

LYDIARD MILLICENT PARISH COUNCIL MEETING

3 February 2022

held in the Parish Hall

at 7:00pm

Councillors Present:

Cllr D Harden (Chairman) Cllr M Allsop (Vice-Chairman) Cllr L Curtis Cllr B Gregory
Cllr C Hacker Cllr S Hill-Wheeler Cllr M Sharp

Others in Attendance: James Gray MP, Wiltshire Councillor S Bucknell and 55 members of the public.

Meeting Clerk: Tina Jones PSLCC

Public Question Time:

Land Ownership and Pot Holes at Greatfield.

A resident thanked WC Councillor Bucknell for his quick action, the road sweeper has been through and cleared some of the mud. A drain is still blocked and needs to be cleared, expecting the Parish Steward to attend and the potholes to be filled.

Planning Application PL/2022/00239 on Land East of Restrop Road, Lydiard Green

Residents raised their concerns regarding the application for Full Planning Permission for the change of use of land to use as a residential caravan site for 12 gypsy families, each with two caravans including no more than one static caravan, together with laying of hardstanding, construction of driveway and installation of package sewage treatment plant.

Those present were advised to make their comments to the Wiltshire Council Planning Department, as the Parish Council decision only counts as one comment. Councillor Allsop added that Councillors could also make comment as residents too.

Residents asked questions relating to the Lydiard Millicent Neighbourhood Plan. Councillor Sharp addressed their concerns. Further questions were raised regarding access to the land, visibility and speeding traffic at the Crossroads, land drainage and effluent, village amenities, proximity to nearby houses, not in keeping with the character of the area, light pollution in an area with no street lighting and the Lydiard Green Conservation Area. Residents questioned the factual inaccuracies in the application, they were advised that they could make comment in reference to these.

Residents were advised to consider information from various sources: Wiltshire Core Strategy policies (2,47, 51 and 57), the Lydiard Millicent Neighbourhood Plan (LM1 and LM2).

Wiltshire Council has to comply with the National Planning Policy (2015) for travellers (paragraph 10).

James Gray spoke to residents, explaining that he had written to Wiltshire Council regarding this application, as he thought that the application was totally in the wrong place, he explained the planning and appeal process to residents

Lydiard Green Footpath

The resident who spoke at the last meeting regarding the finishing of the Lydiard Green footpath, explained he had not yet submitted the paperwork to the Council, as he was waiting on some more information

James Gray MP and 9 Members of the Public left the Meeting.

MINUTES

224.21 Apologies for Absence

Members RECEIVED apologies from Councillors Clarke, Cole, Selwood and Westwood.

225.21 Declarations of Interest and Dispensations

Name	Minute Ref:	Type	Nature of Interest	Action
Cllr Hill - Wheeler	228.21	Pecuniary	Nearby Landowner	Took take part in discussions, did not vote
Cllr Gregory	228.21	Pecuniary	Nearby Landowner	Did not take part in discussions, did not vote

Councillor Hill-Wheeler had written to the Clerk requesting a dispensation. In accordance with Standing Order 13, the Clerk granted Councillor Hill-Wheeler a dispensation in the interests of persons living in the Parish Area, it was granted for a period of two years.

226.21 Chairman's Announcements

Recently on social media there have been negative vibes, he asked that of people wanted to post comments that they ensure they are factually correct beforehand.

He thanked WC Councillor Bucknell for his input at the Northern Area Planning meeting regarding 38 Stone Lane.

227.21 Minutes

Members considered the minutes of the meeting held on 13 January 2022. The minutes of the meeting were ADOPTED as a true record of the meeting and were signed by the Chairman.

228.21 Planning Matters

Members considered the Planning Application received.

Application PL/2022/00239	Applicant: Mr Varey Location: Land East of Restrop Road, Lydiard Green
Proposal: Full Planning Permission for the change of use of land to use as a residential caravan site for 12 gypsy families, each with two caravans including no more than one static caravan, together with laying of hardstanding, construction of driveway and installation of package sewage treatment plant.	
Members RESOLVED to OBJECT to this application referring to the following: Wiltshire Core Strategy policies: 2 (Delivery), 47 (Gypsy and Traveller sites), 51 (landscape) and 57 (Good quality design) and the Lydiard Millicent Neighbourhood Plan policies LM1 and LM2. National Planning Framework 185 (light pollution and nature conservation). Ancient hedgerow, proximity of gas pipe and bus stop, biodiversity, Lydiard Green Conservation Area, district settlements, surface water, foul and sewage drainage. Volume of traffic using Greenhill road, visibility and speeding traffic on the crossroads	

2 Members of the Public left the meeting.

229.21 Wiltshire Councillor Report

Members RECEIVED a verbal report – Main Points were:

- He thanked the Council for announcing the change of day for collection of waste, all residents should receive a letter.
- Alexa Davies (Community Engagement Manager) for the Area Board will be contacting the council asking for a representative for a new Environmental Group to help drive through Green Energy issues.
- He attended a Crime Panel meeting. Plans to push on local County Lines, with a social media drive requesting the community to report issues via Crime Stoppers. It has been agreed that £10.00 will be added to the precept to increase Police number and activities.

230.21 Clerk and Handyman Reports

Members NOTED the Clerks report and the Handyman's Report.

127.21 Painting of Telephone Kiosk Resolved an amount of up to £100 to cover the cost of the paint, brushes and other cleaning materials purchased by the Council. Clerk to obtain materials. Ongoing
158.21 Electronic Burial System Agreed, installation to be arranged. Ongoing
159.21 Jubilee Club House Up to £1000 was allocated to replace crockery (purchased £375), purchase and install a continuous fill hot water urn - ongoing
181.21 Broadband and Telephone Resolved to move to a 12 month PAYG basic broadband package for Jubilee Club House, at an approximate cost of £22.00 per month and move the Clerk's phone to a 12-month SIM only contract with a higher data allowance, approx. cost of £8 per month. Ongoing
183.21 – Dogs on Playing Field Agreed to revisit the current signage (relating to dogs) and to investigate further how to manage dogs on the playing area. Ongoing
185.21/222.21 – Land Deeds and Terrier - Resolved to: Further research into the use of the land, to better define its boundary, and to bring a recommendation for the protection of this asset. Nominated Councillors explore the best way to facilitate access to the footpath with the ROW Officer from Wiltshire Council. The Handyman, or contractor, carry out basic tidying-up maintenance to the green and footpath. Handyman to survey informally the area, assess what work may be required routinely and to report back to the next meeting. Ongoing

200.21 Community Meeting	From the information gathered at the Community Meeting, the top issues were footpaths, benches and stile. Members agreed to form a footpath Working Party to consider possible clearance of overgrowth by Handyman/Volunteers, check all footpaths are accessible, repair of stiles, digital map of footpaths, noticeboard displaying footpaths and other POI. Creating a safe footpath across the field adjacent to the Parish Hall across the 'Neighbourhood Field'. The Council to consider using funds from the Parish Projects ear marked reserves. Clerk to check ownership of stiles with WC Countryside Access Officer. Agenda Item to form a Footpath Working Party to take actions forward. See Minute Ref: 234.21
Clerks Report covering all previous requests for action - with current status	
13.20 Play Equipment at The Mews	A decision to be made on what to do with old play equipment (since this decision the equipment now decommissioned). In 2020, the Council earmarked £15k to upgrade. Feedback from the Community Meeting was for a Community or Memorial Garden/Wildlife Area, Benches, Ongoing
13.20 Seek Adoption of Land between The Mews and Meadow Springs	and other parcels of public land throughout the parish where no owner is currently known. This should be carried out professionally, with appropriate legal advice being taken. The Clerk is instructed to work with the Councils solicitor to reach a satisfactory conclusion. Ongoing
20.20 Speed Indicator Devices	A budget was set of £7,500, Clerk to bring this project to a successful conclusion and to confirm who is responsible for them. Ongoing
28.20 Parish Resilience Plan	Parish Clerk to locate the Parish Resilience Plan from around 2007, Plan to be updated. Ongoing
31.21 Footpath Grant	Area Board Footpath grant is currently in CIL. CLOSED see Minute Ref 234.21.
20.21/33.21 Review of Cemetery Regulations.	Ongoing
39.21 Office Equipment	Agreed to purchase Laminator, Laptop, Monitor, Full Size Keyboard, Chair, Doorbell, Safe. Ongoing
56.21 Asset Register Additions	Add Lydiard Green Village Green land to the Asset Register. Ensure that Lydiard Plain and JCH recreation ground are on the asset register (as per 28 April email). Update Asset register and detail value, maintenance requirements, life expectancy, replacement cost. Ongoing

Members NOTED the Wiltshire Council Briefing Note regarding the change of days for Waste Collection Rounds starting in March 2022.

231.21 **Financial Accounts**

Clerk reported that there is still £450 outstanding from a Cricket Club, although payment has been promised. Members NOTED and APPROVED the income and expenditure reports and APPROVED the list of payments.

Members APPROVED that future payments of the Data Protection Fee could be made by Direct Debit, a saving of £5 per annum.

Members discussed and RESOLVED to reactivate a Zoom account at a cost of £11.99 per month, payable by Direct Debit.

232.21 **Planning Rota**

Members discussed and APPROVED the proposal to form a Planning rota. Councillors Allsop, Cole, Gregory, Hill-Wheeler and Sharp volunteered to be part of the rota. Councillor Cole has already registered his intention to join. During A Suspension of Standing Orders, WC Councillor Bucknell, discussed possible planning training, and offered to investigate on behalf of the Council. Standing Orders were Re-instated.

233.21 **Working Party Protocols**

Members considered the draft protocols and after discussions, the Working Party Protocols were ADOPTED.

- 234.21 **Footpaths Working Party**
Members considered and ADOPTED Terms of Reference for the Working Party
Councillors Allsop, Cole, Hacker, Hill-Wheeler and Selwood volunteered to form the Working Party. The first priority is an alternative project for the Area Board to consider using the £3,000 grant funding in Ear Marked Reserves. The alternative project to be approved and submitted to the Area Board after the next Parish meeting. Members APPROVED the proposed four stage project
1. To clear and enhance the long neglected Footpath 38 from Greatfield (near Garden Centre) to Lydiard Green Pillbox
 2. Clear the areas around the pillboxes that are alongside the footpath
 3. To create a Historical Walk to encompass the pillboxes, explaining their history through an interpretation board
 4. To connect Footpath 38 to Footpath 45
- Members also AGREED for the Working Party to contact Purton Parish Council to ask for information relating to Volunteer Footpath Teams.
- 235.21 **Community Area Transport Group (CATG)**
Following a request from CATG, Members discussed and CONFIRMED the top two priorities for the Parish. The Clerk to complete the Highway Improvement Request forms and submit to CATG.
Priority One - Crossroads between Lydiard Millicent and Greenhill
Priority Two – Corner of The Elms/Washpool
- 236.21 **Website**
Members NOTED the report, currently the website is managed by Councillor Curtis. Several inherent website issues have been discovered, these need to be addressed. Procedures to manage website content also need to be agreed and adopted. Following discussions, Members RESOLVED to DELEGATE the responsibilities for the management, operation and maintenance of the website (including updating, amending, alteration to page appearance) to Councillor Curtis, working with the Chairman, Vice-Chairman and the Clerk.
- 237.21 **Platinum Jubilee Celebrations**
Members NOTED the report and RECEIVED a verbal update from Councillor Hacker. Members AGREED to form a Working Party to look at options, and bring back a proposal to the Committee. Members asked the Clerk to obtain more information relating to Jubilee coins and beacon. Councillors Allsop, Hacker and Sharp volunteered to join the Working Party.
- 238.21 **Council and Community Representatives**
Members RECEIVED the following updates
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| Area Board (RWB & C) – No update |
| Community Area Transport Group (CATG) – Councillor Curtis and Gregory
The next meeting is on 16 February |
| Community Safety Partnership (RWB & C) – Councillor Sharp
At the last meeting, the Control Room Inspector explained and answered questions relating to 101. The next meeting is on the 11 February, the main topic is speeding. |
| Neighbourhood Watch - Councillor Sharp – No Update |
| Parish Hall – Councillor Harden – No Update |
| Speed Indication Devices (SID's) – Councillor Sharp
Readings from the SID situated at Greatfield and traffic counts at Greenhill crossroads Mon-Fri (between the hours of 07:30 and 19:30) - 442 vehicles per hour average, and a peak in the middle part of the day of 551 per hour average. |
| Speedwatch and Lorry Watch – Councillor Sharp
The Speedwatch Team is starting to get active again although we still need volunteers to bring the team up to strength. At The Beeches On Thursday 27 January, 15 speed violations were recorded and the details have been passed to the Police for action. |
| Website – Councillor Curtis and Vacancy
Councillor Curtis explained some of the issues that need to be addressed including a review of all page content. A second Councillor is to be appointed and a way forward established. |

Meeting Closed at 8.55 pm