

MINUTES of the Lydiard Millicent Parish Council meeting held on Thursday 30 July 2020; in the Recreation Field, Lydiard Millicent, commencing at 7.00pm.

In consideration of the impact of the current COVID-19 restrictions a risk assessment had been carried out, and appropriate safety measures put in place, all attendees were expected to comply. The meeting was held in the open air to allow for 2m social distancing as demanded by restrictions at the time.

PRESENT: Cllrs Dean Cobb, Andre Keyani, Alan Pflieger (chairman),
Richard Selwood, Mike Sharp, Phil Shepherd, Jim Stubbs.
Mrs Deborah Bourne (clerk)

Also

Present: one member of the public

Public Question Time

There were no questions from the member of the public attending.

036/20 Apologies for Absence

Cllr Vernon Montgomery sent his apologies; non attendance was due to extra work commitments during the COVID-19 restrictions.

RESOLVED that because of the very unusual circumstances at present, and no meetings being held since March; the absence of Cllr Montgomery is sanctioned under LGA 1972 s85.

037/20 Declarations of Interest

There were no Declarations of Interest for this agenda.

038/20 Minutes of the last meeting

Members requested additional wording, "from within the Parish" to be added to the second sentence of 031/20.

RESOLVED to adopt the amended minutes and instruct the chairman to sign as a true record of the meeting.

039/20 Annual Governance Statement for year ending April 2020

The Accounts and Audit Regulations 2015 require smaller authorities to conduct a review of the effectiveness of their system of internal control each financial year, and prepare an annual governance statement in accordance with proper practices in relation to its accounts.

The purpose of the annual governance statement is for an authority to report publicly on its arrangements for ensuring its business is conducted in accordance with the law, regulations and proper practices and public money is safeguarded and properly accounted for.

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chairman

RESOLVED to affirm statements 1-9 at Section 1 of the Annual Return (AGAR) 2019/20.

040/20

Adoption of Annual Accounts

PKF Littlejohn undertake Limited Assurance Audits of Parish and Town Councils. The Accounts and Audit Regulations 2015 require the AGAR to be approved at a Full Council meeting before 30th June. Due to restrictions as a result of the COVID-19 pandemic the Government has issued amended regulations for this year only. The Accounts & Audit (Coronavirus) (Amendment) Regulations 2020 extend the statutory deadlines to 31st August.

The Publics Right to Inspection period will now commence on or before 1st September 2020. Councils are required to approve, and publish their AGAR by 31st August 2020. The publication date of audited accounts will now be 30th November.

RESOLVED to approve the Accounting Statement set out in section two of the Annual Return as presented and signed by the Responsible Financial Officer of the Council.

It was noted that under the Local Audit and Accountability Act 2014 s 26 & 27, and subsequent Accounts and Audit (Coronavirus) (Amendment) Regulations 2020 a period of 30 consecutive working days commencing on or before 1st September must be made available for any interested person to inspect the Accounts. Commencement dates will be Tuesday 1st September to Monday 12th October 2020 inclusive. A notice to this effect will be placed on the Parish Noticeboard and Website.

041/20

Date of the Next Meeting

Discussion took place as to when the next meeting should be held, and whether the meeting should be through via virtual platform or held in the Open Air in the same way as this meeting.

Chairman and Clerk will discuss at a later time and notify all Councillors by e-mail.

The meeting closed at 8.18pm.

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Cllr Alan Pfleger
Chairman

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chairman