

LYDIARD MILLICENT PARISH COUNCIL MEETING
7 December 2023
held in the All Saints Church, Lydiard Millicent
at 19:00 hrs

Councillors Present:

Cllr S Westwood, Chairman Cllr D Coffey Cllr C Hacker Cllr S Hill-Wheeler
 Cllr M Allsop, Vice Chairman Cllr R Selwood Cllr M Sharp Cllr M Suleman

Others in Attendance: Two members of the public and Andrew Roberts (Parish Administrator)

Meeting Clerk: Tina Jones

Public Question Time: There were no questions.

Councillor Question Time:

- Councillor Hill-Wheeler wanted to ask Wiltshire Councillor Bucknell (who was not present) for an update on all of the outstanding traveller site applications, Since February 2023, he has reported PL/2022/00239 - Land East of Restrop Road decision as being imminent. There are also other outstanding applications for Studley Farm, Leigh. Grittenham and Hook. Clerk to request an update for the January meeting from Wiltshire Councillor Bucknell.
- Councillor Hacker reported that she has been approached by the Royal Wootton Bassett (RWB) and District Shed. For the last 7 years they have been based at the RWB Fire Station but due to a change in policy they need to relocate, and they wondered if they could come to the Recreation Field at Meadow Springs. Councillor Westwood asked for a detailed report on the request for the next meeting.
- Councillor Suleman asked when the Council would be considering the purchase of a defibrillator for the Recreation Field, Clerk advised it would be on the next agenda.
- Councillor Coffey reported she had been approached by a resident with concerns over school parking. Councillor Sharp advised he has contacted the school for a meeting but had not received a response. Councillor Hacker advised she has a meeting at the School, and invited Councillor Sharp to join her.

MINUTES

23.119 Apologies for Absence

Apologies were received from Councillor Chalker.

23.120 Declarations of Interest and Dispensation Requests

Name	Min. Ref.	Type	Nature of Interest	Action
Cllr Allsop	23.127	Non-pecuniary	Living close to area in Greenhill	Took part in discussions, but did not vote
Cllr Coffey	23.127	Non-pecuniary	Living close to area in Greenhill	Took part in discussions, but did not vote

No requests for dispensations were received.

23.121 Chairman's Announcements

- The Council were hoping to co-opt David Rothwell at this meeting, but unfortunately he was not at the meeting.
- Planning Application PL/2023/04820 - Clay Pits, has been refused.
- The Chairman attended the Northern Area Planning Committee, in respect of planning application PL/2023/00424 - Land at Washpool, SN5 3PN the application was refused on the basis that it contravenes CPs 1,2, 44, 48, 57, 60, 61, 67 and the LMPC Neighbourhood Plan
- The Play Area Inspection has taken place – report expected soon
- Councillors were requested to contribute ideas and articles for the Spring Newsletter
- The Chairman wished everyone a Happy Christmas and a safe New Year.

23.122 **Minutes**

Members considered the minutes of the Parish meeting held on 9 November 2023. The minutes of the meetings were ADOPTED as a true record and signed by the Chairman.

23.123 **Clerks Report**

<p>22.41 The Mews and Recreation Field Solicitors involved in the process have been instructed to apply for title absolute (WT455796) for the Recreation Field. MEETING UPDATE: Further to the application to upgrade the title for WT455796, the Land Registry has dismissed the request. More information has been supplied to see if the submission to see if the titles can be split.</p>
<p>The Mews Suggestion for 2 x planters to be taken forward, residents have agreed to maintain – to be considered at a future meeting. Meeting Update: included in precept calculations CLOSED</p>
<p>22.82/23.19 Footpath Working Party WC has been contacted regarding land management and the sowing of seeds. The Head of WC Natural & Historic Environment Department has given advice to be discussed at WP meeting. Replacement trees to be planted, types to be approved by Committee, before the planting season. Wiltshire Council has provided a tree planting guide. Both of these issues to be discussed at next WP meeting.</p>
<p>22.107 Community Emergency Plan Members agreed to write a new Community Emergency Plan with all Members contributing to the document. Councillor Westwood is to take the lead for the document. CLOSED, see Minute Reference 23.128.</p>
<p>29 June – Question Time A Resident asked if the Council knew what was happening with the land by the car sales area, as it has become very overgrown, with some of the trees having low branches that overhang the bus stop. The Clerk was asked to investigate - A resident has given the Clerk some information, which did not result in ownership confirmation</p>
<p>22.39/23.52 Play Area Tower Members RESOLVED the repair of the Play Tower. Fitted 23 November – CLOSED</p>
<p>23.57 D-Day 80 Members AGREED to light the beacon on 6th June 2024. A Working Group was formed, Councillors Allsop (also as Parish Hall representative), Chalker, Hacker and Westwood volunteered. The D-Day80 Working Group to contact the school and consider an evening event of commemoration</p>
<p>23.72 Lydiard Green Footpath Proposal Historically, WC agreed to create a footpath from Lydiard Green to the rest of the village. Phases 1 – 4, were completed in 2017/2018, but Phases 5 – 10 were not completed. Enquires were made with the Local Highway & Footpath Improvement Group (LHFIG), but he could provide no information. WC Councillor Bucknell to investigate, at the Nov meeting he advised Members of his finding, he is to meet with Resident, Councillor Suleman and LHFIG Engineer to discuss further. MEETING UPDATE: Resident had contacted WC Councillor Bucknell with more information. WC Councillor Bucknell has not yet arranged meeting between Resident, Councillor Suleman, LHFIG Engineer and himself. Clerk was requested to follow up.</p>
<p>23.73 Play Area Tree Members APPROVED the removal of the tree for Health and Safety reasons Members AGREED to plant a replacement tree in a more appropriate position in the Community Field. Quote accepted, Contractor advised, tree removed 29 November – CLOSED</p>
<p>23.109 WC Grass Cutting Members NOTED the Wiltshire Council mowing schedule - CLOSED</p>
<p>23.114 Jubilee Club House - Planning App has been submitted, two Contractors have visited JCH.</p>
<p>Library Telephone Box - Quotes are being obtained to replace the door joint – A Contractor has visited.</p>

- 23.124 **Financial Accounts – Members:**
a. APPROVED the expenditure report to 27 November 2023.
b. APPROVED invoices for payment
c. NOTED the income report to 27 November 2023.
- 23.125 **Health and Safety Policy**
Members CONSIDERED and APPROVED the Health and Safety Policy, documents next review date is December 2025.
- 23.126 **Dispensation Policy**
Members CONSIDERED and APPROVED the adoption of a Dispensation Policy.
- 23.127 **Greenhill and Common Platt Signage**
Members NOTED a resident' request to erect a 'no parking' sign at the end of Greenhill. After discussions, Members RESOLVED not to erect an unofficial sign, no reported incidents of vehicles being unable to turn have been received. Clerk to advise resident.
Members NOTED a resident's request for the wooden finger post at Common Platt to be updated with additional property details added. Members NOTED the correspondence from Wiltshire Council (WC) confirming that WC does not replace or repair any wooden finger posts, and this post is now surplus to requirements and should be removed, adding that WC would not have created a sign indicating the specific property numbers. It would be up to individual property owners to direct visitors by other means than on street traffic signing. After discussions, Members RESOLVED not to replace the sign as it would be inappropriate to do, based on the historic background supplied by WC. Councillor Hacker to make enquiries regarding renovation of existing sign.
- 23.128 **Community Emergency Plan and Community Emergency Contacts**
Members NOTED the report and RECEIVED an update from Councillor Westwood. Councillor Sharp confirmed that the Parish Hall Committee would like to be involved in the Emergency Plan, and he also confirmed that a successful bid has been made to the SSE for a £10,000 grant to install a generator, which will be fitted soon. Next steps are to invite the Community to be part of the Emergency Plan and the Flood Plan, this will be via the Spring newsletter.
Councillors Allsop and Westwood attended the Operational Flood Group meeting (virtually), a request for a copy of the slides used in the meeting, a flood plan template, and flooding data for the Parish have also been requested. The Parish is to create a Flood Plan to sit alongside the Emergency Plan, a Flood Plan will help identify priority gullies, which will result in them being cleared annually rather than every three years. Councillor Hill-Wheeler offered to assist with the gathering of data. A Wiltshire Council Engineer will also be visiting the Parish.
- 23.129 **Speed Indicator Devices (SID's)**
Members NOTED and CONSIDERED the report from Councillor Sharp. The Parish Council SID is the only one of its type in Wiltshire and recorded information on a different system to the others, and is not compatible with the new Wiltshire Database. Therefore, the Parish's information cannot be included on the Wiltshire database, resulting in the Traffic Police not being able to see any issues occurring in the Parish. Members RESOLVED to purchase a compatible SID and brackets to use with the new Wiltshire scheme, at a maximum cost of £3,000 (three thousand pounds) - cost to be included as a budget line in the 2024-2025 Precept.
- 23.130 **Precept 2024-2025**
Members CONSIDERED and AGREED not to make any amendments to the proposed draft precept, as presented. The Clerk will update with current year's expenditure up to 31 December. The Precept will be set at the Parish meeting to be held on 11 January.
- 23.131 **Local Highway and Footpath Improvement Group (LHFIG)**
Members CONSIDERED the request from LHFIG to contribute 25% towards a topographical survey for the design work options at Greatfield (Issue 11-23-17). The cost of the survey is £1900 + VAT. Members APPROVED a contribution of £475.00 (four hundred and seventy-five pounds) met from EMR, set aside for LHFIG projects.
Members NOTED that Purton Parish Council had resolved not to support Issue 11-23-08 Common Platt, and therefore would not be contributing towards the project.

- 23.132 **Correspondence:** Members NOTED the following:
- a. WC Briefing Note - Coronation Living Heritage: Coronation Orchards
 - b. WC Briefing Note - Substantive Highways Scheme Fund Bid Application Process 2024/25
 - c. WC Briefing Note - Simpler Recycling for household and business recycling
 - d. WC All Together Support – Letter introducing new online advice service for children, young people and families, poster for website.
 - e. WC Briefing Note - Response to recent Council Climate Action Scorecards
 - f. WC - Climate Change update
 - g. Sustain Initiative Press Release
 - h. Business Grants for Young People from Wiltshire and Swindon
 - i. Sustain Initiative Press Release
 - j. The Wiltshire Area Board Facebook page is <https://www.facebook.com/wiltsareaboard>. The page will be used to promote the upcoming Highways Matters events and future area boards so it would be great to get people in the community following it for information. A new Twitter account is also live [@WiltsAreaBoard](https://twitter.com/WiltsAreaBoard) / [X \(twitter.com\)](https://twitter.com/WiltsAreaBoard).

23.133 **Planning Applications**

Members NOTED the following Wiltshire Council Decisions – All Approved with Conditions

Application: PL/2023/07510 – Householder Application Address: 12 Bury Fields, Lydiard Millicent SN5 3NF Proposal: Single Storey Side/Rear Extension	Applicant: Miss N Cannon
Application: PL/2023/04253 – Full Planning Permission Address: Lydiard House Farm, Lydiard Green SN5 3LW Proposal: Proposed Alterations to the External Appearance of an Agricultural Outbuilding	Applicant: C Marty & W Smith
Application: PL/2023/07702 - Householder Application Address: 4 Cherry Brier Close, Lydiard Millicent SN5 3NT Proposal: Single Storey Rear Extension	Applicant: Mr G Haywood

23.134 **Council and Community Representatives** - Members RECEIVED the following updates:

Area Board – Next meeting 17 th January 2024 at Purton Village Hall
Community Carers Group. Next meeting 31 January 2024 – Venue to be confirmed
Community Safety Group – Next Meeting 8 December – Councillor Sharp unable to attend
Local Highways Footpath Improvement Group (LHFIG) Next meeting 10 January 2024
Parish Hall – The Booking Clerk has resigned
Speed Indication Devices (SIDS) – Results reported for the period 6 November to 4 December: Stone Lane = 19,760 vehicles, maximum speed 73mph. Washpool = 14,822 vehicles, maximum speed 79mph.

Two members of the public left the meeting.

23.135 **Exclusion of the Public and Press**

Members RESOLVED – That the Press and Public be excluded from the meeting during the consideration of the items in Part 2 of the Agenda, this is due to the confidential nature of the items being considered, under the Public Bodies (Admission of Meetings) Act 1960.

23.136 **Land Issues**

Members NOTED that discussions are ongoing with Solicitors. Members APPROVED expenditure of a maximum of £210.00 (two hundred and ten pounds) + VAT for surveyor assistance.

Meeting Closed at 20.18