

MINUTES of the Lydiard Millicent Parish Council meeting held on Thursday 12th March 2020; in the Jubilee Club House, Meadow Springs, commencing at 7.30pm.

PRESENT Cllrs: Dean Cobb, Alan Pflieger (chairman), Richard Selwood,
Mike Sharp, Phil Shepherd.
Mrs Deborah Bourne (clerk)

Also Present Wilts. Cllr Mollie Groom and two members of the public

Public Question Time

There were no questions from members of the public at this meeting.
Cllr Groom gave a short update on Wiltshire Council matters.

024/20 Apologies for Absence

Apologies for absence were received from Cllrs Andre Kayani,
Vern Montgomery and Jim Stubbs.

025/20 Declarations of Interest

There were no declarations of interest on items to be discussed from the agenda at tonight's meeting.

026/20 Minutes of the last meeting

The minutes of the full council meeting held on Thursday 6th February 2020 were adopted by the Council and duly signed by the chairman as a true record of the decisions made.

027/20 Chairman's Update

There were no updates from the chairman at this time.

028/20 Parish Resilience Plan

The clerk had been unaware of a parish resilience plan but Councillors were aware of a plan being made in about 2007.

RESOLVED to locate the Parish Resilience Plan drawn up in about 2007 and for this plan to then be updated.

029/20 Planning Matters

- a. *Decisions:* The recent planning decisions made by Wiltshire Council for this parish were noted by members.
- b. *Applications:* The following planning applications from Wiltshire Council were considered, the clerk was instructed to send responses back to the Planning Officers at Wiltshire Council.

- i. 20/01244/FUL – 25a Chestnut Springs, Lydiard Millicent
Single storey rear and front extension.

RESOLVED to send No Comments to the Planning Authority

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chairman

- ii. 20/01624/FUL – 28 The Beeches, Lydiard Millicent
Two storey extension to side elevation.
RESOLVED to send No Objections to this application
- iii. 20/01176/PNEX – 31 Park Lane, Lydiard Millicent
Prior Notification of larger home extension – proposed rear extension (to project 6.0m from original rear wall of dwelling, 3.0m maximum height and 2.8m from eaves height)
RESOLVED to send No Objections to this application.

030/20 Finance Matters

- a. *Accounts:* Members noted the regular monthly payments that had previously been authorised and signed by two councillors.
- b. *Cheque Signatories:* At present there are just four councillors able to authorise payments, members were asked to consider increasing that number.

RESOLVED to add all serving parish councillor to the Councils Bank Accounts, in order for them to authorise payments of the monthly accounts; and to authorise electronic payments once that system has been set up.

- c. *Council Debit Card:* The Councils Bank Accounts can not at this time, accommodate a distinct Debit card to be accessed by only one person who is different from the main signatories of the accounts.

RESOLVED that the clerk source another bank to set up a dedicated Clerks Imprest account, which will include a debit card in the Councils name.

031/20 Support for Community Events

There are several events held throughout the year to which the whole community is invited. Organisation of such events is often by a few local residents, with very little financial support. In these cases, it was felt, the parish council should offer its support and / or expertise in order to increase a sense of community identity.

RESOLVED to delegate authority to the clerk to take bookings for the Jubilee Club House, in some cases at no cost to the event. Free use of the Club House will only be for whole community events and not for organisations or clubs where membership or invitation is required prior to taking part.

032/20 Abandonment of Working Groups

This item, deferred from last month, was discussed. Some members were concerned about the impact on the Council meetings. It was acknowledged that the majority of members belonged to all Working Groups. There are

currently three Councillor vacancies, making it more difficult to arrange Working Groups.

RESOLVED to discontinue with the Working Groups, instead identifying “Lead Councillors” for Communications, Finance, Highways, Open Spaces and Planning. All members will be eligible to participate alongside the lead councillor in any aspect of background research or planning which interests them prior to decisions being made by the Council.

033/20 Parish Council Handyman

The Council noted that Cllrs Pflieger and Sharp, together with the clerk, interviewed and appointed for the above position under delegated authority. The successful candidate has accepted the position at 10 hours per week and will commence his employment on Monday 16th March 2020.

It was also noted that the Council must, as a responsible employer, provide suitable protective clothing and equipment.

034/20 Annual Litter Pick

The Annual Community Litter Pick will take place on Saturday 28th March 2020, commencing at The Sun Inn and finishing at the Jubilee Club House where some light refreshments will be available. Timings are 9.30am to 11.00am, litter pickers, bags and gloves will be provided.

035/20 Date of the Next Meeting

The next meeting of Lydiard Millicent Parish Council will take place on Thursday 2nd April 2020 at 7.30pm in the Lydiard Millicent Parish Hall

The meeting closed at 8.10pm.

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Cllr Alan Pflieger
Chairman

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chairman