

Lydiard Millicent Parish Council

Notice is hereby given that a meeting of Lydiard Millicent Parish Council
will be held on Thursday 5 June 2025
at the Jubilee Club House
at 7pm

Councillors:

S Westwood, Chairman L Bamsey S Chalker D Coffey P Cole
M Allsop, Vice Chairman S Hill-Wheeler J Neighbour R Selwood J Sprules

Members of Lydiard Millicent Parish Council as listed above are summoned to attend a meeting of the Parish Council for the purpose of transacting the following business.

Hayley Graham

Hayley Graham
Parish Clerk

30 May 2025

Public/Councillor Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on matters relating to items on this Agenda (Public Bodies [(admission to meeting Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary, an answer will be given by the Chairman or Clerk as soon as possible.

A G E N D A

- Apologies**
To RECEIVE and ACCEPT apologies for absence.
- Declarations of Interest and Dispensations**
To RECEIVE declarations of interest in accordance with the Code of Conduct adopted by this Council in April 2024.
To NOTE any dispensations in respect of this agenda received prior to the meeting.
- Chairman's Announcements**
- Minutes**
To APPROVE and sign as a correct record the Minutes of the Annual Meeting of the Council held on 15 May 2025.
To APPROVE and sign as a correct record the Minutes of the Parish Council meeting held on 15 May 2025.
- Co-Option of New Councillor**
To CONSIDER the co-option of a new Councillor, Mr L Roberts
Following the recent election, the Parish Council has the ability to co-opt one new Councillor. If voted and approved to join, the newly co-opted Councillor will sign a "Declaration of Acceptance of Office" form, which is to be duly witnessed by the Clerk, they may then join the Council meeting being held.
- Wiltshire Councillor Update**
To RECEIVE an update from Wiltshire Councillor Andrew Matthews.
- Financial Accounts**
To NOTE and APPROVE the Payments List and Income Report.
- Planning Applications**
To NOTE the following Lydiard Millicent Parish Council planning application:

Application: PL/2025/00557 – Full Planning Permission	Applicant: Lydiard Millicent Parish Council
Address: Land Adjacent to the Parish Hall, Lydiard Millicent, SN5 3LS	Closing Date: 12 June
Proposal: Change of use of land from agricultural to recreational. The proposal is to use the field for events such as Scouts/Guides camping, village fetes/fun days, outdoor theatrical performances.	
Link: https://development.wiltshire.gov.uk/pr/s/planningapplication/a0iQ300000C6Jx7IAF/pl202500557	

To NOTE the following Wiltshire Council decisions:

Application: PL/2025/02470 – Householder Application	Applicant Mr B Smith
Address: 3 Greatfield, Swindon, SN4 8EQ	
Proposal: Detached garage with accommodation above	WC Approved with Conditions

Application: PL/2024/08513 – Householder Application Address: 4 Walnut Tree Gardens, Lydiard Millicent, SN5 3LH Proposal: Two storey rear extension, two storey front gable extension and extension to existing garage with link from main house	Applicant: R Chipchase WC Approved with Conditions
Application: PL/2025/03184 – Prior Approval Class Q Agricultural to Dwelling / House Address: Greenhill Farm Nurseries, Greenhill, SN4 8EH Proposal: Notification for Prior Approval Under Class Q for a Proposed Change of Use of Agricultural Building to a Dwellinghouse (Class C3) and for Associated Operational Development (renewal of extant prior approval Ref PL/2021/08442)	Applicant: Ms R Titcombe Prior Approval Granted with Conditions

To NOTE the Notification of Planning Appeal Date and Venue for PL/2022/00239 – Land East of Restrop Road and CONSIDER requesting to speak.

9. **Clerk's Report**

To NOTE the report.

10. **Communications**

To NOTE the following communications:

- a. Temporary Traffic Regulation Order (TTRO) – Purton – 14 – 23 July
- b. SSN Community Grant Applications
- c. Wiltshire Local Plan Examination – Focussed Hearing Session .

11. **Annual Internal Audit Report**

To RECEIVE and NOTE the Annual Internal Audit Report.

To NOTE and APPROVE the Annual Governance Internal Auditors Report.

12. **Annual Governance and Accountability Return 2022-2023**

To NOTE and APPROVE the Annual Governance Statement (Section 1).

To NOTE and APPROVE the Accounting Statements (Section 2).

To NOTE the commencement date for the Exercise of Public Rights of Monday 9 June 2025

13. **Cemetery Plots Exception Request**

To NOTE the report and CONSIDER the request.

14. **Draft Modified Purton Parish Neighbourhood Plan (2025-2040) Regulation 16 Consultation**

To REVIEW the report and APPROVE the proposed response.

15. **VE Day 80 Final Working Party Update**

To NOTE the report.

16. **Lydiard Millicent Pre-School Grant Application**

To NOTE and CONSIDER the grant application.

17. **Neighbourhood Plan**

To NOTE the report and CONSIDER the proposal.

To NOTE Master Land and Planning's Strategy and Fees document.

To NOTE the Neighbourhood Plan Working Project Plan

18. **Enclosed Play Area Management Policy**

To CONSIDER the ADOPTION of the updated Enclosed Play Area Management Policy.

19. **Local Highway and Footway Improvement Group (LHFIG)**

To NOTE the pre-meeting notes.

To NOTE the prioritisation of issues.

20. **Footpath Working Group**

To RECEIVE an update from Councillor Allsop

21. **Council and Community Representatives:** To RECEIVE updates:

Area Board	Cllr Allsop and Westwood
Community Carers Group	Cllr Hill-Wheeler
Community Safety Group	Cllr Hill-Wheeler
Local Highway & Footway Improvement Group (LHFIG)	Cllr Chalker
Parish Hall	Cllr Neighbour

Speed Indication Devices	Cllrs Chalker, Coffey and Neighbour
Operational Flood Working Group	Cllr Westwood
Neighbourhood Plan	Cllr Cole

22. **Exclusion of the Public and Press:**
The Chairman will request members to CONSIDER the following proposal: That due to the confidential nature of the following item 'That the following items be conducted under the Public Bodies (Admission of Meetings) Act 1960 – therefore the public and press will be excluded'.
23. **Land Matters**
To NOTE the communication.
24. **Community Field Working Party**
To CONSIDER the request
To CONSIDER and APPROVE the draft lease agreement.

Date of the next meeting: Thursday 3 July 2025