in the hearing sessions on these matters, to explain the local circumstances and the history of the Local Gap to the Inspector.

We would be happy to meet officers to discuss this representation and to share mapping of the Local Gap. A copy of this representation has been sent to Wiltshire Council.

Yours faithfully,

Members are requested to NOTE the report and AGREE response

Background
Swindon Borough Council has published the final version of its Local Plan, which will guide development in the Borough to 2043. This is the last chance to comment before the plan is examined by a Planning Inspector, and comments at this stage must address whether the plan is sound and legally compliant. The consultation has been extended and now closes at 11.59pm on 12 November 2026. As a parish adjoining the Borough, Lydiard Millicent Parish Council is one of the bodies Swindon is formally required to consult.

Summary of the draft response
The draft supports Swindon's overall strategy, which meets the Borough's housing need within its own boundary, with no growth planned on the western edge next to our parish. It asks Swindon to:

1. state clearly that none of its housing need is expected to be met west of the town in Wiltshire;
2. show Lydiard Millicent and our Local Gap (Neighbourhood Plan Policy LM3) on its key diagram;
3. recognise Lydiard Millicent as a distinct village in the same way the plan already protects villages to the north and east of Swindon, such as Wanborough, Bishopstone and Broad Blunsdon;
4. confirm that any land between the village and Swindon that might in future come into the Borough through a boundary change would be treated as open countryside; and
5. avoid identifying land west of Swindon as a direction for future growth in its longer term vision.

The draft also supports the plan's recognition of Lydiard Park as a valued green space, and asks that the Parish Council be invited to take part in the examination hearings on these points. A copy would be sent to Wiltshire Council.

Recommendation
- Councillors approve draft document, subject to any amendments agreed at the meeting
- Clerk to submit the final response, with the Council's representation form, before the deadline of 12 November 2026.

Members are requested to NOTE the report and CONSIDER volunteering for the focus group.

At the Parish Meeting held on 2 April, it was suggested that at a future meeting, volunteers could be sought to form an Annual Parish Meeting focus group to look at ways to increase attendance at the 2027 Annual Parish Meeting.

At the Parish Meeting held on 3 September, Councillor Selwood agreed to be part of a focus group. In the absence of any other volunteers, it was agreed to include on November's agenda in an attempt to gain additional volunteers.

Caroline White
September 2026

LHFIG Meeting – 7th October 2026 Start:18:00

LHFIG has a remaining budget of £10,983.81 however going forward all work will have a 15% charge to cover contract costs. Effectively that is a reduction in the budget of 15%.

M Group carry out the works for WCC but they sub contract the lining contract out. Nobody knows who to so control of the lining is on a wait and see basis.

There will be an invoice in the post for the LHFIG works at Greenhill in the post in the near future.

There is a budget for £500k of substantive bids annually and these will be spent twice a year from now so you don't have to co-ordinate requests with year ends in future.

There is a plan on how to deal with Manor Hill but because there is no street lighting it will be based on signing and lining. This will be sent to LMPC Clerk as soon as it is prepared.

Speed Limit Assessments will be moved from Atkins to WSP on 1st December 2026. Atkins charge £3400 per assessment NOBODY knows how much WSP will be charging.

Consideration is being given to changing the speed limit from Purton to Grenhill down to 40mph

If we want to put 20mph anywhere this is outside of LHFIG and needs to be submitted to Integrated Transport.

Next Meeting will be in the new year. Meeting ended 19:14