

LYDIARD MILLICENT PARISH COUNCIL MEETING
8 January 2026
held at the Jubilee Club House, Lydiard Millicent
at 19:00 hrs

Councillors Present:

S Westwood, Chairman L Bamsey S Hill-Wheeler L Roberts
M Allsop, Vice Chairman R Selwood J Sprules

Others in Attendance: 3 members of the public and Wiltshire Councillor Andrew Matthews

Meeting Clerk: Hayley Graham

Public Question Time:

There were no public questions

Councillor Question Time:

There were no Councillor questions.

MINUTES

25.151 Apologies for Absence

Apologies were RECEIVED from Councillors Coffey and Neighbour

25.152 Declarations of Interest and Dispensation Requests

The following Declaration of Interest was made:

Name	Min Ref	Type	Nature of Interest	Action
Cllr Hill-Wheeler	25.158c	Non-Pecuniary	PL/2025/09811 – application for a neighbouring property	Did not take part in discussions and did not vote

No dispensation requests were received.

25.153 Chairman's Announcements

Sadly, Councillor Chalker has resigned from the Parish Council. Thanks were given to Councillor Chalker for all her work for the Council, in particular with the Local Highway and Footway Improvement Group and managing speed indicator devices.

A Community Emergency Awareness Training session run by the Wiltshire and Bath Air Ambulance Charity will be taking place at the Jubilee Club House at 7pm on Monday 26 January, covering topics such as CPR, defibrillators, choking and bleeding. Anyone wishing to attend should email the Parish Administrator at council@lydiardmillicent-pc.gov.uk to register.

25.154 Minutes

Members CONSIDERED the minutes of the Parish Meeting held on 4 December 2025. The minutes of the meeting were ADOPTED as a true record and signed by the Chairman.

25.155 Wiltshire Councillor Update

Wiltshire Councillor Matthews advised that the application for 56 houses at Meadow Springs was refused by the case officer, with many of the reasons for refusal originating from information provided by residents in their representations which demonstrates the importance of public participation in consultations and having a current neighbourhood plan which also featured in the case officer's report.

An extraordinary meeting of the Area Board is taking place on Tuesday 20 January at 6.30pm at the Memorial Hall in Royal Wootton Bassett in response to the announcement of the planned closure of household recycling centres in Lower Compton and Purton. Cabinet members will be present to take questions, and all members of the public are encouraged to attend. Given the limited parking spaces at the Memorial Hall, car sharing wherever possible is preferred.

At a cabinet meeting held on Wednesday this week, two proposals were voted against; the disposal of a multi-storey car park in Trowbridge and a proposal to introduce a council tax premium on second homes in Wiltshire.

25.156 Financial Accounts

- a. Members NOTED the Payments List reference "Finance Report 8 January 2026 – Expenditure" attached as Appendix 6a in the amount of £7,394.85 (ex. VAT).
- b. Members APPROVED payments reference "Finance Report 8 January 2026 – Payments for Approval" attached as Appendix 6a in the amount of £638.76 (ex. VAT).
- c. Members NOTED the Income Report to 30 November 2025 reference "Finance Report 8 January 2026 – Income Summary" attached as Appendix 6a in the amount of £95,233.88.
- d. Members APPROVED the Cash and Investment Reconciliation statement for the Unity Trust Bank as at 30 November 2025 with a closing balance of £32,715.64.
- e. Members APPROVED the Bank Statement for the Unity Trust Bank as at 30 November 2025 with a closing balance of £32,715.64.
- f. Members APPROVED the Cash and Investment Reconciliation statement for the Public Sector Deposit Fund as at 30 November 2025 with a closing balance of £71,766.39.
- g. Members APPROVED the Statement of Account for the Public Sector Deposit fund as at 4 November 2025 with a closing balance of £71,766.39.
- h. Members APPROVED the Cash and Investment Reconciliation statement for the Lloyds Charge Card as at 30 November 2025 with a closing balance of £0.00.
- i. Members APPROVED the Charge Card statement for the Lloyds Charge Card as at 27 October 2025 with a closing balance of £208.86.
- j. Members APPROVED an expenditure of up to £500.00 (five hundred pounds) (ex. VAT) for the Clerk to purchase a new office computer along with any associated new equipment required. Costs to be met from the office equipment budget.
- k. Members AUTHORISED an increase in credit limit for the Lloyds Charge Card from £500 to £750.
- l. Members APPROVED an expenditure of £2,137.50 (two thousand, one hundred and thirty-seven pounds 50p) (no VAT payable) as the Council's contribution towards the LHFIG Common Platt pedestrian priority scheme. Costs to be met from Ear Marked Reserve 322 Highways / LHFIG.
- m. Members APPROVED an expenditure of £350 (three hundred and fifty pounds) (ex. VAT) to remove a fallen ash tree and ivy bush at the recreation field, and to remove all arisings. Costs to be met from General Reserves. Councillor Hill-Wheeler asked if a replacement tree could be planted. This will be explored as part of the planting works due to take place on Lydiard Green.

Draft 2026-2027 Budget

- 25.157a Members RESOLVED to set a budget of £95,174 (ninety-five thousand, one hundred and seventy-four pounds) for the financial year 2026/2027.
- 25.157b Members RESOLVED to make a precept demand of £73,293 (seventy-three thousand, two hundred and ninety-three pounds) for the financial year 2026/2027, an increase of £9.92 (11.60%) for a band D property. It was highlighted that this increase was largely due to the expenditure necessary to update the Lydiard Millicent Neighbourhood Plan. Members
- 25.157c RESOLVED that an update on the 2026-2027 precept demand should be included in the Lydiards Magazine and online initially, with a more detailed view to be included in a Spring newsletter.

Planning Applications

Members RECEIVED a report from Planning Group B.

Application: PL/2025/09280 – Full Planning Permission	Applicant: Mrs A Broome
Address: 11 Lydiard Green, Lydiard Millicent, SN5 3LP	Closing Date: 9 Jan (Ext. for LMPC)
Proposal: Erection of timber shed to provide a combined shelter/feed and bedding store for livestock and associated works.	

25.158a	Members RESOLVED to COMMENT on the application requesting that should permission be granted, the planning officer considers imposing the following conditions: • that permitted development rights to residential or commercial use be excluded • limiting the use to agricultural only and, • that no development, work or activities are to be carried out which would affect or prejudice the existing boundary hedge between the land and the Village Green which must be retained.
---------	--

2 members of the public left the meeting.

25.158b	Application: PL/2025/09798 – Householder Planning Permission Applicant: Richardson Address: 30 The Beeches, Lydiard Millicent, SN5 3LT Closing Date: 19 January Proposal: Proposed single storey rear, kitchen side & garage side extension
	Members RESOLVED to make NO COMMENT.

25.158c	Application: PL/2025/09811 – Householder Planning Permission Applicant: Mr Thomas Address: Johannes Close, Lydiard Green, Lydiard Millicent, SN5 3LP Closing Date: 19 January Proposal: Proposed demolition of existing garages and erection of single storey side and rear extensions
	Members RESOLVED to make NO COMMENT.

25.158d	Proposal: PL/2025/09752 – Lawful Development – Existing Use Applicant: Mr Hobbs Address: The Stables, Stonehouse Farm, 37, Stone Lane, SN5 3LD Closing Date: 21 January Proposal: Certificate of lawfulness for continued use of the Stables as a separate dwelling
	Members RESOLVED to make NO COMMENT.

25.158e	Members NOTED the following Wiltshire Council decisions:
	Application: PL/2025/04816 – Lawful development: Existing use Applicant: Mr R Morse Address: Countrywide Ltd, Unit 4, Greatfield Farm, Greatfield, SN4 8EQ Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B8 Storage and distribution WC Approved
	Application: PL/2025/04818 – Lawful development: Existing use Applicant: Mr R Morse Address: Haines Fencing & Landscaping, Storage Land, Greatfield Farm, Greatfield, SN4 8EQ Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B8 Storage and distribution WC Approved
	Application: PL/2024/05448 – Full Planning Permission Applicant: Mr & Mrs Badhan Address: Badhan Manor, Wood Lane, Braydon, Swindon, SN5 0AH Proposal: Change of use of land to equestrian, with erection of stables and formation of a new vehicular access. Change of use of land to residential to enlarge the garden at Badhan Manor, and re-siting of the existing vehicular access WC Approved with Conditions
	Application: PL/2025/04820 - Lawful development: Existing use Applicant: Mr R Morse Address: RAM Vehicle & Plant Repairs Ltd, Unit 1 Greatfield Farm, Greatfield, SN4 8EQ Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B2 Vehicle repairs WC Approved
	Application: PL/2025/04819 - Lawful development: Existing use Applicant: Mr R Morse Address: RAM Fencing Ltd, Storage Land 5, Greatfield Farm, Greatfield, SN4 8EQ Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B8 Storage and distribution WC Approved
	Application: PL/2025/04817 - Lawful development: Existing use Applicant: Mr R Morse Address: Down to Earth Ltd, Storage Land 2 and 4, Greatfield Farm, Greatfield, SN4 8EQ Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B8 Storage and distribution WC Approved
	Application: PL/2025/04815 - Lawful development: Existing use Applicant: Mr R Morse Address: Ace Scaffolding Ltd, Storage Land 3 Portacabin, Greatfield Farm, Greatfield, SN4 8EQ

Proposal: Certificate of Lawfulness for the change of use from Agricultural use to Class B8 Storage and distribution	WC Approved
Application: PL/2025/06259 – Full Planning Permission Address: Godwins Farm, Greatfield, SN4 8EQ Proposal: Erection of roofing over a livestock gathering area and concrete yard renewal	Applicant: CL & MC Saunders WC Approved with Conditions
Application: PL/2024/06287 – Full Planning Permission Address: Land at Greensend, Lydiard Green, Lydiard Millicent, SN5 3LP Proposal: Completion of one existing redundant dwelling and erection of one new dwelling	Applicant: Owen James Properties WC Refused
Application: PL/2025/03211 – Outline Planning Permission Some Matters Reserved Address: Land off Meadow Springs, Lydiard Millicent Proposal: Outline planning application with all matters reserved except access for residential development to provide up to 56 dwellings, public open space, and associated access, drainage and landscaping works	Applicant: Greatworth Property Mgrs WC Refused
Application: PL/2025/07005 - Lawful development: Existing use Address: Cotswold Heights, Greenhill, Royal Wootton Bassett, Swindon, SN4 8EH Proposal: Certificate of lawfulness for continued use of land to the rear of Cotswold Heights as residential garden.	Applicant: Mr & Mrs Knight WC Approved

25.159 **Clerk's Report**

Members NOTED the report and RESOLVED to close the following items:

25.128 - Council and community representatives (Neighbourhood Policing Team meeting attendance)

25.136 - Financial accounts (cricket pitch maintenance)

25.143 – Jubilee Club House water supply

25.146a – Wiltshire Council Community Governance Review

Members RECEIVED an update from the Clerk:

PQT 2 October – further information has been received and costs are expected to be put to Council in February. The Clerk will explore funding opportunities.

25.142 – Jubilee Club House springer replacement – order has been placed and installation is expected by the end of February.

25.160 **Lydiard Plain Tenancy**

Members NOTED the correspondence. After discussions, Members RESOLVED to correspond with the proposed new tenant and AUTHORISED the Clerk to investigate support options for creating a formal lease agreement.

Wiltshire Council Community Governance Review (CGR)

25.161a Members NOTED meeting notes. Standing Orders were SUSPENDED for public comment

25.161b and REINSTATED before Members discussed further. Members RESOLVED to formally respond to the CGR committee to advise that the Council wishes to conserve the parish's predominately rural character. The Council wishes to retain the current boundary at the eastern area of the parish, and also considered if bringing Greatfield Nurseries and Swindon Caravan Centre being brought into the parish would be appropriate. The Council would also be open to including more dwellings outside of the main built up area to the south west of Purton such as Restrop, Bagbury Lane and Wood Lane if it was felt that they would benefit by moving to a more rural parish.

Closure of Purton Household Recycling Centre

25.162a Standing Orders were SUSPENDED for public comment and were REINSTATED before

25.162b Members discussed further. Members RESOLVED to issue a statement confirming the Council's dissatisfaction at the proposal and encouraging members to attend the extraordinary Area Board meeting, online.

Grant Awarding Policy and Application Form Guidelines

25.163a Members ADOPTED the Grant Awarding Policy subject to the following changes:

Process point 7 “Funds will normally only be released on production of invoices and receipt should be properly confirmed” to be amended to “The production of invoices may be required to verify spend”.

Process point 8 “Any unused monies should be returned to the Parish Council” to be amended to “Any unused monies may be returned to the Parish Council”.

Application condition 1m “Membership of the group are residents from Lydiard, but the activities mainly take place outside of Lydiard Millicent” to be removed.

25.163b Members APPROVED the Grant Awarding Application Form Guidelines as presented.

25.164 Cricket – New Team Request

Members NOTED the report and AGREED to accommodate Stratton Cricket Club for 7 Thursday matches between May and August.

25.165 Council and Community Representatives

Members RECEIVED the following updates:

Area Board – Councillor Allsop

Extraordinary meeting of the Area Board will take place at 6.30pm on Tuesday 20 January at the Memorial Hall in Royal Wootton Bassett.

Community Carers Group – Councillor Hill-Wheeler

Next meeting will take place on Wednesday 14 January

Neighbourhood Plan – Councillor Allsop

The Neighbourhood Plan is progressing well and the next Steering Group meeting is on Wednesday 14 January.

Meeting Closed at 20.46hrs

25.149

25.150