

Lydiard Millicent Parish Council

Notice of Meeting and Summons to Attend

To: **ALL MEMBERS OF LYDIARD MILLICENT PARISH COUNCIL:**

Councillors: Mel Allsop, Rachel Clarke, Luke Curtis, Catherine Hacker,
Derek Harden, Sally Westwood.

Notice is hereby given that the annual meeting of Lydiard Millicent Parish Council will be held on Thursday 20th May 2021 in the Parish Hall, Lydiard Millicent, commencing at 8.30pm.

Deborah Bourne

DEBORAH BOURNE
Parish Clerk

14th May 2021

Due to this being the first sitting of the new administration Public Question Time will be held at the close of this meeting; it will return to its usual spot next month.

AGENDA

1. **Election of Chairman**

The Local Government Act 1972 s15(1) states that the first item of business shall be to elect a chairman from one of its number; this first item of business must be completed successfully prior to the Council making any decisions.

Nominations will be invited for the office of Chairman to Lydiard Millicent Parish Council for the ensuing civic year.

2. **Declaration of Acceptance of Office**

The newly elected chairman will be invited to sign his acceptance of office; this will be witnessed by the Proper Officer of the Council.

3. **Election of Vice Chairman**

The Local Government Act 1972 s 15(6) allows for one of its members to be elected as vice chairman, although this position is discretionary, with the Council itself deciding if this position is necessary.

Lydiard Millicent Parish Council has elected members to this office in previous years and so will be invited to nominate one of its number for the ensuing civic year.

4. **Apologies for Absence**

To note any apologies for absence received prior to the meeting.

5. **Declarations of Interest**

To receive Declarations of Interest in accordance with the Code of Conduct adopted by this Council in July 2012.

6. **Minutes**

To confirm and sign as a true record Minutes of the Meeting held Thursday 29th April 2021.

7. **Lydiard Millicent Neighbourhood Plan**

Members are asked to note the postponed Neighbourhood Plan Referendum for the parish of Lydiard Millicent took place on Thursday 6th May 2021. The results were:

YES	NO	Papers Rejected
544	45	11

This gives a clear indication that residents of the parish support the plan and that they are happy with the policy document. The Neighbourhood Plan Steering Group worked tirelessly to produce this plan, their dedication was recognised when the plan was adopted by the Council at the end of 2019 in readiness for inspection and referendum. This large win is even more evidence of the groups hard work and dedication.

The Plan will now be taken into consideration when planners are determining any applications for this parish. Although each Plan should cover the next five years, it is quite common for updating work to start well before this end date.

8. **Appointment of Council Representatives**

The Council is asked to appoint members to represent Lydiard Millicent Parish Council on the following groups:

- Royal Wootton Bassett & Cricklade Area Board;
- Community Area Transport Group (CATG);
- Community Safety Partnership, and
- Parish Hall.

9. **Casual Vacancies**

The Council is asked to note that due to there being only six candidates to fill the 11 seats on this Council at the recently held Parish elections it will be necessary to co-opt five people. A Notice advising the Electorate of this occurrence will be placed on Noticeboards located in front of the Parish Hall and at the Recreation Field, Meadow Springs.

10. **Planning Matters:**

- a. The Council is asked to note the decisions made by Wiltshire Council since the last meeting:

Appendix A

- b. The Council is asked to consider making comments on the following Planning Applications from Wiltshire Council:

PL/2021/03644 – Beechcroft, Common Platt

New single storey garage with storage over to front garden adjacent to the existing pre-fab concrete garage with a h. w. carport partially over the pre-fab garage.

PL/2021/03895 – 69 Chestnut Springs, Lydiard Millicent

Proposed Two Single Side Extension & Alterations

11. Finance

Appendix B.

- a. *Payments:* The Council is asked to ratify the payments contained in the Finance Report for April. Two Councillors have previously scrutinised and signed cheques for these accounts.
- b. *Insurance Renewal:* The Councils Insurance is due for renewal on 1st June. A recognised broker, Came and Company, have provided details of three comparative quotations.

Company A	Company B	Company C
£1,233.89	£1,690.45	£1,658.01
All three companies will attract an additional £50.00 Administration Fee.		

The Council is asked to identify their preferred choice.

12. Date of Next Meeting

The next meeting of Lydiard Millicent Parish Council will take place on Thursday, 23rd June 2021 in the Jubilee Club House, Meadow Springs, Lydiard Millicent, commencing at 7.30pm

Public Question Time: Members of the public are invited to make representations to Lydiard Millicent Parish Council on any matters relating to the work of the Council (Public Bodies [admission to meetings] Act 1960), before the meeting commences (limited to 10 minutes). Every effort will be made to give accurate answers to all questions, but in some cases further research may be necessary when an answer will be given by the Chairman or Clerk as soon as possible.

Other Outside Reports: An opportunity to put questions to and receive information from the local Unitary Councillor Steve Bucknell. Neighbourhood Watch Representative and Community Speed Watch Co-ordinator will be invited to address the Council at this time.